

VILLAGE OF OXFORD  
MARQUETTE COUNTY, WISCONSIN

**RESOLUTION 2025-2**

Adopted: April 9, 2025

**Change to Village Ordinance:**

Sec. 2-21. - Standing committees.

Appointments. Standing committees of the village are appointed by the village president, subject to confirmation by the village board. The committees listed in subsection (b) of this section shall consist of the village president and three trustees. The appointments to each committee shall be made at the annual organizational meeting of the village board. Standing committees shall review such matters as may be referred to them by the village board and shall submit recommendations for board action.

(b) Established. The following standing committees are established:

Public safety, ordinance and license committee (three trustees and village president): Buildings, police, fire, ordinances, licenses and permits.

Public works and property committee (three trustees and village president): Maintenance, streets and sidewalks, sanitation, sewer system, village hall, power house, and other public grounds.

Parks and recreation committee (three trustees and village president): Health, weed control, park maintenance, library, and recreation program.

(c) Designation of chairpersons; committees-of-the-whole; special committees.

The village president shall serve as the chairperson of the Finance and business affairs committee. The president shall designate the chairperson of all other standing committees.

(2) All trustees shall serve on two of the standing committees.

(3) The village president may declare the entire board a committee of the whole for informal discussion at any meeting or for any other purpose, and shall be ex officio chairperson of the same.

(4) The village president may, from time to time, appoint such special committee or committees as deemed advisable or as provided for by motion or resolution by the board stating the number of members and object thereof to perform such duties as may be assigned to them.

(d) Reports.

All committees are sub-units of the village board and perform no executive or administrative village function other than as specifically authorized by ordinance or policy adopted by the village board.

(2) Committee meetings may be called by committee chairpersons or by two members of the committee.

(3) Each committee shall give the full board a report on all matters referred to it. Such report shall recommend a definite action on each item and shall be approved by a majority of the committee. Each committee report shall include the date, time, and place of the meeting and the members attending. Each such committee report is deemed to be the product of the entire committee, whether any item therein is

approved unanimously or not. Each such report should provide all necessary historical background to familiarize the board with the issue.

(4) If a committee member in a particular committee disagrees with the position taken by the committee on an issue, such member may address the board with the minority position. The board shall permit one committee member supporting the majority position equal time to address the board on such issue.

Authority. In case of ambiguity or apparent conflict between the preceding definition of committee authority and a definition, in these ordinances, of the authority of a village officer, employee, board, or association, the latter shall prevail.

Duty of officers to confer. All village officers shall, upon request of the chairperson of any committee, confer with the committee and supply such information as the committee may request upon any pending matter. A committee shall not assume responsibility for the administration of any village department.

## Sec. 2-22. - Meetings.

(a) Regular: Regular meetings of the village board shall be held on the second Wednesday of each calendar month at 6:30 p.m. local time, except when the day so designated falls on a legal holiday, in which case the regular meeting shall be held the following day, or at such other date and time as the village board shall designate. When the village board designates a date and time for the regular board meeting, notice thereof shall be posted at the village hall, village website and/or in the official village newspaper prior to such rescheduled meeting date. All meetings of the board shall be held at the village hall, unless

specified otherwise in the minutes of the preceding meeting or by written notice posted at the regular meeting place at least 24 hours prior to any regular meeting. In any event, all board meetings shall be held within the boundaries of the village or at the Oxford Fire Station in the Town of Oxford due to declared special circumstances.

(b) Annual organizational. The village board shall hold an annual organizational meeting on the third Tuesday in April or on the first regular meeting in May following the spring election for the purpose of organization.

Adopted this 9<sup>th</sup> day of April, 2025, at the Regular Village Board Meeting.

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Erwin Meyer, Village President

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Amy J. Maier, Clerk-Treasurer