



Town of Vienna Website Address: [www.viennawi.gov](http://www.viennawi.gov)

November, 2025

## 2025 Property Tax Bills

At this time of year we start getting questions about when property tax bills will be mailed out. This year the deadline for mailing out property tax bills is Monday, December 16th. We must wait until our budget is approved at the Annual Budget Public Hearing on November 18th along with the final information from Dane County and all four school districts. More information about in person tax collections will be included in the December newsletter. To qualify for the Lottery and Gaming Credit, you must be a Wisconsin resident, own property and use it as your primary residence. So new home owners, if you purchased your home prior to January 1, 2025, and it is your permanent residence, you are eligible for this credit. However, this does not automatically get applied so check with Dane County Treasurer Office.

## QTS Data Center Proposal

The Town of Vienna is aware that QTS has approached the Village of DeForest inquiring about the possibility of annexing land from the town to the village for the proposed data center. As of the writing of this newsletter the annexation petition has not been officially filed with the village. The town has received a proposed agreement from QTS but the board has not reviewed or signed the agreement.

## Town Comprehensive Plan

The Town Board adopted the updated town comprehensive plan at their October 21, 2025 town board meeting. The adopted plan is available for review on our website under Government/Comprehensive Plan. Dane County has the plan for further consideration. Dane Planning will schedule a Public Hearing. If you have any questions, please contact Curt Kodl at (608) 266-4183

## 2026 Annual Electors Budget Public Hearing Meeting

The Annual Town Budget Meeting of the Electors will be held on Monday, November 17, 2025 at 6:30PM at the Town Hall. The regular board meeting will immediately follow, including budget items for review and approval. A summary of the draft 2026 budget can be found on our website or at the Town Hall.

## Notifications of Meetings

Stay Updated – Sign Up for Town Alerts! Sign up on our website to receive ALL notifications for Agendas, Minutes, News and Events when posted. If you are signed up and don't want to receive ALL the town notifications, please visit the [Subscribe to Updates](#) on the home page to select notifications for specific categories.

## Brush Site Closing

The last Saturday for the brush site to be open with attendant is Saturday, November 15th from 9AM to 2PM. After that, the brush site will be officially closed on weekends. The brush site key will still be available at the office during the hours 8AM-4PM. Also a spare key can be checked out for overnight or a weekend for projects.

## Snow Plowing Reminders

As the snow starts to fall, the plows start up. Please try to avoid parking on the streets, especially when the snow is heavy or when putting your trash/recycle bins out for pickup, keep them on your driveway. **MOST IMPORTANT** if you are driving behind the plow truck and you cannot see their side mirrors, they cannot see you!

## Payne & Dolan Quarry Meeting

The Annual Town of Vienna Payne & Dolan Easy Street Quarry Advisory Committee Meeting will be held on Monday, November 3, 2025 beginning at 6:30 PM at the Town of Vienna Hall. An update on 2025 operations and projections of 2026 will be discussed.

## Town Office Closed

The office and shop will be closed on Thursday, November 27th and Friday, November 28th in observation of the Thanksgiving holiday. During the closed hours, if a sewer issues arises, please contact the Public Works Supervisor Benson at 608-712-0191 for emergencies only.

## **Town of Vienna Board Minutes Public Hearing on Comprehensive Plan September 29, 2025**

The town board meeting was called to order on Monday, September 29, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, Gary Endres and Clerk Kathy Clark were present. Also present was Snyder & Assoc. Planner, Heidi Putnam, Dane County Planner Curt Kodl, other Representatives with Dane County approx. 50 neighbors and residents. Sign in sheet will be attached to minutes.

**Pledge of Allegiance was recited.**

**Public Comment:** None

**Public Hearing on the Proposed 2023-2025 Comprehensive Plan Update:**

Town Chair opened the Public Hearing on proposed Comprehensive plan at 7:03pm. Kodl provided a presentation on the process and updates that were made to the 2012 plan to the current proposed plan. This included the draft Land Use Map proposed as part of the proposed comprehensive plan. Once the presentation was completed, Kodl opened the meeting for Q&A or clarifications on presentation. Some discussion took place on zoning and utilities notes. The town chair began to call up speakers that requested time to speak. Each speaker was limited to 5 minutes and asked to share their name, address, and statement. Discussion followed with every speaker. The Chair asked if anyone else wanted to speak and no one else approached.

The Chair close the Public Hearing on proposed Comprehensive Plan update at 7:51pm.

**Discussion and Possible Action or Recommendation on the Proposed 2023-2025 Comprehensive Plan Update:**

The Chair asked is there was a motion, discuss possible changes or table it. Marx stated that the corridor line on Patton, south of Hwy V, then it should include development on both sides. Endres stated that when the board originally started this, the idea was the Highway V corridor and unproductive farmland, all the old gravel pits and such, and Norway Grove School Road where the businesses are already there and the salvage yard and stuff too. Plus, the roads are bonded and built for heavier traffic. The main goal was to add the development around old, reclaimed land or unproductive farmland. It was never really talked about going north on Patton. Clark agreed that is where the plan started but then the Plan Commission expanded north due to ATC land already there and the bonded road was already in place. Clark stated that was the purpose, but it made sense to bring the border to a cross intersection, so it went to Hahn Rd. If the board wants to limit it to ATC location, that can be done. Endres said he felt the corridor should only go to the ATC driveway and that the Waunakee Vet was allowed because it stayed AG. Discussion followed. Motion by Cable, second by Nickel to stop the corridor on Patton Rd and go no further than Patton Rd to the west, keep it to Norway Grove School and go to the ATC property line north of Patton Rd. Motion carried (5-0)

**Any other business that lawfully comes before the Town of Vienna Board:**

**Adjourn:** Motion by Cable, second by Meinholz, to adjourn. Motion carried (5-0). The meeting adjourned at 8:05PM.

**Prepared by:** Kathleen Clark, Town Clerk **Note:** These draft minutes are subject to approval on October 6, 2025, Town Board Meeting

## **Town of Vienna Board Minutes October 6, 2025**

The regular town board meeting was called to order on Monday, October 6, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, and Clerk Kathy Clark were present. Also present was Snyder & Assoc. Planner Heidi Putnam, Dane County Planner Curt Kodl, other Representatives with Dane County approx. 50 neighbors and residents. Sign in sheet will be attached to minutes. Supervisor Endres was excused.

**Pledge of Allegiance was recited**

**Public Comment:** Alan Karls spoke about wetlands located on Patton Rd and County Hwy V. He worked at Carl Statz for over 40 years and has knowledge of fluids and solvents used to work on trucks. His concern was with the hazardous materials spilling in the wetlands. Dave Lynch expressed several concerns with business near the wetlands and retention pond would not do enough to

protect from the potential spills of chemicals used. Jenny Sweatt spoke about the recent language change to Chapter 20, section 1.02 regarding Utilities. Discussion followed with every speaker.

**Presentation by Madison Springs regarding Proposed Development-Patton Hwy V:** Owners of Madison Springs, Jessica & Jamie Wendt, requested an opportunity to do a presentation to the Board Members and residents concerned with potential site of their future business, which is near the wetlands. They provided design and plans in their presentation, pointing out the benefits to the town for this development and means to protect the wetlands also. Most of their cliental is Farmers, agricultural drivers, feed trucks that may need repairs or work. Discussion followed.

**Approve or amend the minutes of the September 22, 2025, Town board meeting and September 29, 2025, Public Hearing meeting:** Motion by Meinholz, second by Nickel to approve the minutes of the September 22, 2025, meeting. Motion carried (4-0) Motion by Cable, second by Meinholz to approve the minutes from the public hearing held on September 29, 2005. Motion carried (4-0)

**Discussion and possible action on Ordinance 2025-03-An Ordinance to Adopt Amendments to the Town of Vienna Comprehensive Plan:** The board discussed that some of the language in Chapter 20 was inconsistent in the written language versus the draft map. The board decided to table this Ordinance and agreed to send it back to the Plan Commission for correction at the next Plan meeting scheduled for Monday, October 13<sup>th</sup>.

**Discussion and possible action on the purchase of Workhorse Municipal Accounting Software:** Breiwa provided the board with an overview of the Workhorse software the benefits of transferring our G/L and Utility accounts from Quick Books to Workhorse for Utility billing and municipal accounting, which is the only type of customer that uses Workhorse. Motion by Meinholz, second by Nickel to approve the purchase of Workhorse Accounting software this year and pay the balance due in 2026. Motion carried (4-0)

**Discussion and possible action on Resolution 2025-3,A Resolution to amend the 2025 Budget adopted by the Town Board of the Town of Vienna:** An amendment to transfer funds budgeted in 2025 for another project to the account for subscriptions so a partial payment for Workhorse could be made this year. Motion by Nickel, second by Cable to approve Resolution 2025-3 to amend the 2025 Budget. Motion carried (4-0)

**Discussion on 2026 Budget and Road Projects:** Clark stated that the specific costs affecting the 2025 and 2026 budget were discussed, such as the roof on the salt shed or the purchase of new accounting software.

**Operator's License:** One Operators license application was received from BP All Stop for review and approval. Motion by Nickel, second by Meinholz to approve Tobias Brue Operators license. Motion carried (4-0)

**Town Supervisor Reports:** Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, October 14<sup>th</sup>. Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, October 16<sup>th</sup>. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, September 29<sup>th</sup>. They are working on 2026 budget. Endres meeting with Waunakee Fire was held for Monday, September 22nd.

**Operator's License:** One Operators license application was received from BP All Stop for review and approval. Motion by Nickel, second by Meinholz to approve Tobias Brue Operators license. Motion carried (4-0)

**Town Supervisor Reports:** Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, October 14<sup>th</sup>. Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, October 16<sup>th</sup>. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, September 29<sup>th</sup>. They are working on 2026 budget. Endres meeting with Waunakee Fire was held for Monday, September 22nd.

**Town Clerk's Report:** Clark provided an update on some road work done over the last month, replacing a few culverts and clean out a culvert at Lantern Hollow development. One of the culverts replaced on Madigan Rd. is 36" which qualifies for reimbursement up to 50% by Dane County.

**Review and authorize payments of current town and utility bills, wages, and expenses:** Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$60,686.39; Payroll \$20,861.47; Town Bills \$33,472.53; Utility 1 \$6,331.35 and Utility 2 \$21.04. Motion carried (4-0)

**Adjourn:** Motion by Meinholz, second by Nickel, to adjourn. Motion carried (4-0). The meeting adjourned at 7:50PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These are draft minutes to be approved at the October 20, 2025, board meeting

## **Town of Vienna Monday, October 13, 2025 Plan Commission Minutes**

The Town of Vienna Plan Commission meeting was called to order on Monday, October 13, 2025, at 7:00PM by Plan Commission Chair, Cate Heath. Commissioners Steve Herbrand, Joe Henry, Jim Koch, Board members Jerry Marx, Gary Endres, Dane County Planner Curt Kodl, and Clerk Kathy Clark were present. Also present were several signed in attendees from different areas. A copy of the sign-in sheet will accompany the minutes. Commissioner Matt Shefchik was excused.

### **Recite the Pledge of Allegiance**

**Public comment:** Heath asked for public comment and reminded the attendees each speaker has 3 minutes to speak. Dave Lynch addressed the Comprehensive plan in the interpretation is caused for concern. Maintaining the areas is part of the goals but the wetland does not to show any encroachment. Chapter 9 refers to Vienna wildlife discusses disturbances to any of this. Lynch asked the Plan Commission to add the language to protect the area better. A letter regarding these concerns was also submitted to the town by Lynch for the record.

**Approve or amend the minutes:** Motion by Herbrand, second by Henry to approve the minutes for the August 11, 2025, Plan Commission meeting. Motion carried (3-0). (Koch arrived after motion was made).

**Discussion and possible action on Proposed Comprehensive Plan-Commercial Development:** Kodl explained the reason the board sent the draft comprehensive plan back to the plan commission. There were two items that had become a concern for the residents that the board members asked to be reviewed. Kodl referenced the map that had highlighted lines to identify some of the existing commercial development with an extended area identified for growth. The second was in Chapter 20, section 1.02 Utility Access for Business. The plan commission reviewed these sections in the plan and agreed to make revisions as discussed. A resident asked questions regarding the reason behind the language in Chapter 20, Section 1.02. Discussion followed.

**Discussion and possible action to Adopt Resolution 2025-02 Recommending Amendment to the Comprehensive plan:** Heath asked if there was any further discussion and there was none. Motion by Henry, second by Koch to adopt Resolution 2025-1 Amendment to Comprehensive Plan. Motion carried (4-0)

**Adjourn:** Motion by Herbrand, second by Henry to adjourn. Motion carried (4-0) Meeting was adjourned at 7:24pm.

**Prepared by:** Kathleen Clark, Clerk **Note:** These draft minutes are subject to approval at the next Plan Commission Meeting.

## **Town of Vienna Board Minutes October 21, 2025**

The regular town board meeting was called to order on Tuesday, October 21, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also attending, several residents and non-residents. Sign in sheet will be attached to minutes.

### **Pledge of Allegiance was recited**

**Public Comment:** Dave Lynch asked if the adoption of the comprehensive plan included the defined commercial corridor and Marx confirmed that the corridor has been removed, and any new development will be reviewed on a case-by-case basis. This was established at the last Plan Commission meeting held on October 13, 2025, by resolution.

Ray Woznick spoke about park improvements to Wheeler Park, including the low land that flood a bit after a rain. Whether fill could be brought in to raise or level the park land would be researched further.

**Approve or amend the minutes of the October 21 meeting:** Motion by Cable, second by Meinholz to approve the minutes of the October 6, 2025, town board meeting. Motion carried (5-0)

**Discussion and possible action on Ordinance 2025-03- An Ordinance to Adopt Amendments to the Town of Vienna Comprehensive Plan:** At the last board meeting, the comprehensive plan was reviewed. The board determined there was still some inconsistent language in the plan. The board tabled the approval and asked the Plan Commission to review it again and correct any final language revisions prior to approval. The plan commission did review, revise and recommended approval at their last meeting October 13, 2025, as outlined in Resolution 2025-02. The board discussed the revisions and approved as presented. Motion by Nickel, second by Endres to approve Ordinance 2025-03 Ordinance to Adopt Amendments to the Town of Vienna Comprehensive Plan. Motion carried (5-0)

**Discussion and possible action Contract Renewal for Mowing (cemetery & park):** Clark explained that the past five years the town has contracted the mowing services for the residential parks and cemetery. A new lawn mower was purchased in September 2025. Clark asked that the board give directive on the future contracted services. Endres asked Benson questions regarding the NV Park and Wheeler Park areas. Discussion follow Motion by Endres, second by Nickel to renew Mowing contract with CJ Lawn and Snow, Inc. for Union Cemetery and the town take over mowing and maintenance of town parks. Motion carried (5-0)

**Discussion on 2026 Budget and Road Projects:** Clark outlined some areas in the budget lines that need discussion and direction prior to final presentation and review.

**Salt Shed Roof** – Newman has been requesting roof estimates for the salt shed. Several were received and reviewed. Motion by Endres, second by Meinholz to approve quote submitted by K. Taylor for work in spring, 2026. Motion carried (5-0)

**Park Improvements** - Clark informed the board that she attended a meeting held on September 26<sup>th</sup> with some of the residents that live around the Wheeler Park area or in proximity. Items discussed that need improving included a new sign, renewed tennis court with lines for tennis and pickle ball painted on the court. Removal of horseshoes upgraded park equipment for the kids and just general maintenance to the pavilion and park.

**Road Projects** – The engineer is gathering information to do Norway Grove Road in 2026.

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Amanda Nickels' meeting with Cornerstone Community Center was held Tuesday, October 14<sup>th</sup>. They are still waiting for review from SSA. Supervisor Cable meeting with Waunakee EMS was held Thursday, October 16<sup>th</sup>. They continue to work on the budget. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, October 24<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, October 24<sup>th</sup>. They are still working on new agreements.

**Town Clerk's Report:** Utility District 1 is under review for future improvements. This could include possibly include pipe bursting to the sanitation lines. More information will be provided once the survey of the system is completed. This will be addressed at the 2026 UD 1 budget meeting. Village of Waunakee has forwarded an annexation request filed by Maunesh Meat, located on N. Madison and Easy St. for 52 acres.

**Review and authorize payments of current town and utility bills, wages, and expenses:** Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$47,705.74; Payroll \$8,233.97; Town Bills \$29,314.12; Utility 1 \$9,228.06 and Utility 2 \$929.59. Motion carried (5-0)

**Adjourn:** Motion by Endres, second by Meinholz, to adjourn. Motion carried (5-0). The meeting adjourned at 7:45PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These are draft minutes to be approved at the November 3, 2025, board meeting

**Vienna Town Board Meeting Agenda  
Monday, November 3, 2025**

The Vienna Town Board will meet on Monday, November 3, 2025, at 7:00PM (or immediately following the 6:30pm PD Quarry meeting) at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the October 21, 2025, Town board meeting
- Discussion and possible action on Bank Account Consolidation-JB Auditor Recommendation
- Discussion and possible action on Utility Bills-ACH Withdrawals for Payment
- Discussion and final review of Draft 2026 G/L Budget and Road Project/Maintenance
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
  - 2025 Tax Levy and Processing
  - Update on transition from QB to Workhorse
- Review and authorize payments of current town and utility bills, wages, and expenses
- Convene into Closed Session Pursuant to Wis. Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Considering Proposed Agreement from QTS)
- Reconvene in open session
- Action resulting from closed session
- Adjourn

*Happy Thanksgiving to you and your family from all of us serving the  
Town of Vienna!*