



Special Exception Permit Application

A special exception (or special use) refers to " a use that would not be appropriate in a zoning district but, if limited to a number, area, or location, would promote the public health, safety, morals, order, comfort, convenience, appearance, property, or general welfare. Such uses may be permitted if they meet the requirements of the Zoning Code."

A special exception permit is valid for one year from the date of approval by the Town Board if no activity begins. Activity must begin within one year and continue with due diligence or the permit will be invalid; applicants may be required to reapply after one year.

By submitting an application, permission is granted for appropriate town staff to enter the property to conduct inspections prior to the hearing, remains in force until the conclusion of the public hearing, and is binding on heirs and assignees.

- All application materials must be submitted for the application to be considered.
- Applicants must attend the meeting where the planning commission discusses the application.
- The Town of Friendship does not unlawfully discriminate against individuals in its services, programs, or activities.
- Please, refer to the town's website for ordinance information.

Application Information:

Phone _____ Email _____
Property Owner _____ Property _____
Address: _____ Current _____
Zoning _____ Current Use _____
Legal Description _____ Existing Services _____

Special Exception Request

Owner Phone _____ Owner Email _____
Lot Size (acres/ft) _____ Parcel Number _____
PLSS Location _____

Describe why you believe that your requested special exception conforms to the provisions in the zoning ordinances.

Explain how the design, location, and use will affect the surrounding property owners.

If the **special exception is granted**, what is the effect and cost it has on township services (including, but not limited to fire protection, sewer, water, traffic, maintenance, storm water)?