



Town of Vienna Web Site Address: www.viennawi.gov

December, 2025

Tax Collection Information

Tax Payments can be mailed, dropped off at Town Hall or left in the secured drop box located in the Town Hall vestibule, which is accessible 7 days a week, anytime. Tax collections will be processed during regular business hours. If you mail or drop off your payment and would like a receipt mailed back, please include a stamped and self addressed envelope. **Escrow checks from mortgage companies must be signed by each person whose name is on the front of the check.** Also, when writing a personal check, make sure the number written in the box matches the amount written in words on the legal line of the check. Remember to include your contact information, either a phone number or email, if dropping off or mailing your payment for follow up questions. The last day to make a payment in person in December is Tuesday, the 30th. The office is closed December 31st and January 1st for New Years Eve and Day. **Included in your tax bill, is a 2026 Trash/Recycle Calendar for your home.**

QTS Data Center Development & Annexation of Land

QTS has announced plans to purchase land in the Town of Vienna. The Village of DeForest received a Notice of Intention to Circulate an Annexation Petition on October 31, 2025 for 1,134 acres and received the Annexation Petition on November 14, 2025. This was also filed with the State Department of Administration (DOA) for review to see if the annexation is "In the Public Interest" or "Against the Public Interest." Since this is NOT considered a "unanimous annexation" meaning NOT all landowners agree, some landowners shown on the annexation map will forced to annex based on annexation rules. QTS has also filed requests with the Village of DeForest for a Comprehensive Plan Amendment and Zoning Map Amendment. These requests will be reviewed by the Village including the 2 annexations filed for a total of 1,575 acres now, no longer 670 acres. The Village will need to send an Urban Service Area Amendment Application to CARPC for review and consideration to service the annexed land. On Monday, December 8, 2025, QTS will present the desired development concept to the Village of DeForest Planning and Zoning Commission.

Board & Commission Meetings

The town board and staff would like to thank the residents and neighbors for the respect shown at the recent meetings. At one meeting, we had to move to the shop to hear all the registered speakers and provide standing space for the all the attendee's. The new year is just around the corner and some procedures added to the board meeting will continue for future discussions. Please let the office know if you are interested in serving on boards or commissions.

Nomination Papers

Are you interested in having input on decisions made by the Town Board? There are two Town Board Supervisor seats up for reelection in April 2026. If you are interested in running, please contact the office. The first day to circulate nomination papers is Monday, December 1st. A Campaign Registration Statement (Form CF-1L or CF-1) and a Declaration of Candidacy (Form EL-162) no later than 5:00 p.m. on Tuesday, Jan. 6, 2026

2026 Utility Districts Budget

The 2026 proposed Budget review for Utility Districts 1 and 2 will be held on December 15, 2025 starting at 6:30PM. Due to an substantial increase for services provided by Madison Metropolitan Sanitary District, our sewer rates will be increased for businesses and residents. Utility District 2 that services the subdivisions will see an increase of \$50 for service fees on their annual tax bills. For further information regarding this, please call the office or attend the Utility District Budget hearings in December

2026 Town Budget Passes

The 2026 Town Budget was approved by the Electors at the Public Hearing and passed at the Annual Electors Budget meeting on November 17, 2025. The 2026 annual budget, totaling \$1.8 million, is available on the Town's Website under the government tab. This years road expenditure was approved to reconstruct Norway Grove Road at an estimated cost of \$300K. Also, Madigan Road had culverts replaced in 2025 and is planned for chip seal in 2026, along with other roads not yet planned.

Town of Vienna Board Minutes November 3, 2025

The regular town board meeting was called to order on Monday, November 3, 2025, at 6:50PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also attending, several residents and non-residents. Sign in sheet will be attached to minutes.

Pledge of Allegiance was recited

Public Comment: There were 11 speakers that spoke against the development of the Data Center in Vienna. They also opposed the town board signing the proposed agreement for 15 years of payment to the town. This was offered to ensure the town does not contest or challenge the annexation.

Approve or amend the minutes of the October 21 meeting: Motion by Endres, second by Meinholz to approve the minutes of the October 21, 2025, town board meeting. Motion carried (5-0)

Discussion and possible action on Bank Account Consolidation: As the transition from Quick Books to Workhorse progresses, procedures for making payments to one vendor will be consolidated. The town would go from cutting 3 separate checks to one check with three companies combined. This is referred to as check pooling. The system allocates the funds to each company internally with only one payment made. Motion by Cable, second by Nickel to approve consolidation of bank accounts on one check. Motion carried (5-0)

Discussion and possible action on Payment of Utility Bills via ACH Transactions: Each month the town pays for utilities from Alliant, MGE and Waunakee Utilities to mention a few. Each standard billing offers automatic payments via ACH transactions. Another procedure that would simplify monthly payables and ensure prompt payments. Motion by Nickel, second by Meinholz to approve payment of Utility Bills using ACH. Motion carried (5-0)

Discussion and possible action on Retainer Agreement with Municipal Law & Litigation Group: An Attorney with Municipal Law and Litigation Group is interested in working with the town on some of the recent issues that have evolved. Motion by Endres, second by Meinholz to complete the retainer agreement and seek additional legal representation. Motion carried (5-0)

Discussion and possible action on Resolution 2025-4, Levy Limit Worksheet Adjustment: The state allows an adjustment for any emergency services that have an increase more than 2% in a year. This is a reduction to your overall levy for the increased difference.

Discussion and final review of draft 2026 Budget and Road Projects: Clark handed out copies of the line-item budget worksheets. Some of the numbers are not final due to waiting on final budget numbers. Once all the contracted services set their budgets, the town can complete the towns tax levy. For road projects, the Engineer is gathering information to do Norway Grove Road in 2026.

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, November 11th. Supervisor Cable meeting with Waunakee EMS was held Thursday, November 13th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, November 24th. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, November 24th.

Town Clerk's Report: Clark explained that the 2025 tax process was getting started with school levies received and the final budget numbers coming into final the town tax levy. Breiwa is working with the Vendor Workhorse on the transition of our accounting system from QuickBooks to Workhorse.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$76,170.71; Payroll \$8,233.97; Town Bills \$29,314.12; Utility 1 \$9,228.06 and Utility 2 \$929.59. Motion carried (5-0)

Adjourn: Motion by Endres, second by Meinholz, to adjourn. Motion carried (5-0). The meeting adjourned at 7:54PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These are draft minutes to be approved at the November 17, 2025, board meeting

Town of Vienna Board Minutes November 12, 2025

The regular town board meeting was called to order on Monday, November 12, 2025, at 5:00PM by Chair Jerry Marx. Supervisors Gary Endres, Amanda Nickel, Dakota Cable, Sherri Meinholz, PW Supervisor Scott Benson, Attorney Mark Schroeder and Clerk Kathy Clark were present. Also attending, many residents and non-residents, with 22 requesting to speak during public comment. Sign in sheet will be attached to minutes.

Pledge of Allegiance was recited

Public Comment: There were 22 speakers that spoke against the cooperation agreement presented to the town by QTS. This proposal offered \$2 million dollars a year, with a 3% increase each year for 15 years. Speakers are listed and can be provided or recorded minutes upon request.

Discussion and possible action to convene into Closed Session: Pursuant to Wis. Statute 19.85.1 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Discuss Proposed Agreement between town and QTS Data Centers)

The Town Chair asked board members if there was a motion to convene in closed session to discuss the proposed agreement presented by QTS to the Town, providing compensation for 15 years for cooperation for the annexation. Motion by Nickel, second by Cable to convene in closed session. A roll call vote was held: Nickel-yes, Cable-yes, Marx-yes, Endres-yes. Meinholz Recused herself from the meeting. Motion carried. (4-0) Board convened into closed session at 5:47pm.

Reconvene to Open Session: Motion by Endres, second by Cable to reconvene into open session. Motion carried (4-0) Board reconvene at 6:25pm.

Action Resulting from Closed Session: Motion by Nickel, second by Cable not to approve the QTS proposed cooperation agreement, version 5, as presented. Motion carried (4-0)

Adjourn: Motion by Endres, second by Nickel, to adjourn. Motion carried (4-0). The meeting adjourned at 6:28PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These are draft minutes to be approved at the November 17, 2025, board meeting

Town of Vienna Annual Budget Public Hearing

Monday, November 17, 2025

The Annual Budget Public Hearing was called to order on Monday, November 17, 2025, at 6:30PM by Chair Jerry Marx. Supervisors Amanda Nickel, Sherri Meinholz, Gary Endres, Public Works Supervisor Scott Benson and resident Nancy Caldwell. Absent was Supervisor Dakota Cable.

The Pledge of Allegiance was recited.

The Public Hearing was opened at 6:32PM.

Clark handed out the final budget and explained the 2025 Tax Levy and adjustments, along with 2026 road projects and maintenance. Norway Grove is under review for bidding out in early 2026. The Fire and EMS contracted services were reviewed and discussed. Clark explained that some of the budget totals for the services were received late Friday, November 14, 2025. Town Chair asked if there were any further discussions or concerns. **Motion by Endres, second by Meinholz to close the Public Hearing at 6:55PM. Motion carried (4-0)**

Adjourn: Motion by Endres, second by Meinholz to adjourn. Motion carried (4-0). The annual budget meeting adjourned at 6:55PM.

Town of Vienna Board Minutes November 17, 2025

The regular meeting was called to order on Monday, November 17, 2025, at 7:00PM immediately after Budget Public Hearing by Chair Jerry Marx. Supervisors Amanda Nickels, Sherri Meinholz, Gary Endres, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Residents Nancy Caldwell and Jenny Sweat were also present. Supervisor Dakota Cable was excused.

Pledge of Allegiance was recited.

Public Comment: Sweat thanked the board members for listening to the residents and neighbors regarding the future of Vienna land annexation and data center development. She also thanked the Town Chair for call her "Ms. Sweet"

Approval of Minutes: Motion by Nickel, second by Meinholz to approve the minutes for the November 3 and November 12, 2025, town board meeting. Motion carried (4-0).

Discussion and possible action to approve the 2025 Tax Levy: Clark explained that this year the tax levy had two adjustments in addition to the standard debt service adjustment. The Waunakee Fire Dept. exceeded their allowable increase cap with their 2026 Service contract fee. Another adjustment is due to the loss of tax revenue due to land annexations. Motion by Endres, second by Nickel to approve the 2025 Tax Levy. Motion carried (4-0)

Discussion and possible action to approve the 2026 Highway Expenditures: Clark stated that Norway Grove road estimate for improvement in 2026 was a bit higher than anticipated. Motion by Endres second by Meinholz to approve and adopt the proposed 2026 Highway Expenditures. Motion carried (4-0)

Discussion and possible action to approve and adopt the proposed 2026 Town Budget: Motion by Endres, second by Meinholz to approve and adopt the proposed 2026 Town Budget. Motion carried (4-0)

Operator's License: Two Operators applications were submitted by All Stop-Citgo Gas Station for review.

Motion by Meinholz, second by Nickel to approve the operator license application for James Click and Elizabeth Rincon. Motion carried (4-0)

Town Supervisor Reports: Supervisor Nickels meeting with Cornerstone Community Center was held Tuesday, November 11th. The reorganization of the Community Center continues has been put on hold due to some issues raised with the proposal. Supervisor Cable meeting with Waunakee EMS was held Thursday, November 13th. Supervisor Meinholz meeting with Dane Vienna Fire Department is scheduled for Monday, November 24th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, November 24th.

Town Clerk's Report: Clark reminded the board that the office and shop will be closed Thursday, November 27th and Friday, November 28th for the Thanksgiving Holiday.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Meinholz, second by Nickel to approve the current town bills as stated in the amount of \$50,548.01; Payroll \$5,536.56; Town Bills \$44,374.66; Utility 1 \$501.83 and Utility 2 \$134.96. Motion carried (4-0)

Adjourn: Motion by Nickel, second by Meinholz to adjourn. Motion carried (4-0). The meeting adjourned at 7:10PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the December 1, 2025, Town Board Meeting

Snow Day Parking

Please remember to keep all vehicles, trailers and trash/recycle bins in your driveway and not in the road, especially on a snow day. The plow truck can operate much better with the streets clear of obstacles.

Holiday/Shop Office Hours

The office and shop will be closed on Thursday, November 27th, and Friday, November 28th for the holidays. If there is any accumulation of snow, the Public Works department is prepared to clear the streets and roads in town.

Please note there will not be a Christmas Tree pick up. Trees can be brought to the Brush Site. All lights/ornaments must be removed prior to drop off.



Vienna Town Board Meeting Agenda Monday, December 1, 2025

The Vienna Town Board will meet on Monday, December 1, 2025, at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment: **Speakers will be limited to 3 minutes each person**
- Approve or amend the minutes of the November 17, 2025, Budget Public Hearing & Board meetings
- Discussion and possible action on Bank Rates and Services in Community area
- Discussion and possible action on Hickory Lane Street Crossing – Alert Signs
- Discussion on Nomination Papers for 2026 Spring Election-Local and School Districts
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - Update on Village of Waunakee (52 acres) and DeForest Annexation (1,575 acres)
 - Meetings for remainder of Month – Plan Commission Dec. 8th Town Board Dec. 15th
 - Update on Comprehensive Plan adoption by Dane County Scheduled January 27, 2026
- Review and authorize payments of current town and utility bills, wages, and expenses
- Adjourn