



Town of Vienna Web Site Address: www.viennawi.gov

June, 2023

2023 Road Projects

This year, the Town of Vienna solicited road bids for the Red Bird and Dekorra residential roads and work was completed by end of May. Also underway are two major culvert replacements on Patton and Hahn Roads. Because these culverts are larger than 36" each, they both qualify for Dane County Culvert Aid (aka bridge/culvert aid) where 50% of the total cost are reimbursed. This is an aid the town takes advantage of anytime we do work that qualifies. We also bid out Chip Sealing this year for this year. Roads to be improved are Madigan, Hahn, Hickory Lane and Meek Road. This year Scott's Construction was awarded the bid. Work will commence later this month.

Nature Valley Subdivision

The town has noticed how the roads within the first addition of Nature Valley subdivision are deteriorating. The town board has decided to perform a land survey to determine the areas most in need of repair. Our town Engineer has completed the survey and will gather the findings to provide a report to the town board. A project this size will take extra planning and meetings to finalize prior to any project commitment. The town anticipates this project to commence in 2024 or 2025, depending on the findings. More information will be provided as this moves forward.

Bulk Waste Event a Success

On Saturday, June 17th from 8am-12pm the town will have a dumpster available for disposing bulk items such as furniture, mattresses, couches, cabinets and construction materials. Since this is the first year with Pellitteri, we are not sure about all acceptable items so we have a requested a list. This will be available on our website upon receipt.

Roadside Mowing

Roadside ditch mowing will begin in mid June. The first round should be completed by early to mid July. The second round will include mowing the ditches out to the fence lines and a final round will be done in the fall, weather permitting. Thank you to all our Adopt a Road participants for cleaning the ditches along the road. This helps keep our blades sharp!

Electronics Recycling Event

Another successful year! This was held on Saturday, May 20th and the town filled a semi load of electronics, free to residents. We received laptops, computers, printers, and lots of TV's. Hopefully everyone took advantage of this. It is a great way to dispose of items that do not belong in landfills.

Trash Recycling Bins

It is important to have your bins out the night before or by 6:00am in the morning. We were informed that the drivers start at 5:30am and can be in our area as early as 6:00am to start their route. Please remember to keep your bins in your driveway for pick up and not in the street.

Brush Site Days and Hours

The brush site days and hours for the month of June are scheduled as follows. Saturday, June 3rd from 9AM-2PM and the following Wednesday, June 7th from 4PM-7PM. Also on Saturday, June 17th from 9AM-2PM and the following Wednesday, June 21st from 4PM-7PM. The key is always available on weekdays during normal business hours at the office. The key can be found right inside the entrance with the sign out sheet. We post the hours on our website too for easy reference.

Dane County Project Childsafe

Dane County Deputy Sheriff dropped off free gun or rifle locks for securing firearms in your home. These are available at the office and free to an resident of Town of Vienna. If anyone is interested, please stop by the office. Once these are gone, we can request more if there is an interest.

Town of Vienna Board Minutes

May 1, 2023

The regular meeting was called to order on May 1, 2023, at 7Pm by Chair Jerry Marx. Supervisors Steve Ruegsegger, Sherri Meinholz, Gary Endres, Tim Hoege, Public Works Supervisor Scott Benson, Public Works Billy Newman, Treasurer Nikki Roessler and Clerk Kathy Clark were present. Also in attendance Town Engineer Scott Anderson, and residents Nancy Caldwell and Doug Schey.

Pledge of Allegiance was recited.

Public Comment: Endres asked about the town loans and how much the bank insures or if we get information on this. Roessler explained the town gets a monthly statement.

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the April 18 and April 26, 2023, town board meetings. Motion carried (5-0)

Discussion and possible action on Nature Valley Subdivision Survey: Anderson explained that the subdivision was developed in 2004. The drainage design was a new approach to force water to the side of the lots flowing to the rear of the house. Once the homes were built, different elevations and home designs created an issue for the excess water to drain. In 2019, the town repaired a section on Meadows Lane where the large culvert was designed to drain the water. The road had to be reshaped and curbed to make the water flow properly into the culvert. To correct this issue in other sections, a complete road survey should be performed as the first step to deciding what areas need repairs. The estimated cost for this is \$7,000-\$10,000. Marx asked if the town would need a right-of-way to go between the houses. Anderson said a temporary grading easement would work. Hoege pointed out areas where the water just sits on the road. Ruegsegger asked if this was in the budget for this year or wait until next year so it can be budgeted for. Motion by Endres, second by Hoege to approve performing the Survey of Nature Valley Subdivision. Motion carried (4-1)

Discussion and possible action to proceed with TDS to Convert Phone/Internet to Fiber Optic: The town received a mailer from TDS with a special offer to sign up for internet services. Clark called on it and was provided an estimate for converting internet from Centurytel DSL to TDS Fiber Optic. The new service would include upgrading the phone services through TDS once the wiring is completed. Motion by Ruegsegger, second by Endres to proceed with TDS for services. Motion carried (5-0)

Discussion and possible action JRC Investments Application for Fireworks Sale Permit: Motion Hoege, second by Ruegsegger to approve JRC Investments for Fireworks permit. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, May 9th. Supervisor Hoege meeting with Waukegan EMS is scheduled for Thursday, May 11th. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held for Monday April 24th. Supervisor Endres meeting with Waukegan Fire Department was scheduled for Monday April 24th but was cancelled.

Town Clerk's Report: Clark reported that the salt shed had been inspected. The report stated the cement walls have cracks that need to be repaired. This is in addition to last year's report that required the old doors on the salt shed be replaced with doors that seal the salt shed from the roadside. The Plan Commission meeting is May 8th and there is an ETZ meeting scheduled May 9th. Board of Review is scheduled for May 22nd, from 5pm to 7pm, with the Town Board Meeting to follow.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$51,531.87; Payroll \$19,585.14; Town Bills \$3,401.41; Utility 1 \$17,152.11 and Utility 2 \$11,393.21. Motion carried (5-0)

No closed session was held.

Adjourn: Motion by Endres, second by Meinholz to adjourn. Motion carried (5-0). Meeting adjourned at 8:00PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the May 22, 2023, Town Board Meeting

Town of Vienna Plan Commission Minutes

Monday, May 8, 2023

The Town of Vienna Plan Commission meeting was called to order on Monday, May 8, 2023, at 7:00PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Cathleen Heath, Todd Mallon, and Clerk Kathy Clark were present. Residents Stewart, Josh, Jackie Stewart and Aysen Tierney with United Grading and Surveying were also present. Commissioner Jim Koch was present via phone conference.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Mallon, second by Heath to approve the minutes for the April 10, 2023 Plan Commission meeting. Motion carried (5-0).

Presentation by Dane County Senior Planner, Curt Kodl Comprehensive Plan Proposal: Kodl provided a power point presentation on the Comprehensive Planning process. It outlined each section of the plan including the schedule of meetings and hearings that will need to be scheduled. Kodl also had prepared a proposal with estimated costs-based hours involved. The total for this could range from \$4,900 to \$7,300. In addition, it was recommended to complete a survey design at a cost of \$3,200 to \$4,800. The primary focus will be updating all zoning ordinances referenced, land use and future development. Clark will bring this to the town board for final approval.

Discussion and possible recommendation on Josh Harris Rezone application Parcel # 0909-132-8002-7: Clark informed the commission that this property is located in the Extraterritorial Zoning (ETZ). The Village of DeForest has zoning rights for properties located in the boundary area of both Vienna and DeForest. The CSM has been submitted to Dane County for review and approval before the Town and Village review. The property owner has enough acreage to create a buildable parcel. Discussion followed. Motion by Herbrand, second by Heath to recommend approval of the rezone application with a deed restriction of seventy-five acres. Motion carried (5-0)

Adjourn: Motion by Heath, second by Mallon to adjourn. Motion carried (5-0) Meeting was adjourned at 7:43pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes May 22, 2023

The regular meeting was called to order on Monday, May 22, 2023, at 7:00 (following BOR Meeting) by Chair Jerry Marx. Supervisors Steve Ruegsegger, Sherri Meinholz, Tim Hoege, Public Supervisor Scott Benson and Clerk Kathy Clark were present. Residents Stewart and Josh Harris, Shawn Haney and Nancy Caldwell were also present. Supervisor Endres was excused.

Pledge of Allegiance was recited.

Public Comment: Haney asked about a few properties that are overgrown with weeds, old vehicles and overall scraps and debris all over the property. Clark will speak with our Dane County Community Deputy to request help with approaching the property owners. There have been other complaints about the same properties and letters have been sent but his will need more official help to resolve.

Approval of Minutes: Motion by Meinholz, second by Hoege to approve the minutes for the May 1, 2023, town board meeting. Motion carried (4-0).

Discussion and possible action on Bid Seal Coating Bids: Clark explained that two bids were received, one from Scott Construction and one from Fahrner. Scott Construction came in \$10,000 lower than Fahrner bid. Motion by Hoege, second by Ruegsegger to award Scott Construction the 2023 bid award. Motion carried (4-0)

Discussion and possible action on Josh Harris Rezone Application, Parcel 0909-132-8002-7: Owners Cheryl and Stewart Harris requested a rezone for two acres so their son Josh could build a home. This property is located in the ETZ area. It was reviewed by the Plan Commission and ETZ Commission and both recommended approvals. The town board reviewed the application and required a deed restriction of 75 acres per the Comprehensive Plan. Motion by Meinholz, second by Ruegsegger to approve the rezone application with a deed restriction for the split. Motion carried (4-0)

Discussion and possible action on R&M Enterprise Application for Firework Stand: Snap Fireworks is the stand name for the R&M Fireworks. They have set up their stand at Ehlenbachs over the last few years and there has never been an issue. The fireworks are locked up and secure when the stand is not open. Motion by Ruegsegger, second by Meinholz to approve the R&M application for a fireworks stand. Motion carried (4-0)

Discussion and possible action on Dane County Proposal for Comprehensive Plan: Clark explained that Dane County Representative Curt Kodl prepared a proposal for assisting the town with updating the Comprehensive Plan. Dane County has assisted many other municipalities with updating or rewriting their comprehensive plans. The cost can range \$5,000 to \$7,000 since staff hours are estimated. To have a consulting firm do this would cost much more. Motion by Ruegsegger, second by Hoege to approve estimated cost proposal and schedule to work with Dane County. Motion carried (4-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held Tuesday, May 9th but he was not able to attend. Supervisor Hoege meeting with Waunakee EMS was held Thursday, May 11th. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, May 22nd. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday May 22nd.

Town Clerk's Report: Clark informed the board that the work on Red Bird and Dekorra Roads started on May 16th and should be completed this week. Also, IBA, LLC is a company that works on Manholes, adjusting the casting or raising/lowering the manhole due to shifts in road pavement. They will be working on manholes in the next month.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$60,184.96; Payroll \$11,821.20; Town Bills \$46,241.26; Utility 1 \$1,224.58 and Utility 2 \$897.92. Motion carried (4-0)

No closed session was held.

Adjourn: Motion by Hoege, second by Ruegsegger to adjourn. Motion carried (4-0). Meeting adjourned at 7:40PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the June 5, 2023, Town Board Meeting

Town Notes and Events

Dragon Art Fair & Silent Auction

This will be held June 3rd from 9:00am to 4:00pm at Fireman's Park, DeForest, WI. Auction will be held from 9:00am to 2:00pm. The Dragon Art Fair was named in honor of the Norwegian Dragons located on top of the DeForest Area Public Library. Legend has it that in medieval Norway, these stylized dragons were placed on the peaks of the eaves of buildings to ward off evil spirits and guard the treasure within. Food and entertainment is available throughout the day.

DWACC Golf Event

The DeForest Windsor Area Chamber of Commerce annual Golf Classic is right around the corner on Thursday, June 8th from 8:00 AM - 3:00 PM. This will be held at **Lake Windsor Country Club 4628 Golf Drive, Windsor**. The day will feature 19 holes of golf, two carts per team, a boxed lunch and fun games at the holes with chances to win premium prizes! Raffle tickets are sold online or sold the day of the event with two 50/50 cash raffles. **Please contact Heike for more information:** heike@deforestarea.com

Lock Car and Garage Doors

Communities in Dane County continue to experience high numbers of thefts from vehicles, burglaries to residences and stolen autos. Almost all of these incidents are the result of unlocked cars and/or open garage doors. Lock car doors of vehicles parked in the driveway or on the street. Keep your garage door closed when not outside, and especially after dark. It only takes minutes to go through your unlocked car.

Vienna Town Board Meeting Agenda Monday, June 5, 2023

The Vienna Town Board will meet on Monday, June 5, 2023 at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the May 22, 2023 Town Board meeting

Discussion and possible action on Fly Dane 2024 Participation

Operator's License

Town Supervisor Reports

Town Clerk's Report

Town Board Meeting Monday July 3rd or July 10th due to Holiday

Review and authorize payments of current town and utility bills, wages and expenses

Convene into Closed Session Pursuant to Wis. Statute 19.85.1 (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Discuss Annexation Litigation against Village of DeForest)

Reconvene to Open Session

Action Resulting from Closed Session

Adjourn