

EPHRAIM NEWS



Village of Ephraim Newsletter

Winter 2021-22

President's Notes.... Dr. Michael McCutcheon:

Happy Holidays to all of you. In our attempts to keep you up to date on activities in the Village that affect you, the Board and the administrative staff have decided to mail one last Village newsletter.

Please see the information on page 3 that outlines how to receive future newsletters. The move to a digital format will not only increase efficiency but also provide postage cost savings.

That said, here's what is going on in the Village from my perspective. This year we completed the shoreline restoration project under budget and on time. We now have the most shoreline with an unobstructed view of the bay of any municipality in the county.

We are embarking on the 5-and 10-year Capital Projects after polling the Board and receiving 115 responses from our Village residents defining "What makes Ephraim, Ephraim" and also prioritizing the projects themselves. I was pleased to see the Board's list of projects mirrors those of the respondents from the Village.

You will read about a new Ad Hoc Committee that has been formed to evaluate the scope of work and estimated cost of each project. I encourage those of you who are interested in helping to choose the project that most interests you and volunteer to be on that particular committee. Your voice is an important one!

We have found the pandemic-induced "hybrid" meeting format to be useful and we are seeing more residents attend the various meetings from the comfort of their homes.

I continue to enjoy my efforts as your President. I am proud of the work done by your Board. They are a pleasure to work with as we address issues that face the Village. Our administrative staff is the strongest in the county and we are most fortunate to have them working for us. Our Maintenance and Wastewater staff have continued to keep the Village running smoothly.

Again, my wishes to all of you for a joyous Christmas and a healthy 2022.



The Mike

Community Survey Results

Summary Questions 1-5: What makes Ephraim, Ephraim? (all)

Survey Responses

1. Views
2. Historic
3. Anderson Dock
4. Beauty
5. Eagle Harbor
6. Quiet
7. Quaint
8. White Buildings
9. Fyr Bal
10. Sunsets



Board Responses

1. Historic
2. Anderson Dock
3. Beauty
4. Churches
5. Eagle Harbor

2021 Public Engagement Questionnaire Results

Capital Projects Rank of Responses

Survey Responses

1. Anderson Dock: **50** Responses
2. North End Lighting: **27** Responses
3. Moravia Point: **20** Responses
4. Extension of Sidewalks: **20** Responses
5. Administration Building: **19** Responses
6. Fire Station: **16** Responses
7. Maintenance Shop: **10** Responses

Board Responses

1. Anderson Dock: **4** Responses
2. Administrative Building: **4** Responses
3. North End Lighting: **3** Responses
4. Fire Station Renovation: **3** Responses
5. Parking: **1** Response
6. Repave Parking Lots: **1** Response

As we begin to think about the approaching holiday season and the twinkling lights of the season's decorations, one of the real joys of the holiday season is the opportunity to say **THANK YOU!**

Our community wouldn't be the same without all the generous volunteers who gave their time and talent to serve on various village committees, and to our village staff; your hard work and dedication are appreciated.



Photo Credit: Tad Dukehart

Physical Facilities & Utilities Committee:

Ephraim constituents,

2021 has been a busy and rewarding year for the Physical Facilities & Utilities Committee "PFU". The PFU Committee is comprised of a knowledgeable and dedicated group of volunteers: Jim Peterman, Paul Flottman, Diane Taillon, and Fred Bridenhagen. Thank you for your service. Thank you to Russ, Justin, and Brad for their daily contributions to our Village. I would also like to acknowledge Elliot Taillon for his work on our Village Christmas decorations. Christmas lighting and decorations are one of this committee's major accomplishments this year, it's been two years since the Village has had decorations. I hope everyone enjoys the holiday cheer this season. Another major accomplishment for PFU is the Moravia Point project. Clean-up will begin this winter season on Moravia Point making this area more presentable and visually appealing. I expect 2022 to be a busy and productive year as the Village Board makes decisions on which major projects to undertake.

Happy Holidays!

Matt Meacham, Committee Chair

Plan Committee:

The Plan Committee has had a productive year working on revising ordinances where necessary, creating new ones, and beginning to tackle Short Term Rentals as they affect Ephraim. In addition to this, we are looking into the "Food Truck" issue.

For those interested, the Committee has a noontime working meeting on the Tuesday of the monthly evening meeting. (Plan Committee meets on the 4th Tuesday of each month at 7:00 PM.)

I appreciate the work done by all members of the Committee. We are fortunate to have Brent summarize every application submitted to us and benefit from his 15 years of experience.

In addition, we benefit from the work of the Historic Preservation Committee as they review applications for changes or new construction in the Historic District.

Dr. Michael McCutcheon, Chair

Historic Preservation Committee:

The HPC has been busy this past year reviewing various projects in our Historic District. Projects have ranged from new homes, additions, business signs, fences and changes of use of buildings. The focus of the HPC is on Chapter 17: Ephraim Zoning Code, 17.26 Historic District Ordinance. This nine page ordinance provides the backbone for all that HPC does. In the recent Village survey concerning "What Makes Ephraim, Ephraim" many people referred to Ephraim's History, Beauty, Quaintness and Charm. The Planning Committee, along with the HPC, will focus on Keeping Ephraim, Ephraim. The HPC is currently developing a guideline to go along with the written ordinance 17.26. This guideline will describe major architectural styles in Ephraim, along with the photos of various historic designs and architectural details. This will be helpful to residents, architects and builders when designing in our Historic District.

Ken Nelson, Committee Chair

Call for Volunteers!

We need you to serve your community as an Election Inspector. These are paid positions: \$11.00 per hour. Training and split shifts are available. If you are an Ephraim resident and willing to serve please call the Ephraim Village Clerk: Andrea Collak at 920-854-5501

Voter Location/Registration:

If Ephraim is your primary residence, you may register to vote at the Village Administrative Office at 10005 Norway Street or online at myvotewi.gov

Election Dates:

- **February 15th, 2022: Spring Primary**
- **April 5, 2022: Spring Election**
- **August 9, 2022: Fall Partisan Primary**
- **November 8th, 2022: Fall Election**

To receive future newsletters:

- 1) Go to the Village of Ephraim website: Ephraim-Wisconsin.com
- 2) In the left margin of the home page, click on "Subscribe to updates"
- 3) Click on "Recent News & Notices Postings"
- 4) Click on "News and Notices"
- 5) If you don't add any committee selections, you don't need to select types of documents to receive.
- 6) Select how you want to get notified: Email and/or Message.
- 7) Click on "Subscribe Now".
- 8) You will receive a confirmation email. You will not be subscribed until you complete the confirmation email.
- 9) In the body of the confirmation email, click on the hyperlink "confirm".
- 10) If the process is successful you will see the following notification, "Successfully subscribed! Return to Village of Ephraim "

Clerks Corner:

Tax bills will be mailed the beginning of December. The 1st half of your property tax bill is due by **January 31, 2022**. The 2nd half of your property tax payment is due **July 31, 2022**.

Make your check payable to: **Door County Treasurer**

Mail or deliver your check to: **Door County Treasurer, 421 Nebraska St, Sturgeon Bay, WI 54235**

There will be important need to know information within the tax bill insert, please be sure to review.

Public posting of all scheduled meetings and election notices are posted at the following locations:

- Information Box at the Visitor's Center
- Information Box outside of the Post Office
- The front door windows at the Administrative Office

Andrea Collak, Clerk/Treasurer

Village Hall Rentals:

Did you know that the Village of Ephraim offers the rental of the Ephraim Village Hall for your function?

Hours of availability are 8:00 AM – 12:00 AM.

For more information: 920-854-5501 or office@ephraim-wisconsin.com

Recycling and Brush Dump Site:

The Ephraim Recycling and Brush Dump is located at 10285 Townline Road and is open 24 – 7, year-round for Village of Ephraim residents.

During snow events, please bring recycling the next day.

Planning a Building or Remodeling Project?

Structures built without an approved permit are subject to a **5X** the penalty fee per day and you may be required to remove the un-permitted item. Please consult with the Zoning Administrator before you build.

Premier Resort Area Tax:

The voters of the Village of Ephraim have passed a referendum to approve Premiere Resort Area Tax. The tax will become effective **January 1, 2022**.

Those businesses that will be or think they may be subject to PRAT tax should contact WI DOR.

Businesses will provide their SIC code and/or their sales tax number and the WI DOR will set them up in their system. The Village Administration Office is not responsible for telling a business if they will or will not be subject to the tax. Business owners are the ones best able to determine the business' primary revenue generating activity.

SHORT TERM RENTAL HOSTS WHO UTILIZE MARKETPLACE PROVIDER SITES (Airbnb, VRBO, etc.):

- **Applicable Lodging taxes effective January 1, 2022 – 14%:** State Sales Tax (5.0% WI Sales and Use + .5% County Sales and Use), Local Room Tax 8.0% (increases from 5.5% on January 1, 2022) and PRAT (Village of Ephraim .5%)
- It is the host/property owners responsibility to check the lodging taxes generated for all online listings. On January 1, 2022, visit your online listing, enter dates and generate a quote. You will need to verify that each lodging Marketplace Provider has programmed 14% for lodging taxes ("Occupancy tax" line for Airbnb / "tax" line for VRBO). If you don't see the correct lodging taxes programmed for your listing, please contact your Marketplace Provider. If you are unable to correct the issue, you will need to register to collect and remit PRAT with the WI DOR.

Premier Resort Area Tax:

Here's who to contact if you have questions:

Wisconsin Department of Revenue:

Department of Revenue Customer Service:
608-266-2776

E-Mail: dorbusinessstax@wisconsin.gov

For further information please refer to State of Wisconsin Department of Revenue Publication 403, "Premier Resort Area Tax"

Village of Ephraim

Brent Bristol-Administrator: 920-854-5501

Email: bbristol@ephraim-wisconsin.com

Green Tier Ad Hoc Committee:

As a member of the DNR sponsored Green Tier initiative, this committee looks for sustainable and efficient ways to help our village. Committee members include Jeff Lutsey, Sophie Nelson, Lane Methner, Mike McCutcheon, Bruce Nelson and Cindy Nelson. As we did last spring, again this coming spring we will participate in the DC Big Plant in conjunction with the Climate Change Coalition. We are in the process of applying for Tree City status. Tree mapping will be completed this spring. Village composting, electric charging stations and water filling stations are all on the agenda. We welcome input from our community. Please contact any of the members to share your thoughts.

Cindy Nelson, Committee Chair

56th Annual FYR BAL Festival - June 18th, 2022:

Join us this year as we welcome our 56th Chieftain into Fyr Bal lore, which dates back to 1965 as a way to welcome the summer solstice, chase out the winter witch and introduce visitors to June in Ephraim with music, a craft fair, food and bonfires along the beach with fireworks at sunset.

Photo Credit: Tad Dukehart



Who is responsible for trees in the Right of Way?

Wisconsin State Statute §86.03 (1) addresses who is responsible. "Removal of fallen trees. If any tree falls from adjacent land into any highway, the owner or occupant of the land shall immediately remove the tree from the highway."

In the event that the tree falls into the road, the Village along with the County will do our best to clear it out of the roadway so that it does not impede traffic, however it is the responsibility of the property owner to clean up debris and remnants.

If you have questions, please call the office at 920-854-5501.

Wastewater Plant News:

Grinder station owners, keep in mind over the winter months that charging your grinder station and lateral with RV Anti-freeze is a good and relatively inexpensive precaution against damaging and expensive freeze-ups and repairs.

Please inform your guests that there is no such thing as a flushable wipe. Any type of wipe can build up and cause blockages and expensive repairs in your grinder station, sewer lateral or septic system.

Dispose of all wipes regardless of the packaging labels and feminine hygiene products in the appropriate trash container.

Ephraim Well Water testing offers year round testing of your potable water supply.

Russ Salfi, Public Works Supervisor/Operator in Charge



Committee Meetings:

All committee meetings are held at the Village Hall (9996 Water St.) and via teleconference. All meetings are open to the public with exception of Closed Session meetings.

Monthly Meeting Schedule:

- Ephraim Board of Trustees meets on the 2nd Tuesday of each month at 7:00 PM.
- Wastewater Committee meets on the 1st Monday of each month at 9:00 AM.
- Physical Facilities & Utilities Committee meets on the 1st Tuesday each month at 8:00 AM.
- Marinas and Moorings Committee meets on the 1st Wednesday of each month at 8:00 AM.
- Historic Preservation Committee meets on the 4th Tuesday of each month at 6:30 PM.
- Plan Committee meets on the 4th Tuesday of each month at 7:00 PM.

Ephraim Library Committee:

Although the pandemic squelched many popular opportunities at the Library we still held a one day book sale in June. This coming year we hope that Fyr Bal is back and our book sale/bake sale will again be a part of that celebration. Mary Sawyer, our librarian, has craft bags for children year round and is always willing to recommend a favorite book. The book club is back meeting in person and welcomes new members. Our committee, consisting of Diane Kirkland, Grace Held, Mary Wilson, Windsor McCutcheon and Cindy Nelson continue to look for ways to involve the greater community. Please share any ideas you have with one of them.

Cindy Nelson, Committee Chair

Capital Planning Ad-Hoc Committee:

Over the past year, the Village Board discussed what they believe are major projects that need attention in the next 5 to 10 years. This past summer, a survey was completed by 115 of our residents (full time and summer) to get their input on future major projects. This was followed by two public meetings to discuss these projects. The Board's next step is to finalize the list of major projects, and then begin an implementation process. The first step will be to establish the Capital Planning Ad-Hoc Committee. As proposed, this Committee would focus on the major projects established by the Board, and prepare Concept Plans along with Preliminary Cost Estimates. It is estimated this process will take about 6 months to complete. Once this is completed, the Board can then establish project priorities along with an implementation schedule and funding mechanisms.

Ken Nelson, Committee Chair

Community Protection Committee:

Most everyone thinks of our volunteer firefighters when thinking of this committee. And rightly so - under the guidance of Fire Chief Justin MacDonald we can be proud of this department. The CPC committee oversees this group. We are currently reviewing the ordinances so we can better deal with unoccupied homes/vehicles. We are looking into how best to enforce parking restrictions and to ensure walker safety. Committee members are Keith Krist, Jon Cox, Dan Shannon, Tad Dukehart and Cindy Nelson. Please feel free to share your concerns/thoughts/ideas with any of these members.

Cindy Nelson, Committee Chair

Marinas and Moorings Committee:

The Marinas and Moorings Committee is made up of one member from the Board of Trustees and four village residents, all with an interest in ensuring those Village facilities provide the best experience possible to boaters in and visiting Ephraim. Paul Wilson, a longtime Committee member stepped down this spring and was replaced by BD Thorp, another lifelong Village resident, and avid boater, maintaining the stable, knowledgeable membership on the Committee. On behalf of the Village and greater boating community, the Committee thanks Paul for his years of service and attention, and thanks BD for filling the position with both continuity and fresh perspectives. Be sure to also thank Bob Plansky, John Held, and Bruce Nelson for their continuing dedication to the Committee's efforts! The Committee usually meets monthly, on the first Wednesday of the month.

Shore protection with an integral Green Launch Ramp on the north side of the Firehouse Marina was finished and useable by the end of the 2020 season, and saw its first full season of use this year, with positive feedback from users. As with all the marina facilities, the Green Launch area will see adjustments for improved use, guided by experience and innovation, with each new season. The Committee is looking forward to participating with the Board in long-term improvements at the Firehouse Marina as well as Anderson Dock, from the perspective of the marina facilities and supporting use by the general public. With water levels down from record highs in 2020, and (probably) continuing to fall, attention will continue to focus on best-providing access to one of Ephraim's greatest natural resources.

Tim Nelson, Committee Chair



Photo Credit: Tad Dukehart

Sewer Bills:

Village of Ephraim sewer bills are mailed the first week of April, July, October and the third week of December. They are due 30 days from the date of billing.

Photo Credit: Todd Dukerhoff



Holding Tank Pump-outs/ Septic Pump-outs/ Water Testing:

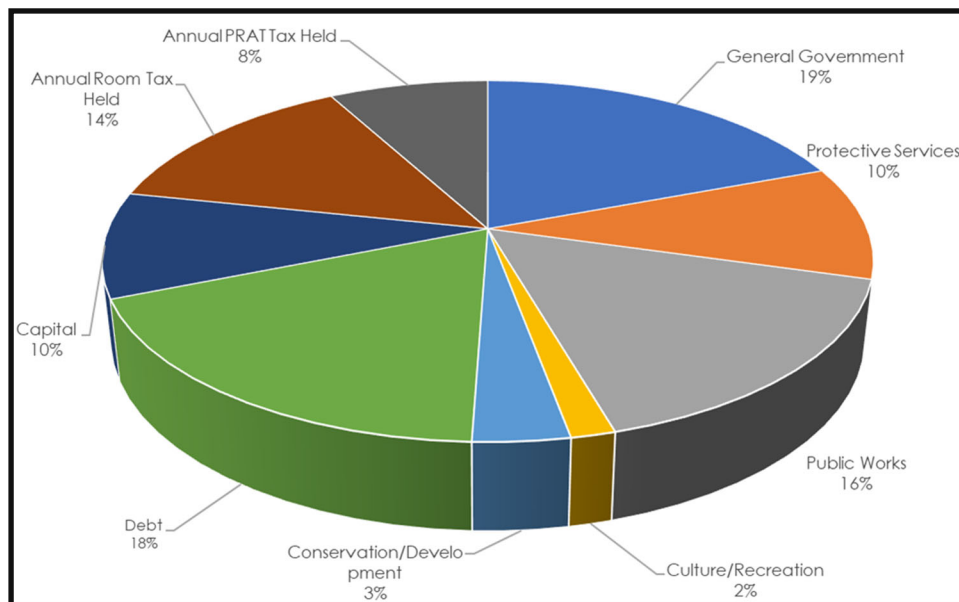
Holding and septic tank pump-outs are available for Ephraim residents only. Water testing meets all State requirements and is available to anyone; a fee will be determined at the time of scheduling and is based on what tests you request. Water testing kits are available at the Ephraim Treatment Plant located at 10285 Townline Road.

The Ephraim Treatment Plant personnel can schedule a convenient time to pump-out your holding tank, septic tank, or test your water for contaminants. The office can be reached at 920-854-4991.

2022 Village of Ephraim Budget—Village Administrator Brent Bristol

| MILL RATE | | |
|-----------------------------|-------------------|-------------------|
| | 2021 | 2022 |
| Assessed Valuation | \$ 347,223,900.00 | \$ 351,003,500.00 |
| Assessment Rate per \$1,000 | \$ 3.59 | \$ 3.62 |
| Percent Change | | 0.824% |

| SEWER RATE | | |
|-----------------------|-------------|---------------|
| | 2021 Charge | 2022 Charge |
| Sewered Properties | \$ 180.11 | \$ 180.11 |
| Nonsewered Properties | \$ 31.12 | \$ 31.12 |
| For a total of: | | \$ 128,059.00 |



2022 Village of Ephraim Budget

At the November Village Board meeting the 2022 budget was approved.

The total tax levy is \$1,270,578.10.

The mill rate is \$3.62.

Brent Bristol, Village Administrator



Interested in renting your Village of Ephraim property?

The Village of Ephraim is a member municipality of the Door County Tourism Zone Commission "DCTZC". The DCTZC handles the permitting, collection of room tax, distribution of room tax and enforcement for the Village of Ephraim. For further information on permitting please contact the DCTZC: 920-854-6200 or info@doorcountytourismzone.com

Prior to engaging in Short Term Rentals:

- Your property must be permitted, and room tax collected on any transient rental, defined as any rental term less than thirty (30) days... even if you are only renting a few times a year.
- BEFORE advertising, commencing business or renting your property you must be permitted. Per WI ACT 59 you are required to have your property inspected by the DEPARTMENT OF AGRICULTURE TRADE AND CONSUMER PROTECTION "DATCP" – After the inspection, a license will be issued-it is renewed annually. Licensing Specialist (608) 224-4923 - datcpdfslicensing@wi.gov
- Per WI ACT 59 contact the WISCONSIN DEPARTMENT OF REVENUE to inquire if it is necessary for you to hold a WI Sellers Permit to collect Wisconsin State Sales Tax. The WI DOR will inform you how and when to remit your sales tax.

Contact Us

Ephraim Administrative Office

Phone (920) 854-5501

Fax (920) 854-2072

Or visit us on the web at

ephraim-wisconsin.com

E-MAIL ADDRESSES

Administrator/Zoning – Brent Bristol

bbristol@ephraim-wisconsin.com

Clerk/Treasurer– Andrea Collak

acollak@ephraim-wisconsin.com

Deputy Clerk/Utility Clerk – Kim Roberts

office@ephraim-wisconsin.com

Marina—Harbormaster Brent Bristol

bbristol@ephraim-wisconsin.com

Fire Department– Non Emergency

jmacdonald@ephraim-wisconsin.com

Wastewater Treatment Plant – Russ Salfi

rsalfi@ephraim-wisconsin.com

Trustees– All Trustees

trustees@ephraim-wisconsin.com

Village of Ephraim

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