



Town of Vienna Web Site Address: www.viennawi.gov

December, 2024

Tax Collection Information

Tax Payments can be mailed, dropped off at Town Hall or left in the secured drop box located in the Town Hall vestibule, which is accessible 7 days a week, anytime. Tax collections will be processed during regular business hours. If you mail or drop off your payment and would like a receipt mailed back, please note this with your payment and include a self addressed envelope. **Escrow checks from mortgage companies must be signed by each person whose name is on the front of the check.** Also, when writing a personal check, make sure the number written in the box matches the amount written in words on the legal line of the check. Remember to include your contact information, either a phone number or email, if dropping off or mailing your payment for follow up questions. The last day to make a payment in person is Monday, December 30th as the office is closed December 31st for the holiday. Included in your tax bill, is a colored **2025 Trash/Recycle Calendar** so please be sure to keep this.

Town of Vienna Payne & Dolan Annual Quarry Meeting

The Annual Town of Vienna Payne & Dolan Easy Street Quarry Meeting will be held on Monday, December 16, 2024 beginning at 6:30 PM at the Town of Vienna Hall, located at 7161 County Highway I, DeForest, WI. Anyone who has concerns should try to attend.

Holiday Office Hours

The office and shop will be closed on Tuesday, 12/24/24, Wednesday, 12/25/24 and Tuesday, 12/31/24 for the holidays. **Please note there will not be a Christmas Tree pick up as we had in the past. Trees can be brought to the Brush Site. All lights/ornaments must be removed prior to drop off.**

2025 Utility Districts Budget

The 2025 Budget for Utility Districts 1 and 2 review will be held on December 16, 2024 starting at 7:00PM during the regular board meeting. Due to an substantial increase for services provided by Madison Metropolitan Sanitary District, our sewer rates will be increased for residents. Both Utility Districts 1 & 2 will see an increase in the 2025 service fees. The annual rate for residents in Windsor Prairie will increase from \$205 to \$225 per year. The annual rate for residents in Hickory Meadows, Nature Valley and Lantern Hollow will increase from \$265 to \$285 per year.

Nomination Papers

Are you interested in having input on decisions made by the Town Board? There are two Town Board Supervisor offices and the Town Chair seat up for reelection in April 2025. If you are interested in running, please contact the office. The first day to circulate nomination papers is Sunday, December 1st. Papers can be picked up at the office or printed off the Town's website. The completed packet needs to be filed with the Clerk no later than 5PM, Wednesday, January 1st.

Wheeler Park Committee

A group of neighbors reached out to the Town to ask about some renovations to Wheeler Park. The residents formed a committee to work on improvements, including the Wheeler park sign that needs replacing. They feel it is important to include the history of the park on the sign and recognition to Dick and Sally Pilsner who donated the park land. The Town would also like to redo the tennis courts to include Pickleball lines and improve the park equipment. The committee and town will accept donations for Park Improvements if anyone would like to support this 2025 project.

2025 Town Budget Passes

The 2025 Town Budget was approved by the Electors at the Public Hearing and passed at the Annual Electors Budget meeting on November 18, 2024. Copies of the 2025 budget are available on the Town's Website under the government tab or at the office. This years road expenditure was approved to reconstruct Oak Lane. This project also qualified for a grant that will provide aid for part of the project. Also, Schumacher has been targeted to be chip sealed this year.

Town of Vienna Plan Commission Minutes Monday, October 28, 2024

The Town of Vienna Plan Commission meeting was called to order on Monday, October 28, 2024, at 7:00PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Joe Henry, Cate Heath and Clerk Kathy Clark were present. Dane County Plan Representative Curt Kodl was also present. Jim Koch was excused.

Public comment: None

Approve the minutes: Motion by Heath, second by Herbrand to approve the minutes for the August 19, 2024 Plan Commission meeting. Motion carried (4-0).

Dane County Senior Planner Curt Kodl, Comprehensive Plan Discussion and Review: Kodl started the meeting by reviewing the revisions made to the first five elements/chapters, including working on a one-page handout that would outline the procedures for building in the town or creating a split/buildable parcel on vacant land. The first review was of Element 1-Agriculture. Henry had identified several sections that he found unclear. The members discussed the language and made several revisions to this section. It was decided this needed more time to ensure a better understanding. Kodl will make the revisions and present it again at the next meeting.

The commission proceeded to review element 2-Housing and agreed to remove 2 sections related to density in the plan. Motion by Heath, second by Herbrand to recommend approval of element 2 to the board. Motion carried (4-0)

Element 3-Economic Development was revised to remove targeting the interstate corridor now that most of area has been annexed to DeForest. Once these changes were made along with a few others regarding development, the chapter was accepted for moving forward. Motion by Henry, second by Heath to recommend approval of element 3 to the board. Motion carried (4-0)

Element 4-Utilities had added language for Solar Panel farms, adding in a required performance bond. The members discussed the additional language and after review, accepted the revisions as presented. Motion by Heath, second by Herbrand to recommend approval of element 4 as revised to the board. Motion carried (4-0)

Element 5-Transportation started with a section regarding the Park and Ride located on County Hwy V and Hickory Lane. This was completely removed as Dane County took over the maintenance of it. Henry had suggested adding language for stormwater and erosion control standards for Dept. of Transportation or Dane County reconstruction projects. Discussion followed. Motion by Herbrand, second by Henry to recommend approval of element 5 to the board as revised. Motion carried (4-0)

Adjourn: Motion by Heath, second by Herbrand to adjourn. Motion carried (4-0) Meeting was adjourned at 8:20pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Plan Commission Minutes Monday, November 18, 2024

The Town of Vienna Plan Commission meeting was called to order on Monday, November 18, 2024, at 5:30PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Joe Henry, Jim Koch (via ZOOM) and Clerk Kathy Clark were present. Dane County Plan Representative Curt Kodl and resident Nancy Caldwell was also present. Cate Heath was excused.

Public comment: None

Approve the minutes: Motion by Herbrand, second by Henry to approve the minutes for the October 28, 2024 Plan Commission meeting. Motion carried (4-0).

Dane County Senior Planner Curt Kodl, Comprehensive Plan Discussion and Review: Kodl provided a copy of notes he made on all the revisions redlined per each Element/Chapter that the Plan Commission (PC) discussed at the last meeting. Kodl first reviewed all the revisions to Element 1-Agriculture. Henry had identified several sections that he found unclear, and Kodl noted the sections to update or strike them from the plan. The members discussed the list of sections revised while reviewing the new language as presented. Discussion followed. Motion by Henry, second by Herbrand to recommend approval of Element 1-Agriculture to the board. Motion carried (4-0)

Reviewed next was Element 6- Natural Resources, a short chapter, had a new paragraph added to include the newly adopted Ordinance for ATV/UTV road access along with a map of roads. Reference to goals for future park areas was also updated. Motion by Herbrand, second by Henry to recommend approval of Element 6-Natural Resources to the board. Motion carried (4-0)

Element 7-Cultural Resources is about maintaining the history of the town and preserving the rural environment in the future. Kodl added reference to working with Dane County Heritage Preservation Commission. Motion by Henry, second by Herbrand to recommend approval of Element 7-Cultural Resources to the board. Motion carried (4-0)

The next Element 8-Intergovernmental Cooperation had several areas that needed updating. Throughout the chapter, several references to the interchange area were found. This is no longer a possibility since the lands have been annexed into DeForest and needed to be stricken from the chapter. During discussion and after reviewing a few paragraphs, it was apparent this chapter needed more time to review and update. The meeting was concluded and the next elements will be reviewed at the December meeting.

Adjourn: Motion by Herbrand, second by Henry to adjourn. Motion carried (4-0) Meeting was adjourned at 6:25pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes November 18, 2024

The regular meeting was called to order on Monday, November 18, 2024, at 6:45PM immediately after Budget Public Hearing by Chair Jerry Marx. Supervisors Steve Ruegsegger, Dakota Cable, Sherri Meinholz, Gary Endres, and Clerk Kathy Clark were present. Resident Nancy Caldwell and Joe Henry was also present.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the October 21, 2024, town board meeting. Motion carried (5-0).

Discussion and possible action on Comprehensive Plan Elements 2 through 5 as recommended by the Plan Commission: As the Plan Commission reviews, revises or updates elements/chapters, the commission will recommend approval once the changes are final. These are then put on the Town Board agenda for final review and approval. Element 2-Housing was reviewed and discussed by the board. Endres had concern with two requirements in the plan for housing development. One was owning the land 20 Years to be able to develop the land and two, the acreage must be contiguous. This will need to go back to the Plan Commission for further review with the help of the town board. Motion by Endres, second by Ruegsegger to deny approval of Element 2-Housing. Motion carried (5-0)

Element 3-Economic Development. In this section, the town had most of the commercial development along the interstate. Most of the changes consisted of removing this language. Motion by Endres, second by Meinholz to approve Element 3-Economic Development as presented. Motion carried (5-0)

Element 4-Utilities had a new section regarding Solar Panel Farms and necessary agreements for the Town to use in the future. Motion by Endres, second by Meinholz to approve Element 4-Utilities as presented. Motion carried (5-0)

The last review was of Element 5-Transportation. Removal of the reference to the park and ride was removed. Added was language requiring Federal, WI DOT and other municipalities to follow Stormwater and Erosion control practices when performing projects to avoid excessive water run off and flooding in the township. Motion by Endres, second by Meinholz to approve Element 5-Transportation as presented. Motion carried (5-0)

Discussion and possible action on UD 2 Increase in Service Fee due to MMSD Increase: Clark explained that Dane County requires special charges or assessments, such as Trash/Recycle or Sewer Fees to start the 2024 Real Estate Process. This information was required prior to Utility Budget approval. When preparing the specials for tax bills, we found sewer fees would require an increase to cover MMSD increase (Madison Metro Sanitary District). This would require the board approval to submit the increased UD 2 fees to the County ahead of final review of the UD 2 budget. Motion by Ruegsegger, second by Cable to approve UD 2 increase for sewer fees. Motion carried (5-0)

Discussion and possible action on 2025 Dog License Fees: Dane County increased the 2025 Dog License fee. Municipalities add on an additional cost for managing the licenses for six months to ensure compliance with WI State Statutes. Motion by Ruegsegger, second by Meinholz to add on \$5 per license fee for the 2025 tags sold. Motion carried (5-0)

Discussion and possible action to approve the 2025 Highway Expenditures: Motion by Endres second by Meinholz to approve and adopt the proposed 2025 Highway Expenditures. Motion carried (5-0)

Discussion and possible action to approve and adopt the proposed 2025 Town Budget: Motion by Endres, second by Meinholz to approve and adopt the proposed 2025 Town Budget. Motion carried (5-0)

Discussion and possible action to approve the 2024 Tax Levy: Motion by Meinholz second by Endres to approve the 2024 Tax Levy. Motion carried (5-0)

Operator's License: One application was submitted by J. Henry & Sons for review. Motion by Ruegsegger, second by Meinholz to approve the operator license application for Casey B. Anderson. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with Cornerstone Community Center was held Tuesday, November 12th. The community center continues to work on a new agreement with the municipalities. Supervisor Cable meeting with Waunakee EMS was held Thursday, November 14th. WEMS is still reviewing new means to better provide responses to areas just on the edge of the Village. Supervisor Meinholz meeting with Dane Vienna Fire Department is scheduled for Monday, November 25th. Supervisor Endres meeting with Waunakee Fire Department is cancelled for November but scheduled to meet Wednesday, December 11th.

Town Clerk's Report: Clark was contacted by resident Von Buren regarding Wheeler Park renovations. They formed a neighborhood committee to work with the Town of creating a new sign with a plaque

Clark asked the members about the December meeting schedule due to the Holidays

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Cable to approve the current town bills as stated in the amount of \$123,481.85; Payroll \$21,853.51; Town Bills \$67,714.44; Utility 1 \$19,610.82 and Utility 2 \$14,303.08. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Meinholz to adjourn. Motion carried (5-0). The meeting adjourned at 7:31PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the December 16, 2024, Town Board Meeting

Happy Holidays

Vienna Town Board Meeting Agenda Monday, December 16, 2024

The Vienna Town Board will meet on Monday, December 16, 2024 at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the November 18, 2024 Town Board meeting

Discussion and possible action on 2025 Utility Budgets for District 1 and District 2

Discussion and possible action on Corporate Business lease of Printer/Copier

Discussion and possible action on Appointment of HR Committee

Operator's License

Town Supervisor Reports

Town Clerk's Report

Nomination Papers

Holiday Schedule

Review and authorize payments of current town and utility bills, wages, and expenses

Adjourn