



Town of Vienna Web Site Address: www.viennawi.gov

June, 2024

Nature Valley Subdivision Construction

Bids for this 2024 road improvement project were received and approved in April. The contractor that was awarded the bid is Clemens Excavating Company, as the lowest bidder. Clemens Excavating is located in Town of Vienna. The project is targeted to begin in mid-June. Madison Gas and Electric (MGE) has to relocate some gas lines which they have targeted the work to be done during the first week in June.

Dane County Breakfast on the Farm

This year, one of our own farms in the Town of Vienna has been elected to host this event. That would be Blue Star Dairy Farms, located at 7502 Patton Rd and owned by the Meinholz Family. The breakfast starts serving at 7:00AM to 11:30AM. There will also be tours, wagon rides, live music, displays of equipment, face painting and of course tasty dairy product samples. For more information, you can go to their website link: www.danecountydairy.com Come out for a day of fun and support your local dairy farmers

Bulk Waste Event a Success

Another successful year! This was held on Saturday, May 18th and the town filled several dumpsters full of mattresses, shelves, cabinets, building materials, patio sets and much more. We hope everyone took advantage of this. It is a great way to dispose of items that do not belong in regular trash pick up.

Union Cemetery Online Map

As many of you know, the Town of Vienna owns and manages Union Cemetery, located on State Hwy 113, just past Cuba Valley Road on the east side of the highway. We have been working on an online map for anyone interested in locating a loved one or maybe looking to bury a loved one now or in the future. You can now go on the town's website, select the community tab, click on the cemetery tab and you will find the map along with information. If you open the map, there is a search line to type any name in and it will take you to the site.

Roadside Mowing

Roadside ditch mowing will begin in mid June. The first round should be completed by early to mid July. The second round will include mowing the ditches out to the fence lines and a final round will be done in the fall, weather permitting. Thank you to all our Adopt a Road participants for cleaning the ditches along the road.

ATV/UTV Status Update

The town is working with Roxbury Valley Riders Club to prepare the roads for driving ATV/UTV on the town roads. Signs have been ordered and locations for signs have been reviewed. However, **the town is not legal for accessing the roads until the signs have been posted and we are in complete compliance with DNR rules and regulations.** Until this process is completed, driving on the roads is not legal. Please refrain from driving on roads until the signs are in place and the town is legal for this.

Brush Site Hours and Information

The brush site days and hours for the month of June are scheduled as follows. Saturday, June 1st from 9AM-2PM and the following Wednesday, June 15th from 4PM-7PM. Also on Saturday, June 17th from 9AM-2PM and the following Wednesday, June 19th from 4PM-7PM. The key is on weekdays during normal business hours at the office. We have noticed unacceptable dumping occurring more in the brush site. If this continues, we will have to consider fencing the area for gate access only.

Manure Hauling

It has been brought to the town board's attention that trucks hauling manure prefer to park on a road incline to create pressure in the tank. Usually this is located near or on a blind hill on the road. To avoid any last reacting drivers to swerve, the town is recommending signs be put on both sides of the truck warning approaching vehicles. If you or your contractor hauler do not have signs, the town will gladly provide them upon request. This is most important when it's getting dark and harder to see on the road.

Town of Vienna Board Minutes May 6, 2024

The regular meeting was called to order on Monday, May 6, 2024, at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Dakota Cable, Sherri Meinholz, Gary Endres, and Clerk Kathy Clark were present. Also, present was Residents David Lynch and Joe Henry.

Pledge of Allegiance was recited.

Public Comment: Lynch wanted to speak to the board about concerns regarding the Conditional Use Permit requested for a temporary concrete plant. Lynch said the lighting at night is bright and asked the board to take this in consideration when reviewing new development within the town. Lynch stated his phosphate levels in his water test has increased, not to an unsafe level yet but if one of the surrounding quarries hits bedrock that this will contaminant the ponds along Highway V. His main concern is ongoing water quality and night lighting that can be disruptive to surrounding neighbors.

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the April 16, 2024, town board meeting. Motion carried (5-0).

Appointment of Plan Commission Members: Chair Marx informed the board that he has appointed Joe Henry as a new member to serve on the Plan Commission and reappoint Steve Herbrand for another 3-year term.

Discussion and possible action on JRC Investments LLC Fireworks Application: Clark informed the board that this is the same company that sets up a tent at the Pink Elephant. There have never been any complaints and they have always passed the Fire Inspectors review for compliance purposes. Motion by Cable, second by Meinholz to approve JRC Investments Firework application for Operation at the Pink Elephant. Motion carried (5-0)

Discussion and possible action on ETF Health Benefit Changes in Coverage: Wisconsin State Benefits plan, WRS for retirement and ETF for Health Plans, sent out a request to all local government participants requesting updates of employees covered in the plans. During this review, the town was told that any employee in the WRS plan should also be provided health benefits. The town's employee handbook only provides health benefits to full-time employees. This will need to be updated to include part-time employees too. The employer is not required to offer the same coverage to part-time employees as full-time employees. Employers can offer less than the maximum 88% coverage of premium costs. Clark will present examples of the different plans at the next meeting based on the number of hours a part time employee works.

Operator's License: None

Town Supervisor Reports: Supervisor Steve Ruegsegger meeting with Cornerstone Community Center is scheduled for next Tuesday, May 14th. Supervisor Cable meeting with Waunakee EMS is scheduled for this Thursday, May 9th. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, April 29th. Nothing new to report on. Supervisor Endres meeting with Waunakee Fire Department was held Monday, April 29th. WFD is working on a new chairman and will take a vote at the next meeting.

Town Clerk's Report: Clark informed the board that this week is Municipal Clerks Appreciation week, May 5-11, 2024. The Bulk Waste event is scheduled for Saturday, May 18th from 8am-noon. A reminder that the office and shop will be closed Monday, May 27th for Memorial Day holiday.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger second by Meinholz to approve the current town bills as stated in the amount of \$100,213.53; Payroll \$31,726.51; Town Bills \$41,607.95; Utility 1 \$14,014.64 and Utility 2 \$12,864.43. Motion carried (5-0)

Adjourn: Motion by Endres, second by Cable to adjourn. Motion carried (5-0). The meeting adjourned at 7:45PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the May 20, 2024, Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, May 13, 2024

The Town of Vienna Plan Commission meeting was called to order on Monday, May 13, 2024, at 7:00PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Joe Henry, Jim Koch (via ZOOM) and Clerk Kathy Clark were present. Cate Heath was excused. Also present, representatives of Tri County, Dustin Gradel, Terry Wenger, Pat Cadigan, residents Scott & Patrick Maier, Molly Arrand, Nancy Caldwell and Dane County Planners Hans Hilbert and Curt Kodl.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Koch, second by Herbrand to approve the minutes for the April 15, 2024 Plan Commission meeting. Motion carried (4-0).

Discussion and possible recommendation of Rezone Application-Maier Farms-2 Parcels 0909-212-8500-7 & 0909-212-8140-0: Clark informed the commission that the Maiers had receive permits and approval to tile the parcels from DNR, FSA, USDA and NCRS prior to doing the tiling but upon completion, Dane County said this was wetland and the Maiers would need to rezone the two parcels out of the wetland district to meet Dane County Compliance requirements. This land has been cropped in years past and the Maiers were not informed this was now considered a wetland when it did not have that history that anyone was aware of. Koch explained the history of the land as prior owner of the parcels. Koch explained that if the land was not cropped within every five years, that there would be an issue with Federal Crop Insurance. Koch said the agencies involved have conflicting stories on what is allowed. Koch stated that according to DNR, land must be cropped for three consecutive years prior to tiling. Meinholz commented that he had never heard that, another item the agencies are not consistent. Hans Hilbert explained that under Chapter 11 Dane County Ordinance, the land can be rezone to a non-wetland environment, which was the only solution other than removing the tiles and pump. Discussion followed. Motion by Herbrand, second by Henry to recommend approval of the rezone application. Motion carried (3-1, Koch opposed)

Discussion and possible recommendation of Rock Crop/Tri County Conditional Use Permit Application-Temporary Portable Concrete Plant – Located at Breggeman Quarry: Tri County presented an application for a CUP to add a temporary Portable Concrete Plant in the quarry known as Breggeman but is now Rock Crop. This would only be for a 10-year period and will operate for DOT projects and other material needs. Some of the quarry has been filled in but there is more material to extract. Traffic would have direct access to Highway V, lighting would be downward in the evenings and dust /noise control were in the plan for along with other conditions. This will go to the town board for review at the May 20th board meeting and to Dane County for the Public Hearing and review prior to final approval. Motion by Henry, second by Herbrand to approve the CUP with an annual review of the operation. Motion carried (4-0)

Dane County Senior Planner Curt Kodl, Comprehensive Plan Discussion and Review: Two sections of the comprehensive plan were scheduled for review. **Element 4 – Utilities section** needs some language to regulate where solar panels would be allowed as a new utility project. Also, the tax revenue would need to be stipulated in the plan for any losses incurred with a solar panel project. Clark will forward this proposed language to the commission for more in-depth review.

Element 5 – Transportation section. This section did not need much amending, just a few updates due to boundary changes. Once this is updated, final review of both sections will take place. Molly Arrand asked about the language regarding Agricultural use on an operating farm that is does not qualify for building a home on. The split on the property was already used, leaving the remainder of the farm as its own parcel. Due to the Density Study and language in our plan, another home on this property would not meet the comprehensive plan requirements.

Adjourn: Motion by Henry, second by Herbrand to adjourn. Motion carried (4-0) Meeting was adjourned at 8:00pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes May 20, 2024

The regular meeting was called to order on Monday, May 20, 2024, at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Dakota Cable, Sherri Meinholz, Gary Endres, and Clerk Kathy Clark were present. Also, present was Tri-County Reps, Terry Wenger, Dustin Gradel and Pat Cadigan, County Plan/Zone Rep Hans Hilbert and Residents Keith, Patrick and Scott Maier, Joe Henry, Nancy Caldwell.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the May 6, 2024, town board meeting. Motion carried (5-0).

Discussion and possible action on 2024 Chip Seal Bids.: Clark provided a copy of bids submitted by Scott Construction and Fahrner Asphalt. After reviewing the comparable cost, Fahrner was lower than the cost of Scott Construction. Motion by Ruegsegger, second by Cable to award Fahrner Asphalt as lowest bidder. Motion carried (5-0)

Discussion and possible action on Rezone Application-Maier Farms; Parcels 0909-212-8500-7 & 0909-212-8140-0: The Maiers had applied for a permit from DNR to tile the parcels. Permits or approvals for tiling were also approved by FSA and NCRS-Delineation. Hans Hilbert explained that tiling of wetland is only allowed when the land has been dried for years to crop. As long as the tiling does not cause significant damage to the soils, vegetation or water flows, the rezone would be allowed to remove the land from the wetland. This is allowed under chapter 11 DC Ordinance. Endres stated Dane County does not have the authority to regulate land in the Ag Preservation program. This was also recommended for approval by the Plan Commission by a 3-1 vote. Discussion followed. Motion by Meinholz, second by Cable to approve the rezone application for two parcels referenced. Motion carried (5-0)

Discussion and possible action on Rock Crop/Tri County CUP Application-Temporary Portable Concrete Plant at the Breggeman Quarry, Hwy V: Tri County explained that due to the volume of materials needed for large projects such as DOT projects and other jobs upcoming. This location would work best as it fairly secluded off the main highway.

There would be times for night work, mainly for any state jobs which are permitted use. Lighting would be directed downward for neighboring homes. The site has approximately 10 years of service as some of it has already been filled back in. Berms are in place for noise, truck route is direct access to Highway V. This is scheduled for a Public Hearing and final review by Dane County on June 18, 2024. The eight conditions for CUP requirements were addressed. Motion by Meinholz, second by Cable to approve the application to operate a portable concrete plant in the Breggeman Quarry. Motion carried (4-0, Endres abstained)

Discussion and possible action on R&M Enterprises, DBA Snap Fireworks Application: In past years, this company has operated their stand in the Ehlenbach parking lot. There has never been an issue and all fireworks are locked up each night. Motion by Ruegsegger, second by Meinholz to approve the fireworks application. Motion carried (5-0)

Discussion and possible action on ETF Health Benefit Coverage for Part-Time employees: This change in state benefits was presented at the last board meeting on May 6, 2024. Clark agreed to go back and present examples of cost differences that would take place. If an employee, part time or full time, is in the Wisconsin Retirement Benefits plan, health plans are now required to be offered too. Employers can offer less than the standard 88% coverage from 50% and up. This will not go into effect until 2025 benefit rates are released. Once WRS provides them, a new cost comparison will be reviewed by the town board. No action taken.

Discussion and possible action on Town Meeting and Training Attire: Clark stated this was something discussed informally at one or more board meetings. Clark reached out to Lands End to request samples of town logos for shirts, jackets or whatever each member would like. There was not much interest, so this did not really get discussed. More information will be gathered but for now, nothing will be ordered.

Operator's License: None

Town Supervisor Reports: Supervisor Steve Ruegsegger meeting with Cornerstone Community Center was held Tuesday, May 14th. The center was denied state benefits for employees if not a local government entity. Supervisor Cable meeting with Waunakee EMS was held Thursday, May 9th. WEMS is working on a study to determine efficiency. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Tuesday, May 28th due to the holiday. Supervisor Endres meeting with Waunakee Fire Department was cancelled due to the holiday.

Town Clerk's Report: Clark informed the board that Purple Cow is looking to expand sometime in the next year. A reminder that the office and shop will be closed Monday, May 27th for Memorial Day holiday.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger second by Meinholz to approve the current town bills as stated in the amount of \$36,111.02; Payroll \$6,299.95; Town Bills \$29,035.24; Utility 1 \$668.84 and Utility 2 \$106.99. Motion carried (5-0)

Adjourn: Motion by Endres, second by Cable to adjourn. Motion carried (5-0). The meeting adjourned at 8:00PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the June 3, 2024, Town Board Meeting

**Vienna Town Board Meeting Agenda
Monday, June 3, 2024**

The Vienna Town Board will meet on Monday, June 3, 2024 at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the May 20, 2024 Town Board meeting

Discussion and possible action on Tri-County Application for Temporary Concrete Plant-Norway
Grove Clean Site

Convene to Closed Session pursuant to WI State Statute 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities regarding Employee Performance.

Reconvene to Open Session and take action, if necessary.

Operator's License

Town Supervisor Reports

Town Clerk's Report

ETZ Public Hearing & Meeting for Tri-County Application on Monday, June 10th at 6pm
Board of Review Wednesday, June 12th at 4pm to 6pm with Assessor

Review and authorize payments of current town and utility bills, wages, and expenses

Adjourn