

Job Title: Maintenance Worker

Location: Town of Friendship, Fond du Lac County

Salary: \$45,000 – \$55,000 per year, **Based on experience**

Benefits: Health insurance to be discussed during the interview. Paid vacation, paid holidays, and flexible work schedule

Training: Paid on-the-job training provided

Job Summary: The Maintenance Worker is responsible for the year-round maintenance of municipal roads, roadside ditches, and public right-of-way areas, including winter snow and ice removal. This position involves operating town-owned equipment, performing manual labor, and ensuring public safety year-round. **Paid on the job training is provided.**

Work Schedule: This position offers a flexible daytime schedule, with a typical start time before 8:00 AM and end time by 4:00 PM, Monday through Friday. Availability for **one Saturday morning (8:00 AM to 12:00 PM) per month** is required to supervise drop-off site.

Essential Duties and Responsibilities:

- Maintain, grade, and repair gravel and paved roads
 - Clear and maintain roadside ditches, culverts, and stormwater drains
 - Perform snow plowing, salting, and sanding during winter months
 - Mow, trim, and clear vegetation from town-owned properties and roadways
 - Operate heavy and light equipment including snowplow, chainsaws, and power tools
 - Maintain traffic signage
 - Perform preventative maintenance and basic repairs on municipal equipment
 - Follow municipal safety procedures and participate in required safety and equipment training.
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Qualifications:

- **High School Diploma or GED is desired**
 - A valid driver's license is required
 - Ability to operate or learn to operate town-owned machinery and equipment
 - CDL (Commercial Driver's License) is preferred or must be obtained within a set time frame (training support may be provided)
 - Willingness to work in all weather conditions and during non-standard hours when needed
 - Mechanical aptitude and interest in operating and maintaining public works equipment
 - Must be able to follow verbal and written instructions, work independently, and communicate effectively with town chairman.
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Work Environment & Physical Demands:

- This position involves primarily outdoor work in various weather conditions throughout the year. Tasks may require occasional lifting, use of equipment, and extended periods of standing or walking. Safety equipment and proper training are provided to support safe and efficient work. Employees will work both independently and as part of a team in a supportive municipal environment.
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How to Apply:

- Interested candidates can apply by contacting via email at townfriendshipclerk@gmail.com or tcfriendship@gmail.com