



Town of Vienna Web Site Address: www.viennawi.gov

January, 2026

Tax Collection Information

Tax Payments can either be mailed, brought to the office for processing or left in the secured drop box located in the Town Hall vestibule, which is accessible 24 hours a day, 7 days a week. If you mail or drop off your payment and would like a receipt mailed back, please note this with your payment and include a stamped, self addressed envelope. **Escrow checks from mortgage companies must be signed by each person whose name is on the front of the check.** Also, when writing a personal check, make sure the number written in the box matches the amount written in words on the legal line of the check. Remember to include your contact information, either a phone number or email, if dropping off or mailing your payment for follow up questions. **Tax overpayments will be not be refunded immediately. They will be processed after all checks have cleared their respective banks. December overpayments will be processed at the January 19, 2026 board meeting and January overpayments will be processed at the February 16, 2026 board meeting.**

Town Board Seat Open

Town Supervisor IV, Dakota Cable, has turned in his Non-Candidacy form and will not run for re-election in 2026. The term for elected officials is 2-years, from April 2026–April 2028 with compensation. Typically, there are 2-town board meetings a month and one other meeting a month once appointed to serve on the Fire or EMS board as a representative of the town. Cable currently serves on the Waunakee EMS Board as a representative of the Town of Vienna. If you interested in finding out more about this position and would like to consider running for Town Board as an elected official, please contact the office at 608-846-3800 or clerk@viennawi.gov for more information. This last year has been a bit of a challenge with the proposed Data Center development. Many residents (and non-residents) attended the board meetings to voice their concerns and opposition or support on this proposal. The proposal is still under review and if you would like to be a part of the town decision process, please consider running.

Utility Districts 2026 Budgets Approved

On December 15th, meetings were held to review the 2026 Budgets for Sewer Utility Districts 1 and 2. The new system installed last year is working out much better. This system can also be diagnosed on cell phones so less call outs to check on the systems in person. This year the Madison Metro Sewer District increased the fees for services due to added regulation and other changes in forecasted expenses. You will notice an increase in the annual fees.

Trash/Recycle Schedule

The trash and recycle pickup during the holidays will be uninterrupted for our normally scheduled Monday. Also, if your pick up is missed, please contact Pellitteri Waste System directly at **608-257-4285**, since our office will be closed on certain days during the week for the holiday. A reminder that since we contracted with Pellitteri, we no longer have tree pick up services. Please remember you can dispose of your trees by taking them to the brush site on Hwy I.

2026 Road Project

Norway Grove Road, that borders town hall and runs parallel to Highway V is scheduled for a full reconstruction project in 2026. This road serves a few single family residences, a large farm, town hall and quarry traffic. The existing road will be uniformly paved at 20' in width with 2' shoulders. Some culverts will be replaced.

2026 Dog Licenses

Just a reminder that dog licenses are due April 1st. After that date, a late fee will be imposed. Remember to include your Rabies certificate when turning in your application. Licenses for dogs are required by State Statute Chapter 174.01 Dogs and governed by the Department of Agriculture, trade and consumer protection.

Town of Vienna Board Minutes December 1, 2025

The regular town board meeting was called to order on Monday, December 1, 2025, at 6:50PM, following a quarry meeting, by Chair Jerry Marx. Supervisors Gary Endres, Dakota Cable, and Clerk Kathy Clark were present. Also attending, Plan Commissioner Joe Henry and several residents and non-residents. Supervisor Sherri Meinholz was excused.

Pledge of Allegiance was recited

Public Comment: Mac Stevenson, owns Patton Farms, stated his opposition to the Data Center. Also, Stevenson offered his services that can be helpful based on his experience over the years in the industry. Henry asked a few questions on the status of the annexation.

Approve or amend the minutes of the November 17, 2025, meeting and the Budget PH: Motion by Endres, second by Marx to approve the minutes of the November 17, 2025, town board meeting. Motion carried (3-0)

Discussion and possible action on Bank Rates and Services in Area: Currently the town hold all financial accounts and loans at the DMB bank. Due to changing rates, board members would like to see other bank rates comparable to DMB and what other institutions have to offer. The treasurer will gather some information and bring it back to the board for review at another meeting.

Supervisor Amanda Nickel arrived late due to a previous meeting commitment.

Discussion and possible action on Hickory Lane Crossing–Alert Signs: At one of the last meetings, discussion of Wheeler Park improvements took place. Once of the requests made from the park committee is painted crossing lines for the cross walk on Hickory Lane and Locust Lane. Some pedestrian crossing now have the flashing alert signs. Clark investigated the costs, and one sign can cost \$1,500 for flashing lights and solar batteries. This was a basic set up, but others were nicer but cost more per sign. The board suggested painting the lines in the cross walk and make sure signs are in place prior to the cross walk as warnings.

Discussion on Nomination Papers for 2026 Spring Election: Clark reminded the board that papers are due by end of December. Two seats are up for reelection but only one incumbent will be running this year. The others have filed non-candidacy papers.

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, December 9th. Supervisor Cable meeting with Waunakee EMS meeting was cancelled. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, November 24th. Supervisor Endres meeting with Waunakee Fire was held Monday, November 24th. Both departments are working on next year's plans.

Town Clerk's Report: Clark informed the board that Village of Waunakee is filing with CARPC to extend their Utilities for the 52 acres recently annexed for development, located off Easy St. and N. Madison St. This month's last meetings are scheduled for December 8th, Plan Commission and December 15th, Town Board meeting. The plan commission has a Variance application to review at 7788 County Rd. I, Arlington. The town comprehensive plan is scheduled for Dane County Public Hearing on January 27, 2026, for review and adoption.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$40,573.67; Payroll \$21,815.49; Town Bills \$18,318.18; Utility 1 \$440.00 and Utility 2 \$0. Motion carried (4-0)

Adjourn: Motion by Endres, second by Nickel, to adjourn. Motion carried (4-0). The meeting adjourned at 7:50PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These are draft minutes to be approved at the December 15, 2025, board meeting

Town of Vienna Monday, December 8, 2025 Plan Commission Minutes

The Town of Vienna Plan Commission meeting was called to order on Monday, December 8, 2025, at 7:00PM by Plan Commission Chair, Cate Heath. Commissioners Steve Herbrand, Matt Shefchik, Joe Henry, Jim Koch (via Zoom) and Clerk Kathy Clark were present. Also present were Jessica Hornung, Quinn Mishler and child.

Recite the Pledge of Allegiance

Public comment: None

Approve or amend the minutes: Motion by Herbrand, second by Henry to approve the minutes for the October 13, 2025, Plan Commission meeting. Motion carried (5-0).

Discussion and possible Recommendation for approval on Hornung Variance Appeal for Cleary Out Building: Clark informed the PC members that the Hornung's applied for a CUP in late August 2024, for an Accessory building designed and installed by Cleary. Once the Accessory building was completed and built, Dane county performed an inspection and found the building was not placed in the proper designed location to meet the proper setbacks. Dane County sent a Violation letter on September 25, 2025, to stop further use of the CUP issued. To resolve the violations, three options of resolution were provided. Apply for a Variance with the Town/County; Move the Accessory Building to meet the proper setbacks; Remove the Accessory building. The family immediately filed for a Variance application. A hearing by Dane County Board of Adjustment scheduled December 18th at 6:30pm, after meeting with the Plan Commission. A site inspection was performed December 11, 2025, for the board to observe the lay of the land to help further their decision. Discussion followed. Pictures of the Accessory building, showing the location were provided. This was roughly a cost of \$150K which the board felt did not block visibility or interference in the Road ROW. Motion by Henry, second by Shefchik to recommend approval of the variance application as presented with no additions or changes to future building locations. Motion carried (4-0) Heath Abstained.

Adjourn: Motion by Herbrand, second by Henry to adjourn. Motion carried (5-0) Meeting was adjourned at 7:25pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Utilities District Budget Meetings District 1 & 2 December 15, 2025

Both Utility Districts met to discuss the 2026 Annual Budget and plans for future improvements. Budgets were discussed and approved for the 2026. Copies are available at the office.

Town of Vienna Board Minutes December 15, 2025

The regular meeting was called to order on Monday, December 15, 2025, at 7:17PM, immediately following Utility Budget Public Hearing by Chair Jerry Marx. Supervisors Amanda Nickels, Sherri Meinholz, Gary Endres, Dakota Cable and Clerk Kathy Clark were present. Resident Jenny Sweat was also present.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Endres, second by Nickel to approve the minutes for the December 1, 2025 town board meeting. Motion carried (5-0).

Discussion and possible action on Resolution 2025-05 Appointment of Election Inspectors: Clark explained every other year the election inspectors must be appointed by Resolution to serve in the Elections held at the Town. Motion by Nickel, second by Meinholz to approve Resolution 2025-05, Appointment of Election Inspectors. Motion carried (5-0)

Discussion and possible action on Resolution 2025-06-Community Center Fiscal Agreement: Clark informed the board members that the Community Center did not receive final approval of becoming an Independent Non-Profit 501C. With the delay, the decision to extend the Fiscal Agreement for another year by all three municipalities. Motion by Endres, second by Cable to approve Resolution 2025-06 Approving the extension of the Fiscal Agent agreement with Village of Windsor. Motion carried (5-0)

Discussion on 2026 Plan and Development: The board discussed the situation at the present time that the town is faced with and considered some ideas about the year ahead.

Operator's License: None

Town Supervisor Reports: Supervisor Nickels meeting with Cornerstone Community Center was held Tuesday, December 9th. The reorganization of the Community Center continues has been put on hold due and a new fiscal agreement is being circulated for payroll and benefits continuation in the next year. Nickel also wanted a motion on record to appoint Denise Powell as a Residential Representative on the Community Center Board. Motion by Nickel, second by Meinholz to appoint Denise Powell as residential representative on the Community Center board. Motion carried (5-0) Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, December 11th. Supervisor Meinholz meeting with Dane Vienna Fire Department is scheduled for Monday, December 29th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, December 22nd.

Town Clerk's Report: Clark stated the Waunakee annexation of 52 acres was moving forward. An Ordinance by the Village has not been approved yet but the Village has notified the town that they will be filing with Dane County Regional Planning (CARPC) to extend Utilities services to the land in Vienna. A special meeting is planned for Monday, December 22nd at 3pm to meet with Stan Riffle, Attorney with Municipal Law and Litigation Group.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Cable, second by Meinholz to approve the current town bills as stated in the amount of \$26,175.31; Payroll \$6,113.74; Town Bills \$15,072.20; Utility 1 \$4,691.50 and Utility 2 \$297.87. Motion carried (5-0)

Adjourn: Motion by Endres, second by Nickel to adjourn. Motion carried (5-0). The meeting adjourned at 7:33PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the January 5, 2026, Town Board Meeting

Snow Day Parking

Please make every effort not to park on the streets or roads when the plow trucks are out for snow removal or salting for ice. This makes for easier clean up and safe driving. **Remember, if you cannot see the plow truck mirrors, they cannot see you behind the truck. Please use caution when trying to pass or following on the road.**

Vienna Town Board Meeting Agenda Monday, January 5, 2026

The Vienna Town Board will meet on Monday, January 5, 2026, at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment: **Speakers will be limited to 3 minutes each person**
- Approve or amend the minutes of the December 15, 2025, Board meetings
- Discussion and update on Annexation Filed with Dept. of Administration (DOA) due December 30th for 1,575 acres
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - Alliant CUP application for Expansion scheduled for review on January 12, 2026
 - Comprehensive Plan Public Hearing for adoption by Dane County-January 27, 2026
- Review and authorize payments of current town and utility bills, wages, and expenses
- Adjourn