



Town of Vienna Web Site Address: www.vienna-wis.com

November, 2022

2023 Annual Budget Public Hearing Meeting

The Annual Town Budget Meeting of the Electors will be held on Monday, November 21, 2022 at 6:30PM at the Town Hall. The regular Town Board meeting will immediately follow the budget meeting. A summary of the proposed 2023 budget categories can be found on our website or at the Town Hall. A complete copy of the 2023 proposed budget is available during regular business hours at the office for the public to review.

2022 Property Tax Bills

At this time of year we start getting questions about when property tax bills will be mailed out. This year the deadline for mailing out property tax bills is Monday, December 19th. We must wait until our budget is approved at the Annual Budget Public Hearing on November 21st along with the final information from Dane County and all four school districts. When all this information is reviewed and approved, it is sent to Dane County and the tax bills are printed. More information about in person tax collections will be included in the December newsletter.

New Trash/Recycling Service-Pellitteri

By now you should have received a letter from Pellitteri regarding the Cart size you prefer for weekly trash and recycling pick up effective January 1, 2023. There are two sizes offered: **65 Gallon, Dimensions 24"X 27" X 42" in height. The 95 Gallon, Dimensions 26"X 34" X 46" in height. Everyone will receive a 95 Gallon cart unless you complete the form on the letter and mail it in directly.** The annual fee for this new service will increase by \$20 a year. The new charge on your tax bill will be \$220 for your Trash/Recycle annual fee. Please call the office if you have any questions.

Snow Plowing Reminders

Just a few reminders as the snow starts to fall and the plows start coming through. Try to avoid parking on the streets, especially when the snow is heavy. **When putting your trash/recycle bins out for pickup, keep them on your driveway and not outside the curb or beyond the road edge.** Also, if you are driving behind the plow truck and you cannot see their side mirrors, they cannot see you so be sure to use caution.

Missing Road Signs

The town continues to have road signs such as street signs or stop signs removed from the posts. These signs are not cheap to replace. We are asking if anyone in the area has security cameras that might pick up footage of a sign being removed to please contact the office so we can have Dane County Sheriff's follow up on it. Removing stop signs can cause an accident to happen that could be prevented if the sign was there.

Town Office Closed

The Town Office will be closed on Thursday, November 24th through Friday, November 25th in observation of Thanksgiving holiday. Have a happy and safe holiday!

Brush Site Closing

The last Saturday for the brush site is November 6th. After that, the brush site will be officially closed on weekends. However, the brush site key will still be available at the office during the hours 8AM-4PM.

River Road Bridge Closed until Spring, 2023

A meeting was held by WisDOT for local officials on October 25th to discuss the proposed rehabilitation to the River Road bridge over IH 39 in the Village of DeForest and the Village of Windsor. This project is scheduled to repair the River Road bridge after it was struck by a boom truck traveling southbound on IH 39 on October 14th. WisDOT is preparing expedited plans during this time for repairs in Spring 2023.

Town of Vienna Board Minutes Monday, October 3, 2022

The regular meeting was called to order on Monday, October 3, 2022 at 7:00pm by Chair Jerry Marx. Supervisors Gary Endres, Sherri Meinholz, Tim Hoege, Steve Ruegsegger and Clerk Kathy Clark were present. Also in attendance were Waunakee School District Representatives Randy Guttenberg, Steve Summers and Joan Ensign.

Pledge of Allegiance was recited

Public Comment: None

Approve of Minutes: Motion by Meinholz, second by Ruegsegger to approve the minutes for the September 19, 2022 town board meetings. Motion carried (5-0)

Waunakee School Superintendent Randy Guttenberg-Update on Proposed Referendum: Guttenberg handed the board members a handout "Referendum 2022" and explained why this is needed now. Due to the rapid growth of Waunakee and surrounding areas, it is predicted that by 2025 there will be 1,375 added to the district. The Heritage Elementary School was built in 1936 and has 13 additions/remodels. The idea is to tear down Heritage and use the land to build a new Middle School. Summers explained the financials and the impact on the tax levy if either referendum passes. More information can be found on the Waunakee School website.

Discussion and possible action on Amending Driveway Culvert Ordinance 6-5-06: The town has been reviewing some of the older original Ordinances that need to be updated. With some of the newer developments in our rural areas, the location of a driveway needed more detail added to the Ordinance to meet current day standards. After going through each section, the board suggested a revision that would clarify the language. Endres suggested updating the Ordinance and present a clean copy at the next meeting for final review and possible approval. Clark will make the revision and add to the next agenda.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, October 11th. Supervisor Hoege meeting with Waunakee EMS is scheduled for Thursday, October 13th. Supervisor Meinholz meeting with the Dane-Vienna Fire was held Monday, September 26th. Supervisor Endres meeting with the Waunakee Fire was held for Monday, September 26th. Each agency is working on 2023 budgets for review in November.

Town Clerk's Report: Clark updated the board on the status of the current road project on WIBU. The work is still not completed and some areas of the road did not pass the roll test. This caused some repaved sections so the Town is going to request an extended warranty to cover some of the concerns with the final pave and work performed.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Hoege to approve the current town bills as stated in the amount of \$23,213.49; Payroll \$17,203.66; Town Bills \$3,674.74; Utility 1 \$2,309.72 and Utility 2 \$25.37. Motion carried (5-0)

Adjourn: Motion by Endres, second by Ruegsegger to adjourn. Motion carried (5-0). Meeting adjourned at 8:00PM

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the October 17, 2022 Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, October 17, 2022

The Town of Vienna Plan Commission meeting was called to order on Monday, October 17, 2022, at 6:30 PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Cathleen Heath, Todd Mallon, and Clerk Kathy Clark were present. Commissioner Jim Koch joined via zoom. Resident Patrick Maier, Town Chair Marx, Supervisor Hoege and PW Supervisor Benson were also in attendance.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Mallon, second by Heath to approve the minutes for the August 15, 2022, Plan Commission meeting. Motion carried (5-0).

Discussion and possible recommendation on Separation of Residence/Buildings from Farm-DD Acres Parcel 0909-334-9500-8: Clark informed the commission that Maier's DD Acres LLC purchased the property and buildings in August 2022. It is located at 5590 Easy Street and the Maier's have cropped it for several years. The zoning for this separation of 8.32 acres with the house and buildings from the rest of the farm is RM8, Rural Mixed Use. This permits Agricultural uses and unlimited livestock. All livestock use must comply with farm soil and water conservative plan and/or a manure plan as a condition. Maier explained that the plan is for him to purchase the house and buildings to live in and own and the rest of the farm stay in the DD Acres, LLC. Motion by Heath, second by Koch to recommend approval of the separation of buildings and house from the rest of the farm with the condition that a Manure Plan in place. Motion carried (5-0)

Discussion on Update of Town Comprehensive Plan: Clark explained that this process takes lots of time and planning which has been moved out to next year. This way the Plan Commission can start the review section by section early in the year and continue as meetings occur. Clark will work with Snyder & Associates to put together a schedule while initiating updates for review.

Adjourn: Motion by Mallon, second by Heath to adjourn. Motion carried (5-0) Meeting was adjourned at 6:42PM

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes Monday, October 17, 2022

The regular meeting was called to order on Monday, October 17, 2022 at 6:45pm, immediately following the Plan Commission meeting by Chair Jerry Marx. Supervisors, Sherri Meinholz, Tim Hoege, Steve Ruegsegger and Clerk Kathy Clark were present. Also present, PW Supervisor Scott Benson, Pat Maier, PC Members Meinholz, Koch, Mallon, Heath, Herbrand. Town Attorney Fleming, Engineer Anderson, Resident Dakota Cable and Supervisor Gary Endres arrived at 7pm.

Pledge of Allegiance was recited

Public Comment: None

Approve of Minutes: Motion by Ruegsegger, second by Hoege to approve the minutes for the October 3, 2022 town board meetings. Motion carried (4-0).

Discussion and possible action on Separation of Residence/Buildings from Farm-DD Acres Parcel 0909-334-9500-8:

Clark informed the board members that Maiers-DD Acres LLC purchased the property and buildings in August 2022. It is located at 5590 Easy Street. The zoning for this separation of 8.32 acres with the house and buildings from the rest of the farm is RM8, Rural Mixed Use. This permits agricultural uses and unlimited livestock. All livestock use must comply with farm soil and water conservative plan and/or a manure plan as a condition. Maier explained that the plan is for him to purchase the building and house to live in and own and the rest of the farm stay in the DD Acres, LLC. Maier said to finance the house and buildings, they must be separated from the farm. Also, this was reviewed and recommended approval by the plan commission. Motion by Hoege, second by Meinholz to approve the separation of buildings and house from the rest of the farm with the condition that a Manure Plan be in place. Motion carried (4-0)

Discussion and possible action on Amending Driveway Culvert Ordinance 6-5-06:

This Ordinance was reviewed at the October 3rd meeting and some revisions were needed. Clark presented the changes made per the last meeting. Motion by Hoege, second by Meinholz to adopt the amended Driveway/Culvert Ordinance. Motion carried (4-0) Hoege rescinded his motion as further changes were still being discussed later in the meeting. This will be presented again at the next board meeting.

Discussion and possible action on Pellitteri Contract for Recycling:

After reviewing the special assessments for upcoming tax purposes, it was decided to revisit the upcoming 2023 service contract. For an additional \$20 a year, the residents will receive weekly trash and recycling pick up instead of every other week for recycling. This would eliminate having to remember which week is pick up of recycling. Motion by Ruegsegger, second by Hoege to approve weekly pick up for recycling. Motion carried (4-0)

Discussion and possible action on Culvert Replacement Policy:

In 2017 while reviewing road projects, the town board implemented a policy to replace all culverts, regardless of condition, when a road is under construction. Next year Oak Lane is scheduled for construction, and it has 4 culverts, of which 2 are in good condition. It was suggested this policy be amended to allow the Town Chair and/or the Town Public Work Supervisor have the authority to decide if culverts require replacement. With the increase in costs, this could save some costs when doing roads. Motion by Ruegsegger, second by Hoege to approve this revised policy regarding Culvert replacements. Motion carried (5-0)

Operator's License:

None
Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held Tuesday, October 11th. The center has decided to outsource the accounting due to staff retirement. Supervisor Hoege meeting with Waunakee EMS was held Thursday, October 13th. The 2023 budget was finalized, and the new Ambulance is being prepared for service. Interviews for more staff are underway. Supervisor Meinholz meeting with the Dane-Vienna Fire is scheduled for Monday, October 31st. Supervisor Endres meeting with the Waunakee Fire is scheduled for Monday, October 31st.

Town Clerk's Report: A interstate Utility Coordination meeting is scheduled for October 25th at 1pm. As the interstate study continues, more information is available. WI Department of Transportation plans to add lanes to the corridor starting at the 12/18 Beltline to Wisconsin Dells. Construction is expected to start in 2027. Also, due to budget deadlines, the first meeting in November will be held Tuesday, November 1st.

Review and authorize payments of current town and utility bills, wages, and expenses:

Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$15,614.30; Payroll \$7,981.64; Town Bills \$15,505.56; Utility 1 \$389.38 and Utility 2 \$108.74. Motion carried (5-0)

Convene into Closed Session: Pursuant to Wis. Statute 19.85.1 (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Discussion on Annexation) Motion by Marx, second by Endres to convene into closed session. Roll call vote: Ruegsegger, yes; Hoege, yes; Marx, yes; Meinholz, yes; Endres, yes; Motion carried (5-0) Board moved to closed session at 7:10pm.

Reconvene to Open Session: Motion by Ruegsegger, second by Hoege to reconvene into open session at 8:15PM. Motion carried (5-0). No action was taken.

Adjourn: Motion by Ruegsegger, second by Hoege to adjourn. Motion carried (5-0). Meeting adjourned at 8:15PM

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 1, 2022 Town Board Meeting

Quarry Blasting Notifications

Although a notice is put on our town website when a quarry has scheduled a blasting, we would like to be able to email out the information as well. If you are interested in receiving an email, please let us know at the office either with a call or a quick email to the office. We will create a group list for future notices and use this when a quarry meeting is scheduled.

Daylight Savings Time

A reminder to turn your clocks **back** one hour on Sunday, November 6th. It is a good time to replace smoke detector batteries, check carbon monoxide detectors and change ceiling fan direction. Most ceiling fans should rotate clockwise in the winter and counter clockwise in the summer

Sheriff Winter Clothing Drive

A bin is located in our entrance for collection of new or like new Coats, Boots, Gloves, Scarves, Socks and Blankets. This was initiated by our community Deputy Jodi Hager and will be here until the end of November. After that, Hager will see that the items collected are circulated within our community.

**Vienna Town Board Meeting Agenda
Tuesday, November 1, 2022**

The Vienna Town Board will meet on Tuesday, November 1, 2022 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the October 17, 2022 Town Board meeting
- Discussion and possible action on Amending Driveway Culvert Ordinance 6-5-06
- Discussion and review on 2023 Budgets and Road Projects
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - Annual Budget Public Hearing Meeting November 21st at 6:30 PM
 - Regular Board Meeting immediately following budget hearing
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn

Note: This meeting will be held on Tuesday instead of our regular Monday meeting