



Town of Vienna Web Site Address: www.vienna-wis.com

December, 2023

Tax Collection Information

Tax Payments can either be mailed, dropped off at Town Hall or left in the secured drop box located in the Town Hall vestibule, which is accessible 24 hours a day, 7 days a week. Treasurer will hold special hours for tax collection on **Friday, December 29th and Wednesday, January 31st during the hours 9:00am to 2:30pm.** You can stop in during regular office hours to make a payment. If you mail or drop off your payment and would like a receipt mailed back, please note this with your payment and include a self addressed envelope. **Escrow checks from mortgage companies must be signed by each person whose name is on the front of the check.** Also, when writing a personal check, make sure the number written in the box matches the amount written in words on the legal line of the check. Remember to include your contact information, either a phone number or email, if dropping off or mailing your payment for follow up questions. Property tax bills will be mailed no later than Monday, December 18, 2023.

Town of Vienna Payne & Dolan Annual Quarry Meeting

The Annual Town of Vienna Payne & Dolan Easy Street Quarry Meeting will be held on Monday, December 4, 2023 beginning at 6:30 PM at the Town of Vienna Hall, located at 7161 County Highway I, DeForest, WI. Anyone who has concerns should try to attend.

2024 Budget Meetings Utility Districts 1 & 2

The 2024 Budget for Utility Districts 1 and 2 will be held on December 18, 2023 starting at 6:30 PM. Due to an increase for services provided by Madison Metropolitan Sanitary District, our sewer rates will be increased for users. Utility District 1 will see an increase along with Utility District 2. The rate for residents in Windsor Prairie will increase from \$200 to \$205 per year. The rate for residents in Hickory Meadows, Nature Valley and Lantern Hollow will see an increase from \$260 to \$265 per year.

County Supervisor Retires

We received this notice from Dave Ripp: Please let your Board know that after 12 years as Town Clerk, and 40 years as County Supervisor, I have decided it is time to retire and not run again. I believe that the best Supervisors are those that were involved in local government and committed. Thank you for serving your community. Dave Ripp

Nomination Papers

Are you interested in having input on decisions made by the Town Board? There are two Town Board Supervisor offices up for reelection in April 2024. If you are interested in running, please contact the office. The first day to circulate nomination papers is Friday, December 1st. Papers can be picked up at the office or printed off the Town's website. The completed packet needs to be filed with the Clerk no later than 5PM, Tuesday, January 2nd.

Snow Day Parking

Please remember to keep all vehicles, trailers and trash/recycle bins in your driveway and not in the road, especially on a snow day. The plow truck can operate much better with the streets clear of obstacles.

Holiday Office Hours

The office and shop will be closed on Monday, 12/25/23 for Christmas and also on Monday, 1/1/24 for New Years. **Please note there will not be a Christmas Tree pick up as we had in the past. Trees can be brought to the Brush Site. All lights/ornaments must be removed prior to drop off.**

Town Budget Passes

The 2024 Town Budget was approved by the electors and passed at the Annual Budget meeting on November 20, 2023. Copies of the 2024 budget are available on the Town's Website under the government tab or at the office.

Town of Vienna Board Minutes November 6, 2023

The regular meeting was called to order on Monday, November 6, 2023, at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Sherri Meinholz, Tim Hoege, Gary Endres, PW Supervisor Scott Benson, PW Bill Newman, and Clerk Kathy Clark were present. Also present were Residents Dale Hahn, Ron Rupp, Dakota Cable, and Nancy Caldwell.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Hoege to approve the minutes for the October 16, 2023, town board meeting. Motion carried (5-0).

Discussion and possible action on DeForest Comprehensive Plan Proposed Amendments: A notice was received by Village of DeForest regarding future Transportation Map amendment to their Comprehensive Plan. The plan showed future road plans extending Hickory Lane and Daley Road. This proposal assumes development of land currently in Vienna. Some residents in attendance were not aware of this and may attend the hearing to express their concerns. Discussion followed.

Discussion and possible action on Urban Service Expansion Request: The Village of DeForest is requesting to expand the Norther Urban Service Area (NUSA) to extend utilities to serve the future development of lands recently annexed along the interstate. This area includes 120 acres of land near Highway V and the interstate exchange. An application will be filed with Dane County Capital Area Regional Planning in November for review and approval. A public hearing will be held once the application is filed. Discussion followed.

Discussion and possible action on Solar Radar Speeds Signs: The board reviewed the type of signs at a previous meeting, but no action was taken. One sign runs on battery and is portable. The second sign is run by solar power. The software will provide reports on how many cars passed through and their speed at a cost of \$275 a year. The data cannot be used as a speed study for changing speed limits. Some individuals felt they are effective when passing one to slow down. Two signs would cost about \$6,000-\$8000 and this has been added into the 2024 budget. After discussing the advantages and disadvantages, it was decided to wait to determine how effective they would be.

Discussion and possible action on Fencing for UD2 Lift Station: Newman acquired 3 estimates for fencing cost, totaling \$6,000 to \$8,000, to protect the recent tower added to UD2 lift station for radio frequency purposes. Newman explained that this is not required to fence in a lift station, but it seems the best way to protect the equipment and keep anyone from attempting to climb the antenna tower. Endres found some type of protective wrap to put on the tower. This would be easier to maintain and safely protect the tower. This would also cost less than fencing. Different options were discussed. Motion by Endres, second by Hoege to approve up to \$5,000 in cost to protect the tower. Motion carried (4-1)

Discussion and possible action on Waunakee EMS Intergovernmental Agreement Revisions: Hoege sits on the WEMS board and explained this is the first revision to the Waunakee EMS the intergovernmental Agreement. Most of the revisions were just updating the terms and

language and if all participants agree, the changes will be Incorporated, and a new version will be presented. Motion by Endres, second by Hoege to approve the red-line changes as presented in the agreement. Motion carried (5-0)

Discussion on 2024 General Account Draft Budget: Clark presented the draft copy of the 2024 budget with final changes made from previous reviews and discussions. The Public Hearing is scheduled for Monday, November 20th at 6:30pm for public input and discussion. The board did not propose any further changes.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, November 14th. Hoege meeting with Waunakee EMS is scheduled for Thursday, November 16th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, November 27th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, November 27th.

Town Clerk's Report: Clark reminded the members that the Annual Tri-County Quarry meeting is scheduled for next Monday, December 13th at 6:30pm. The plan commission meeting will follow and discussion on the Comprehensive Plan will be held. Also, a Matsen family member requested permission to be buried in a biodegradable coffin. Our Cemetery Ordinance does not allow this use of wood, only caskets. The board did not want to make an exception for this to be consistent with the ordinance.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$86,436.10; Payroll \$23,887.85; Town Bills \$16,632.68; Utility1 \$31,906.79 and Utility2 \$14,008.78. Motion carried (5-0)

Adjourn: Motion by Endres, second by Meinholz to adjourn. Motion carried (5-0). Meeting adjourned at 8:00PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 20, 2023, Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, November 13, 2023

The Town of Vienna Plan Commission meeting was called to order on Monday, November 13, 2023, at 7:30PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Cate Heath, and Clerk Kathy Clark were present. Also present, Town Chair Jerry Marx, Supervisor Tim Hoege, Steve Ruegsegger and Sherri Meinholz. Resident Nancy Caldwell was also in attendance. Commissioners Jim Koch and Todd Mallon were excused.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Heath, second by Herbrand to approve the minutes for the October 16, 2023 Plan Commission meeting. Motion carried (3-0).

Discussion and possible Recommendation on Rezone Application-Maier Farms Woods, Parcels 0909-331-9501-0; 0909-331-8190-9 Lot Line Adjustment:

This application was reviewed at the October meeting, which included creating a 5-acre parcel. Meinholz stated that the current rezone of creating a residential lot does not meet the 20-year ownership requirement nor is there 75 contiguous acres. It was agreed and motioned to allow the lot line adjustment with the remaining acres remaining as zoned FP-35, deny the 5-acre split and provide a CSM showing the lot line adjustment and new zoning of the 40 acres prior to final approval. This application was revised to show the lot line adjustment of 2 acres only with a Certified Survey Map (CSM) reflecting the change as stated. Motion by Herbrand, second by Heath to approve the Rezone application and CSM as presented. Motion carried (3-0)

Comprehensive Plan Discussion and Review: Kodl, Dane County Planner, had provided an outline of Density Issues that need to be resolved. These included the 20-year tenure of ownership, the 75 Contiguous acres, and deed restricting the land after a split is created. The terms for creating a split make it difficult for new landowners to develop. The concept behind these terms was to ensure the town stays primarily rural. Some members feel these should be revised to allow for development over time. The outline also included the Transfer of Development Rights. The question is whether to include this with the new version of the town's comprehensive plan or not. Discussion on these policies took place with some wanting to keep the terms the same and others wanting to loosen some of the requirements to promote more development in the town. No firm decision was made at this meeting, but Dane County Planner Kodl will be in attendance at the next meeting and will need to follow up on these with decisions on what to include or revise.

Adjourn: Motion by Herbrand, second by Mallon to adjourn. Motion carried (3-0) Meeting was adjourned at 8:21pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting

Town of Vienna Board Minutes November 20, 2023

The regular meeting was called to order on Monday, November 20, 2023, at 6:40pm by Chair Jerry Marx. Supervisors Steve Ruegsegger, Tim Hoege (arrived late), Gary Endres, Sherri Meinholz, and Deputy Clerk Lori Breiwa. Also present were Supervisor Scott Benson and residents Shawn Haney and Nancy Caldwell.

Pledge of Allegiance was recited.

Public Comment: In a follow up to the Tri County quarry meeting, Ruegsegger asked if we need to look more into the crushing activity of Tri-County at the pit on Norway Grove Road. Endres informed him that he spoke with Tri-County and was told that they have decided to move their crushing to a different location at another pit that does not have houses as close to it.

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the November 6, 2023 regular town board meeting. Motion carried (4-0).

Discussion and possible action on Rezone Application – Maiers Farms Woods – Lot line adjustment parcels 0909-331-9501-0 & 0909-331-8190-9: Breiwa informed the board that this lot line adjustment was approved by the plan commission at the November 13th meeting.

Discussion was held. Motion by Ruegsegger second by Meinholz to approve the rezone application for the lot line adjustment as presented. Motion carried (4-0)

Discussion and possible action to approve on request to release Linde Agreements – Discussion was held. Motion by Endres second by Meinholz to allow our Attorney (Matt Fleming at Murphy Desmond) to work with Randy Eggerts attorney on approving this request. Motion carried (4-0)

Discussion and possible action to approve the 2024 Highway Expenditures: Motion by Endres second by Meinholz to approve and adopt the proposed 2024 Highway Expenditures. Motion carried (4-0)

Discussion and possible action to approve and adopt the proposed 2024 Town Budget: Motion by Ruegsegger, second by Meinholz to approve and adopt the proposed 2024 Town Budget. Motion carried (4-0)

Discussion and possible action to approve the 2023 Tax Levy: Motion by Meinholz second by Ruegsegger, to approve the 2023 Tax Levy. Motion carried (4-0)

Operator's License: None

Hoege arrived

Town Supervisor Reports: Supervisor Ruegsegger had his meeting with the DeForest Area Senior Center. He said that a new agreement will be coming. This may be a good time to see if there is a way for us not to have a member on the board. Lori will talk to Kathy and they will look into it. Supervisor Meinholz meeting with the Dane-Vienna Fire Department is scheduled for Monday, November 27th. Supervisor Hoege meeting with Waunakee EMS was held and he stated that the board has decided to move their bank accounts to a different bank that pays higher interest. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, November 27th.

Town Clerk's Report: Vienna tourism budget will be presented at the next meeting. Also, a reminder that the office and shop would be closed on Thursday 11/23 and Friday 11/24 for Thanksgiving holiday. Salt shed doors have been installed. There is a little more work to be done (filling in gaps etc).

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$11,134.60; Payroll \$5,663.68; Town Bills \$4,091.16; Utility 1 \$1,268.08 and Utility 2 \$111.68. Motion carried (5-0)

Adjourn: Motion by Endres, second by Meinholz to adjourn. Motion carried (5-0). Meeting adjourned at 7:08 PM.

Prepared by: Lori Breiwa, Deputy Clerk/Treasurer

Note: These draft minutes are subject to approval at the December 4, 2023, Town Board Meeting

Happy Holidays

Vienna Town Board Meeting Agenda
Monday, December 4, 2023

The Vienna Town Board will meet on Monday, December 4, 2023 at 7:00PM or immediately following Payne and Dolan Quarry meeting at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the November 20, 2023 Town Board meeting

Discussion and possible action on Ordinance 2023-01 Allowing 2 Shifts for Election

Discussion and possible action on Ordinance 2023-02 Reducing Poll Workers from 7 to 5 members with no less than 3 for each Election.

Discussion and possible action on Fiscal Agent and Services Agreement

Operator's License

Town Supervisor Reports

Town Clerk's Report

Utility 1 & 2 Budgets Meetings December 18th

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn