

TOWN OF SCOTT SHEBOYGAN COUNTY DRIVEWAY PERMIT APPLICATION

**TOWN OF SCOTT
N1306 BOLTONVILLE RD
ADELL, WI 53001**

Permit Application Fee: \$65.00 per driveway.
(Due when submitting application)
Make check payable to: Town of Scott
Submit to: N1306 Boltonville Rd Adell, WI 53001

Name of Applicant: _____

Present Mailing Address: _____
Address City State Zip

Email Address: _____

Phone # between 7:30 a.m. – 3:30 p.m. Monday thru Friday: _____

PERMIT INFORMATION

Minimum specifications:

14 feet minimum road surface width

14 feet minimum width clearance

14 feet minimum height clearance free of trees and wires

10 per cent maximum grade

60 feet from an intersection

Please check one: _____ new driveway _____ improve existing driveway _____ relocate driveway.

What roadway does the proposed driveway enter from: _____

What is the name of the nearest intersecting road from the proposed driveway: _____

What direction is the proposed driveway traveling off the nearest side of the road (i.e., north, south, east, west):

*****Provide a sketch of proposed driveway including grade, slope, width, and length of driveway and indicated turnoffs if required, and the dead-end turnaround on the back of this application. Specify erosion control procedures to be utilized.**

If the driveway is longer than 300ft; for every 300ft there must be one 50ft section where the road surface widens to 18ft to allow two vehicles to pass.

The driveway within the area of the public right-a-way (33ft. from centerline) shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road.

An adequate roadbed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the town board in considering an application for driveway approval.

If culverts are required, the recommended minimum diameter shall be 15" with the possibility of a larger one depending on the water volume and surrounding topography.

At the dead end of the driveway, a turnaround of at least 35ft. radius or some other method to allow vehicles to turn around shall be provided.

Owner's Covenant

- A. The applicant is responsible for restoring any portion of the right of way to the condition prior to the disturbance.
- B. The entire cost of the driveway shall be the obligation of the applicant.
- C. It is the applicant responsibility to keep the culvert free of debris and other obstruction for proper drainage.
- D. There must be at least 5ft. of distance between the proposed Driveways edge of surface and any property line.
- E. The driveway shall be 90 degrees to the center line unless the town board approves of alternate direction.
- F. Driveway width is measured at the ditch line and is equal to the actual drivable width.
- G. Culvert materials are restricted to corrugated steel, concrete and Corrugated Polyethylene Pipe (HDPE) meeting AASHTO M 294, Type S Specifications.
- H. There must be adequate visibility both directions to avoid collision of approaching vehicles at whatever speed they will be traveling. Low vegetation in sight line, any restrictions must be removed and maintained, by applicant.

The fee will be refunded if the location for a driveway is denied. If the second inspection is not up to code, a new application must be submitted, and a new fee will be charged.

***Failure to obtain a permit prior to work results in double fees.**

All driveways shall be constructed in accordance with the above requirements and other specifications as may be set forth by the Town Board. The maintenance of the driveway shall be the responsibility of the applicant and/or property owner.

This permit is revocable if the applicant fails to meet the requirements listed above in a timely fashion.

I, the undersigned applicant, do hereby certify that I have requested this driveway permit and that I have read, understand, and agree to abide by all the applicable provisions and restrictions stated by this permit application.

Applicant/owner's signature

Date

DO NOT WRITE BELOW THIS LINE – TOWN USE ONLY

Does property presently have any access restrictions? Yes, ____ No ____

If yes, explain nature of restriction _____

Culvert pipe required under driveway: Yes, ____ No ____ Diameter _____ Length _____

Town Board approval on this ____ day of _____, 20 ____.

Check received _____