



Town of Vienna Web Site Address: www.viennawi.gov

May, 2025

April 1 Election Results

Congratulations to Elected town officials: Incumbent Town Chair, Jerry Marx, Supervisor II Sherri Meinholz and newly elected Supervisor I Amanda Nickel. A complete list of all Election results can be found on our website by selecting the Election tab. We would like to thank all the election inspectors for working during this election. The town is fortunate to have such devoted residents to ensure a smooth election. The spring election was the last on for this year. Next year there will be at least 3 elections, maybe 4. If anyone is interested in assisting the town with elections, please contact the office. It is a paid position and requires a minimum of 2 hours official training. Morning or afternoon shifts are offered.

Open Book and Board of Review Dates

The Town of Vienna will hold Open Book on Thursday, May 15th from 10:00am to 4:00pm (By Appointment only) with Associated Appraisal Consultants. The appointment will be held by phone only, and can be scheduled at anytime, either by phone or email. Associated Appraisal can be reached at 920-749-1995 or email at info@apraz.com for an Open Book meeting. Please have your assessment notice ready for your review and discussion. Property owners are strongly encouraged to make an appointment for Open Book as the Assessor is allowed to adjust the assessment, if there is reasonable evidence presented that supports it. Board of Review is scheduled for Monday, June 9th from 4:00PM to 6:00PM (By Appointment only) and will be held at Vienna Town Hall, 7161 County Rd I, DeForest. The Board of Review is a formal hearing procedure where the board members decide if an assessment should be adjusted. This is the last date that any adjustments can be made to the property tax roll. After Board of Review, final adjustments are made and the tax roll is filed with Wisconsin Department of Revenue. If you receive an assessment notice and have any questions, please call the assessor.

Adopt-a-Road Program

Town of Vienna sponsors an Adopt-a-Road program. Participants include businesses and residents. A sign is placed with the name of the participant on the road section adopted in recognition of their time and contribution to this program. If you are interested in learning more, please contact the office. For the members already signed up, thank you for your participation. This helps to ensure minimal damage to the mower blades while mowing.

Bulk Waste Disposal Event

On Saturday, May 17th from 8am to Noon the town will have a dumpster available for disposing bulk items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to dispose of properly. The dumpster will be located near our cold storage shed located off of Norway Grove Road. Please bring help for lifting heavy items that you might have.

Brush Site Days and Hours

The brush site days and hours for the month of May are scheduled as follows:

Sat. May 3rd 9AM-2PM

Wed. May 7th 4PM-7PM

Sat. May 17th 9AM-2PM

Wed. May 21st 4PM-7PM

The brush site key is always available during the week when the office is open, rain or shine! You can also sign a key out for the weekend or for special projects during the week.

Tri County Quarry Meeting

There will be an open meeting held Monday, May 19th at 6pm regarding the quarry operations located on County Hwy V and Schumacher Road. This would include the extended land located near Hauser Road too. This is part of the quarry, extended by a field road between the two sites. This meeting is an Annual update on operations for the town board and residents living in the area surrounding the quarry. More information will be provided as the date gets closer.

Town of Vienna Board Minutes April 7, 2025

The regular meeting was called to order on Monday, April 7, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Dakota Cable, Steve Ruegsegger, Gary Endres, Public Works Scott Benson, Bill Newman and Clerk Kathy Clark were present. Also present, residents Amanda Nickel and Nancy Caldwell. Supervisor Sherri Meinholz was excused.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Endres, second by Cable, to approve the minutes for March 17, 2025, Town Board meeting. Motion carried (4-0).

Discussion and possible action on Oak Lane Road project: The town had been contacted by Yahara Materials last year to consider having them provide material for the road project. In return, the town would allow truck traffic from the quarry to drive on Oak Lane. Once the project was bid out and approved for this year, this consideration was raised again. After much discussion, it was decided it was too late in the process to make changes to the project, which also includes a Local Road Grant application. Motion by Cable, second by Endres to move forward with Tri-County on project and deny Yahara Materials participation or truck traffic on the road. Motion carried (4-0)

Discussion and possible action on Schumacher Open Road Application: Clark explained that this application was pulled after meeting with property owners. An alternative plan was discussed to avoid opening the road so the application is no longer needed.

Discussion and possible action on Digester Roads-Cuba Valley Ripp Road Conditions: Pictures were displayed of areas on Cuba Valley Road that are breaking up due to the additional truck traffic. Repairs for this were not included in this year's budget but this will need work before winter, or the plows will cause further damage. While Tri-County is working on Oak Lane, they will review the areas of damage on Cuba Valley and Ripp Roads and provide a quote on the work needed to repair the areas.

Discussion and possible action on Waunakee Area Fire District memo: Endres provided a copy of an informational memo dated March 20th that describes the current structure of the Waunakee Area Fire District, and the findings of the study performed. Endres explained that the Village would like more control over decisions which is one reason for the change. Discussion followed.

Operator's License: One Operators license application was received from Ehlenbach's for review and approval. Motion by Ruegsegger, second by Cable to approve Fatima Hernandez Alcala Operators license. Motion carried (4-0)

Town Supervisor Reports: Supervisor Steve Ruegsegger meeting with Cornerstone Community Center is scheduled for Tuesday, April 8th. Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, April 10th. Supervisor Endres meeting with Waunakee Fire was held Monday, March 31st. The Village of Waunakee is working on the creation of the Waunakee Fire Department.

Town Clerk's Report: Clark reminded the board that the Annual Electors meeting is next Tuesday, April 15th instead of the normal scheduled meeting on Monday, April 21st. The regular town board meeting will immediately follow the Annual meeting.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Cable to approve the current town bills as stated by clerk in the amount of \$128,343.36; Payroll \$27,135.02; Town Bills \$101,005.11; Utility 1 \$182.85 and Utility 2 \$20.38. Motion carried (4-0)

Adjourn: Motion by Ruegsegger, second by Endres, to adjourn. Motion carried (4-0). The meeting adjourned at 7:34PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the April 15, 2025, Town Board Meeting

Town of Vienna Monday, April 14, 2025 Plan Commission Minutes

The Town of Vienna Plan Commission meeting was called to order on Monday, April 14, 2025, at 7:00PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Cate Heath, Town Chair Jerry Marx and Clerk Kathy Clark were present. Representatives from Walbec/Payne & Dolan Brett Buchholz, Holly Merson with representative from Alliant Bob. Resident Nancy Caldwell and Jay Long were also present. Commissioner Jim Koch attended via ZOOM. Commissioner Joe Henry was excused.

Public comment: None

Approve the minutes: Motion by Herbrand, second by Heath to approve the minutes for the March 10, 2025, Plan Commission meeting. Motion carried (4-0).

Discussion and possible recommendations on Payne & Dolan Solar Farm application for CUP: Clark opened with introductions and a brief overview of the project. A Conditional Use Permit application was filed by Payne & Dolan with Dane County in March for a 1400 kWDC Solar Electric Generating Facility. The solar panels will be located at the front of the Payne & Dolan Quarry along County Hwy I and Easy St. along the entrance driveway, about 575 feet off the street. Payne & Dolan will own the land but lease it to Alliant Power for a period of 20 years to start with two 5-year renewals possible. The farm will sit on 7 plus acres of Farmland Preservation zoned land which Renewable Energy electricity generators are approved conditional use in Dane County zoning. The farm will be completely fenced in, and the gated entrance will be moved back from the road. This will allow Alliant Power access to the solar farm when necessary. The road is bonded by Payne & Dolan so any large equipment used to set up the solar farm that could cause damage to the road will be the responsibility of Payne & Dolan. The power produced by the Solar farm will be loaded onto the grid. This will be about the same amount (or more) that Payne and Dolan uses for Operation. Alliant Energy will provide credit as an offset for what was used versus what was produced. A public hearing has been scheduled by Dane County on May 27, 2025. This is an opportunity for residents and neighbors to voice any concerns they may have with this solar farm. Discussion followed. Motion by Herbrand, second by Koch to recommend approval of the CUP application and solar farm. Motion carried (4-0)

Adjourn: Motion by Heath, second by Herbrand to adjourn. Motion carried (4-0) Meeting was adjourned at 7:30pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Annual Meeting of the Electors Tuesday, April 15, 2025

The 176th Annual Town Meeting was called to order on Monday, April 15, 2025, at 6:30PM by Chair Jerry Marx. Supervisors Dakota Cable, Amanda Nickel, Sherri Meinholz, Gary Endres, Public Works Scott Benson, and Clerk Kathy Clark were present. Also present, Residents Donna Marx, Nancy Caldwell, Laverne & Mary Wipperfurth and Jay Long.

Pledge of Allegiance was recited.

Public Comment: None

Swear in Elected Town Officials: Clark swore in Town Chair Jerry Marx, Supervisor II Sherri Meinholz and newly elected Supervisor I Amanda Nickel by providing the Oath of Office.

Approval of Minutes: Motion by Endres, second by Cable to approve the minutes for the April 16, 2024, Annual Meeting. Motion carried (5-0).

2024 Annual Town Financial Reports for Town and Utility Districts: Clark reported that after working with auditors this year, the town is doing good and meeting requirements for year-end close. It was discussed that a new loan would be taken out in 2025 for road project costs. This would replace an existing 5-year loan that was paid off in March of this year. This will increase the towns debt that is needed to keep the tax levy close to the same. The Johnson & Blocks review did not find any significant issues with any of the fund balances as of December 31, 2024. A Treasurer's report was provided with all bank account balances. Discussion followed. Also noted, there are no existing loans or outstanding debt in both the Utility Districts.

Town Plan Commission Report: Clark reported that the Plan Commission has been working with Dane County Plan/Zone Senior Planner, Curt Kodl, on updating the town Comprehensive Plan. As of March, the final revisions were approved, and the Comprehensive is complete. The next step will be to schedule a Public Hearing before the final release.

Town Equipment Advisory Committee Report: Clark reported there was one meeting held August 2024. The committee have discussed the costs of a new truck but decided to wait to see what the market does. If any new purchases would be made in 2025, it would be a new lawn mower, larger than the current mower. The Equipment Fund has a balance of \$204,000 as of after the annual budget adjustment was completed in March 2025.

Town Chairs Report: Marx said that the town has been operating good over the last year. Marx said the Public Works Department has been doing a good job of snow plowing and keeping with road maintenance work. Marx thanked all the employees for their hard work.

Town Clerk's Report: The 177th Annual Meeting will be held April 14, 2026.

Adjourn: Motion by Meinholz, second by Cable to adjourn. Motion carried (5-0). The meeting was adjourned at 6:54PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the April 14, 2026, Annual Electors Meeting

Town of Vienna Board Minutes April 15, 2025

The regular meeting was called to order on Monday, April 15, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Dakota Cable, Amanda Nickel, Sherri Meinholz, Gary Endres, Public Works Scott Benson, and Clerk Kathy Clark were present. Also present, Residents Donna Marx, Nancy Caldwell, Laverne & Mary Wipperfurth and Jay Long.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Cable, second by Meinholz to approve the minutes for April 7, 2025, Town Board meeting. Motion carried (5-0).

Discussion and possible action on Timeline for Opting out of County Zoning: Clark explained that now that the comprehensive plan is approved, the next steps need to be discussed. A WTA handout on this procedure was provided but the timeline showed a five-year period which was different than planned to move forward. Clark stated some of the new material regarding the process has become a bit confusing and assistance with this would be needed. Act 264 was passed in 2023 and allows towns to opt out of County Zoning under new

procedures. Clark explained the process was clear that a new Zoning Ordinance would be required but a Resolution needs to be filed first to set the deadlines. Marx asked if we need to get the town attorney involved. Clark thought having Attorney Mark Hazelbaker attend a meeting for a better understanding should be the next step. Hazelbaker had attended a meeting in the past but further attendance may incur costs. Clark just needs to know if that would be okay to proceed. The board agreed to contact Hazelbaker next.

Discussion and possible action regarding the new Cell Tower located on Town Land: US Cell has a tower on River Road, by the Vienna Daycare and Pinseekers. This one is planned to be decommissioned. A US Cell representative stopped in the office to inform the town about this. They also asked if the town would be willing to put up a new tower by the UD 1 lift station. Marx asked if anchor wires were holding up the tower but there are not any on the existing tower. Clark had sent the representative at US Cellular a copy of the certified survey map of the lift station that shows very little excess land available for a tower. It was suggested to consider the Brush site land located off Hwy I that has 2 acres of unused forestry land. Motion by Meinholz, second by Endres to deny the River Road location and suggest a lease agreement for the brush site. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Steve Ruegsegger last meeting with Cornerstone Community Center was held Tuesday, April 8th. No updates received regarding the Non-Profit status. Supervisor Cable meeting with Waunakee EMS was held on Thursday, April 10th. It was just regular business but at the next meeting, the commission will discuss the results of the study performed. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, March 31st. They are discussing the costs of buying new radios and equipment. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, April 28th.

Town Clerk's Report: Public Works, Benson and Newman, will be attending the WTA Road School April 22-23rd in Wis. Dells. Also, the town is working with a few new prospects of development, residential and commercial. Each prospect has either called or emailed the town with possible ideas as landowners but each one is in the very early stages of discussions.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Endres, second by Meinholz to approve the current town bills as stated in the amount of \$9,878.20; Payroll \$2,331.82; Town Bills \$7,014.96; Utility 1 \$406.49 and Utility 2 \$124.93. Motion carried (5-0)

Adjourn: Motion by Endres, second by Cable, to adjourn. Motion carried (5-0). The meeting adjourned at 7:25PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at May 5, 2025, Town Board Meeting

Memorial Day Office Closure

Memorial Day is an recognized as a National Holiday honoring the men and women who died serving and protecting the United States. The office and shop will be closed on Monday, May 26th in honor of Memorial Day. Regular hours will resume Tuesday, May 27th. Enjoy the long weekend!

Also, remember trash and recycle pick up on Monday will be delayed due to the holiday and pick up will take place on Tuesday, May 27th.

Vienna Town Board Meeting Agenda Monday, May 5, 2025

The Vienna Town Board will meet on Monday, May 5, 2025, at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the April 15, 2025, Town Board meeting

Discussion with Attorney Mark Hazelbaker on Opting out of Dane County Zoning

Discussion and possible action on Payne & Dolan Solar Farm and Agreements

Discussion and possible action on Freedom Fireworks, LLC application, Pink Elephant Lot

Discussion and possible action on Ordinance 2025-3 Prohibiting Motor Vehicle Compression/Jake Brakes

Discussion and possible action on Oak Lane change order for Undercutting

Operator's License

Town Supervisor Reports

Town Clerk's Report

Road Project Update - Nature Valley Subdivision

WTA Training Programs for Town officials

BOR Representative and Training

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn