



Town of Vienna Web Site Address: www.viennawi.gov

November, 2024

November 5, 2024 General Election

The big day is finally here!! If you have not voted early or by mail, this is the last day to make your vote count. If you received a ballot by mail and have not turned it in, you can bring it to the town hall anytime before 8:00 PM on the night of the election and we will be sure to get it counted. If you received a ballot by mail and have decided to vote in person, first we need to change the status of your ballot in the system so stop in by the Clerk before entering the polls. If you are not registered, you can do so on Election Day too, just bring proof of current residency and an acceptable photo ID. If your drivers license has a current address, that will satisfy both proof of residency and photo ID. **There is no voting allowed on Monday, November 4th per state statute.**

2024 Property Tax Bills

At this time of year we start getting questions about when property tax bills will be mailed out. This year the deadline for mailing out property tax bills is Monday, December 16th. We must wait until our budget is approved at the Annual Budget Public Hearing on November 18th along with the final information from Dane County and all four school districts. When all this information is reviewed and approved, it is sent to Dane County and the tax bills are printed. More information about in person tax collections will be included in the December newsletter. To qualify for the Lottery and Gaming Credit, you must be a Wisconsin resident, own a dwelling and use it as your primary residence as of the January 1st certification date of the year the property taxes are levied. So new home owners, if you purchased your home prior to January 1, 2024, and it is your permanent residence, you are eligible for this credit. However, this does not automatically get applied so check your tax bill for it. If it is not on the tax bill, you can fill out a form at town office and receive the credit.

Snow Plowing Reminders

Just a few reminders as the snow starts to fall and the plows start coming through. Try to avoid parking on the streets, especially when the snow is heavy. **When putting your trash/recycle bins out for pickup, keep them on your driveway and not outside the curb or beyond the road edge.** Also, if you are driving behind the plow truck and you cannot see their side mirrors, they cannot see you so be sure to use caution.

Town Office Closed

The office and shop will be closed on Thursday, November 28th and Friday, November 29th in observation of Thanksgiving holiday. In the event of a bad storm or a sewer issues, please contact the office as messages will be checked.

2025 Annual Electors Budget Public Hearing Meeting

The Annual Town Budget Meeting of the Electors will be held on Monday, November 18, 2024 at 6:30PM at the Town Hall. The regular Town Board meeting will immediately follow the budget meeting. A summary of the proposed 2025 budget categories can be found on our website or at the Town Hall. A complete copy of the 2025 proposed budget is available during regular business hours at the office for the public to review.

Brush Site Closing

The last Saturday for the brush site is Saturday, November 16th from 9AM to 2PM. After that, the brush site will be officially closed on weekends. However, the brush site key will still be available at the office during the hours 8AM-4PM.

Daylight Savings Time

A reminder to turn your clocks **back** one hour on Sunday, November 3rd. It is a good time to replace smoke detector batteries, check carbon monoxide detectors and change ceiling fan direction. Most ceiling fans should rotate clockwise in the winter and counter clockwise in the summer.

Town of Vienna Board Minutes

October 7, 2024

The regular meeting was called to order on Monday, October 7, 2024, at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Dakota Cable, Gary Endres, and Clerk Kathy Clark were present. Supervisor Meinholz was excused.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, Cable to approve the minutes for the September 16, 2024, town board meeting. Motion carried (4-0).

Discussion and possible action on RFP for Civil Engineering Services: Clark explained that there has been discussion of looking into different engineering firms to see what the current market costs are for engineering services. Clark presented a Request for Proposal (RFP) draft for review. If the board wants to follow up on this, Clark will finalize the RFP and publish online with various organizations such as WTA and WRWA for free, in addition to the local newspaper. Motion by Ruegsegger, second by Cable to finalize the RFP and publish it for responses by November. Motion carried (4-0)

Discussion on 2025 Budget and Road Projects: Clark had copies of the 2025 draft annual budget and estimated costs for road projects for discussion. Clark concentrated on Oak Lane Road improvement for 2025 and whether it makes sense to borrow funds to do the whole road instead of just half of it. The total costs for the whole road are more than the annual budget provides each year, but a loan would offset the difference. Currently, the town has two existing loans and one of the two will be paid off in 2025. Clark explained by lowering our debt next year, this directly impacts our tax levy and lowers our tax base as well. This could cause a deficit in 2026 in tax collection which would not be good and ultimately could cause the town to increase the tax levy in the following year. Endres asked to see an example of this so Clark had two levy limit worksheets to display the differences. Without knowing what the final budget numbers are for Fire/EMS, it is difficult to know what the total levy will be for this year. Endres wants more information before deciding about borrowing funds such as the Equalized Value over the last few years. There were some questions on other line items that need to be looked at again for the calculations such as compensation for staff and road questions on whether a road bond exist for Yahara Materials on Meek/Oak Lane. Clark will contact Yahara Materials about the planned work on Oak Lane. Also, Clark will pull together the information and answers to the questions raised during the discussion for the next meeting. The public hearing for the electors meeting will be held on November 25th, when the 2025 budget for the general fund will be adopted.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with Cornerstone Community Center is scheduled for Tuesday, October 8th. Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, October 10th. They reviewed the 2025 budget. Supervisor Endres meeting with Waunakee Fire Department was held Monday, September 30th. The final 2025 budget was approved.

Town Clerk's Report: Clark met with Cornerstone Community Center about proposed changes to the organization and municipality's role regarding the center. Ruegsegger explained that the center is looking to become its own entity. More research is in the works for legal structure and draft of new contract for municipalities.

Review and authorize payments of current town and utility bills, wages, and expenses:

Motion by Ruegsegger, second by Cable to approve the current town bills as stated in the amount of \$43,403.44; Payroll \$21,127.96; Town Bills \$20,562.97; Utility 1 \$1,689.15 and Utility 2 \$23.36. Motion carried (4-0)

Adjourn: Motion by Endres, second by Ruegsegger to adjourn. Motion carried (4-0). The meeting adjourned at 7:57PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the October 21, 2024, Town Board Meeting

Plan Commission Meeting Rescheduled to Monday, October 28th

The Plan Commission has been working on updating the current Town Comprehensive Plan over the last year. A Municipal Comprehensive Plan is required by WI State Statutes and requires updating every 10 years to stay compliant. The plan sets the strategic future growth for a municipality stating the guidelines for land use, development and the goals. If anyone is interested in the plan or would like to review the changes made, the Dane County website has the project listed with revisions in red. The link is www.danecountyplanning.com

At the top is a drop down link for "projects" and Town of Vienna is list here. There will be a public meeting held as the draft gets closer to complete. Property owners should review this if you have future ideas about the use of your property or possibly the development of your property.

Town of Vienna Board Minutes October 21, 2024

The regular meeting was called to order on Monday, October 21, 2024, at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Dakota Cable, Sherri Meinholz, Gary Endres, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Resident Nancy Caldwell was also present.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Endres, second by Cable to approve the minutes for the October 7, 2024, town board meeting. Motion carried (5-0).

Discussion on 2025 Budget and Road Projects: Clark started the meeting by discussing the five-year road improvement schedule that was handed out. The town applied for the Local Road Improvement Program (LRIP) in 2023 for Oak Lane work performed in 2024 or 2025 and was approved. Therefore, the work must be done by 2025 to be reimbursed for the project. The remaining question was if the town should do the whole road, which would require a loan sometime in 2025, or only part of the road and stay within the annual budget. Discussion followed. The board concluded it was worth the extra cost to do the whole road and borrow the funds later in the year when needed. In 2020, two loans were taken out for Schumacher. One was a 5-year loan and the other was a 10-year loan. The 5-year loan will be paid off in March, 2025 so the timing works out well. Clark explained that lowering the town debt directly impacts the tax levy so there must be a balance between the two. Endres had some questions on a few line-item calculations and Clark reviewed the line items for the members. Clark made some of the suggested changes while reviewing the spreadsheet. Once the last changes were made, the last of the questions were addressed and the numbers were accepted to move forward with. Clark brought up the meeting schedule for November and when to hold the 2025 Budget Public Hearing. It was decided to try and hold the hearing on November 18th instead of November 25th so there would only be one meeting in November. Clark will push up the date and get the publication notice completed this week to meet the deadline at the newspaper.

Operator's License: One application was submitted by J. Henry & Sons for review. Motion by Endres, second by Meinholz to approve the operator license application for Emma Follendorf. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with Cornerstone Community Center was held Tuesday, October 8th. The community center continues to work on a new agreement with the municipalities. Supervisor Cable meeting with Waunakee EMS was held Thursday, October 10th. Cable was unable to attend the meeting. Supervisor Meinholz meeting with Dane Vienna Fire Department is scheduled for Monday, October 28th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, October 28th.

Town Clerk's Report: Clark asked the members about the November meeting schedule due to the Election and will schedule the meetings as decided. Attorney John Mitby has officially retired, and the town would like to honor him for his years of service to the town. Endres suggested naming a road after him. Another thought was to plant a tree at the town with a plaque honoring him. A final decision will be made after further research of options. There has been a lot of questions regarding Buc-see's development. It will not commence this year, and the future depends on availability of funding.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$255,802.67; Payroll \$4,436.03; Town Bills \$250,632.89; Utility 1 \$656.50 and Utility 2 \$77.25. Motion carried (5-0)

Adjourn: Motion by Cable, second by Endres to adjourn. Motion carried (5-0). The meeting adjourned at 8:00PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 18, 2024, Town Board Meeting

Quarry Blasting Notifications

Although a notice is put on our town website when a quarry has scheduled a blasting, we would like to be able to email out the information as well. If you are interested in receiving an email, please let us know at the office either with a call or a quick email to the office. We created a group list for future notices and use this when a quarry meeting is scheduled. Phone:608-846-3800 or email treasurer@viennawi.gov

*Happy Thanksgiving
to you and your family
from all of us serving at
the Town of Vienna!*

**Town of Vienna Annual Budget Public Hearing
Monday, November 18, 2024**

The Vienna Town Board will open the Annual Public Hearing on Monday, November 18, 2024 at 6:30PM in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following:

- Call the meeting to order
- Recite the Pledge of Allegiance
- Open Public Hearing
- Proposed 2025 Budget Presentation
- Review Road Outlay and Maintenance
- Review Fire and EMS Budgets
- Review 2024 Tax Levy
- Close Public Hearing
- Adjourn

**Vienna Town Board Meeting Agenda
Monday, November 18, 2024**

The Vienna Town Board will meet on Monday, November 18, 2024 immediately following the 2025 Budget Public Hearing at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the October 21, 2024 Town Board meetings
- Discussion and possible action on Comprehensive Plan Elements #2 through #5 as Recommended by the Plan Commission
- Discussion and possible action to approve the 2025 Highway Expenditures
- Discussion and possible action to approve the Proposed 2025 Town Budget
- Discussion and possible action to approve the 2024 Tax Levy
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - Wheeler Park Committee
 - Holiday Office Hours
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn