

**TOWN OF ALTO
SPECIAL USE PERMIT
APPLICATION**

Special Use Permit Fee..... \$ 275.00
(fee is nonrefundable after application is submitted)

Property Owner's Name _____

Property Owner's Address _____

Phone Number _____ Cell Number# _____

Petitioner's Name (if different than owner) _____

Petitioner's Address _____

Phone Number _____ Cell Number # _____

Email Address _____

Location of petitioned Special Use _____

Section: _____ Road/Fire No: _____

Parcel(s) numbers _____

Legal Description (or attach to application) _____

Property shown on Alto Land Use Plan as _____

Current Zoning: _____

Current use of property: _____

Special Use Permit is requested under Section _____ of the Zoning Ordinance For The Following Reasons:

Special Use Permit is requested in order to construct the following or make use of the property as follows (*please describe in detail*):

The following documents must be submitted with this application or the application will not be considered:

1. A check in the amount of \$27 5 payable to the Town of Alto for the costs incurred to convene a public hearing. (*The Town reserves the right to request reimbursement for additional costs, over the amount of the initial hearing fee*).

*Important - Your request for a Special Use Permit will under no circumstances be considered unless the required hearing fee is submitted with this application. No public hearing will be scheduled unless the required hearing fee is submitted with this application.

2. Legal description and map of all property for which the Special Use Permit is requested.
3. Map showing the development site and immediately abutting lands, identifying all lakes, streams, channels, natural and man-made drainageways, regional drainage patterns, existing retention basins or other surface water drainage improvements, buildings, utilities, roadways and paving.
4. Names and addresses of the five (5) neighbors closest to the property for which the Special Use Permit is requested.

Applicant agrees that if a Special Use Permit is issued, the Permit and Applicant will be subject to the Standard Conditions attached to this Application and to any Conditions that may be identified in the Permit.

Signature of Applicant _____ Date _____

**TOWN OF ALTO
APPLICATION FOR SPECIAL USE PERMIT
STANDARD CONDITIONS**

1. Issuance of this Permit does not confer the right to proceed with the requested activity unless the Application and the actual work conducted by the Applicant/Permittee complies with all applicable local, state and federal ordinances, regulations and statutes. The issuance of this Permit shall not be construed or deemed to grant any right to its reissuance. All rights are reserved.
2. This Permit may be revoked if the Permittee or property owner fail to comply with all applicable local, state and federal ordinances, regulations and statutes.
3. There shall be no deviation from the activity described in the Application, the activity approved by the Permit, or from any plans and specifications approved by the Town Permit Issuer, unless a written request for modification of the project, along with plans and specifications as required, shall have been submitted to the Town and a supplemental written Permit has been issued. Any such deviation for which a supplemental written Permit has not been issued, may subject the Permittee and the property owner to the issuance of a stop-work order, revocation of this Permit, and the imposition of fines, including attorney's fees and the costs of prosecution.

Office use only

Has the Petitioner had consultation with the Town Zoning Administrator? _____

Date Special Use Application was filed _____

Person certifying date and time of submittal _____

Application Number _____