



Town of Vienna Web Site Address: www.vienna-wis.com

December, 2022

General Election Results

The town had the one of the largest turnouts since the presidential election with 879 voters out of 1,137 registered voters cast a ballot. That is a 77% turnout which is great to see when it involves our states democracy. The town was split but close with Evers/Rodriguez receiving 467 votes and Michels/Roth receiving 396. For the complete list of results, visit our website and select the election tab. A special thanks to all our Poll Workers. They are the ones that ensure a smooth day for the electors, even when there are lines of residents waiting to vote!

Tax Collection Information

We encourage you to mail your payments in or drop them off at the office or in the secured drop box located in the Town Hall vestibule. Treasurer will hold special hours for tax collection on **Friday, December 30th and Monday, January 30th and Tuesday January 31st during the hours 9:00am to 2:30pm.** You can stop in during regular office hours to make a payment. If you mail or drop off your payment and would like a receipt mailed back, please note this with your payment and include a self addressed envelope. **Escrow checks from mortgage companies must be signed by each person whose name is on the front of the check.** Also, when writing a personal check, make sure the number written in the box matches the amount written in words on the legal line of the check. Remember to include your contact information, either a phone number or email, if dropping off or mailing your payment for follow up questions. Property tax bills will be mailed no later than Monday, December 19, 2022.

Trash/Recycle Information

Pellitteri plans to deliver new bins the week of December 12th. We do not have a confirmed date when Waste Management will be out to pick up the old bins but we do know the last pick up for Waste Management is Thursday, December 29th. The first pick up with Pellitteri is scheduled for Monday, January 2nd. **You must put both bins out no later than 6AM on Monday to avoid being missed.** We do recommend putting them out Sunday night to avoid any confusion. Calendars will be issued with the new carts along with other information regarding recycling items and contact information. You can also go to this site for all the information: <https://www.pellitteri.com/pages/town-of-vienna>. Please note there **will not be a Christmas Tree pick up** as we had in the past. Trees can be brought to the Brush Site.

Snow Day Parking

Please remember to keep vehicles and bins in your driveway and not in the road, especially on a snow day. The plow truck can operate much better with the bins

New Website Coming

The town is getting a new website design. We are looking forward to making it more informative and easier to use. If you have good landscape pictures, please send them to us to share.

Holiday Office Hours

The office and shop will be closed on Friday, 12/23 and Monday, 12/26 for Christmas. Also, on Friday, 12/30 for New Years. The office will be open Friday for Tax Collection only. All other regular business will resume after the new year.

Town Budget Passes

The 2023 Town Budget was approved by the electors and passed at the Annual Budget meeting on November 21, 2022. Copies of the 2023 budget are available on the Town's Website under the government tab or at the office.

Town of Vienna Special Board Meeting Minutes November 7, 2022

The Vienna Town Board Special Meeting was called to order on Monday, November 7, 2022 at 6:00pm by Chair Jerry Marx. Supervisors Gary Endres, Sherri Meinholz, Tim Hoege, Steve Ruegsegger and Clerk Kathy Clark were present. Also present was Treasurer Nikki Roessler, Deputy Clerk/Treasurer Lori Breiwa, PW Supervisor Scott Benson, and Attorney Matt Fleming.

Pledge of Allegiance was recited

Public Comment: None

Convene into Closed Session: Pursuant to Wis. Statute 19.85.1 (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Discuss Annexation Litigation against Village of DeForest) Motion by Endres, second by Meinholz to convene in closed session. Motion carried (5-0). Roll Call vote: Endres, yes, Meinholz, yes; Marx, yes; Hoege, yes; Ruegsegger, yes. Board convened at 6:01PM.

Reconvene to Open Session: Motion by Endres, second by Meinholz to reconvene into open session. Motion carried (5-0) The board reconvened into open session at 6:54PM.

Action Taken: No action was taken.

Adjourn: Motion by Endres, second by Hoege to adjourn. Motion carried (5-0). Meeting adjourned at 6:55PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 21, 2022 Town Board Meeting

Town of Vienna Board Minutes Monday, November 7, 2022

The regular meeting was called to order on Monday, November 7, 2022, at 7:00pm by Chair Jerry Marx. Supervisors Gary Endres, Sherri Meinholz, Tim Hoege, Steve Ruegsegger and Clerk Kathy Clark were present. Also in attendance were PW Supervisor Scott Benson, Treasurer Nikki Roessler and Deputy Clerk/Treasurer Lori Breiwa.

Pledge of Allegiance was recited

Public Comment: None

Approve of Minutes: Motion by Ruegsegger, second by Hoege to approve the minutes for the October 17, 2022, town board meetings. Motion carried (5-0).

Discussion and possible action on Amending Driveway Culvert Ordinance 6-5-06: Upon review at the last board meeting, some revisions were suggested to allow a final review by the Town Chair or Public Works Supervisor regarding the slope of 4% entering the driveway. Marx stated the main objective is to keep the water in the ditch line and off the road. Motion by Endres, second by Meinholz to Adopt the Amended Driveway Culvert Ordinance 6-5-06. Motion carried (5-0)

Discussion and review of Proposed 2023 Budgets and Road Projects: Clark gave an overview of the

draft budget for discussion. This included an updated debt schedule for the remainder of 2022 and proposed plan for road work. Roessler explained the 2022 road work came in over budget. The board reviewed the road projects on the schedule. Clark had added in \$200K funds from the credit line to offset the cost estimated to reconstruct Oak Lane. Endres stated the credit line should not be used, it is there for emergency use only. If Oak Lane was to be scheduled in 2024, this would move Red Bird Road and Dekorra Road to 2023. After much discussion on all scheduled road projects, including the replacement of large culverts on Hahn Road and Patton Road, could be completed, depending on proposed estimates. It was agreed to lower the road budget proposed by \$200K. Clark will make the revisions as discussed and send updated copies this week to allow time for further review.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, November 8th. Supervisor Hoege meeting with Waunakee EMS is scheduled for Thursday, November 13th. Supervisor Meinholz meeting with the Dane-Vienna Fire scheduled for Monday, November 28th. Supervisor Endres meeting with the Waunakee Fire is scheduled for Monday, November 28th.

Town Clerk's Report: Clark reminded the board that the Annual Budget Public Hearing be held Monday, Nov 21st at 6:30PM. The regular board meeting will immediately follow the Annual Budget Hearing.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Hoege to approve the current town bills as stated in the amount of \$68,667.95; Payroll \$23,287.29; Town Bills \$12,852.68; Utility 1 \$20,783.51 and Utility 2 \$11,744.47. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Meinholz to adjourn. Motion carried (5-0). Meeting adjourned at 7:58PM

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 21, 2022, Town Board Meeting

Town of Vienna Annual Budget Public Hearing Monday, November 21, 2022

The Annual Budget Public Hearing called to order on Monday, November 21, 2022 at 6:30pm by Chair Jerry Marx. Supervisors Steve Ruegsegger, Tim Hoege, Sherri Meinholz, Gary Endres, Clerk Kathy Clark, Public Works Supervisor Scott Benson and Resident Shawn Haney were in attendance. The Public Hearing was opened at 6:30pm. Clark handed out the final budget and explained the tax levy, road projects and other items within the budget. Motion by Endres, second by Meinholz to close the Public Hearing at 6:58PM. Motion carried (5-0) Motion by Ruegsegger, second by Hoege to adjourn. Meeting was adjourned. At 6:59PM.

Town of Vienna Board Minutes November 21, 2022

The regular meeting was called to order on Monday, November 21, 2022, at 7:00pm by Chair Jerry Marx. Supervisors Steve Ruegsegger, Tim Hoege Rupp, Gary Endres, Sherri Meinholz, and Clerk Kathy Clark. Also present was Supervisor Scott Benson, Resident Shawn Haney and Payne & Dolan Representatives Bill Buglass and Brian Wallace.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the November 7, 2022, Special Meeting, and regular town board meeting. Motion carried (5-0).

Discussion and possible action on Renewal of Payne & Dolan CUP Quarry Agreement: Clark explained that the Conditional Use Permit (CUP) was up for renewal at Dane County. The representatives were attending to address and questions or concerns with the Payne & Dolan site. There have not been any complaints regarding this site and operation. Motion by Meinholz, second by Endres to approve the Renewal of the Payne & Dolan CUP Quarry Agreement. Motion carried (5-0)

Discussion and possible action to approve the 2023 Town Web Upgrade Agreement: The current website with Town Web will no longer be supported starting January 2023. The new platform will provide better features and will go into effect once we sign and agree to upgrade. An estimate from Civic Plus was also received but the costs was twice as much as Town Web. Town Web will charge a one-time fee of \$1,199 to upgrade with an annual fee of \$635 for a term of 3 years, when a new design is available with no additional costs. Motion by Endres, second by Hoege to approve the 2023 Town Web agreement. Motion carried (5-0)

Discussion and possible action on IT Service Consultant Agreement-Capital Computers: Clark explained that Capital Computers has been our Vendor for all computer needs and services. The WI Election Commission has announced new funding for enhanced security for elections. To file this claim, a contract for services is required. This is just a formal step in the process. Motion by Hoege, second by Ruegsegger to approve the agreement with Capital Computers. Motion carried (5-0)

Discussion and possible action to approve the 2023 Highway Expenditures: Motion by Ruegsegger, second by Meinholz to approve the 2023 Highway Expenditures as reviewed in the proposed budget Public Hearing. Motion carried (5-0)

Discussion and possible action to approve and adopt the proposed 2023 Town Budget: Motion by Endres, second by Hoege to approve and adopt the proposed 2023 Town Budget. Motion carried (5-0)

Discussion and possible action to approve the 2022 Tax Levy: Motion by Ruegsegger, second by Meinholz to approve the 2022 Tax Levy. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, November 29th. Supervisor Meinholz meeting with the Dane-Vienna Fire Department is scheduled for Monday, November 28th. Supervisor Hoege meeting with Waunakee EMS was held Thursday, November 10th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, November 28th.

Town Clerk's Report: Clark presented the Vienna Tourism Budget which was approved at the last meeting. Also, a reminder that the office and shop would be closed on Thursday 11/24 and Friday 11/25 for Thanksgiving holiday.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$53,338.33; Payroll \$6,799.41; Town Bills \$52,724.72; Utility 1 \$707.93 and Utility 2 \$613.61. Motion carried (5-0)

Adjourn: Motion by Endres, second by Hoege to adjourn. Motion carried (5-0). Meeting adjourned at 7:28 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the December 5, 2022, Town Board Meeting

NOTICE OF SPRING ELECTION

TOWN OF VIENNA

Tuesday, April 4, 2023

Election Details

An election is to be held in the Town of Vienna, Dane County on Tuesday, April 4, 2023. The following offices are to be elected to succeed the present incumbents listed:

Office Incumbent

Town Board Chairperson Jerry Marx

Town Board Supervisor I Steve Ruegsegger

Town Board Supervisor II Sherri Meinholz

Office Terms

The term for all offices is two years beginning on Tuesday, April 18, 2023

For Candidates

The first day to circulate nomination papers is December 1, 2022, and the final day for filing nomination papers is 5PM, on Tuesday, January 3, 2023, in the town clerk office.

Primary Election

If a primary is necessary, the primary will be held on Tuesday, February 21, 2023.

Additional Information

Acceptable Photo ID will be required to vote at this election. If you do not have a photo ID you may obtain a free ID for voting from the Division of Motor Vehicles.

Vienna Town Board Meeting Agenda
Monday, December 5, 2022

The Vienna Town Board will meet on Monday, December 5, 2022 immediately following Quarry meeting at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the November 21, 2022 Town Board meeting
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - Trash/Recycle Status Update
 - Utility 1 & 2 Budgets Meetings December 19th
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn