

ANNUAL REPORT



2016

ADA COORDINATOR

The *Architectural Barriers Act of 1968* (42 USC, 4151 et seq.) requires certain federally assisted buildings to be constructed so as to be accessible to physically handicapped persons and the *Americans With Disabilities Act of 1990* (42 USC, 12101 et seq.) prohibits discrimination against the disabled individuals in private and public employment, public accommodations, public transportation, government services and telecommunications.

The Town continues to strive to meet all federal and state requirements.

Respectfully submitted,
Johanna Swain, ADA Coordinator

ADVISORY COMMITTEE

The Advisory Committee is comprised of seven members and is tasked with making reports or recommendations to the Town on all municipal questions, submitting a budget at the annual town meeting and providing an annual report as it deems for the best interest of the Town. During FY17, the Committee met 31 times. We addressed issues related to delinquent tax properties, employee group health plans, employee time and attendance reporting, employee personnel handbook issues, capital spending plans, a new budgeting process, as well as many other topics as they arose. In some cases, issues were brought to the attention of the Select Board for their further consideration; in other cases, issues were deliberated at length. All issues are ongoing and continue to be a focus for the upcoming fiscal year.

The biggest challenge for the town and the Advisory Committee is balancing the budget and providing for enough free cash to provide some security and stability for the town. Unfortunately, fiscal 2018 will be another challenging year. As of the writing of this report, our available free cash stands at \$453,757. This is down from the \$656,000 in free cash reported by the town accountant going into last

year's Annual Town Meeting. The Select Board is in the process of finalizing the FY18 town meeting warrant and has identified current fiscal needs that exceed our total free cash balance. Fully funding current FY18 requests will require debt exclusions and subsidizing the annual budget from our stabilization accounts.

Town Stabilization, our bank account or "rainy day" fund, continues its downward spiral and contains just \$143,448, down from over \$1,000,000 in FY13.

A recent release from the Massachusetts Taxpayers Foundation credits cities and towns with continuing to replenish their Stabilization Fund in preparation for future economic challenges citing "in FY16 municipal Stabilization Funds increased 11 percent over FY15." Ours continues to decrease and this trend must be reversed.

Our department managers and committees have done a remarkable job of controlling costs over the past several years and we thank them for their efforts. However, this year we are facing the need to repair or replace vehicles and equipment in the Highway, Police, and Fire Departments for them to safely perform their duties.

Initial reports indicate that the regional school district continues to work on controlling its costs. The School Committee recently voted to support a level services school budget with no cuts to existing programs. West Brookfield's share of the proposed FY18 school budget is \$2,708,093. The School Committee request represents a decrease of 2.1% over the FY17 state mandated minimum plus an additional \$307,435 above the FY18 mandated minimum.

As we reported last year, the Town is at a crossroads and in sight of depleting its Town Stabilization account. Without change, future service cuts or increased taxes are inevitable. The Advisory Board will continue to work with town management and each department to make determinations in the best interest of the town.

For several years, we have advocated for a change in the management of town government. The administration of local government has become increasingly time consuming and complex. Toward that end the Advisory Committee sponsored an article directing the Select Board to form a Town Manager Exploration Committee (TMEC) which overwhelmingly passed at the June 2016

Annual Town Meeting. The TMEC recently submitted their findings to the Select Board. We agree with and fully support their recommendations and encourage you to access their report, specific recommendations, and documentation on the town website under the Town Manager Exploration Committee tab. It is critically important that the town continues to improve its delivery of services, budget oversight, and the administration of government as we move forward and we believe this is a step in the right direction.

In closing, we thank the Select Board, town employees and most importantly our residents for their guidance and support over the past fiscal year. We encourage town residents to participate in town and committee meetings in order to make the future of the town as bright as possible.

Respectfully submitted,
Lori Loughlin, Chairperson

Tom Long

Philip Landine

Pamela Griffing

Bradley Hibbard

Richard Gobi

Robert Blozie

ANIMAL CONTROL OFFICER

I am happy to announce that our town did not have one unclaimed stray dog all year! There continues to be an occasional repeat offender when it comes to escapees but most people do a good job keeping their canines under control.

As for cats, please do not feed them if they come to your home. They are opportunistic and will often make the rounds looking for treats. I do not pick up healthy cats for fear they are someone's pets. The West Brookfield Town page has been a great resource for finding owners of people's pets quickly. Keep up the good work, folks!

Everybody probably knows that the elusive service dog, who was in the car accident in Warren, was finally caught here in town. Good job all who were involved.

If you are walking your dog off your property, please clean up after him or her and don't allow roaming onto people's property via those expandable leashes.

This is a great town to work for and to serve.

Respectfully submitted,
Leah Shattuck, Animal Control Officer

ANIMAL INSPECTOR

This year, in the Town of West Brookfield, there were:

ANIMAL COUNT 2016

Beef Cows	287	Oxen	2
Dairy Cows	53	Rabbits	14
Chickens	205	Sheep	23
Goats	53	Swine	33
Horses	129	Turkeys	4
Llamas	5	Waterfowl	16

Respectfully submitted,
Leah Shattuck

ANNUAL SALARY

Adams-White, Renee	\$14,283.56	Desantis, Christopher	\$1,507.50
Allard, Eric	\$2,563.60	DiMaio, Elisabeth	\$30,056.49
Allen, Sarah	\$36,650.22	DiMaio, James	\$600.00
Anderson, Ashley	\$113.12	Dodge, Darren	\$2,182.50
Anderson, Beverly	\$2,054.28	Dolan, Jane	\$2,351.81
Anderson, Scott	\$1,017.99	Donais, Christopher	\$1,215.00
Arsenault, Marie	\$63,509.79	Dorman, Kevin	\$2,827.98
Ayers, Brian	\$13,584.94	Dorman, Melvin	\$1,100.00
Bacon, Patricia	\$40.00	Downing, Ryan	\$3,802.50
Baldwin, Kylie	\$775.50	Dupuis, Michael	\$14,389.81
Barrett, Teresa	\$32,018.11	Durell, Eileen	\$45.00
Beaudry, Benjamin	\$275.00	Dustin, Brian	\$270.60
Bell, John	\$59,411.96	Dyer, Sarah-Jane	\$3,105.00
Benson, Robert	\$10,443.84	Early, James	\$97,588.30
Blair, Brandon	\$787.50	Edwards, Clayton	\$4,899.87
Blodgett, Kenneth	\$83.00	Fontaine, Keith	\$6,380.62
Bolaske, Evona	\$726.00	Frew, Betty	\$24,535.82
Bonnayer, Jeannine	\$46,574.45	Frew, Michael	\$8,280.50
Boos, James	\$40,582.08	Frizzell Sr., John	\$880.00
Borlikoski, Charlotte	\$170.75	Garin, Mary	\$85.00
Bouchard, Paul	\$1,571.58	Goodman, Philip	\$11,107.28
Brown, Marissa	\$580.32	Haire, Carol	\$246.00
Brown, Trevor	\$150.00	Hartung, Kara	\$18,261.14
Burlingame, Casey	\$1,107.11	Henrichon, Dora	\$80.00
Burns-Jackson, Mary	\$32,211.33	Herring, Brittany	\$781.00
Caron, Richard	\$6,187.50	Hibbard, Ryan	\$400.00
Cassavant, Beverly	\$170.00	Hicks, John	\$697.00
Cassavant, Duane	\$58,252.56	Higgins, Linda	\$2,352.25
Cassavant, Wesley	\$61,015.92	Hilliker, Cody	\$1,383.16
Charron, Brian	\$14,333.60	Hopkins, Joseph	\$401.00
Charron, Craig	\$80,129.15	Horne, Randy	\$2,700.00
Churchey, David	\$16,213.76	Ingraham, Jane	\$3,167.37
Ciejka, Joseph	\$1,540.74	Jobst, Dane	\$4,927.50
Courtemanche, Elaine	\$1,469.72	Johnson, Alex	\$540.00
Cowden, Paul	\$4,117.50	Jolin, Frank	\$360.00
Czub, Callum	\$440.00	Judycki, Kally	\$1,504.91
Czub, Melinda	\$1,867.63	Karamanakis, Anastasias	\$2,160.00
Daley, James	\$78,845.78	Kemp, Karlee	\$606.25
Danna, Garrett	\$540.00	Kemp, Tessa	\$2,856.25

Kenniston, Beverly	\$4,122.98	Paquette, Eleanore	\$170.75
Kent Jr., Edward	\$160.97	Paquette, Evan	\$214.50
King, William R.	\$125.75	Paquette, Jason	\$880.00
Korman, Debra	\$90.00	Paquette, Lester	\$385.00
Kozik, Elizabeth	\$38.00	Pariseau, Steven	\$360.00
Kuranda, Dariusz	\$6,776.28	Peddle, Barry	\$360.00
LaCroix, Pauline	\$87.75	Perrault, Kendall	\$360.00
Landry, Joseph	\$3,174.51	Pierce, David	\$11,573.17
Landry, Kathleen	\$234.00	Plante, Sydney	\$1,135.00
Laperle, Charles	\$53,765.85	Potvin, Robert	\$42.75
Lapine, Gary	\$3,636.00	Pratt, Kathleen	\$128.00
LaRoche, Amy	\$2,500.00	Raymond, Susan	\$2,194.58
Lazarick III, Joseph	\$18,285.32	Roberts, Teri	\$29,606.78
Leger, Ashley	\$1,298.57	Robinson, Paul	\$6,500.69
LePage, Mary	\$452.78	Romani, Christopher	\$1,260.00
Letendre, Matthew	\$84,876.69	Roy, Audrey	\$400.58
Leufstedt, Diane	\$128.00	Rust, James	\$1,333.80
Leupold, Ashton	\$610.67	Ryan, Gil	\$128.00
Long, Christine	\$9,642.90	Santos Jr., Daniel	\$4,512.88
Lucia, Christopher	\$1,644.50	Sauve, Geraldine	\$5,840.12
Lupacchino, Patricia	\$516.32	Searah, Dana	\$1,344.45
Lupacchino, Paul	\$67,700.58	Seery, Michael	\$2,400.00
Lyons, Sean	\$32,661.85	Seeton, Nancy	\$118.00
MacCoy, Linda	\$25,015.60	Shattuck, Leah	\$4,999.46
Manseau, Cory	\$250.32	Simeone, Gary	\$9,319.01
Mansfield, Scot	\$200.00	Skutnik, Paul	\$787.50
Marderosian, Zachary	\$360.00	Smythe, Comfort	\$47.50
Marsh, Katelyn	\$38,342.40	Spencer, Melody	\$143.50
Martin, Jeffrey	\$360.00	Stentiford, Caroline	\$156.00
McKeon, James	\$5,434.32	Stymiest, Joseph	\$11,214.72
McNichol-Moore, Carol	\$50.00	Swain, Johanna	\$71,800.24
Melanson, Tammi	\$37,539.94	Takorian, Clay	\$7,373.96
Merriam, Jesse	\$2,352.07	Takorian, Holly	\$32,221.39
Murphy, James	\$675.00	Taylor, Jeffrey	\$14,912.57
Murphy, Lee	\$540.00	Thomasian, John	7,850.00
Nadon Sr., Barry	\$3,411.64	Thurber, Glenn	\$2,804.65
Niles, Matthew	\$2,812.50	Tivnan, John	\$1,670.75
Norden, Cynthia	\$1,100.58	Tivnan, Madelyn	\$11.14
O'Donnell Jr., C. Thomas	\$91,293.25	Tomasino, Susan	\$156.00
O'Donnell, Mark	\$64,202.30	Topor, Randy	\$360.00
Olson, Nancy	\$83.00	Vayda, Diane	\$1,500.00
Onofre, Gerber	\$128.54	Waterman, Gregg	\$55,335.91

Whitehouse, Louise	\$170.75	Wrobel, Demitria	\$3,312.00
Whittemore, Eric	\$406.20	Wrobel, Jean	\$26,315.04
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		\$1,837,845.80	

Police Detail Amounts

Ayers, Brian	\$3,390.48	Johnson, Alex	\$540.00
Bell, John	\$30,142.86	Jolin, Frank	\$360.00
Blair, Brandon	\$787.50	Karamanakis, Anastasias	\$2,160.00
Bonnayer, Jeanine	\$6,705.74	Lazarick III, Joseph	\$14,999.88
Caron, Richard	\$6,187.50	Letendre, Matthew	\$16,313.24
Charron, Craig	\$18,278.36	Mardersian, Zachary	\$360.00
Churchey, David	\$12,105.00	Martin, Jeffrey	\$360.00
Cowden, Paul	\$4,117.50	Murphy, James	\$675.00
Danna, Garrett	\$540.00	Murphy, Lee	\$540.00
Desantis, Christopher	\$1,507.50	Niles, Matthew	\$2,812.50
Dodge, Darren	\$2,182.50	Pariseau, Steven	\$360.00
Donais, Christopher	\$1,215.00	Peddle, Barry	\$360.00
Downing, Ryan	\$3,802.50	Perrault, Kendall	\$360.00
Dyer, Sarah-Jane	\$3,105.00	Pierce, David	\$4,124.97
Early, James	\$15,411.90	Romani, Christopher	\$1,260.00
Hartung, Kara	\$9,911.25	Skutnik, Paul	\$787.50
Horne, Randy	\$2,700.00	Topor, Randy	\$360.00
Jobst, Dane	\$4,927.50		
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		\$173,751.18	

BOARD OF ASSESSORS

The mission of the Board of Assessors is to value real and personal property efficiently, fairly and accurately, in accordance with the laws of the Commonwealth of Massachusetts; to administer motor vehicle excise, exemption, and abatement programs; to address concerns from the public quickly and courteously.

The Town of West Brookfield has 2,458 taxable real and personal property accounts:

- 1,387 Residential Improved Parcels
- 766 Vacant Parcels
- 101 Commercial/Industrial/Mixed Use Parcels
- 65 Chapter 61, 61A, 61B – Chapter Land Parcels
- 139 Personal Property

The value of all taxable property of Fiscal Year 2017 was \$345,241,815. The Fiscal Year tax rate is \$16.06 per thousand dollars of valuation. The tax rate is a formula that uses two basic figures, the total levy, which is the amount to be raised by taxation and the total value of the Town divided by 1,000.

$$R \text{ (Rate)} = L \text{ (Levy)} / V \text{ (Total value)}$$
$$R = (\$5,544,583) / \$345,241,815 / \$1,000 = \$16.06$$

The tax rate is \$16.06 per thousand dollars of value

The major variable in the equation is the tax levy, which is determined by the approved town budget. The higher the levy, the higher the taxes. It is Town spending, not the value, that determines what one will pay in taxes. The assessed values are a mechanism that allows the levy to be distributed fairly among all the taxpayers. The Town is required to appraise property within very strict guidelines by the Department of Revenue (DOR).

PROPOSITION 2-1/2 – LEVY LIMIT EXPLAINED:

‘Proposition 2-1/2’ refers to an initiative statute adopted by the voters of the Commonwealth in November 1980. Its purpose was to

stabilize municipal property taxes. It limits the amount by which the taxing capacity of the Town is allowed to increase each year. The allowed growth is 2.5 percent of the prior year's levy limit. This allowed increase in the limit for FY2017 is \$129,124 (which is 2.5% of the FY2016 levy limit, \$5,161,511).

Also, added to the levy limit computation is the levy increase attributable to "new growth." This represents additions to the base of taxable property, typically as a result of new construction, renovations and minor additions, or change of use.

Permitting the levy to be adjusted by "new growth" recognizes the fact that development creates pressures on Town services over the long term. The new tax rate reflects \$104,176 in new growth.

The assessment date for each tax year is the previous January 1. The Town has accepted the provisions of Section 40 of Chapter 653 of the Acts of 1989 regarding assessment date changes for new growth. This legislation allows communities to tax in the current fiscal year all new construction built between January 1 and June 30 of that year. The purpose of this local option legislation is to reduce the delay that can occur between construction and taxation.

Total growth of the levy limit is therefore attributable to two factors, allowed growth, which is fixed (2.5% per year), and new growth that is variable and subject to economic conditions.

PROPERTY INSPECTIONS:

The Assessors continue to work very closely with the Building Inspector, as the Town requires building permits on almost all improvements made to your property. These building permits aid in correctly valuing a property's worth. Upon notification by the Building Inspector of permits issued, the Assessors will visit the property to verify and photograph it. Prior to our inspection, the property owner will receive a questionnaire from our office. This will assure that our records are correct. We ask that anyone who receives one of these questionnaires take the time to complete it and return it to the Assessors. When these forms are not returned to our office, we cannot make the necessary changes to ensure that the information we have on file is accurate.

ADDRESS CHANGES:

The bulk of information used in the Assessors' Office is indexed by address. It is essential that you inform our office of any changes in your address as soon as the change occurs. It certainly will help us to serve you more efficiently and prevent the necessity of duplicate mailings at an added cost to the taxpayers.

MOTOR VEHICLE EXCISE TAX BILLS:

Many people come to our office with questions regarding their Motor Vehicle Excise Tax Bills. The Registry of Motor Vehicles sends computerized data to all towns and the bills are then printed and mailed from the Tax Collector's Office. The information you receive on your bill is based on data the Registry of Motor Vehicles has in their files for any calendar year beginning January 1. Please pay particular attention to the **"Garaging Location"** on your insurance form. If you have any changes in this location or in any other information, you must notify the Registry of Motor Vehicles so that your license, registration and Motor Vehicle Excise Tax Bills are correct. This also ensures that you receive a bill at your correct address.

In addition, if you have sold a motor vehicle during the year, you may apply for an abatement of your excise bill by completing an application and providing our office with proof of sale, as well as a copy of the Plate Return Receipt, or new registration if you transferred your license plates.

The Board of Assessors welcomes any comments or questions. We are proud to provide a very personalized service to you and enjoy the opportunity to meet with many of you throughout the year.

Respectfully submitted,
Beverly Kenniston, Chairperson
Kevin Dorman
Michael Frew
Elisabeth DiMaio, Administrative Assistant
Renee Adams-White, Assessor Assistant

BOARD OF HEALTH

During the past year, the Board of Health has generated approximately \$17,857.00 through various required permit fees. The fees are as follows:

Septic Permit	\$250.00	Perc Test	\$175.00
Septic Installers	\$100.00	Septic Haulers	\$100.00
Trash Haulers	\$100.00	Retail Food	\$75.00
Food Service	\$100.00	Food Catering	\$75.00
Milk Store	\$25.00	Body Art	\$180.00
Tanning	\$25.00	Outdoor Boilers	\$75.00
1-Day Food Permit	\$25.00	Sports Camp	\$50.00
Farmer's Market (includes Asparagus Festival)			\$50.00

The Board has enacted a \$75.00/per hour charge for food inspections due to violations. The Board has enacted a \$75.00/per hour or inspection for extra Septic related inspections.

The Board of Health issued:

Perc Permits	27
Septic Permits	22
Food Permits	29
Milk Permits	13
Tanning Permit	1
Septic Installer Permits	12
Campground Permit	1
Mobile Home Park Permit	1
Motel Permit	1
Pool Permit	1
Septage Hauling Permits	5
Trash Hauling Permits	5
Farmer's Market/Seasonal Food Permits	12
Bathing Beach Permit	1
Outdoor Wood Boilers	0
One Day Food Permits	20
Body Art Permits	0
Sports Camp Permit	1

The West Brookfield Board of Health contracts its medical services with Harrington Hospital.

The Town of West Brookfield has a low interest loan program for the repair of septic systems. Contact the Administrative Assistant for further information.

The Department of Environmental Protection was petitioned by the Board to lower the number of required monitoring tests at the Capped Wigwam Landfill and was granted a permit to do so. Unfortunately, there was a change in the Department of Environmental Protections allowable level of 1,4 Dioxane. Because of this change, we had elevated levels in one of our landfill test wells. We then tested private drinking water wells down gradient of the landfill. Two wells on New Braintree Road failed and the Board is supplying potable water. The Town voted to install a water line to just past the Wickaboag Sportsman Club. The bid to install the line was awarded to Jack Goncalves & Sons, Incorporated for the low bid of \$271,151.20 and work started on August 12, 2016. The water line installation was completed by September 17, 2016. Hook ups to the line for residents should be completed by January 15, 2017 and the final paving of the New Braintree Road will be completed in the spring of 2017. The total number expended for this project as of December 31, 2016 is \$224,793.04. We thank the residents affected for their co-operation with all aspects of this installation.

Hazardous Waste Day is once a year in September at the North Brookfield Transfer Station. **Latex paint is not accepted. Dry the latex paint in the can with a mix and dispose of with the normal trash.**

Sharps may be dropped off at the Board of Health for disposal during normal business hours, provided they are in the proper containers, which may be purchased at any pharmacy for a minimal amount.

The Board continues to revise and prepare for all emergencies, if you wish to become a volunteer for the Board of Health, please contact us at the number below.

The Board of Health wishes to remind all residents that it meets on the **2nd and 4th WEDNESDAYS** of each month at **7:00 PM**, in the West Brookfield Town Hall, Room LL4. The public is invited to attend.

The Board of Health telephone number is 867-1421 Ext. 310.

Office hours are Monday 12:00 PM to 2:00 PM,
Tuesday through Thursday from 9:00 AM – 11:00 AM and
Tuesday evening from 6:00 PM – 8:00 PM.

Title V Agent: John Thomasian
Health Agent: Lee Jarvis
Administrative Assistant: Sarah J. Allen
Clerk: Michael Frew

Respectfully submitted,
Melvin Dorman, Chairman
Jason Paquette
John Frizzell

BOARD OF REGISTRARS

Information for the year ending December 31, 2016 is as follows:

TOTAL POPULATION	3,269
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VOTER REGISTRATION

Conservative	2
American Independent	4
Democrat	591
Green Party USA	2
Green-Rainbow	2
Inter. 3 rd Party	1
Libertarian	3
United Independent Party	35
MA Independent Party	1
Republican	410
Socialist	1
Unenrolled	1,594
Working Families	1
VOTER TOTAL	2,647

Respectfully submitted,
Sarah J. Allen
Jane Dolan
Madelyn Tivnan
Beverly Anderson

BOARD OF SELECTMEN

As always, our Board placed priority on the effectiveness of financial management of the Town. This was accomplished while attempting to maintain or improve the standing portfolio of essential municipal services.

COMMUNITY:

- ♦ The Board agreed to work with Mr. Denis Childs, the police, fire, highway and rescue departments to hold the West Brookfield Classic 5K on June 11th.
- ♦ The Board was informed that the Annual Asparagus and Flower Heritage Festival was scheduled to be held on May 21, 2016.
- ♦ The Board agreed to execute a proclamation recognizing August 7th, annually, as Purple Heart Day in recognition of the Town's Purple Heart recipients.
- ♦ Upon the request of Tree Warden Jim DiMaio, the Board agreed to accept an Arbor Day Proclamation declaring April 29th as Arbor Day. Warden DiMaio provided the Board with an Agenda for ceremonies to be held at 10am at the WBES on Arbor Day.
- ♦ At the request of the COA Director Linda MacCoy, the Board voted to allow the Council to have the road (from Sherman Street to the Long Hill Road Bridge) closed to traffic from 3pm to 8pm on August 13, 2016 to allow for a block party.
- ♦ Mr. Craig Burgess provided the Board with an overview of an upcoming project to redesign and construct a more functional ball field on the Town Common. Mr. Burgess stated that he had been working with the Common Committee and several private businesses and individuals. The Board applauded his efforts and agreed to place information on the Town's WEB page, with regards to donation contacts for the project.
- ♦ The Board approved the Knights of Columbus Council 11080 to hold its annual "Tootsie Roll Drive" on October 8th & 9th.

- ♦ Ms. Christine Girard approached the Board requesting permission for the Blue Star Moms to hang blue ribbons around Town in support of the police and law officials. Ms. Girard stated that the Blue Star Moms would remove the ribbons when they appeared distressed and did not specify a time frame. The Board approved her request.

FINANCES:

- ♦ Fire Chief Lupacchino submitted letters of award from Governor Baker stating that the department had received \$3,337 for Student Awareness of Fire Education (S.A.F.E.) and \$2,417 for Senior SAFE.
- ♦ Noting the estimated roll back taxes of \$4,315.38, the Board voted to approve a Right Of First Refusal for 172 Pierce Road; as written.
- ♦ The Board voted to support a 2% Cost of Living Increase (COLI) for FY17 for all Non-Union and Elected Officials.
- ♦ The Selectboard agreed that they would forgo their COLI for FY17.
- ♦ Mr. Brian Green wrote the Board to request financial assistance with repairs to the Burrington Road Bridge apron including final grading and/or paving the aprons of the bridge. After some discussion the Board agreed to approve the request for assistance with the following conditions:
 1. All abutters must execute an Indemnification Agreement and submit it to the town.
 2. The Town will match up to \$6,000 towards the final grading in or paving work at the ends of the bridge. The Town will not perform any work on the bridge itself.
 3. Match funding must be submitted up front to the Town.
 4. The Highway Superintendent will act as the “point guard” for this project.
- ♦ The Board agreed to place a question on the Election Ballot regarding a proposed Override for \$400,000.
- ♦ The Board installed a budget freeze on May 16th. All non-essential services and products should not be purchased.

- ♦ The Board approved the FY17 Road Materials Bids on August 2nd.
- ♦ The Board attended a Budget Work Shop presented by Henry H. Williams, III, Accountant, Bureau of Accounts, MA DOR on August 30th.
- ♦ Library Director Marsh stated that she had been in contact with Paul Gibree, Worcester Elevator Co. Inc., regarding the condition of the hydraulic system and muffler; specifically the leaking. Mr. Gibree provided a quote of \$1,720 under the Town's current Contract to provide repairs. After some discussion, the Selectmen agreed to spend \$1,720 out of the Town Building Maintenance Account to cover the required repairs.

LEGAL:

- ♦ Noting reservations by the Planning Board, the Selectmen agreed to create and execute a Letter of Interest to CMRPC relative to the Green Communities Program, and to approve the scope of service, and to execute a Work Program Agreement with CMRPC relating to the Green Communities Technical Assistance. Mr. Jim Barry and Ms. Kelly Brown, ENE, provided the Board with an overview of the proposed Stretch Code Regulations for West Brookfield. It was noted that this was a condition of adopting the Green Communities statute.
- ♦ Hearing no objections from abutters, the Board approved McRevey Family Trusts Right of First Refusal; as submitted regarding Ragged Hill and Wickaboag Valley Roads.
- ♦ Mr. Brian Murphy, Colonial Power Group, Inc., provided the Board with a three (3) year consultant contract for Electrical Aggregation. The Board approved the consultant contract. Mr. Murphy provided the Board with information to be made available for public comment on the Community Choice Power Supply Program. The Board agreed to post the information on the Town's WEB page, on Local Access and in the Town Clerk's Office.

- ♦ The Board publically acknowledged the ratification of the American Federation of State, County and Municipal Employees, Council 93 (AFSCME) Union Contract. John motioned to approve the AFSCME Union Contract. The Board voted John & Diane – yes, Sarah – recused.
- ♦ The Board ratified the NEPBA (Police) Unit A Union Contract on April 11, 2016.
- ♦ Caputo v. West Brookfield ZBA Worc. CA #16-1520. This case is currently pending.

LIQUOR LICENSES:

- ♦ The Board voted to approve the following Liquor License Renewals pending all required inspections, payments and paperwork:

Ye Old Tavern
 7 East Main Street
All Alcoholic Innholder - License Number 136800001

Salem Cross Inn
 253 West Main Street
All Alcoholic Innholder - License Number 136800004

Adams-Coney-Frew American Legion Post #244,
 5 Ware Road, Post Office Box 252
All Alcoholic Club License - License Number 136800005

Country Corner Citgo, Inc.
 118 West Main Street
Wine and Malt Retail Package Goods Store –License Number 136800008

Colonial Heights Spirits, Inc.
 139 West Main Street
All Alcoholic Retail Package Store - License Number 136800011

Northeast Pizza
 208 West Main Street
Wine and Malt Victualler - License Number 136800013

Varniraj Liquors Inc., dba Main Street Liquors
11 East Main Street
All Alcoholic Retail Package Store - License Number 136800014

China Wok Restaurant
154A West Main Street
All Alcoholic Common Victualler - License Number 136800017

George's Pizza
4 East Main Street
Wine and Malt Common Victualler - License Number 136800018

- ♦ The Board approved a one (1) day Liquor License for Ye Olde Tavern for a wedding to be held in the Town Hall on 21 May 2016. The Board noted that Ye Olde Tavern staff are TIPS certified and that there would be a \$25 fee for the license. The Board also allowed the Tavern to have a one (1) day Liquor License to be used in the Great Hall located in the Town Hall on July 9, 2016.
- ♦ Upon the request of the Lions Club, the Board approved a one (1) day Liquor License for the 5th Annual Lions Club Harvest Festival to be held on Saturday, September 24th from 10am to 5pm.

STAFFING:

- ♦ The Board voted to appoint Marie Arsenault as the new PT Accountant; 18.5 hours per week.
- ♦ The Board offered Linda MacCoy the COA Directors position contingent upon acceptable reference and CORI checks. She will start at a Grade 8 Step 3.
- ♦ The Board noted, on July 16th that legal counsel was in the process of creating a Contract for the Interim Fire Chief position. The Board agreed to appoint Brian Charron, as the Interim Fire Chief.

POLICY:

- ♦ The Board voted to allow the Housing Authority access to the fuel system located at the highway facility and to be back charged accordingly.
- ♦ The Board agreed that all insurance claims (Injured On Duty & Workers Comp) would be processed through the Selectmen's Office. Department Heads do not have the authority to execute and submit claims.
- ♦ The Board agreed that all clothing allowance purchases not listed on Appendix A in the NEPBA Union Contract must receive pre-approval from both the "Police Commissioners – which by default is the Board of Selectmen" and the Police Chief.
- ♦ The Board agreed to approve an Occupational Health Contract between Harrington Hospital and the Town and to install a written CORI Policy.
- ♦ The Board approved a Body Camera Policy as submitted by the Police Chief.
- ♦ The Board adopted 940 CMR 29.10 to allow remote participation specifically by telephone ONLY. The Board noted that if there appeared to be abuse or non-compliance with the regulations that they would re-visit the subject.
- ♦ The Board adopted Section 193 MGL c90 s17c reducing the statutory speed limit from 30 to 25 mph on any and all city or town owned roadways within a thickly settled or business district. The Highway will be directed to notify MassDOT of the change. Police Chief O'Donnell will work with the Highway Superintendent to identify the affected ways and signage required.

Respectfully submitted,
Sarah J. Allen
John V. Tivnan
Diane Vayda

BUILDING INSPECTOR

Single Family Dwellings	13
Sheds	5
Additions	5
Roofing	21
Garages	3
Windows/Siding	13
Renovations/Remodeling	15
Stoves: Pellet/Wood	10
Pools: In-ground/Above-ground	8
Signs	2
Decks	5
Demolition	3
Barns	10
Pavilion/Gazebo	0
Antenna/Cell Tower	0
ADA Ramp	0
Solar	19
Weatherization/Insulation	12
Sprinkler System	2
Sheet Metal	4
Total	150

Total Permit Income	\$31,038.00
Estimated Value on Permits	\$4,046,567.00

Respectfully submitted,
 Jeff Taylor, Building Inspector

BURIAL GROUND COMMISSION

The Cemetery Commissioners have the oversight of three separate cemeteries: the Old Indian Cemetery on Cottage Street, the Methodist Cemetery on Lyons Road and the Pine Grove Cemetery on Church Street. At the beginning of the new fiscal year, in July, the Cemetery Commissioners took responsibility for the oversight of the employees that work at the Cemeteries. The Commissioners would like to express sincere thanks and appreciation to Superintendent James Daley and the West Brookfield Highway Department for their diligent maintenance and upkeep of the town's cemeteries for the past several years. The Commissioners would also like to thank our caretaker Mike Dupuis for his continued efforts in making our cemeteries look great. Earlier in the year, the Cemetery Commission hired James McKeon as assistant caretaker. James has many years of cemetery maintenance experience and is a welcome addition.

The Cemetery Commission extends sympathy to those of you who have experienced a loss of a loved one over the past year. We also wish to thank individuals who have taken special interest in providing care of the lots and surroundings.

We had sixteen burials in Pine Grove during 2016:

Edmond Cassavant	Marie Chobot
Charlene Matheson	Herbert Leland
Edna Leland	Marion R. Roberts
James Evans	Albert Risdon
Brice Leslie	Virginia Beiner
Scott Landrieu	Carolyn Arsenault
Anna Reese	William Reese
Mary Bator	Francis Brodak

As a reminder, in respect for our deceased, dogs are not allowed at any time on cemetery grounds. Also, please report any vandalism or suspicious activity to the West Brookfield Police Department.

Respectfully submitted,
Teri Roberts, Chairman
Dave Swekla, Vice Chairman
Marc Astrella
Mike Seery, Clerk

CONSERVATION COMMISSION

During the year, the Conservation Commission was involved with numerous permits, site visits, and meetings regarding the enforcement of the Massachusetts Wetland Protection Act. We held public hearings for three Notice of Intent and seven Requests for Determination. We issued four Certificates of Compliance, and one two-year extension of an Order of Conditions.

Please visit our website at <http://wbrookfield.com>. All forms as well as instructions for completing them are located at this site and can be downloaded for your convenience. Minutes of our meetings can be viewed here.

The Conservation Commission wishes to remind all property owners that Massachusetts General Law states that *any work proposed within 100-feet of any wetland (intermittent streams, lakes, marshes, bogs, or seasonally wet areas) and 200-feet from any permanent stream requires a filing of a Request for Determination of Applicability.*

An Agricultural Preservation Restriction Program is also in place to assist and encourage the retention of the Commonwealth's best farmland. The program is a permanent solution for maintaining an agricultural land base for local food production. Any interested landowners should contact the Commission for more information.

The Conservation Commission meets the **first Wednesday** of the month at **7:00pm** in the Lower Level Conservation Office in the Town Hall.

Respectfully submitted,
Gordon DeWolf, Chairman
Richard Provencher
Brian Silva
Lloyd Hubbard
Christine M. Long
Eric Tunley
James Talvy

COUNCIL ON AGING

This has been a year of transition for the West Brookfield Senior Center. It has welcomed a new director, new programs, and re-energized membership. The Friends of the West Brookfield COA have reinvented themselves. The focus is now on offering assistance and free programming for the members. The Medicar Program, Veteran's Agent, SHINE representative, Podiatry Clinic and Blood Pressure Screening continue to offer assistance for the seniors. Our new Outreach worker is working to open doors for seniors who need help with filing for assistance. The developments of office and in home visits are helping create better availability for our seniors.

Some of the newest statistics include 6 new weekly programs with multiple individual programs and events, and the opening of the center for the Veteran's Breakfast, Community wide 50's block party, and Christmas dinner. With this increase of programming and the infusion of new members, the active population has gone from 720 duplicated and 48 unduplicated member visits (7/01/2015 – 12/31/2015) to 2,620 duplicated and 136 unduplicated member visits (7/01/2016 – 12/31/2016) according to the "My Senior Center" statistics. This equates to a 374% increase in usage.

The Center future plans include providing a means of transportation to the center from the Senior Housing (Old Village Place) and an addition of space for the center to offer more programs and a Billiards room.

Respectfully submitted,
Linda MacCoy, Director

EARTH REMOVAL BOARD

“Earth Material Excavation Requiring a Permit” – More than 500 cubic yards of soil excavated in any one year. Excavation incidental to the construction of buildings or other accessory uses and expansions may be exempt, provided that the quantity of materials removed shall not exceed that displaced by the portion of the building or accessory use below grade and all required permits by the West Brookfield Bylaws and/or Zoning Bylaws have been issued. Other exceptions are excavation in the course of customary agricultural use of land for a farm, garden, or nursery; excavation material subject to a license issued under MGL CHAPTER 40, SUBSECTION 21 (7), excavation in compliance with the specific requirements of an approved subdivision plan, and excavation in the normal use of a cemetery.

“Earth Material” includes soil, sand, gravel, stones, topsoil, peat, muck, loam, bedrock, or other earth materials from any land in town.

The Earth Removal Board continues to manage four (4) active permits relative to earth material excavation under SECTION XII, SECTION 2 of the Town’s General Bylaws.

Respectfully submitted,	
Jason Paquette, Chairman	Health
Bob Lipovsky	Planning
Diane Vayda	Selectmen
Gordon DeWolf	Conservation
Kevin Dorman	Zoning

ELECTRICAL INSPECTOR

The town received a total of 104 electrical permits for the year 2016. Below is a list of the types of permits inspected and completed:

Residential Solar	24
Garage/Barn/Shed	4
Ground Mounted Solar	2
New House	11
Residential Addition	4
Low Voltage/Security	6
Fire Alarm	1
Residential Remodel	8
Commercial	5
Large Solar Field over 1 MW	1
Service Change Residential	10
Generator	4
Miscellaneous Residential, Single Circuits	10
Swimming Pool	4
Commercial Lighting Retro Fit	3
Heating/AC Units	3
Temp Service	3
Hot Tub	1

Respectfully submitted,
Keith Fontaine, Electrical Inspector

EMERGENCY MANAGEMENT

The Office of Emergency Management is responsible for assisting town agencies in both handling and preventing of disasters, whether natural or man-made. The office is responsible for the creation and updating annually of the Community Emergency Management Plan and insuring the town's compliance with regulations adopted by both Massachusetts Emergency Management Agency and the Federal Emergency Management Agency.

We continue to work with the town of Warren on our local Community Emergency Response Team (CERT). CERT members are volunteers with varying backgrounds, but a common desire to help their communities. The CERT meets monthly at the high school and has been used at several events over the past year, such as White Christmas and the Quaboag Triathlon. CERT is funded through state grants, and members receive training on such subjects as traffic direction, First Aid/CPR, and shelter operations. Anyone interested in finding out more information or volunteering for the CERT should contact either the West Brookfield or Warren Police Departments, or either town's Emergency Management Department.

Respectfully submitted,
C. Thomas O'Donnell, Jr., Director of Emergency Management

FIRE DEPARTMENT

The year 2016, the West Brookfield Fire Department responded to 112 emergency calls as follows:

1 Structure Fire	3 Smoke/Fire Investigations
0 Arson Fires	26 Fire Alarms
0 Chimney Fires	9 Carbon Monoxide Alarms
10 Brush Fires	2 Vehicle Fires
2 Brush Permits – out of control	1 Electrical/Pole Fires
0 Appliance Fires	3 Smell of Gas
18 Motor Vehicle Accidents	1 Fire – other
5 Citizen Assists	3 Illegal Burns
4 Hazmat – other than motor vehicle accident cleanup	0 Natural Disasters/Storm Standby
7 Assist other Town Agencies	

We provided Mutual Aid seventeen (17) times as follows:

1 Ware	2 New Braintree
7 Warren	2 Brookfield
3 North Brookfield	2 Sturbridge

We received Aid once in 2016 from neighboring communities for fire assistance (North Brookfield, Brookfield, and Warren).

My name is Brian Charron, and on July 01, 2016, I was appointed West Brookfield's Interim Fire Chief. I grew up in West Brookfield, and I am happy to be raising a family here. I began my career in the Fire Service when I joined the West Brookfield Fire Department in 2003. I have always been proud of the dedication that

the members of the West Brookfield Fire Department have to their community. Fire Department members are called away from their families to help others in their time of need, and ask for little in return. I am truly honored to lead our Department and serve as West Brookfield's Fire Chief.

2016 brought many challenges and changes for the men and women of the West Brookfield Fire Department. The biggest change occurred when the Department lost its dedicated Chief of over 8-years, Paul Lupacchino, when he retired in June with 41-years of service to the Department and the community. Through the strength and commitment of its membership, the Department has overcome many of its challenges. Above all, Department members strive to provide a professional service to the community.

Inside the station, the Department is working to streamline operations by updating its Fire Department Management Software. This upgrade will allow for faster and easier records management, which is vital in grant applications. Due to ongoing budget constraints, it is my goal to pursue grant opportunities to assist the Department in funding capital purchases. The Department is actively seeking grants for technology that will integrate pre-fire planning and inspection information (Special hazards, utility locations, occupancies, contact numbers, and more) into fire



apparatus during emergencies. We will be seeking grants for the replacement of our Engine-2, a 1983 Duplex pumper and the 1977 Chevrolet, our Forestry-1. On the 2011 Vehicle Inventory & Replacement Schedule, Engine-2 is scheduled to be replaced in 2018 and Forestry-1 was scheduled to be replaced back in 2015 at

the projected cost of \$500,000 and \$100,000 respectively.

Additionally, we are seeking other grants, such as for gear storage to assist in lowering the cancer risks for our first responders, and more.



Engine-1



Engine-2

The Department was fortunate to receive an ARGO 750 HDI all terrain utility vehicle as a donation from the East Main Street Solar Field, this year. The vehicle



has amazing off road capability, the availability of a fire pump, 75 gallons of water, and even foam for firefighting. The fire unit can be removed, and the ARGO can be utilized to haul up to 6 personnel, or 3 personnel and a stretcher, to and from locations that are impassable for other

emergency vehicles. The Department was also awarded a grant from Homeland Security for a trailer to haul the ARGO where it is needed. The combined value of these is almost \$50,000.

Due to rust and other issues, the Department is seeking a replacement of Car-1. It will be crucial that the replacement is capable of safely towing the ARGO trailer, our Hazmat trailer, or our Water Rescue Trailer when they are needed, which may be for an extended period of time. The only vehicle we have that is capable of towing trailers is Rescue-1, which responds to all motor vehicle accidents with our Jaws, Cutters, and other equipment we utilize during extrication operations. This vehicle is what we call our “Toolbox” due to the amount of equipment that it carries. Removing this vehicle from town, for any extended period leaves us without these valuable tools. Therefore, the

department will be requesting that a Warrant Article be placed on



the Annual Town Meeting floor to purchase such a pickup truck to replace Car-1. The department requests that these funds be utilized from the Fire Truck Replacement/Refurbishment Account. Please attend this important meeting on June 6th!

The spatial needs of the Department have not changed much. Department members are grateful to the Water Department and the Water Commissioners for their agreement to house our Forestry-1 during winter months. During burning season, Forestry-1 needs to be relocated to the station to aid in response time. Repairs to the station such as the leaking roof, brick in need of re-pointing, etc., will be addressed as time and funding permit. The Department is presenting quotes to the Board of Selectmen to come up with both temporary and long-term solutions to solve these critical spatial issues.

Lastly, I would like to thank the residents of West Brookfield for their continued support of the Fire Department it is greatly appreciated. The Department holds an Open House every year during Fire Prevention Week in October, and many other functions throughout the year. Please come in and visit us. If you have any questions or concerns, let us know we are here to help you. You can visit our website at www.wbrookfield.com/fire, or follow us on Facebook: West Brookfield Fire Department.

2016 MEMBERSHIP

Interim Chief Brian Charron, Deputy chief Robert Benson, Assistant Chief Daniel Santos, Acting Captain Clayton Edwards, Lieutenant Joseph Landry, FF Dana Searah, FF Jesse Merriam, FF Brian Dustin, FF Patti Lupacchino, FF Cody Hilliker, New Recruit Chris Lucia, New Recruit Joe Hopkins, New Recruit John Hicks, New Recruit Ashton Leupold, New Recruit Derek Lewis, and New Recruit Evan Paquette.

We are actively seeking members. If you are interested in serving your community and gaining knowledge and experience as a firefighter, please contact us!

OPERATIONS

For the year 2016, the West Brookfield Fire Department responded to a total of 112 emergency calls to include building fires,

motor vehicle accidents, wild-land fires, hazardous material calls, activated fire alarms or CO alarms, and many other public assistance incidents.

In addition, there were 212 burning permits issued in 2016. To obtain a burning permit you must come and purchase a seasonal permit at the Fire Station. Permits are sold every Saturday between the hours of 8:00am and 12:00pm during the Open Burning Season (January 15th to May 1st). On the day you plan to burn, do not forget to receive your daily permit#, by calling Dispatch at: (508) 867-1066 or logging on to: c8burnpermits.com.

HAZARDOUS MATERIALS

We were fortunate, this year, to have responded to less calls than in previous years. We responded once with our Hazmat Trailer for Mutual Aid to North Brookfield to assist with a submerged vehicle in Lake Lashaway. In one call, we utilized 300 feet of 5” oil absorbing booms to contain the hazardous materials leaking from the vehicle until it was removed. This was a substantial amount of materials used and it took over 9 months to be reimbursed by the owners’ insurance company.

INSPECTION UNIT

Deputy Chief, Robert Benson, Acting Capt. Clayton Edwards, and Interim Fire Chief Charron performed 135 inspections during 2016 to include the following: Issued Permits for the Installation of: Oil Burners, Oil Tanks, and Propane Tanks. Performed Inspections for: Smoke and Carbon Monoxide alarms, Commercial Building Sprinkler Systems, State Mandated Nursing Home Inspections, Annual Liquor License Building Safety Inspections, Tank Inspections, and Event Inspections.

FIRE PREVENTION

The West Brookfield Fire Department has been awarded S.A.F.E. and Senior S.A.F.E. Grants again this year. The S.A.F.E. (Student Awareness of Fire Education) and Senior S.A.F.E. programs are partially funded by the state, through a grant, to teach students and seniors a variety of fire safety topics. Fire Prevention is a critical role for the Fire Department in our community. With the

retirement of Chief Lupacchino, who was our S.A.F.E. Educator for over 21 years, the Department is in the process of rebuilding the Fire Prevention program from the ground up, in the time we have available. We hope to be presenting some new materials to our senior citizens and our Elementary School Students in the very near future.

Respectfully submitted,
 Brian Charron, Interim Fire Chief

GAS/PLUMBING INSPECTOR

The following is a compilation of Gas and Plumbing Inspections performed during 2016:

GAS INSPECTIONS			
Boiler	7	Makeup Air Unit	1
Cook Stove	7	Pool Heater	1
Direct Vent Heater	1	Room/Space Heater	2
Dryer	2	Test	2
Fireplace	4	Unit Heater	5
Furnace	8	Unvented Room Heater	2
Generator	3	Water Heater	11
Grille	2	Gas Lines	5

PLUMBING INSPECTIONS			
Bathtub	9	Toilet	14
Cross Connect Device	2	Washing Machine Conn.	6
Dishwasher	8	Water Heater All Types	21
Kitchen Sink	8	Water Piping	8
Lavatory	17	Boiler	1
Shower Stall	3	Sill cock	1
Service/Mop Sink	1	Sewer Line	1

Respectfully submitted,
 Joseph Ciejka, Gas & Plumbing Inspector
 Edward Kent, Assistant Inspector

HIGHWAY DEPARTMENT

After a fairly uneventful winter and spring clean-up, the Highway Department started on the reconstruction of Lyon Road. The following work was completed:

- Removal of 103 hazardous trees and stumps
- Box widen road from 14 to 20/22-feet
- Replace rusty and broken culvert pipes in 4 locations
- Added 4 catch basins and 9 drop inlets, which required over 1,600-feet of new pipe
- Drainage swales and detention areas were built
- Stone walls were repaired and rebuilt in several locations
- Twelve (12) telephone poles were moved by National Grid. This work involved tree removal and trimming, performed with a contractor and highway personnel
- Road was reclaimed at full depth with calcium fine graded and capped with calcium
- Paved with 2-1/2 dense grade binder
- Stabilized and seeded slopes
- Backed up road shoulders with gravel and stone

Lyon Road Photos:

Before



After





This project cost was right around \$200,000. Next year we need to pave Lyon Road with 1-1/2" state top and finish backing up all shoulders.

Please review our Highway Department Project List and note we did receive a MassWorks Grant; and we have several TIP Projects on the schedule.

However, our Chapter 90 funding has been level funded for several years and, as you can see, it is imperative that we get this increased. Please contact state and local officials and express your concerns.

I would like to express my gratitude to the residents of West Brookfield, the Board of Selectmen and all other Town Department employees for their continued support. I would also like to thank both full and part time employees for their dependability and commitment during the past year.

Respectfully submitted,
James Daley, Highway Superintendent

DROP-OFF CENTER PRICE LIST

Wigwam Road

Hours of operation:

Wednesday: 9:00am to 4:00pm

Saturday: 9:00am to 4:00pm

The Drop-Off Center is for Residential Use Only. Rules and Regulations subject to change as market fluctuates

TVs 27" and under	\$ 5.00	TVs over 27"	\$10.00
Radios	\$ 5.00	Stereos	\$ 5.00
VCRs	\$ 5.00		
Microwaves	\$ 5.00	Refrigerators	\$20.00
Stoves	\$20.00	Dishwashers	\$15.00
Washers	\$20.00	Dryers	\$20.00
Water coolers	\$10.00	Air Conditioners	\$20.00
Computers	\$ 5.00	Monitors	\$ 5.00
Keyboards	\$ 5.00	Copiers	\$ 5.00
Printers	\$ 5.00		
Tires with rims	\$ 5.00	Tires no rims	\$ 3.00
Used Motor Oil	Free	Scrap Metal	Free
Anti- Freeze	Free		
Brush	No larger than 3-inch diameter by 4-foot lengths		Free
Leaves/Grass Clippings	No bags, please		Free
Propane Tanks			\$ 5.00

***Batteries must have caps attached.
Any motor must have fluids drained.***

The following items will be priced accordingly by the attendant:

Large Console TVs * Large Propane Tanks *
Commercial or Truck Tires.

HISTORICAL COMMISSION

The Historical Commission held meetings from January to June and September to December in the Commission Office, Room 201 in Town Hall.

This year updating of the Commission website www.westbrookfield.org, with new information and photos continued. “Local Authors” and “Upcoming Events” headings were added.

Phase 2 of conservation of thirty-two gravestones in the Old Indian Cemetery was completed by Fannin-Lehner Associates. Before and after conservation photos and conservation of each gravestone is documented in the Phase 2 report.

The Historical Register Nomination of the “Lucy Stone Homesite” was submitted to the Mass. Historical Commission. Approval is still pending. It is interesting to note that the Department of the Navy has named a new refueling ship “The Lucy Stone” which will be commissioned in 2021.

Commission members prepared a brochure “Scenic Roads of West Brookfield – A Driving Tour.” The Highway Department prepared and installed “Scenic Road” signs on the 15 designated scenic roads in town. A copy of the Driving Tour was sent to over 275 property owners on these roads.

This year, the Commission sponsored or co-sponsored 4 programs at the Merriam-Gilbert Library. Programs included “Lucy Stone,” “100th Anniversary of the National Parks,” “The 70th Anniversary of Old Sturbridge Village” and “Christa McAuliffe.”

In the fall, the “Old Methodist Cemetery” eligibility for Historic Register Nomination was approved by the Mass. Historical Commission. In 2017, a contract for the nomination will be awarded.

Other activities during the year included:

- ♦ Participated in the re-installation of Franklin Marker 68 on the Town Common. The Department of Transportation cleaned, conserved, and installed the marker in May.

- ♦ Reviewed the one application submitted for the Historical Commission Scholarship. Since it was incomplete, no scholarship was awarded.
- ♦ Revised and reprinted four commission brochures.
- ♦ Participated in the “Asparagus and Flower Heritage Festival” where numerous brochures were distributed.
- ♦ Funded conservation of two historic maps, which were given to the Commission.

Once again, The Commission thanks the J. Irving and Jane L. England Charitable Trust for the generous gift. Gifts received enable us to fund the projects described and motivates us to do more. We also appreciate the support of the town.

The 2016 members and associate members are:

Ron Bullock	Ed Londergan
Craig Burgess	Anne-Marie Nolan
Dave Fitzgerald	Barbara Rossman
Louise Garwood	Richard Rossman
Dan Hamilton	

Respectfully submitted,
Richard Rossman, Chairman

HOUSING AUTHORITY

We hereby submit our annual report to you, the Honorable Board of Selectmen, and the people of the Town of West Brookfield.

The West Brookfield Housing Authority held ten (10) regular meetings, our Annual Meeting in May, and one (1) special meeting during 2016. The West Brookfield Housing Authority meets on the **third Tuesday** of each month in the Community Building at Olde Village Place, 29 East Main Street. The meetings are held at 10:00 am and are open to the public. All meetings are posted with the Town Clerk. There is no meeting held in August of each year.

All housing authorities have four (4) members elected by the voters of the town and one (1) member appointed by the Governor of Massachusetts. Our elected members are Beverly J. Anderson (Chairman), Ken Miller (Vice-Chairman), James Pierce (Treasurer), and Roy Roberts. At the present time, our State Appointee seat is still vacant.

The West Brookfield Housing Authority has three (3) employees: Maintenance Manager, Keith Bordeau, Administrative Assistant, Laurie Sokol, and Executive Director Fiona Andrewes.

The Authority currently administers 36-one bedroom units under the State's Chapter 667 program, 6-three bedroom units and 4-two bedroom units under the State's Chapter 705 program. Also located on our site is a Ch. 689 program that is administered by the Bridge of Central Massachusetts. All of these programs are funded by the Department of Housing and Community Development and are operated under state guidelines. The West Brookfield Housing Authority processes applications for state-aided elderly housing from persons who are sixty years of age or older. As in the past, handicapped persons continue to be eligible for state-aided housing for the elderly regardless of age. The Authority also processes applications for state-aided family housing from persons who qualify. Preference is given to local residents. A new law introduced in October now offers Veteran's preference to all applicants, local and non-local. This past year, we housed two (2) new elderly tenants, and three (3) family tenants. Anyone who wishes to live at Olde Village Place should fill out an application, which can be obtained from the office. Tenant selection is made from our waiting list and all state guidelines are adhered to in the tenant selection process.

The Department of Housing and Community Development continues to support us with Capital Improvement funds. Our big project this year was the complete refurbishing of one of our wheelchair accessible units. We also carried out a bathroom renovation in the building rented by the Bridge of Central Massachusetts, making it easier and safer for staff to meet the needs of their handicapped residents. In December, we installed security cameras throughout the development.

We now have our web site up and running with the town. Thanks to Mr. John Tivnan who assisted us. Anyone wanting to contact the Housing Authority of find information can visit the West Brookfield Housing authority page listed on the town of West Brookfield's web page.

Our non-smoking policy has been going very well and generally, everyone is adhering to the policy and helping to make the development a safer and cleaner place for all who reside here.

We wish to express our gratitude and appreciation to the West Brookfield Police, Fire, and Rescue Departments for their continued caring dedication to the safety and security of our residents.

Respectfully submitted,
The West Brookfield Housing Authority
Beverly J. Anderson
Ken Miller
James F. Pierce
Roy Roberts

LIBRARY

2016 was a year of planning and preparing for the future at the Library. With several new staff members and volunteers settling in, the librarians, Board of Trustees, Friends of the Library, volunteers, and West Brookfield residents and organizations were all able to contribute to developing a community vision for the Library and begin taking steps to bring that vision to life.

This year, the Library offered 177 programs, which were attended by 3,089 people. These programs included old favorites that have been regularly offered through the years, as well as many programs that the Library was never able to offer before!

Mary, the Children's Librarian, skillfully crafted a myriad of fun and educational programming for children throughout the year. Babies, toddlers, and young children enjoyed regular Toddler Playgroup and Story Time programs, and school-aged children

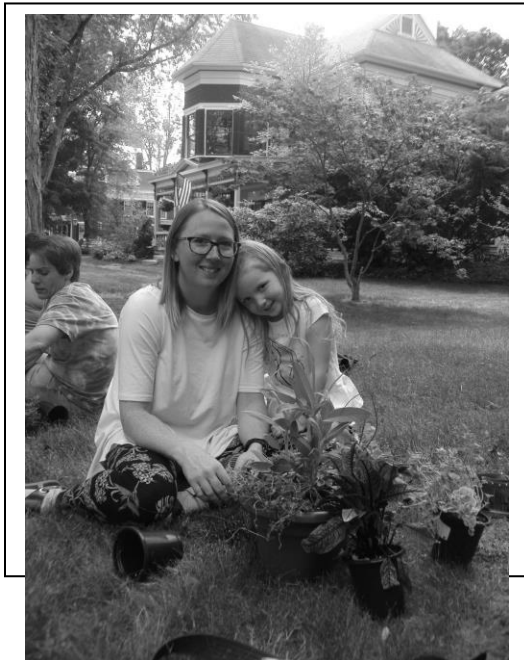
continued to attend Lego Club and After School Crafts. Additionally, this year Mary added a craft program especially for preschoolers.

Throughout the spring, a “Creative Cooks” program was offered to school-aged children, and in the fall, Angela Carter returned to the Library to teach children and their families how to make greeting cards.



A few of Angela Carter's creations

In May, thanks to a generous grant from the Coordinated Family and Community Engagement Programs (CFCE), the Zoo in Forest Park visited the Library with an array of zoo animals for children to look at and learn about. In June, the Library celebrated the return of warm weather with Bemis Farms Nursery, who visited and led a family program on making a family herb garden. Tina Bemis returned to the Library in December for a program on making holiday “Grinch Trees.”



Two patrons display their Family Herb Garden

Thanks to the generosity of the CFCE and the Friends of the Library, Renee Coro made regular visits to the Library during the spring and fall seasons. Renee once again delighted her young audience with music, dancing, rhythm, and sensory learning.

The magic of libraries was introduced to a new group of first graders this year with the West Brookfield Elementary School's bi-annual field trip to the Library. Thirty-nine children visited the Library in September to receive their very first library cards, to get a tour of the Library and meet Library Staff, and to listen to a story time just for them. In addition, Mary regularly visited the WBES to read aloud to the first grade class. On November 28, Katie, the Library Director, visited the WBES for Community Reading Day and read aloud to the second grade class, many of whom are now regular Library visitors.

With the arrival of summer came the 2016 Collaborative Summer Library Program. This year's theme was "On Your Mark, Get Set, Read!" Forty children signed up for the Library's Summer Library Program. A total of 391 patrons participated in the Book Club, as well as the many other programs the Library offered:

- The Zoo in Forest Park, presenting "Zoo on the Go"
- Wind Chime crafts with Mary
- "Peter Rabbit," a puppet show from Pumpernickel Puppets
- Ceramic crafts with Mary
- FoodPlay productions, presenting their magic show, "To Be Fit"
- Wood crafts with Mary
- Cindy King, presenting an Animal Show on the Go
- Suncatchers crafts with Mary
- The Springfield Museum of Science, presenting "It's Electric!"
- A visit from Rainforest Reptiles
- A "Make Your Own Glass Pendants" workshop, with Deenie Pacik



A young patron makes a scaly friend

*The Springfield Museum of
Science's
"It's Electric!" program*



The Library was also very excited to be able to offer its very first Teen Summer Library Program: “Get in the Game: Read!” In June, the Library Board of Trustees voted to change the Library Director’s job title to Library Director/Teen Services Librarian, and the Library has hit the ground running! Twenty-six teenagers signed up to participate in the Teen Summer Library Program, and a total of 37 teens attended Teen Movie Nights, Teen Yoga Classes with instructor Amber Vayo, a Henna program with Sangita Desai, a tie-dye workshop with Mary and Katie, and a “Make Your Own Glass Pendants” workshop for teens, with Deenie Pacik. Other teen programming throughout 2016 included a ukulele class, featuring Julie Stepanek, and a Dungeons & Dragons Role-playing Series with Josh Greenlaw.



Two patrons show off their henna creations



Two teens try their hands at making their own glass pendants

The Library would like to thank the following sponsors for making the 2016 Collaborative Summer Library Program possible:

- Bogey Lanes
- The Boston Bruins
- The Centered Place Yoga Studio
- Cinemagic
- Country Bank for Savings
- Eastern States Exposition
- Friendly's
- The Friends of the Library
- Gremarco Industries
- Hannaford Bros. Co.
- Howard's Drive-In
- Maha Family Dental, P.C.
- The Massachusetts Board of Library Commissioners
- The Massachusetts Library System
- North Brookfield Savings Bank
- Spencer Savings Bank
- Webster First Federal Credit Union
- The West Brookfield Cultural Council
- Yankee Candle

Holly, our Adult Services Librarian, once again arranged a fantastic array of programs for adults. Community crafters continued to enjoy a weekly Knitting and Crocheting Group, and the Merriam-Gilbert Book Group met monthly to discuss a wide variety of books, both fiction and non-fiction. In September, Angela Carter returned to the Library to teach monthly greeting card making classes. The Library also enjoyed musical performances throughout the year. Gary Blanchard visited the Library twice in 2016, once in January to perform folk music and once in October with Carol Mays to perform uplifting poems and songs. Regular patron and resident David McVeigh performed Irish music at the Library just in time for St. Patrick's Day. In May, Mary Jo Maichack performed cabaret music to a captivated audience. And in November, local musician Artie Sandoli performed a rousing concert that had a crowd of 57 on their feet dancing!



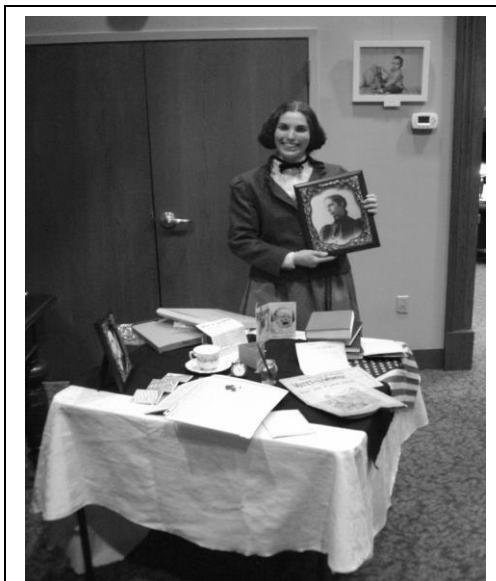
David McVeigh with his 12-string guitar

Gary Blanchard and Carol Mays perform "Uplifting Songs and Poems"



In 2016, thanks to the generosity of the West Brookfield Historical Commission and the Quaboag Historical Society, patrons enjoyed two visits from performer Judith Kalaora of History at Play, an organization that highlights pivotal women in history. In March, Judith portrayed West Brookfield's very own Lucy Stone, and in

September Judith returned, this time as Christa McAuliffe, the first teacher in space and astronaut aboard the fated Challenger space shuttle. Vince Kordack, retired National Park Ranger, also visited the Library twice in 2016, once in April to present on the 100th anniversary of the National Parks, and once in September to focus more specifically on Massachusetts State parks. In April, Rob Lyon of Old Sturbridge Village visited the Library and gave a presentation on the 70th anniversary of the village. This program was kindly sponsored by the West Brookfield Historical Commission. In May, Joelle Million visited the library to talk about her book, *Woman's Voice, Woman's Place: Lucy Stone and the Birth of the Women's Rights Movement*. August brought beautiful weather, and with it caricaturist Mark Penta, who drew caricatures for the enjoyment and amusement of many. In October, paranormal expert and author Jeff Belanger gave a very well attended presentation and book signing on "Weird Massachusetts." The Library was also very fortunate to have Phil Milgrom, co-owner of The Centered Place Yoga Studio in Warren, visit the Library at the end of the year for a wildly popular 6-part series of yoga classes: "Yoga for Chilling Out." Finally, Tina Bemis of Bemis Farms Nursery once again visited the Library in December to teach a "Make Your Own Holiday Swag" program.



Judith Kalaora as Lucy Stone



Jeff Belanger presents "Weird Massachusetts"

The Library's top-floor meeting space continued to be graced with the breathtaking talents of local artists and art collectors throughout 2016. This year, the Library housed the following art exhibits:

- "New England 'Scene' in Pastel," by Brian Alton Higgins
- Photography Exhibit of Children, Newborns, and Expectant Families by Sarah Fahey
- "Bee Dreams," by Dorothy Benedict
- Lyndon B. Johnson and Vietnam War Memorabilia, from the collection of Bob Potvin
- "Pastel Scenes," by Brian Alton Higgins

The Library Staff felt very fortunate to be able to witness the fascination and delight these works of art brought to Library visitors. Clearly, there is no paucity of talent and skill here in West Brookfield, and we look forward to more opportunities to highlight artists and bring art exhibits to our community.



"Pastelist's Nightmare," by Brian Alton Higgins

We also felt very lucky to be able to have so many wonderful partnering organizations to collaborate with in 2016! Throughout

the year, Katie continued her relationship with the Quaboag Rehabilitation and Skilled Care Center, visiting the residents for monthly meetings of the “Harmony Book Group,” as well as delivering and retrieving materials for residents who are unable to come to the Library. Mary also continued her collaborations with Wendy O’Shea, the School Librarian at the West Brookfield Elementary School. Additionally, Katie worked with several teachers at the Quaboag Regional School District and made several visits to help students sign up for library cards, and to lead workshops in Information Literacy, finding reliable information on the Internet, and using the Library’s databases. The Library Staff greatly enjoy working together with other town departments to bring the very best services to all of our patrons, and we very much look forward to finding additional ways to collaborate in 2017.

In March of 2016, we were very fortunate to receive a donation of 10 computers from Amherst College. With these computers, the Staff were able to replace public computers that were failing, and to add 6 computers to the Teen Room on the second floor. Everyone at the Library is extremely grateful to Amherst College’s Eloy Shepard, who helped to orchestrate the donation. The Library also received a grant from the West Brookfield Cultural Council in the amount of \$2,000. These funds were used to support our Children’s Summer Library Program, as well as to bring cabaret performer Mary Jo Maichack to the Library in May, paranormal expert Jeff Belanger to the Library in October, and musician Artie Sandoli to the Library in November. In December of 2016, the Library received a donation of \$9,000 from the J. Irving England and Jane L. England Charitable Trust. Part of these funds were used to purchase a tabletop telescope from the Aldrich Astronomical Society. Very soon, patrons will be able to borrow this telescope to take home and use to gaze at the stars from their very own backyards! Everyone at the Library is very thankful for the generosity of community organizations and charities like the West Brookfield Cultural Council and the England Trust. Without beneficent organizations like these, we would not be able to bring the array of educational and fascinating programs and materials that we do to the community of West Brookfield.

At the end of September, the Library submitted its Long Range Plan to the Massachusetts Board of Library Commissioners. The

Long Range Plan provides guidance and direction to the Library. It examines the Library's beginnings, what materials and services the Library currently offers, and where the community would like the Library to be in five years. The Library Staff, Board of Trustees, and the Friends of the Library were inspired by the viewpoints, thoughts, ideas, and suggestions that the community provided to help us craft this document, and we are very excited to begin making the community's vision for the Library a reality. We would like to thank the community members who took the time to fill out the Library Satisfaction Questionnaire. We would especially like to thank most sincerely the community members who served on our Long Range Planning Committee:

- Carrie Grimshaw
- Elizabeth Jay
- Ashley Leger
- Lori Loughlin
- Michelle Niemiec
- Bob Potvin
- Michael Sabine
- Cherie St. Francis
- Johanna Swain
- Holly Takorian
- Dick Rossman

The Friends of the Library is a group of organized volunteers who devote their time, energy, and skills to hosting annual events at the Library, raising funds for the Library, and sponsoring programming and special materials for the Library. The tireless energy and enthusiasm of the Friends of the Library was ever-present in 2016. In June, the Friends hosted their annual Book Sale, featuring hourly t-shirt raffles. This year, the Friends went above and beyond in their preparation, and, thanks to the long hours they spent organizing and preparing, this year's sale was more profitable than any in recent memory! Each year, the Friends also organize and host the Library's Annual White Christmas Open House and Raffle. The Staff and Friends were delighted to see the smiling faces of those who stopped by the Library to pick up a signed book by author Donn Fleming, to purchase a breathtaking print from local

artist William Kleinedler, to “ooh and ahh” over local artist Brian Alton Higgins’s art exhibit, “New England ‘Scenes’” on the Library’s third floor, to sample some delicious dainties, or to try their luck in the raffle, which consisted of over 70 items donated by community members, businesses, and organizations. The local Girl Scout troupe also stopped by to sing holiday carols to our 965 visitors, helping to make this a warm, welcoming, and joyous occasion for all who shared it with us. The Friends of the Library is led by its kind and enthusiastic President Elizabeth Jay. She is joined in her efforts by Treasurer LaVerne Cholewa, as well as members Marie Andrea, Monica Frew, Amanda Judycki, Lisa Remiszewski, Elaine Spencer, and Pat Zazula. Other programs sponsored by the Friends in 2016 included:

- The 2016 Collaborative Summer Library Program
- “Tune in Together” with Renee Coro
- “Make your own Valentine’s Day Cards” with Angela Carter
- Dungeons & Dragons for Young Adults
- “Learn Ukulele” with Julie Stepanek
- “Create your own Family Herb Garden” with Bemis Farms Nursery
- Caricatures, with Mark Penta
- Monthly Greeting Card Making Classes with Angela Carter
- “Yoga for Chilling Out” with Phil Milgrom of the Centered Place



A caricature of Holly, Mary, and Katie by Mark Penta

The Friends of the Library also sponsored the following passes and licenses:

- The Eric Carle Museum of Picture Book Art Pass
- Magic Wings Butterfly Conservatory and Gardens Pass
- Film Screening License

The Board of Trustees consists of six community members who volunteer their time to provide guidance and leadership to the Library. Working together with the Library Director, the Board of Trustees oversees the Library's budget and assets, and have guardianship over the Library's building, facilities, and collections. These elected officials work to ensure that the Library's policies stay accurate and up-to-date, they make decisions regarding the safeguarding and maintenance of the Library's beautiful historic building, and they help to provide vision for the future. In 2016, the Board of Trustees was led by Chairperson Paul Spencer. He was joined by Mary Magnante, Alexandra McNitt, Jeff Robbins, and Peter Scribner. At the end of May, the Library community said goodbye to Trustee Melanie Merrill, who stepped down from her position. In June, Ron Bullock was elected to take her place. The Board of Trustees and the Library Staff would like to extend their sincere thanks to the Friends of the Library and to the other volunteers whose presence we relished in 2016, and whose integrity, humor, and kindness help us in too many ways to list: Paisleigh Atwood, Melanie Como, Isabella Clowes, Crystal Croce, Avree Gundersen, Autumn Hostens, Mary LePage, Tucker Lynch, Nathaniel Osborne, Natalie Page, Celeste Plumadore, Jill Quigley, and Bill Sweet.

The Library Staff enjoyed excellent consistency throughout 2016, especially after the many changes brought about in 2015. Katie Marsh is the Library Director and Teen Services Librarian, and she is joined by the incomparable Adult Services Librarian, Holly Takorian, and the unparalleled Children's Services Librarian, Mary Beth Jackson. Together, they send their heartfelt thanks to the Library's indefatigable Custodian, Clay Takorian, our cheerfully industrious snow-removal assistant, Cory Manseau, and to the Library's magnificent team of part-time pages: Elaine

Courtemanche, Linda Higgins, Jane Ingraham, Kally Judycki, Ashley Leger, Mary LePage, Audrey Roy, and Melody Spencer. Together, we work to bring outstanding materials, services, information, educational and entertaining programming, performers, artists, and innovations to our patrons.

The Board of Trustees, Library Staff, and the Friends of the Library would all like to thank each and every business, organization, and individual for their thoughtfulness, support, and patronage. We strive every day to improve the lives of those we serve, and every day is rewarding thanks to all of you. We could not imagine a better community in which to live and work. Thank you again, and we eagerly look forward to another year.

Respectfully submitted,
Katie Marsh, Library Director

LIST OF APPOINTED OFFICIALS

* Indicates Chairperson. () Indicates Term of Office

ADVISORY BOARD (7 MEMBERS – 3 YR TERMS)

Lori L. Loughlin	(2017)
Phil Landine	(2017)
Bob Blozie	(2018)
Brad Hibbard	(2018)
Richard Gobi	(2019)
Tom Long	(2019)
Pam Griffing	(2019)

AGRICULTURAL COMMISSION

Vacancy	(2016)	
Tim Morrell	(2017)	
Steven Gould	(2017)	
Gordon DeWolf	(2017)	
Matthew Koziol	(2017)	*
Marcel F. Gaumond	(2017)	Alternate
Vacant	(2016)	Alternate
Kevin Blaine	(2017)	Alternate
Melinda Czub		Secretary

AMERICANS WITH DISABILITIES ACT COORDINATOR

Johanna Swain	(2017)
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ANIMAL CONTROL OFFICER/DOG OFFICER

Leah Shattuck	(2017)	
Sydney Plante	(2017)	Assistant

ANIMAL INSPECTOR

Leah Shattuck	(04/30/17)
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ASPARAGUS & FLOWER HERITAGE FESTIVAL

George Hibbard (2017)
Melinda Czub (2017)
Amy Dugas (2017)
Elaine Hibbard (2017)
Jennifer Bujnevicie (2017)

ASSISTANT ASSESSOR

Renee Adams-White (2017)

ASSISTANT TOWN CLERKS

Tammi Melanson (2017)
Geraldine Sauve (2017)
Teresa Barrett (2017)
Christine Long (2017)
Robert Spera (2017)
Mike Frew (2017)

ASSISTANT TOWN TREASURER

Vacancy (2015)

BOARD OF REGISTRARS

Jane R. Dolan (2017)
Beverly J. Anderson (2018)
Madelyn Tivnan (2019)

BUILDING INSPECTOR

Jeff Taylor (2017)
Casey Burlingame (2017) Alternate

BURIAL GROUND COMMISSIONERS

Teri A. Roberts	(2017)	
Marc Astrella	(2018)	
Dave Swekla	(2019)	
Mike Seery	(2017)	Clerk
Jim McKeon	(2017)	Assistant Caretaker

CABLE TELEVISION COMMITTEE, LOCAL ACCESS

Barry Gillogly	(2017)	Director
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CENTRAL MASS. REGIONAL PLANNING COMMISSION

Tim Morrell	(2017)	
Wesley Slobody	(2017)	Alternate

CMRPC REGIONAL PLANNING TASK FORCE

C. Thomas O'Donnell	(2017)	
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CHIEF PROCUREMENT OFFICER

Johanna Swain	(2017)	
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COMPUTER TECHNOLOGY ADVISORY COMMITTEE

John Tivnan	(2017)	
Teresa Barrett	(2017)	
Vacancy	(2017)	

CONSERVATION COMMISSION (3 YR TERMS – CHP 40, SEC 8C)

Brian Silva	(2017)	
Richard Provencher	(2017)	
Lloyd Hubbard	(2017)	
Gordon DeWolf	(2018)	
James Talvy	(2018)	
Christine M. Long	(2019)	
Eric Tunley	(2019)	

(COA) WB SENIOR CENTER DIRECTOR

Linda MacCoy	(2017)	Director
Betty Frew	(2017)	Assistant Director

COUNCIL ON AGING

Marion Boos	(2017)	Resigned
Lyn Corfey	(2017)	
Barbara J. Smith	(2017)	
Connie Pratt	(2017)	
Judie Cargill	(2018)	Resigned
Beverly Cassavant	(2018)	
Carolyn Boucher	(2018)	Resigned
Vacancy	(2018)	
Elizabeth Bliss	(2019)	
Irene White	(2019)	
Eric Tunley	(2019)	Resigned

COUNCIL ON AGING – OUTREACH COORDINATOR

Susan Raymond	(2017)
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COUNCIL ON AGING - SMC ELDER BUS BOARD

Linda MacCoy	(2017)
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CUSTODIAN OF PROPERTY

Teri A. Roberts	(2017)
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CULTURAL GRANTS COUNCIL

Joan Veinot	(2017)
Kate Kane	(2017)
Richard Ullman	(2017)
Barry Gillogly	(2017)
Paula Slade	(2017)
Cynthia Laub	(2017)
Joanne Gadoury	(2017)

EARTH REMOVAL BOARD

Bob Lipovsky	(2017)	Planning
Jason Paquette	(2017)	Health
Diane Vayda	(2017)	Selectmen
Gordon DeWolf	(2017)	Conservation
Kevin Dorman	(2017)	Zoning

E-911 COORDINATOR

Vacant

ELECTRICAL INSPECTOR

Keith Fontaine	(2017)	
Scot Mansfield	(2017)	Alternate

EMERGENCY MANAGEMENT

C. Thomas O'Donnell	(2017)	
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ETHICS COMMISSION LIAISON

Sarah Allen	(2017)	
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EXECUTIVE SECRETARY

Johanna Swain	(2019)	
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FIRE CHIEF - INTERIM

Brian Charron	(11/30/16)	
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FOREST FIRE WARDEN

Vacant

GAS PIPING & GAS APPLIANCES/PLUMBING INSPECTOR

Paul Bouchard	(2017)	
Edward Kent	(2017)	Alternate

HARBORMASTER

Joseph Borlikoski	(2017)	
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HAZARDOUS WASTE COORDINATOR

Brian Charron (2017)
Vacant (2016) Alternate

HIGHWAY CLERK

Tammi Melanson (2017)

HIGHWAY SUPERINTENDENT

James P. Daley (2017)

HISTORICAL COMMISSION (7 MEMBER BOARD)

Louise Garwood (2017)
Ed Londergan (2017)
Richard Rossman (2018)
Craig Burgess (2018) Resigned
Ronald Bullock (2018)
Barbara Rossman (2019)
David Fitzgerald (2019)
Anne Marie Nolan (2019)

INSECT & PEST CONTROL INSPECTOR

James DiMaio (2017)

LAKE WICKABOAG DREDGING ADMINISTRATORS

Melvin Dorman (2017)
John Frizzell (2017)
Jason Paquette (2017)

LIBRARY DIRECTOR

Katie Marsh (2017) Resigned 5/11/17
Vacant (2017)

MASTER PLAN COMMITTEE

Timothy Morrell	(2017)
Gordon DeWolf	(2017)
Sonia Burke	(2017)
Diane Vayda	(2017)
MJ Haesche	(2017)
Craig Carter	(2017)
Abraham Brown	(2017)
Wes Slobody	(2017)
Keith Arsenault	(2017)

MUSIC COMMITTEE

Tracy Ashworth	(2017)
Eric Von Bleicken	(2017)
Lisa Durkee	(2017)
Jaclyn Von Bleicken	(2017)
Adam Conn	(2017)

OPEN SPACE IMPLEMENTATION COMMITTEE

Timothy Morrell	(2017)	Planning
Richard Rossman	(2017)	Historical
Vacant	(2017)	LWPA (Ex-Officio)
Mary Beth Czaja	(2017)	LWPA
Gordon DeWolf	(2017)	Conservation
Jeremiah Czub	(2017)	Recreation (Ex-Officio)

PARKING CLERK

Teresa Barrett	(2017)
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POLICE DEPARTMENT

CHIEF OF POLICE C. Thomas O'Donnell

SERGEANT Charles LaPerle
(2016) RETIRED

FULL TIME POLICE OFFICERS

Matt Letendre	(2019)	Lifetime* 3 yr rollover [13, 16, 19]
Jeanine Bonnayer	(2017)	[13, 14,15,17] Resigned 8/12/16
Craig Charron	(2018)	[15,16, 18]
James Early	(2017)	[16,17]
John Bell	(2017)	RESIGNED
Paul B. Cowden	(2017)	Hired 2/18/17 [17]

PART TIME POLICE OFFICERS

David Pierce	(2018)	Lifetime* 3 yr rollover [03,06,09,12,15,18]
Marissa Brown	(2018)	RETIRED
Brian Ayers	(2018)	Lifetime* 3 yr rollover [06,09,12,15,18]
Kara Hartung	(2019)	Lifetime* 3 yr rollover [13,16, 19]
Joseph F. Lazarick	(2017)	[14,15,17]
David J. Churchey	(2017)	[14,15,17]
John Bell	(2017)	* 8/16/16 moved to FT [16, 17]

CONSTABLES

C. Thomas O'Donnell	(2017)
Arthur Tatro	(2017)
John Healy	(2017)
Alan Jesky	(2017)
Matt Letendre	(2017)
Craig Charron	(2017)
David Pierce	(2017)
Marissa Brown	(2017)
Brian Ayers	(2017)
Kara Hartung	(2017)
Joseph F. Lazarick	(2017)
David J. Churchey	(2017)
David J. Stanger, Jr.	(2017)
John Bell	(2017)
James Early	(2017)

POLICE DEPARTMENT CLERK

Tammi Melanson (2017)

POLL WORKERS

Louise Whitehouse (2017)

Eleanore Paquette (2017)

Nancy Seeton (2017)

Michael Frew (2017)

John Tivnan (2017)

William King (2017)

Betty Frew (2017)

Carol Haire (2017)

Pauline LaCroix (2017)

Charlotte Borlikoski (2017)

Johanna Swain (2017)

Mary Garin (2017)

Patricia Bacon (2017)

Susan Tomasino (2017)

Christine Long (2017)

Caroline Stentiford (2017)

Beverly Cassavant (2017)

Teresa Barrett (2017)

Robert Spera (2017)

Geraldine Sauve (2017)

Kathleen Landry (2017)

Elizabeth Kozik (2017)

Beverly Kenniston-Potvin (2017)

Kathy Pratt (2017)

Diane Loufstedt (2017)

Neil Blodgett (2017)

Gail Ryan (2017)

Nancy Olson (2017)

Comfort Smythe (2017)

Demi Wrobel (2017)
Deb Korman (2017)

QUABOAG HIGH SCHOOL MUNICIPAL REPRESENTATIVE

Vacant (2016)

QUABOAG VALLEY BUSINESS ASST. CORP REP.

Alexandra McNitt (2017)

RECREATION COMMITTEE

Jeremiah Czub (2017)
Ryan Laroche (2017)
Lori Piazzo (2017)
Kristen Sloan (2017)
Kevin Sloan (2017)

REPRESENTATIVE TO CENTRAL DISPATCH

C. Thomas O'Donnell (2017)

REPRESENTATIVE TO THE ROCK HOUSE

John Tivnan (2017)

REGIONAL HIGHWAY EQUIPMENT COOPERATIVE (RHE COOP)

Diane Vayda (2017)

RIGHT TO KNOW MUNICIPAL COORDINATOR

Brian Charron (2017)

ROAD PROJECTS ADVISORY COMMITTEE

Diane Vayda (2017)
James Daley (2017)
Jeff Robbins (2017)
Bill King (2017)
Keith Arsenault (2017)

INTERIM SEXUAL HARASSMENT OFFICER

Teri Ann Roberts (2017)

STORMWATER MANAGEMENT COMMITTEE

James Daley	(2017)	Highway
Suzanne LePage	(2017)	Member at Large Resigned 9/7/16
Mary Beth Czaja	(2017)	Member at Large
John Frizzell	(2017)	Health
Johanna Swain	(2017)	Selectmen
Gordon DeWolf	(2017)	Conservation
Robert Benson	(2017)	Water
Timothy Morrell	(2017)	Planning

TOWN ACCOUNTANT

Marie Arsenault	(2017)	Resigned 2/15/2017
Vacant	(2017)	

TOWN COUNSEL

Petrini & Associates	(2017)	
Morgan, Brown & Joy	(2017)	

TOWN MANAGER STUDY COMMITTEE

Jennifer Goodale	(2017)	
George Hibbard	(2017)	
Alexandra McNitt	(2017)	
Leane Pierce	(2017)	
Richard Rossman	(2017)	
John Schlosstein	(2017)	
Rob White	(2017)	

TREE WARDEN

James DiMaio	(2017)	
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TRIATHLON COMMITTEE

Rachel Wilson (2017)
James Wilson (2017)
Jessica Swistak (2017)

VETERAN'S AGENT

Gary W. Lapine (2017)

WAR MEMORIAL COMMITTEE

Anna May Zabek (2017)
Michael H. Frew (2017)
Gary Lapine (2017)
David Tebo (2017)

WHITE CHRISTMAS COMMITTEE

Richard Rossman (2017)
Barbara Rossman (2017)
Michelle Niemiec (2017)

ZONING BOARD OF APPEALS

(APPOINTMENTS TO BE MADE PRIOR TO MARCH 1ST)

Douglas Aspinall (2017) Associate Member
Kevin Dorman (2017) *
George Hibbard (2018)
Renee Adams-White (2018) Associate Member
Richard Ullman (2019)

ZONING OFFICER

Gary Simeone (2017)

LIST OF ELECTED OFFICIALS

* Indicates Chairperson () Indicates Term of Office

MODERATOR

Trevor Brown (2018)

TOWN CLERK

Sarah J. Allen (2019)

BOARD OF SELECTMEN

Sarah J. Allen (2017) *

John V. Tivnan (2018)

Diane S. Vayda (2019)

TOWN TREASURER

Teri A. Roberts (2019)

TAX COLLECTOR

Teresa M. Barrett (2019)

BOARD OF ASSESSORS

Beverly P. Kenniston (2017)

Kevin G. Dorman (2018)

Michael H. Frew (2019)

BOARD OF HEALTH

Jason Paquette (2017)

Melvin F. Dorman (2018)

John E. Frizzell, Sr. (2019)

BOARD OF LIBRARY TRUSTEES

Mary Magnante	(2017)
Paul D. Spencer	(2017)
Peter Scribner	(2018)
Alexandra McNitt	(2018)
Ronald Bullock	(2019)
Jeffrey R. Robbins	(2019)

BOARD OF WATER COMMISSIONERS

Barry J. Nadon, Sr.	(2017)
Lester Paquette, Sr.	(2018)
Robert E. Benson	(2019)

COMMON COMMITTEE

Suzanne Lepage	(2017)	Resigned 11/15/16
Malinda Mathieson	(2017)	
Rayne Petruzzi	(2018)	
Leane Pierce	(2019)	*

HOUSING AUTHORITY (5 YEAR TERMS)

Beverly Anderson	(2017)	
Vacancy	(12/12/15)	State Appt 5yr term
Roy Roberts	(2019)	
James F. Pierce	(2020)	
Kenneth B. Miller	(2021)	Resigned 3/7/17
Vacancy	(2021)	

PLANNING BOARD

Robert Lipovsky	(2017)
Timothy S. Morrell	(2018)
Robert J. Brodak	(2019)
Keith Arsenault	(2020)
Wesley Slobody	(2021)

QUABOAG REGIONAL SCHOOL COMMITTEE

Clifford G. Fountain	(2017)	
Andrew Schwenker	(2017)	
Tracy L. Waz	(2017)	
James C. Wilson III	(2017)	
Darlene Manzano	(2018)	
Leane M. Pierce	(2018)	Resigned
Dustin Atwood - Appt 9/27/16	(2018)	partial term until May 2017
Jason G. Morgan	(2018)	
Amy Skowrya	(2018)	
Heather Bish	(2019)	
Craig Burgess	(2019)	
Jonathan Burke	(2019)	
Robert Souza	(2019)	

PEG ACCESS TELEVISION

WBTB Channels 191, 192 & 194

EQUIPMENT –

Public Access:

1. All equipment is running well do not expect any need for major replacements in the coming year.

Education Access:

1. General broadcast equipment from Public Access is performing well and do not expect any need for major replacements in the coming year.

Government Access:

1. No new equipment was added this past year and do not expect any need for major replacements in the coming year.

PROGRAMMING –

1. *Public Access* maintained its multi-age oriented programming to 11 to 14 different programs per day repeated on two-week cycles.
2. *Education Access* is airing live School Committee Meetings, sports, school events, and available shared programming relevant to the children and their parents in the community. Due to budget cuts in the school system, the Media Club was temporarily discontinued.
3. Again, the *Government Access* encourages any committee that uses the Meeting Room to have their meetings broadcast on the station.

BULLETIN BOARD –

The Bulletin Board continues to service the community and local non-profits.

ADDITIONAL NOTES FOR 2016 –

Volunteers:

We are still fortunate to have a knowledgeable volunteer, Bob Datz, to not only assist in operating *Education Access*, but he also has been making time to assist in programming on *Public Access*. His separate arrangement with the Elementary School for the Media Club had to be temporarily halted due to school budget cuts. Though his time is limited, it is appreciated.

GOALS FOR 2017 –

Progress has been made on WBTBV launching its own website with the ability for the community to view select past programs on demand over the internet. It is our goal to complete this project in 2017.

The WB Elementary School and WBTV have joined hands to co-sponsor the revival of the successful Media Club and will resume late in the winter semester and for years to come. It is also hoped that this partnership will help in recruiting volunteers for WBTV.

Respectfully submitted,
Barry Gillogly, Director

PLANNING BOARD

The Planning Board approved Six (6) ANR Lot Subdivision applications in 2016 and granted one (1) Backlot Special Permit. It also fulfilled its obligations to MASS DEP to amend the zoning bylaws at the Annual Town Meeting, recognizing the Zone II Wellfields.

The Planning Board assisted in the formation of the Master Plan committee, after funding was approved at the Annual Town Meeting. It oversees this committee, who is meeting actively and working towards the development of a Master Plan for the Town.

The Board is currently meeting on the second Monday of the month and on an as needed basis for the convenience of those who require Planning Board approval of your projects.

Respectfully submitted,
The West Brookfield Planning Board
Timothy Morrell, Chairman
Robert Lipovsky
Robert Brodak
Keith Arsenault
Wesley Slobody

MASTER PLAN

In 2016, the Master Plan Committee regrouped after receiving funding approved at the Annual Town Meeting to commence work on a Master Plan. The Central Massachusetts Regional Planning Commission (CMRPC) has been selected by the West Brookfield Master Plan Committee (MPC) to develop West Brookfield's first Master Plan. The project will run for approximately 10 months and will include public outreach, a community wide survey, and the production of a plan that lays out a vision for our community's future over the next ten years, or more, and creates a roadmap to get there through goals and actions. The main topics of a Master Plan include:

1. Land Use
2. Population and Housing
3. Economic Development
4. Natural and Cultural Resources
5. Open Space and Recreation
6. Transportation and Circulation
7. Town Services and Facilities

CMRPC and the MPC will be embarking on a very broad public outreach and participation program. They will be soliciting your input along the way, inviting West Brookfield residents and stakeholders to review various existing conditions on the listed topics and will begin to solicit public input on opportunities and challenges within the Town of West Brookfield. We look forward to continuation of this project in 2017.

Respectfully submitted,
The Master Planning Board

Keith Arsenault, Chairman

Diane Vayda

Wesley Slobody

Gordon DeWolf

Abraham Brown

Timothy Morrell

MJ Haesche

Craig Carter

POLICE DEPARTMENT

The year 2016 was again a very active year for the West Brookfield Police Department. This past year the department responded to 4,019 calls for service. In 2016, the department was the retirements of Sgt. Charles Laperle and Ptl. Marissa Brown. Both long time members of the department, their contributions will be missed. We also lost the services of Ptl. Jeannine Bonnayer, who became the School Resource Officer for the Ware Police Department.

In 2016, we continued to expand our presence in non-traditional formats. This was accomplished in various ways. In June, we sponsored a Public Safety Appreciation Day at the elementary school. Several agencies participated, showing the students many different aspects of public safety. We again hosted the annual “Spooktacular” for Halloween on the common. Ptl James Early took over the role as the liaison to the Council on Aging, and several other initiatives.

In February, the department began a trial program, utilizing Body Worn Cameras (BWC) by officers on patrol. The BWC program was funded through an Executive Office of Public Safety and Security grant. The department received \$7,400.00 to purchase the cameras, software, and computer to manage the videos. The program has proved successful in assisting with the prosecution of crimes, and the resolution of complaints.

During the past year, we continued our close working relationships with other state and local Police Departments, as well as our local agencies: the Highway Department, Fire, Rescue, the Warren/West Brookfield CERT, and the Quaboag Regional School System. We look forward to continuing these partnerships, and developing new ones in the year to come.

Respectfully submitted,
Chief C. Thomas O’Donnell, Jr.

The following are examples of calls for service handled by the Department in 2016:

911-Hang up	28	Alarms	107
Animal calls	157	Assist citizen	165
Assault	3	Assist other agencies	118
Burglary	16	Building check	58
Bomb Scare	1	Complaints – general	54
Disturbance	31	Disabled Vehicle	45
Domestic Disturbance	16	Assist Fire Dept	53
Fraud	3	Gunshots	9
Harassment	6	Hazardous Incident	6
Illegal Dumping	9	Larceny	5
Lockout	50	Medical Assist	435
Missing person	6	Motor Vehicle accident	63
MV Complaint –operations	60	MV Investigations	167
MV Stops	1,233	Officer initiated activity	218
Property damage/Vandalism	5	Lost/Found property	9
Psychiatric emergency	16	Serve restraining order	17
Sex offenses	1	Safety hazard	107
Stolen vehicle	2	Serve summons	43
Suspicious activity	85	Threat	9
Trespass	7	Traffic control	171
Serve warrant	37	Welfare check	67

The 1,233 motor vehicle stops conducted by the Department, in 2016, had the following results:

Citations	64	Written warnings	447
Criminal complaints	29	Verbal warnings	667
Arrests	26		

In 2015, the Department processed the following License to Carry and Firearms Identification Card applications:

LTC 73 | FID 12

During 2016, criminal charges were filed against eighty-six (86) persons and five (5) were taken into protective custody. What follows is a breakdown of the charges filed:

Larceny	6	Negligent operation – MV	7
Warrant arrests	19	Assault/Battery	13
Trespass	2	Threat to commit crime	6
Unlicensed operation of MV	6	Disturbing the peace	1
Reckless operation of MV	3	Narcotics violations	6
Operating under influence	18	Disorderly conduct	2
Suspended license	19	Witness intimidation	2
Obstruction of justice	1	Failure to stop for Police	1
Uninsured MV	7	Suspended registration	6
Conspiracy	2	Malicious destruction - property	4
Identity Fraud	1	Junior Operator violation	1
Open Container violation	3	Leaving Scene of accident	2
Attempted Murder	1	Aggravated Assault	1
Assault with Dangerous Weapon	2	Abandoned Vehicle	1
Breaking/Entering	6	Number Plate violation	2
Distributing images of child – nude	1	Distributing obscene matter	1

Respectfully submitted,
Chief C. Thomas O'Donnell, Jr.

PROCUREMENT OFFICER

The Uniform Procurement Act MGL Chapter 30B and Massachusetts Statutes for Construction Contracts summarize the procurement procedures necessary for the purchase of supplies and services, for the disposal of surplus property, for advertising and awarding contracts for construction projects including but not limited to work on bridges, roads, construction materials, streets, parks, sewers, water mains, landfills, and other improvements.

The Town of West Brookfield continues to strive toward total compliance with all areas of these statutes.

Respectfully submitted,
Johanna Swain, Procurement Officer

RECREATION COMMITTEE

2016 was another active year for the West Brookfield Recreation Committee. Our team stayed strong with four committee members this year: Jerry Czub, Lori Piazza, and Kevin & Kristen Sloan. The Committee also bid farewell to Ryan Laroche and would like to thank him for **all** the hard work and service he has put in over the last year. Ryan will still be an integral part of the Camp Soar summer program as well.

The Committee welcomed the summer by offering our summer programs for the children of West Brookfield. These programs were all successful, but the Committee will continue to investigate new and exciting programs to be offered over the summer break and are always open to suggestions!

- ♦ Camp SOAR was a new program that was offered in 2015 and had great success. Based on the success Camp SOAR ran twice in summer 2016, at the beginning and end of summer. This was a week long program that offers a range of activities to participate in during the week. The

day-to-day participation ranged from 40 to 60. Special thanks to the Program Director, Amy Laroche and her team of helpers. We plan to continue this program in 2017.

- ♦ The annual Tennis Program was again part of our summer offerings, which was well attended and enjoyed by all. Special thanks to Ryan Hibbard for coordinating the Tennis Program. We plan to continue this program in 2017.
- ♦ At the town beach, swimming instructions were again offered and had a very high attendance, particularly for the young kids from town. This program is great fun for the children of town, but also a very important program for swimming safety. Special thanks to Sydney Plante and her team of lifeguards in organizing the program again this year. We plan to continue this program in 2017.

The Town Beach was again very well attended over the summer break and we as a Committee will look to continue to ensure the beach is maintained at the highest level for town residents. This year there was a stronger enforcement of town residents only and will continue in the future. We recommend all West Brookfield residents pick up a sticker at the Town Hall, in order to avoid a warning or ticket. This year we added a Gaga Pit (a popular children's game), slight renovation of the volleyball court and updating of the beach fencing and smoothing of the sand. We would like to thank Nate Buzzell for helping with some of the onsite renovations at the beach. We also plan to add some new benches in spring 2017. We have a host of ideas for updates at the town beach for summer 2017, so stay tuned and get down to the beach!

Summer '16 also saw the start of "Movies on the Common." This was a weekly event for 6 weeks, which included a movie at dusk each Thursday night. The movies were well attended for the first year. We plan to continue these movies in summer 2017, however, with the possible addition of additional nights and plans to make the experience more enjoyable for those that come (popcorn and pest

control). A special thanks to the Lions Club for supporting our opening night. A huge special thanks to Abraham Brown, who offered his services and equipment with these movies, we would not have been able to do this successfully without him.

We had plans to again open an ice rink for winter 2016/17, but faced delivery issues of a new ice rink. We have ordered a larger and more professional looking ice rink, but it did not arrive in time and the ground was frozen. However, we do plan to ensure, in winter 2017/18, this will be available for town residents and will be even better than what was offered in 2015/16.

2016/17 was an exciting year for the Recreation Committee, but our goal is to improve every year. More extensive use of the town beach, town common, as well as supporting our local recreational teams and activities is our mission. We look forward to an even more exciting and eventful 2017/18 for the West Brookfield Community. So get outside, around town and down to our town beach and enjoy the activities we have to offer!

Respectfully submitted,
Recreation Committee

Tax Collector

Totals represent posting activity year to date January 1, 2016 through December 31, 2016

Fiscal Year	2017	2016	2015	2014	Prior Years	Totals
Real Estate Tax	\$2,468,734.45	\$2,728,454.84	\$63,019.66	\$47,848.58	\$16,249.69	\$5,324,307.22
Interest on Real Estate	\$1,496.02	\$11,818.29	\$9,677.95	\$11,826.61	\$7,012.74	\$41,831.61
TOTAL REAL ESTATE Committed January 1, 2016 through December 31, 2016		\$5,291,653.90				
Personal Property Tax	\$62,010.70	\$70,454.03	\$101.43	\$233.16	\$147.29	\$132,946.61
Interest on Personal Property	\$15.71	\$67.52	\$12.69	\$47.24	\$95.01	\$238.17
TOTAL PERSONAL PROPERTY Committed January 1, 2016 through December 31, 2016		\$136,963.21				
Motor Vehicle/Trailer Excise	\$0.00	\$430,971.78	\$18,362.13	\$27,092.67	\$8,848.99	\$485,275.57
Interest on MV/Trailer Excise	\$0.00	\$427.95	\$1,066.86	\$5,460.68	\$3,185.26	\$10,140.75
TOTAL MV EXCISE Committed January 1, 2016 through December 31, 2016		\$497,705.31				
Total Receipts	\$2,532,256.88	\$3,242,194.41	\$92,240.72	\$92,508.94	\$35,538.98	\$5,994,739.93

Respectfully submitted,
Teresa Barrett, Collector of Taxes

TOWN CLERK

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR PRESIDENTIAL PRIMARY

SS.

To either of the Constables of the Town of West Brookfield

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at

PRECINCT 0

POLLING LOCATION 1

SENIOR CENTER, 73 CENTRAL STREET

On **TUESDAY, THE FIRST DAY OF MARCH, 2016** from 7:00 A. M. to 8:00 P. M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE.FOR THE COMMONWEALTH
STATE COMMITTEE MAN.....Worcester, Hampden, Hampshire & Middlesex District
STATE COMMITTEE WOMAN Worcester, Hampden, Hampshire & Middlesex District
TOWN COMMITTEE.....TOWN OF WEST BROOKFIELD

Hereto fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2016.

A true copy attest: _____
Sarah J. Allen, Town Clerk

Constable

AM/PM
Selectmen of West Brookfield _____
Date

POSTED ON THE BULLETIN BOARD OF THE TOWN HALL

**PRESIDENTIAL PRIMARY ELECTION RESULTS
MARCH 1, 2016**

REPUBLICAN BALLOT

PRESIDENTIAL PREFERENCE

VOTE FOR ONE	
JIM GILMORE	0
DONALD J. TRUMP	276
TED CRUZ	75
GEORGE PATAKI	0
BEN CARSON	18
MIKE HUCKABEE	0
RAND PAUL	0
CARLY FIORINA	0
RICK SANTORUM	0
CHRIS CHRISTIE	1
MARCO RUBIO	71
JEB BUSH	4
JOHN R. KASICH	71
NO PREFERENCE	0
BLANK	1
WRITE IN	2
TOTAL	519

STATE COMMITTEE MAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

VOTE FOR ONE	
WILLIAM J. GILLMEISTER	210
REED V. HILLMAN	250
BLANK	58
WRITE IN	1
TOTAL	519

STATE COMMITTEE WOMAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

VOTE FOR ONE	
RONNA K. PRUNIER	206
LINDSAY A. VALANZOLA	223
BLANK	89
WRITE IN	1
TOTAL	519

TOWN COMMITTEE

	<u>VOTE FOR TEN</u>
BLANK	5169
WRITE IN	21
TOTAL	5190

DEMOCRATIC BALLOT

PRESIDENTIAL PREFERENCE

	<u>VOTE FOR ONE</u>
BERNIE SANDERS	382
MARTIN O'MALLEY	0
HILLARY CLINTON	212
ROQUE DE LA FUENTE	0
NO PREFERENCE	6
BLANK	6
WRITE IN	1
TOTAL	607

STATE COMMITTEE MAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

	<u>VOTE FOR ONE</u>
WILLIAM R. SHEMETH, III	433
BLANK	174
WRITE IN	0
TOTAL	607

STATE COMMITTEE WOMAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

	<u>VOTE FOR ONE</u>
LAURA L. JETTE	442
BLANK	162
WRITE IN	3
TOTAL	607

TOWN COMMITTEE

	<u>VOTE FOR THIRTY FIVE</u>
BLANK	21196
WRITE IN	14
TOTAL	21210

GREEN-RAINBOW BALLOT

PRESIDENTIAL PREFERENCE

<u>VOTE FOR ONE</u>	
SKCM CURRY	0
JILL STEIN	1
WILLIAM P. KREML	0
KENT MESPLAY	0
DARRYL CHERNEY	0
NO PREFERENCE	0
BLANK	0
<u>WRITE IN</u>	<u>2</u>
TOTAL	3

STATE COMMITTEE MAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

<u>VOTE FOR ONE</u>	
BLANK	2
<u>WRITE IN</u>	<u>1</u>
TOTAL	3

STATE COMMITTEE WOMAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

<u>VOTE FOR ONE</u>	
BLANK	2
<u>WRITE IN</u>	<u>1</u>
TOTAL	3

TOWN COMMITTEE

<u>VOTE FOR TEN</u>	
BLANK	30
<u>WRITE IN</u>	<u>0</u>
TOTAL	30

UNITED INDEPENDENT BALLOT

PRESIDENTIAL PREFERENCE

<u>VOTE FOR ONE</u>	
NO PREFERENCE	1
BLANK	1
<u>WRITE IN</u>	<u>5</u>
TOTAL	7

STATE COMMITTEE MAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

VOTE FOR ONE

BLANK	5
WRITE IN	<u>2</u>
TOTAL	7

STATE COMMITTEE WOMAN

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT

VOTE FOR ONE

BLANK	6
WRITE IN	<u>1</u>
TOTAL	7

TOWN COMMITTEE

VOTE FOR TEN

BLANK	70
WRITE IN	<u>0</u>
TOTAL	70

TOWN OF WEST BROOKFIELD
WEST BROOKFIELD MA 01585

BULK RATE
U.S. POSTAGE PAID
PERMIT #7
WEST BROOKFIELD,
MA 01585

POSTAL PATRON
WEST BROOKFIELD, MASSACHUSETTS 01585

2016

Annual Town Meeting
Warrant

The Advisory Committee Report will be mailed out after the Election.

ELECTION - Tuesday, May 3rd 8:00 a.m. to 8:00 p.m.
West Brookfield Senior Center
73 Central Street

ANNUAL TOWN MEETING - Tuesday, June 7th, 7:00 p.m.

West Brookfield Elementary School
89 North Main Street

PLEASE BRING THIS REPORT TO THE ANNUAL
TOWN MEETING FOR YOUR PERSONAL REFERENCE.

West Brookfield Advisory Committee

The Advisory Committee is comprised of seven members and is responsible for making reports or recommendations to the Town on all municipal questions. The Committee is also responsible for submitting a budget at the annual town meeting. The process requires that the Committee meet at regular intervals throughout the year. During calendar year 2015 the Committee met 25 times.

This past year Kevin Paquette stepped down and Pamela Griffing and Robert Blozie were appointed to fill two open seats. The Committee reorganized with Lori Loughlin as our chairperson. The Committee thanks Kevin Paquette for his service and efforts on behalf of the Town during his tenure.

Fiscal 2017 will be another challenging year. Members of the Advisory Committee have worked together with the Selectboard, our department heads and representatives of the school in an effort to control and reduce spending wherever possible. Despite all efforts, the Town continues to outspend its ability to raise revenue. This is very troubling and has resulted in a continuing reduction in our Free Cash and Town Stabilization accounts.

We have attached a copy of the most recent *Management Letter for the Year Ending June 30, 2015*, compiled by Scanlon & Associates. It provides in greater detail the specifics of this downward trend in our reserves. Please take time to read the report paying particular attention to the table on page 2. A copy of the full audit can be found on the Town website, at the library or town hall.

Proposition 2 ½ restricts the Town from raising its annual levy limit by more than 2.5 percent of the total full and fair cash value of all real and personal property in the community. The levy limit is the total amount of revenue the Town can raise through these taxes. This year the levy limit increase is projected to be approximately \$129,000. New growth, or taxes on new structures, additions, etc., is projected at \$40,000. This provides the Town with approximately \$170,000 in additional revenue to meet our expenses in FY17. Our projected FY17 budget requests exceed the Town's currently projected revenue increases. This continues to be a serious problem as we move forward!

The Town is required to meet certain fixed expenses annually. These include property and health insurance, retirement and Medicare assessments, employee contractual expenses, and facility overhead expenses, among others. This year the Selectboard approved a 2% cost of living increase for non-contractual employees, an amount we believe is fair and well deserved. These costs, along with increases related to normal inflation continue to impact the cost of town government. Our committee has made recommendations to the Selectboard toward reducing expenditures where possible, including those in the area of group health insurance and legal expenses, both of which continue to spiral upward.

The Town is also facing immediate and future capital expenditure needs in other areas. The Board of Health and Water Department are working cooperatively to extend the New Braintree Road water line due to problems with the closed landfill on Wigwam Road at a cost of approximately \$350,000. The Highway Department will soon need to replace its front end loader, the workhorse of its fleet, at a cost exceeding \$200,000. Future needs include road maintenance and repair, maintaining the readiness of the police and fire department fleets, and the long needed construction of a public safety complex.

The regional school budget continues to increase as well. The School Committee recently voted to support a level services school budget with no cuts to existing programs. West Brookfield's share of the proposed FY17 school budget is \$3,569,778. The School Committee request represents an increase of \$122,256 over the FY16 state mandated minimum plus an additional \$309,711 above the FY17 mandated minimum. This represents an increase of almost \$432,000. If approved by the voters, the school budget will represent approximately 53% of the total municipal budget.

Some believe West Brookfield has a revenue raising problem and not an expenditure problem. We believe there is room for improvement with both. Your support is necessary in addressing these issues.

With respect to our need for increased revenue the Selectboard has sponsored a warrant article providing voters the opportunity to accept the implementation of a local meals tax. If

approved, an additional .75% tax would be levied on meals served at our local restaurants. This tax would amount to an additional tax of seventy-five cents on a one-hundred-dollar purchase with the potential of raising upwards of \$40,000 additional local revenue on an annual basis.

After much painful discussion, the Selectboard proposed and is supporting a Proposition 2 ½ override in the amount of \$400,000. This override will allow the Town to increase its levy limit. Passage of the override will permanently increase property taxes in the amount of \$116 per \$100,000 valuation and will give the Town the ability to maintain Town services at current levels and provide temporary stability to our financial wellbeing. *The Advisory Committee is deferring its recommendation on an override pending a further review and analysis of anticipated FY17 revenues and expenditures.*

Realizing the burden an override places on seniors, the Selectboard is also sponsoring a warrant article authorizing the establishment of a *Senior Property Tax Work-Off Program*. Programs of this type allow senior citizens the opportunity to volunteer their time to the Town in exchange for a property tax credit.

The Town is at a crossroads and in sight of depleting its bank account. It is incumbent upon each and every one of us to educate ourselves on the needs and finances of town government and schools. Currently, the Town is able to maintain local government services at a level most are comfortable with. With the cost of local and school services continuing to rise at a rate exceeding our ability to raise revenues to support them, future cuts to local services are inevitable. We ask that you review this report and the attached management letter carefully, seek out additional information from Town officials as necessary, and exercise your right to vote at both the Town election and annual meeting.

The management of town government continues to become increasingly time consuming and complex. Over the past several years we have grown increasingly concerned with the need for full time management. Some departments run independently with little or no oversight, contrary to the best interests of the Town and its finances. Access to town hall services is limited. Town government has grown to where our total annual budget is approaching seven million dollars. We believe there is considerable room for improvement in the delivery of services and budget oversight and strongly recommend the Town consider professional full time management. Accordingly, the Advisory Committee is sponsoring an article authorizing the Selectboard to establish a committee to explore a Town Manager position.

In closing, we thank the Selectboard for their cooperation and support throughout FY16. We also thank our residents for their support and encourage their ideas and suggestions as we work together to keep West Brookfield financially stable.

Respectfully submitted,
Lori Loughlin, Chairperson

Tom Long
Richard Gobi

Bradley Hibbard
Pamela Griffing

Philip Landine
Robert Blozie

Commonwealth of Massachusetts
Town of West Brookfield
*****Annual Town Meeting*****

Worcester, SS.

To Either of the Constables of the Town of West Brookfield in the County of Worcester,
Greetings.

In the NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the WEST BROOKFIELD SENIOR CENTER on 73 Central Street in said WEST BROOKFIELD ON TUESDAY, the THIRD day of MAY 2016 at 8:00 AM until 8:00 PM, then and there to elect by ballot the following Town Officers in article #1, and at the WEST BROOKFIELD ELEMENTARY SCHOOL on 89 North Main Street in said WEST BROOKFIELD on TUESDAY the SEVENTH day of JUNE 2016 at 7:00 PM, then and there to act on the following articles:

Article 1

To bring in their votes for one (1) Selectman for 3 years, one (1) Town Clerk for 3 years, one (1) Town Treasurer for 3 years, one (1) Tax Collector for 3 years, one (1) Assessor for 3 years, one (1) Board of Health Member for 3 years, one (1) Water Commissioner for 3 years, two (2) Library Trustees for 3 years, one (1) Common Committee Member for 3 years, one (1) Planning Board Member for 5 years, one (1) Housing Authority Member for 5 years, four (4) Quaboag Regional School Committee Members for 3 years or take any other action relative thereto.

(Sponsored by Town Clerk)

Article 2

To hear and act upon the Annual Reports of the Town Officers and Committees, or take any other action relative thereto.

Article 3

To see if the Town will vote to determine the compensation to be paid to the following elected Town Officers:

	FY'16 Approved	FY'17 Recommended
Moderator	\$150.00	\$153.00
Selectmen 1 member	\$1,500.00	\$1,500.00
Selectmen, Chairman	\$1,500.00	\$1,500.00
Town Treasurer	\$29,367.77	\$29,955.13
Tax Collector	\$31,097.92	\$31,719.88
Assessors, (each) 2 members	\$2,800.00	\$2,856.00
Assessors, Clerk	\$4,000.00	\$4,080.00
Board of Health, (each) 2 members	\$880.00	\$897.60
Board of Health, Chairman	\$1,100.00	\$1,122.00

Town Clerk	\$27,544.06	\$28,094.94
Water Commissioners (each)	\$385.00	\$392.70

or take any other action relative thereto.
(Sponsored by the Advisory Committee)

Article 4

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury, such sums of money as listed in the Advisory Committee Fiscal Year 2017 Budget Request and as amended as may be necessary to defray the expenses of the Town for the Fiscal Year beginning July 1, 2016 and ending on June 30, 2017, and to vote that any State reimbursements which result in available funds to the Quaboag Regional School District, in excess of the approved budget, shall be used to reduce the Town’s assessment, or take any other action relative thereto.

(Sponsored by the Advisory Committee)

Article 5

To see if the Town will vote to raise and appropriate **a sum of money** to pay West Brookfield’s share of the principal and interest payments owed on bonds for the Quaboag Regional Middle/High School, or take any other action relative thereto.

(Sponsored by the Town Treasurer)

Article 6

To see if the Town will vote pursuant to General Laws Chapter 44 Section 53E ½ to authorize the use of a revolving fund to pay cemetery related expenses which fund shall be credited with receipts from various Burial Grounds Commission fees, such expenditures not to exceed \$16,000.00 in fiscal year 2017, or take any other action relative thereto.

(Sponsored by the Burial Grounds Commission)

Article 7

To see if the Town will vote pursuant to General Laws Chapter 44, Section 53E ½ to authorize the Stormwater Authority use of a revolving fund, which fund shall be credited with receipts from various Stormwater Authority fees, such expenditures not to exceed \$25,000.00 in fiscal year 2017, or take any other action relative thereto.

(Sponsored by the Stormwater Authority)

Article 8

To see if the Town will vote pursuant to General Laws Chapter 44, Section 53E ½ to authorize the Tree Warden use of a revolving fund, which fund shall be credited with receipts from various Stewardship Programs, such expenditures not to exceed \$10,000.00 in fiscal year 2017, or take any other action relative thereto.

(Sponsored by the Tree Warden)

Article 9

To see if the Town will vote to authorize the Water Commissioners to employ their Licensed Water Commissioners at Grade 1 Step 2 (**\$11.59** per hour) for standby duty and emergency

work in the absence of the Superintendent in Fiscal Year 2017, or take any other action relative thereto.

(Sponsored by the Water Department)

Article 10

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$20,000.00** to be placed into the Revaluation Account, or take any other action relative thereto.

(Sponsored by the Board of Assessors)

Article 11

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to be deposited into the “Reserve Fund” to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws known as the Reserve Fund, or take any other action relative thereto.

(Sponsored by the Advisory Committee)

Article 12

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the Treasury **a sum of money** to purchase a loader for the Highway Department; or take any other action relative thereto.

(Sponsored by the Highway Department)

Article 13

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the Treasury **a sum of money** to pay to install a water line on New Braintree Road including all costs incidental thereto such as engineering and legal service costs; or take any other action relative thereto.

(Sponsored by the Board of Health)

Article 14

To see if the Town will vote to amend the zoning map entitled “Ground Water Protection District” to include the Zone II area for wells 3, 4 and 5 as shown on a map entitled Assessors Map 39 or take any other action relative thereto.’

(Sponsored by the Planning Board)

Article 15

To see if the Town will vote to accept [MGL Ch 64L, section 2](#); which exercises the Local Option Meals Tax Option, or take any other action relative thereto.

(Sponsored by the Board of Selectmen)

Article 16

To see if the Town will vote to accept [MGL Ch 59, section 5K](#); which authorizes the establishment of a Senior Property Tax Work-Off Program, or take any other action relative thereto.

(Sponsored by the Board of Selectmen)

Article 17

To see if the Town will vote to enact Chapter XIX of the Town of West Brookfield General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2017, a copy of which is on file with the Town Clerk, or take any other action relative thereto.
(Sponsored by the Board of Selectmen)

Article 18

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$26,995.80** to pay for up to 120 sick days (per the Town’s Personnel Policy) owed to Marie Arsenault, Town Accountant upon her retirement on December 31, 2015 or take any other action relative thereto.
(Sponsored by the Town Treasurer)

Article 19

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to be used to address structure safety issues located at 5 Foster Hill Road, or take any other action relative thereto.
(Petitionary Article – Sponsored by Richard Rossman)

Article 20

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to be placed in the “Town Road Maintenance Account”, or take any other action relative thereto.
(Sponsored by the Highway Department)

Article 21

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to be deposited into the “Consultant Grant Writer Account”, or take any other action relative thereto.
(Sponsored by the Board of Selectmen)

Article 22

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to be deposited into the “Town Building Maintenance Account”, or take any other action relative thereto.
(Sponsored by the Board of Selectmen)

Article 23

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$20,000.00** to be placed into the Tax Title Expense Account, or take any other action relative thereto.
(Sponsored by the Town Treasurer)

Pursuant to the within Warrant, I have notified and warned the inhabitants of the TOWN OF WEST BROOKFIELD by posting an attested copy of the same on the Bulletin Board in the front entrance of the WEST BROOKFIELD TOWN HALL fourteen (14) days at least before the time of holding said meeting.
Constable of WEST BROOKFIELD

Commonwealth of Massachusetts
Town of West Brookfield
****Special Town Meeting****

Worcester, SS.

To Either of the Constables of the Town of West Brookfield in the County of Worcester,
Greetings:

In the **NAME OF THE COMMONWEALTH OF MASSACHUSETTS**, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the **WEST BROOKFIELD ELEMENTARY SCHOOL, 89 NORTH MAIN STREET** in said **WEST BROOKFIELD** on **TUESDAY** the **TWENTY FIRST** day of **JUNE 2016**, at **7:00PM** then and there to act on the following articles:

Article 1

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a **sum of money** to be placed into the “*Legal Counsel Expense Account*”; or take any other action relative thereto.

(Sponsored by the Board of Selectmen)

Article 2

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a **sum of money** to be placed into the “*General Insurance Account*” to pay for medical invoices from FY14 & FY15; or take any other action relative thereto.

(Sponsored by the Board of Selectmen)

AND you are directed to serve this Warrant by posting up attested copies at the BULLETIN BOARD in the front entrance way of the TOWN HALL, in said Town, FOURTEEN (14) days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doing thereon, to the Town Clerk, the time and place of meetings, as aforesaid.

Given under our hands this 31th day of May in the year of our Lord two thousand sixteen.

_____ A TRUE COPY. ATTEST:

Selectmen of West Brookfield

Constable
Worcester, SS

May 31, 2016 AM PM

Pursuant to the within Warrant, I have notified and warned the inhabitants of the TOWN OF WEST BROOKFIELD by posting an attested copy of the same on the Bulletin Board in the front entrance of the WEST BROOKFIELD TOWN HALL fourteen (14) days at least before the time of holding said meeting.

Constable of WEST BROOKFIELD

**ANNUAL TOWN ELECTION RESULTS
WEST BROOKFIELD, MASSACHUSETTS
MAY 3, 2016**

SELECTMAN

3 YEARS	VOTE FOR ONE
<i>DIANE S. VAYDA</i>	579
BLANK	149
WRITE IN	16
TOTAL	744

TOWN CLERK

3 YEARS	VOTE FOR ONE
<i>SARAH J. ALLEN</i>	574
BLANK	157
WRITE IN	13
TOTAL	744

TREASURER

3 YEARS	VOTE FOR ONE
<i>TERI A. ROBERTS</i>	543
BLANK	195
WRITE IN	6
TOTAL	744

TAX COLLECTOR

3 YEARS	VOTE FOR ONE
<i>TERESA M. BARRETT</i>	375
ANTHONY R. PIAZZO	347
BLANK	21
WRITE IN	1
TOTAL	744

BOARD OF ASSESSORS

3 YEARS	VOTE FOR ONE
<i>MICHAEL H. FREW</i>	574
BLANK	166
WRITE IN	4
TOTAL	744

BOARD OF HEALTH

3 YEARS	VOTE FOR ONE
<i>JOHN E. FRIZZELL, SR.</i>	565
BLANK	176
WRITE IN	<u>3</u>
TOTAL	744

WATER COMMISSIONER

3 YEARS	VOTE FOR ONE
<i>ROBERT E. BENSON</i>	618
BLANK	125
WRITE IN	<u>1</u>
TOTAL	744

LIBRARY TRUSTEE

3 YEARS	VOTE FOR TWO
<i>JEFFREY R. ROBBINS</i>	568
BLANK	901
WRITE IN	<u>19</u>
TOTAL	1488

COMMON COMMITTEE

3 YEARS	VOTE FOR ONE
BLANK	663
WRITE IN	<u>81</u>
TOTAL	744

PLANNING BOARD

5 YEARS	VOTE FOR ONE
BLANK	714
WRITE IN	<u>30</u>
TOTAL	744

HOUSING AUTHORITY

5 YEARS	VOTE FOR ONE
<i>KENNETH B. MILLER</i>	559
BLANK	184
WRITE IN	<u>1</u>
TOTAL	744

**QUABOAG REGIONAL DISTRICT SCHOOL COMMITTEE
 SCHOOL COMMITTEE ELECTION IS AT LARGE
 3 YEARS YOU MAY VOTE FOR ANY FOUR CANDIDATES**

The two candidates with the highest vote totals in each town will be elected

ROBERT W. SOUZA, JR.	403
HEATHER K. BISH	497
CRAIG R. BURGESS	483
BLANK	1582
WRITE IN	11
TOTAL	2976

QUESTION #1.

SHALL THE TOWN OF WEST BROOKFIELD BE ALLOWED TO ASSESS AN ADDITIONAL \$400,000.00 IN REAL ESTATE AND PERSONAL PROPERTY TAXES FOR THE PURPOSE OF FUNDING THE REQUESTED OVER MINIMUM FOUNDATION OPERATING BUDGET OF THE REGIONAL SCHOOL DISTRICT AND A PORTION OF THE TOWN OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2016?

YES	139
NO	570
BLANK	35
TOTAL	744

**COMMON COMMITTEE WRITE IN FOR 3 YEARS
 LEANE PIERCE**

**PLANNING BOARD WRITE IN FOR 5 YEARS
 WESLEY SLOBODY**

**LIBRARY TRUSTEE WRITE IN FOR 3 YEARS
 RONALD BULLARD**

SCHOOL COMMITTEE COMBINED ELECTION RESULTS

**ANNUAL TOWN MEETING
 RESULTS JUNE 7, 2016**

The following motion was made by John Tivnan:
 I move the Town vote to allow the following non-voters to sit with the Board of Selectmen:
 Christopher L. Brown-Town Counsel
 Johanna Swain-Executive Secretary

And to allow the following non-voters to speak:

Christopher L. Brown-Town Counsel
Johanna Swain-Executive Secretary
Jim Daley-Highway Superintendent
C. Thomas O'Donnell-Police Chief
Chris McClure-McClure Engineering
Nicholas Wilbur-McClure Engineering
Jim Barry-ENE
Camie Lamica-QRSD Business Manager
Brett Kustigian-QRSD Superintendent
Voted unanimous approval.

Article 2

Voted unanimous approval to receive the Annual Reports of the Town Officers and Committees.

Article 3

Voted majority approval to determine the compensation to be paid to the following elected Town Officers:

	FY'16 Approved	FY'17 Recommended
Moderator	\$150.00	\$153.00
Selectmen 1 member	\$1,500.00	\$1,500.00
Selectmen, Chairman	\$1,500.00	\$1,500.00
Town Treasurer	\$29,367.77	\$30,254.68
Tax Collector	\$31,097.92	\$31,719.88
Assessors, (each) 2 members	\$2,800.00	\$2,856.00
Assessors, Clerk	\$4,000.00	\$4,080.00
Board of Health, (each) 2 members	\$880.00	\$897.60
Board of Health, Chairman	\$1,100.00	\$1,122.00
Town Clerk	\$27,544.06	\$28,375.89
Water Commissioners (each)	\$385.00	\$392.70

A motion was made to dispense with the required Secret Ballot for Article #4. The motion was second. The vote: unanimous approval.

Anthony M. Fernades, Jr. made the following motion regarding the Omnibus Budget:
I move to amend the Line 32 education department budget for the Quaboag Regional School District by amending the addition request to \$309,711.00 to be funded from stabilization with an amended subtotal of \$3,421,563.00.

The motion was second. The vote: No-122 Yes-114
The amendment failed.

Alexandra McNitt made the following motion regarding the Omnibus Budget:
I make a motion to allow the Library Director to speak to this point of order (The Library Budget Line Item).

The motion was second. The vote: unanimous approval.

Article 4

Voted 2/3 majority approval to raise and appropriate the sum of **\$6,775,824.00**, transfer from Free Cash the sum of **\$286,671.00** and transfer from the General Stabilization Account the sum of **\$42,134.93**, such sums of money as listed in the Advisory Committee Fiscal Year 2017 Budget Request and as amended as may be necessary to defray the expenses of the Town for the Fiscal Year beginning July 1, 2016 and ending on June 30, 2017, and to vote that any State reimbursements which result in available funds to the Quaboag Regional School District, in excess of the approved budget, shall be used to reduce the Town's assessment.

Article 5

Voted unanimous approval to raise and appropriate the sum of **\$148,215.00** to pay West Brookfield's share of the principal and interest payments owed on bonds for the Quaboag Regional Middle/High School.

Article 6

Voted unanimous approval pursuant to General Laws Chapter 44 Section 53E ½ to authorize the use of a revolving fund to pay cemetery related expenses, which fund shall be credited with receipts from various Burial Grounds Commission fees, such expenditures not to exceed \$16,000.00 in fiscal year 2017

Article 7

Voted unanimous approval pursuant to General Laws Chapter 44, Section 53E ½ to authorize the Stormwater Authority use of a revolving fund, which fund shall be credited with receipts from various Stormwater Authority fees, such expenditures not to exceed \$25,000.00 in fiscal year 2017.

Article 8

Voted unanimous approval pursuant to General Laws Chapter 44, Section 53E ½ to authorize the Tree Warden use of a revolving fund, which fund shall be credited with receipts from various Stewardship Programs, such expenditures not to exceed \$10,000.00 in fiscal year 2017.

Article 9

Voted unanimous approval to authorize the Water Commissioners to employ their Licensed Water Commissioners at Grade 1 Step 2 (**\$11.59** per hour) for standby duty and emergency work in the absence of the Superintendent in Fiscal Year 2017.

Article 10

Voted unanimous approval to transfer from Overlay Surplus the sum of **\$20,000.00** to be placed into the Revaluation Account.

A motion was made to dispense with the required Secret Ballot for Article #11. The motion was second. The vote: unanimous approval.

Article 11

Voted 2/3 majority approval to transfer from the General Stabilization Account the sum of **\$50,000.00** to be deposited into the “Reserve Fund” to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws known as the Reserve Fund.

A motion was made to dispense with the required Secret Ballot for Article #12. The motion was second. The vote: unanimous approval.

Article 12

Voted 2/3 Majority Declared approval to borrow the sum of **\$215,000.00** to purchase a loader for the Highway Department including all costs incidental thereto.

A motion was made to dispense with the required Secret Ballot for Article #13. The motion was second. The vote: unanimous approval.

Article 13

I move the Town vote to borrow the sum of **\$195,000.00** to pay to install a water line on New Braintree Road including all costs incidental thereto such as engineering and legal service costs.

The following motion was made by Lori Loughlin:

I move the Town vote to amend the previous motion to read: I move the Town vote to transfer from the Water Stabilization Account the sum of \$195,000.00 to pay to install a water line on New Braintree Road including all costs incidental thereto such as engineering and legal service costs.

The motion was second. The vote: Majority Approval on this amendment.

Voted 2/3 Majority approval to transfer from the Water Stabilization Account the sum of \$195,000.00 to pay to install a water line on New Braintree Road including all costs incidental thereto such as engineering and legal service costs.

A motion was made to dispense with the required Secret Ballot for Article #14. The motion was second. The vote: unanimous approval.

Tim Morell, Planning Board Chairman, gave a verbal report on Article #14.

Article 14

Voted unanimous approval to amend the zoning map entitled “Ground Water Protection District” to include the Zone II area for wells 3, 4 and 5 as shown on a map entitled Assessors Map 39.”

Article 15

Voted Majority approval to accept MGL Ch 64L, section 2; which exercises the Local Option Meals Tax Option.

Article 16

Failed to accept MGL Ch 59, section 5K; which authorizes the establishment of a Senior Property Tax Work-Off Program.

Article 17

I move the Town vote to enact Chapter XIX of the Town of West Brookfield General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2017, a copy of which is on file with the Town Clerk.

A motion was made and second to pass over Article # 17.

Voted majority approval to pass over article #17.

Article 18

Voted Majority approval to transfer from Free Cash the sum of **\$26,995.80** to pay for up to 120 sick days (per the Town’s Personnel Policy) owed to Marie Arsenault, Town Accountant upon her retirement on December 31, 2015.

A motion was made to dispense with the required Secret Ballot for Article #19. The motion was second. The vote: unanimous approval.

Article 19

I move the Town vote to transfer from the General Stabilization Account the sum of **\$20,000.00** to allow the Town to legally address structure safety issues located at 5 Foster Hill Road.

Petitionary Article

A motion was made and second to pass over Article # 19. The vote: unanimous approval.

Voted majority approval to pass over this article.

Article 20

Voted unanimous approval to transfer from the General Stabilization Account the sum of **\$50,000.00** to be placed in the “Town Road Maintenance Account.”

A motion was made to dispense with the required Secret Ballot for Article #21. The motion was second. The vote: unanimous approval.

Article 21

Voted 2/3 Majority approval to transfer from Free Cash the sum of **\$3,004.20** and transfer from the General Stabilization Account the sum of **\$1,995.80** to be deposited into the “Consultant Grant Writer Account”.

A motion was made to dispense with the required Secret Ballot for Article #22. The motion was second. The vote: unanimous approval.

Article 22

Voted 2/3 Majority approval to transfer from the General Stabilization Account the sum of **\$10,000.00** to be deposited into the “Town Building Maintenance Account.”

Article 23

Voted unanimous approval to transfer from Free Cash the sum of **\$20,000.00** to be placed into the Tax Title Expense Account.

Article 24

Voted unanimous approval to pass over this article.

A motion was made to dispense with the required Secret Ballot for Article #25. The motion was second. The vote: unanimous approval.

Article 25

Voted 2/3 Majority approval to transfer from the General Stabilization Account the sum of **\$60,000.00** to be used to create an updated Master Plan.

A motion was made to dispense with the required Secret Ballot for Article #26. The motion was second. The vote: unanimous approval.

Article 26

Voted unanimous approval to transfer from the General Stabilization Account the sum of **\$15,000.00** to be used for maintenance of the landfill area.

Article 27

Voted majority approval to authorize the Board of Selectmen to establish a committee to explore a Town Manager position.

**SPECIAL TOWN MEETING RESULTS
JUNE 21, 2016**

The meeting was called to order at 7:00 PM.

Voted unanimously to allow the following non-voters to sit with the Board of Selectmen:

Christopher L. Brown Town Counsel
Johanna Swain Executive Secretary

and to allow the following non-voters to speak:
Christopher L. Brown Town Counsel
Johanna Swain Executive Secretary

Article 1

Voted unanimously to transfer from Overlay Surplus the sum of **\$16,000.00** to be placed into the “*Legal Counsel Expense Account.*”

Article 2

I move the Town vote to transfer from Overlay Surplus the sum of **\$8,100.00** to be placed into the “*General Insurance Account*” to pay for medical invoices from FY14 & FY15.
*Requires a 9/10ths vote

The following are the results of the standing vote:

Yes-25 No-9 Abstain-3

Article 2 did not pass.

A motion was made and second to reconsider the question.

The following are the results of the standing vote for reconsideration:

Yes-17 No-20 Abstain-1

The reconsideration did not pass.

The meeting adjourned at 7:20 PM.

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2016 STATE PRIMARY

SS.

To the Constables of the Town of West Brookfield

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

0/1
(ward/precinct numbers)

SENIOR CENTER, 73 CENTRAL STREET
(polling location)

On **THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

REPRESENTATIVE IN CONGRESS
COUNCILLOR
SENATOR IN GENERAL COURT

REPRESENTATIVE IN GENERAL COURT
SHERIFF

SECONDDISTRICT
SEVENTH DISTRICT
WORCESTER, HAMPDEN,
HAMPSHIRE & MIDDLESEX
DISTRICT
5TH WORCESTER DISTRICT
WORCESTER COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 17th day of August, 2016.
(month)

[Signature]

[Signature]

City Council or Selectmen of: West Brookfield
(City or Town)

POSTED ON THE TOWN CLERKS BULLETIN BOARD
(Indicate method of service of warrant)

[Signature]
Constable
August 15, 2016.
(month and day)

A True Copy Attest

[Signature]
Sarah J. Allen, Town Clerk

**MASSACHUSETTS STATE PRIMARY ELECTION RESULTS
THURSDAY, SEPTEMBER 8, 2016
UNITED INDEPENDENT PARTY**

REPRESENTATIVE IN CONGRESS

<u>SECOND DISTRICT</u>	<u>VOTE FOR ONE</u>
BLANK	1
<u>WRITE IN</u>	<u>0</u>
TOTAL	1

COUNCILLOR

<u>SEVENTH DISTRICT</u>	<u>VOTE FOR ONE</u>
BLANK	1
<u>WRITE IN</u>	<u>0</u>
TOTAL	1

SENATOR IN GENERAL COURT

<u>WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT</u>	<u>VOTE FOR ONE</u>
BLANK	1
<u>WRITE IN</u>	<u>0</u>
TOTAL	1

REPRESENTATIVE IN GENERAL COURT

<u>FIFTH WORCESTER DISTRICT</u>	<u>VOTE FOR ONE</u>
BLANK	1
<u>WRITE IN</u>	<u>0</u>
TOTAL	1

SHERIFF

<u>WORCESTER COUNTY</u>	<u>VOTE FOR ONE</u>
BLANK	1
<u>WRITE IN</u>	<u>0</u>
TOTAL	1

DEMOCRATIC PARTY

REPRESENTATIVE IN CONGRESS

<u>SECOND DISTRICT</u>	<u>VOTE FOR ONE</u>
JAME P. MCGOVERN	64
BLANK	10
<u>WRITE IN</u>	<u>2</u>
TOTAL	76

COUNCILLOR

<u>SEVENTH DISTRICT</u>	<u>VOTE FOR ONE</u>
MATHEW CJ VANCE	59
BLANK	16
<u>WRITE IN</u>	<u>1</u>
TOTAL	76

SENATOR IN GENERAL COURT

<u>WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT</u>	<u>VOTE FOR ONE</u>
ANNE M. GOBI	73
BLANK	2
<u>WRITE IN</u>	<u>1</u>
TOTAL	76

REPRESENTATIVE IN GENERAL COURT

<u>FIFTH WORCESTER DISTRICT</u>	<u>VOTE FOR ONE</u>
BLANK	61
<u>WRITE IN</u>	<u>15</u>
TOTAL	76

SHERIFF

<u>WORCESTER COUNTY</u>	<u>VOTE FOR ONE</u>
BLANK	66
<u>WRITE IN</u>	<u>10</u>
TOTAL	76

REPUBLICAN PARTY

REPRESENTATIVE IN CONGRESS

<u>SECOND DISTRICT</u>	<u>VOTE FOR ONE</u>
BLANK	35
<u>WRITE IN</u>	<u>8</u>
TOTAL	43

COUNCILLOR

<u>SEVENTH DISTRICT</u>	<u>VOTE FOR ONE</u>
JENNIE L. CAISSIE	36
BLANK	7
<u>WRITE IN</u>	<u>0</u>
TOTAL	43

SENATOR IN GENERAL COURT

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT VOTE FOR ONE

JAMES P. EHRHARD	39
BLANK	4
WRITE IN	0
TOTAL	43

REPRESENTATIVE IN GENERAL COURT

FIFTH WORCESTER DISTRICT VOTE FOR ONE

DONALD R. BERTHIUME, JR.	38
BLANK	5
WRITE IN	0
TOTAL	43

SHERIFF

WORCESTER COUNTY VOTE FOR ONE

LEWIS G. EVANGELIDIS	39
BLANK	4
WRITE IN	0
TOTAL	43

GREEN-RAINBOW PARTY

REPRESENTATIVE IN CONGRESS

SECOND DISTRICT VOTE FOR ONE

BLANK	1
WRITE IN	0
TOTAL	1

COUNCILLOR

SEVENTH DISTRICT VOTE FOR ONE

BLANK	1
WRITE IN	0
TOTAL	1

SENATOR IN GENERAL COURT

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT VOTE FOR ONE

BLANK	1
WRITE IN	0
TOTAL	1

REPRESENTATIVE IN GENERAL COURT

FIFTH WORCESTER DISTRICT VOTE FOR ONE

BLANK	1
<u>WRITE IN</u>	<u>0</u>
TOTAL	1

SHERIFF

WORCESTER COUNTY VOTE FOR ONE

BLANK	1
<u>WRITE IN</u>	<u>0</u>
TOTAL	1

**WARRANT
Massachusetts
Town of West Brookfield
****Special Town Meeting******

Worcester, SS.

To Either of the Constables of the Town of West Brookfield in the County of Worcester,
Greetings:

In the **NAME OF THE COMMONWEALTH OF MASSACHUSETTS**, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the **WEST BROOKFIELD ELEMENTARY SCHOOL, 89 NORTH MAIN STREET** in said **WEST BROOKFIELD** on **TUESDAY** the **FOURTH** day of **OCTOBER 2016**, at **7:00PM** then and there to act on the following articles:

Article 1

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$43,477.75** to purchase and equip a police cruiser; or take any other action relative thereto.

(Sponsored by the Police Department)

Article 2

To see if the Town will vote to adopt Chapter 44 section 53F3/4 of the Massachusetts General Laws to establish in the Treasury a separate revenue account to be known as the *“PEG Access & Cable Related Fund”*; or take any other action relative thereto.

(Sponsored by the Director of Local Access)

Article 3

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$50,000.00** to be placed into the *“Post-Employment Benefits”* Account; or take any other action relative thereto.

(Sponsored by the Board of Selectmen)

Article 4

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to pay towards the New Braintree Road Waterline Extension Project borrowing; or take any other action relative thereto.

(Sponsored by the Board of Health and Board of Selectmen)

Article 5

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$48,267.50** to pay the initial payment of principal & interest due on the borrowing for the highway loader; or take any other action relative thereto.

(Sponsored by the Highway Department)

Article 6

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to be used to repair or replace the traffic control system located at the intersection of Route 9/Cottage/Central Streets; or take any other action relative thereto.

(Sponsored by the Highway Department)

Article 7

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide **a sum or sums of money** to settle pending legal matters and approve said settlement(s) pursuant to Chapter VII, Section 2 of the Town Bylaws; or take any other action relative thereto.

(Sponsored by the Board of Selectmen)

Article 8

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury **a sum of money** to be used by Quaboag Regional School District to repair or replace the sidewalk in front of the West Brookfield Elementary School, 89 North Main Street and approve the District’s incurring costs for said project pursuant to the December 10, 1990 Lease Agreement between the Town and the District; or take any other action relative thereto.

(Sponsored by the Quaboag Regional School District)

AND you are directed to serve this Warrant by posting up attested copies at the BULLETIN BOARD in the front entrance way of the TOWN HALL, in said Town, FOURTEEN (14) days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doing thereon, to the Town Clerk, the time and place of meetings, as aforesaid.

Given under our hands this 13th day of September in the year of our Lord two thousand sixteen.

_____ A TRUE COPY. ATTEST:

Selectmen of West Brookfield

Constable

Worcester, SS , 2016 AM PM

Pursuant to the within Warrant, I have notified and warned the inhabitants of the TOWN OF WEST BROOKFIELD by posting an attested copy of the same on the Bulletin Board in the front entrance of the WEST BROOKFIELD TOWN HALL fourteen (14) days at least before the time of holding said meeting.

Constable of WEST BROOKFIELD

**SPECIAL TOWN MEETING RESULTS
OCTOBER 4, 2016**

The meeting was called to order at 7:00 PM.

A motion was made and second to allow the following non-voters to sit with the Board of Selectmen:

Christopher L. Brown Town Counsel
Johanna Swain Executive Secretary

And to allow the following non-voters to speak:

Christopher L. Brown Town Counsel
Johanna Swain Executive Secretary
Jim Daley Highway Superintendent
C. Thomas O'Donnell Police Chief
Dr. Brett Kustigian Quaboag District School Superintendent
Camie Lamica Quaboag District Business Manager
Colleen Mucha WBES Principal

The vote: unanimous approval.

Article 1

Voted majority to transfer from Free Cash the sum of **\$43,477.75** to be placed in the Police Cruiser Account.

Article 2

To see if the Town will vote to adopt Chapter 44 section 53F3/4 of the Massachusetts General Laws to establish in the Treasury a separate revenue account to be known as the “*PEG Access & Cable Related Fund*”; or take any other action relative thereto.

Richard Gobi made a motion to Passover Article #2. The motion was second.

Voted unanimously to Passover Article #2.

Article 3

Voted majority to transfer from Free Cash the sum of **\$50,000.00** to be placed into the “*Post-Employment Benefits.*”

Article 4

Voted majority to transfer from Free Cash the sum of **\$1,982.50** to pay towards the New Braintree Road Waterline Extension Project borrowing.

Article 5

Voted unanimously to transfer from Free Cash the sum of **\$48,267.50** to pay the initial payment of principal & interest due on the borrowing for the highway loader.

Article 6

Voted to transfer from Free Cash the sum of **\$22,000.00** to be placed in the Traffic Control System Account.

Article 7

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide **a sum or sums of money** to settle pending legal matters and approve said settlement(s) pursuant to Chapter VII, Section 2 of the Town Bylaws; or take any other action relative thereto.

A motion was made to amend Article 7 as follows: I move the Town vote to transfer the sum of \$30,000.00 to settle pending legal matters between the Town and certain residents of New Braintree Road related to water quality issues and approve said settlement pursuant to Chapter VII, Section 2 of the Town Bylaws.

Voted majority to pass the amendment.

A motion was made to move to the question. Voted majority to move to the question.

Voted majority to transfer the sum of \$30,000.00 to settle pending legal matters between the Town and certain residents of New Braintree Road related to water quality issues and approve said settlement pursuant to Chapter VII, Section 2 of the Town Bylaws.

Article 8

Voted majority to transfer from Free Cash the sum of **\$22,500.00** to be placed in the Elementary School Sidewalk Account.

The meeting adjourned at 7:56 PM.

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR THE STATE ELECTION

SS.

To the Constables of the City/Town of West Brookfield

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

_____ **0/1** _____
(ward/precinct number)
73
73 CENTRAL STREET
_____ (polling location)

on **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT. FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS. SECOND DISTRICT
COUNCILLOR SEVENTH DISTRICT
SENATOR IN GENERAL COURT ..Worcester, Hampden, Hampshire & Middlesex DISTRICT
REPRESENTATIVE IN GENERAL COURT FIFTH DISTRICT
SHERIFF. WORCESTER COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines.

The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheatre, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

A YES VOTE would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

A NO VOTE would make no change in current laws regarding gaming.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.

The proposed law would take effect on January 1, 2017.

A YES VOTE would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

A NO VOTE would make no change in current laws relative to charter schools.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

A NO VOTE would make no change in current laws relative to the keeping of farm animals.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana,

marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the state Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records.

The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

The proposed law would take effect on December 15, 2016.

A YES VOTE would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products) and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

A **NO VOTE** would make no change in current laws relative to marijuana.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2016.
(month)

Selectmen of: West Brookfield

POSTED ON THE TOWN CLERKS OUTSIDE BULLETIN BOARD

_____, 2016.
Constable (month and day)

**STATE ELECTION RESULTS
NOVEMBER 8, 2016**

ELECTORS OF PRESIDENT AND VICE PRESIDENT

	<u>VOTE FOR ONE</u>
CLINTON & KAINE	869
JOHNSON & WELD	111
STEIN & BARAKA	40
TRUMP & PENCE	1008
BLANK	25
<u>WRITE IN</u>	<u>44</u>
TOTAL	2097

REPRESENTATIVE IN CONGRESS

<u>SECOND DISTRICT</u>	<u>VOTE FOR ONE</u>
JAME P. MCGOVERN	1517
BLANK	550
<u>WRITE IN</u>	<u>30</u>
TOTAL	2097

COUNCILLOR

<u>SEVENTH DISTRICT</u>	<u>VOTE FOR ONE</u>
JENNIE L. CAISSIE	1158
MATHEW CJ VANCE	742
BLANK	193
<u>WRITE IN</u>	<u>4</u>
TOTAL	2097

SENATOR IN GENERAL COURT

WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT VOTE FOR ONE

ANNE M. GOBI	1223
JAMES P. EHRHARD	805
BLANK	66
WRITE IN	3
TOTAL	2097

REPRESENTATIVE IN GENERAL COURT

FIFTH WORCESTER DISTRICT VOTE FOR ONE

DONALD R. BERTHIUME	1565
BLANK	514
WRITE IN	18
TOTAL	2097

SHERIFF

WORCESTER COUNTY VOTE FOR ONE

LEWIS G. EVANGELIDIS	1565
BLANK	518
WRITE IN	14
TOTAL	2097

QUESTION #1.

YES	847
NO	1154
BLANK	96
TOTAL	2097

QUESTION #2.

YES	650
NO	1413
BLANK	34
TOTAL	2097

QUESTION #1.

YES	1521
NO	548
BLANK	28
TOTAL	2097

QUESTION #1.

YES	1113
NO	965
BLANK	19
TOTAL	2097

**BIRTHS-23
MARRIAGES-10
DEATHS-115**

Respectfully submitted,
Sarah J. Allen, Town Clerk

TREASURER

CALENDAR YEAR END BALANCE	
Balances of Cash/Investments -December 31, 2016	\$ 2,714,495.92
Receipts - January 1 to December 31	\$ 8,239,935.33
Transfers from Trust Fund to General Fund	\$ 164,442.86
Payments per Warrants	\$ (8,570,820.52)
	\$ 2,548,053.59
CASH ACCOUNTS as of DECEMBER 31, 2016	
Country Bank for Savings – General Fund	\$ 246,406.58
Country Bank for Savings – Payroll Account	\$ 50,000.00
Country Bank for Savings – Expense Account	\$ 50,000.00
Country Bank for Savings – Deputy Collector	\$ 38,218.94
Country Bank for Savings – Tax Collector	\$ 64,233.59
Country Bank for Savings – Water Dept.	\$ 149,193.28
Country Bank for Savings – 2-year CD	\$ 668,778.57
Mass Municipal Depository Trust – General Fund	\$ 416,233.79
Century Bank & Trust – Tax Collect Lock Box	\$ 231,294.62
UniBank – Tax Collector Online Payments	\$ 742,322.38
UniBank – Town Clerk Online Payments	\$ 19,315.78
Morgan Stanley – Cash Account	\$ 38,498.39
	\$ 2,714,495.92

TRUST ACCOUNTS AS OF DEC. 31, 2016 CASH VALUE

Morgan Stanley Trust	\$	1,827,489.17
Country Bank Septic Rehab	\$	37,960.85
Country Bank 1-year CD	\$	45,220.29
Morgan Stanley OPEB	\$	99,599.77
MMDT Trust	\$	54,969.12
MMDT Bond	\$	8,035.06
	\$	<hr/> 2,073,274.26 <hr/>

TAX TITLE

Tax Title Redemptions & Payments	\$	81,688.29
Interest	\$	19,995.69
Legal and Court Fees	\$	3,520.37
	\$	<hr/> 105,204.35 <hr/>

The following pages are the Trust Fund balances from our accounting software.

Respectfully submitted,
Teri Roberts, Town Treasurer

Filter by: Segment 1: 82

Parameters: Fiscal Year: 2017 Start Date: 7/1/2016 end: 12/31/2016

Ledger History - Allocated Trial Balance - General Ledger

Account Number	Allocated	Debits	Credits	Ending
82-1050-0000	315,307.38	1,572.50	1,119.41	315,760.47
82-1721-0799	2,023.10	0.00	0.00	2,023.10
82-1721-0899	9,762.63	0.00	0.00	9,762.63
82-2671-0799	-11,785.73	0.00	0.00	-11,785.73
82-3570-0491	-166,746.94	0.00	1,500.00	-168,246.94
82-3571-0491	-1,937.77	0.00	0.00	-1,937.77
82-3571-0610	-5,304.96	0.00	0.00	-5,304.96
82-3572-0491	-13,506.39	0.00	0.00	-13,506.39
82-3572-0610	-1,051.83	0.00	0.00	-1,051.83
82-3573-0610	-1,000.42	0.00	0.00	-1,000.42
82-3574-0610	-928.36	0.00	0.00	-928.36
82-3574-0699	-48,405.25	0.00	0.00	-48,405.25
82-3575-0699	-10,891.84	0.00	0.00	-10,891.84
82-3576-0698	-12,494.74	0.00	0.00	-12,494.74
82-3577-0697	-980.58	0.00	0.00	-980.58
82-3580-0696	-29,132.41	0.00	0.00	-29,132.41
82-3582-0630	-22,925.89	1,119.41	72.50	-21,878.98
	0.00	2,691.91	2,691.91	0.00

17 Account(s) totaling:

Filter by: Segment 1: 84

Parameters: Fiscal Year: 2017 Start Date: 7/1/2016 end: 12/31/2016

Ledger History - Allocated Trial Balance - General Ledger

Account Number	Allocated	Debits	Credits	Ending
84-1050-0000	695,308.73	10,597.62	16,377.43	689,528.92
84-2251-0422	-40,223.20	4,224.45	5,127.19	-41,125.94
84-2671-0799	-280,575.63	1,087.19	1,210.33	-280,698.77
84-3570-0192	-28,376.35	154.52	89.74	-28,311.57
84-3570-0491	-37,346.44	5,241.80	645.38	-32,750.02
84-3570-0630	-10,672.01	58.11	33.74	-10,647.64
84-3571-0491	-6,980.18	48.56	28.20	-6,959.82
84-3571-0610	-3,294.26	46.82	27.19	-3,274.63
84-3572-0491	-13,009.55	144.39	83.85	-12,949.01
84-3572-0610	-975.76	11.04	6.41	-971.13
84-3573-0491	-7,245.32	39.46	22.91	-7,228.77
84-3573-0610	-1,005.64	10.93	6.35	-1,001.06
84-3574-0491	-40,129.66	224.44	1,217.33	-41,122.55
84-3574-0610	-862.83	9.75	5.66	-858.74
84-3574-0699	-9,367.41	314.59	182.69	-9,235.51
84-3575-0610	-358.32	1.95	1.14	-357.51
84-3575-0699	-3,598.72	78.91	45.82	-3,565.63
84-3576-0610	-20,114.01	112.38	588.76	-20,590.39
84-3576-0698	-4,408.25	92.04	53.45	-4,369.66
84-3577-0610	-16,518.98	92.86	587.45	-17,013.57
84-3577-0697	-3,663.06	25.39	14.75	-3,672.42
84-3577-0699	-25,040.32	635.57	79.18	-24,483.93
84-3578-0610	-49,448.34	2,572.43	156.36	-47,032.27
84-3578-0699	-96.66	0.53	0.31	-96.44
84-3579-0171	-6,040.15	32.89	19.10	-6,026.36
84-3579-0691	-66,578.02	852.37	210.98	-65,936.63
84-3579-0699	-698.82	3.81	2.21	-697.22
84-3580-0691	-981.40	5.40	3.14	-989.14
84-3580-0696	-7,063.97	197.10	114.46	-6,981.33
84-3581-0630	-10,605.47	57.75	33.54	-10,581.26
	0.00	26,975.05	26,975.05	0.00

30 Account(s) totaling:

Filter by: Segment 1: 85

Parameters: Fiscal Year: 2017 Start Date: 7/1/2016 end: 12/31/2016

Ledger History - Allocated Trial Balance - General Ledger

Account Number	Allocated	Debits	Credits	Ending
85-1050-0000	1,178,670.26	313,073.80	430,028.41	1,061,715.65
85-3570-0000	-383,149.51	229,973.35	1,211.60	-154,387.76
85-3571-0000	-229,821.94	1,251.46	726.75	-229,297.23
85-3572-0000	-515,659.63	198,158.28	261,170.95	-578,672.30
85-3573-0000	-50,039.18	680.82	50,000.00	-99,358.36
5 Account(s) totalling:				0.00
				743,137.71

Combined Balance Sheet
June 30, 2016

	General Fund (01)	Other Special Revenue (13 & 14)	Water Fund (28)	Water Capital Project (80)	Trust & Agency Funds (82-84-85-89)	Long Term Debt (95)	Memorandum Only
ASSETS:							
Cash & Investments	\$2,111,476.26	\$398,177.35	\$230,228.41	\$414,922.82	\$2,220,491.63		\$5,375,296.47
Receivable:							
Real Estate Taxes	\$353,545.32						\$353,545.32
Personal Property Taxes	\$1,823.70						\$1,823.70
Less Allowance for Abatements & Exemptions	(\$430,435.61)						(\$430,435.61)
Motor Vehicle Excise	\$279,746.14						\$279,746.14
Tax Liens Receivable	\$187,836.13						\$187,836.13
Tax Possessions Receivable	\$108,158.45						\$108,158.45
Land of Low Value	\$11,217.62						\$11,217.62
Veterans Service Receivable	\$27,880.64						\$27,880.64
Water Rates Receivable		\$75,377.30					\$75,377.30
Special Revenue Receivable		\$508,007.13					\$508,007.13
Due from Commonwealth						\$175,000.00	\$175,000.00
Amounts Provided For						\$175,000.00	\$175,000.00
TOTAL ASSETS	\$2,651,248.65	\$906,184.48	\$305,605.71	\$414,922.82	\$2,220,491.63	\$175,000.00	\$6,673,453.29
LIABILITIES:							
Warrants Payable	\$163,703.40						\$163,703.40
Due to Agency Fund	\$0.00						\$0.00
Other Liabilities	\$13,230.36						\$13,230.36
Tailings	\$8,053.10					\$175,000.00	\$8,053.10
Bond Payable							\$175,000.00
Deferred Revenue:							
Property Real & Personal	(\$75,066.59)						(\$75,066.59)
Motor Vehicle Excise	\$279,746.14						\$279,746.14
Tax Liens	\$187,836.13						\$187,836.13
Tax Possession & Land of Low Value	\$119,376.07						\$119,376.07
Veterans Services	\$27,880.64						\$27,880.64
2017 Revenue	\$22,365.60						\$22,365.60
Water Rates		\$75,377.30					\$75,377.30
Special Revenue		\$469,994.00					\$469,994.00
Commonwealth of Mass.							\$0.00
Fund Balances:							
Reserved for Encumb.	\$414,176.27	\$436,190.48					\$850,366.75
Reserved for Expend.	\$356,671.00		\$3,671.88	\$414,922.82	\$2,220,491.63		\$2,995,757.33
Snow & Ice Deficit							\$0.00
Undesignated	\$1,133,276.53		\$226,556.53				\$1,359,833.06
TOTAL LIABILITIES & FUND BALANCE	\$2,651,248.65	\$906,184.48	\$305,605.71	\$414,922.82	\$2,220,491.63	\$175,000.00	\$6,673,453.29

Respectfully submitted,
Marie-Arsenauld

TREE WARDEN

The focus of the Town of West Brookfield's Shade Tree Program is to provide diverse native shade trees that are safe and ecosystem services such as: aesthetics, water quality, heating and cooling amelioration, and to a certain degree wildlife habitat.

In general, most of the town's shade trees continue to be in good health. There are a number of trees that are reaching maturity and old age, and are highly susceptible to insects, diseases, and severe weather. Once again, 2016 posed a very difficult year in regards to tree health, mortality, and weather conditions. A combination of trees that were planted in the past and are not native to the area, old trees, prolonged drought conditions and a few windy events resulted in a number of trees dying throughout the town. In particular, white ash trees are rapidly declining in health and posing a safety and property threat.

The town allocated an additional \$40,000 of funding to respond to the tree mortality, removing trees pushing against the stonewall, and pruning of dead limbs on the towns' two cemeteries. Landowner's adjacent to the cemetery granted access that helped reduce costs and provided greater protections to the gravestones and burial sites.

West Brookfield residents are becoming keenly aware of the town's hazardous trees, routinely report dead, dying, and dangerous trees, and forest insects that are infesting trees and forests. Forest insects and diseases are adversely impacting sugar, red and Norway maple and white ash trees. Emerald ash borer, a highly destructive invasive species, continues to spread throughout Massachusetts and cause mortality to our white, green, and black ash trees. We are faced with a real challenge keeping up with the dying and hazardous trees, which seem to increase as we experience severe and extreme weather conditions.

This past year, the Town responded to the following Public Shade Tree Program needs:

- ♦ Fifteen (15) public shade trees were planted as part of the fifth Annual West Brookfield Arbor Day Tree Replacement Program. The West

Brookfield's Elementary School and Town Highway Department participated by planting the shade trees. The West Brookfield Selectmen officially proclaimed and endorsed the Arbor Day Celebration. Jim Rust, Northern Tree Service, Palmer Paving, Mike Frew, and the Lions Club donated shade trees that were planted this year.

- ♦ The town removed approximately eighty-six (86) public shade trees that were deemed hazardous, dead, or dying including trees from both cemeteries.
- ♦ Approximately twenty (20) stumps were ground, topsoil replaced, and grass planted as remedial efforts to improve aesthetics in the downtown section of West Brookfield.
- ♦ A number of public shade trees had dead, dying, or dangerous limbs pruned.
- ♦ The Town's Highway Department, with assistance from local tree service contractors and National Grid, responded to wind events that posed public safety problems. This included the wind event that took down trees within the common and the town this past fall.
- ♦ National Grid removed forty-five (45) large trees upon request because of their poor condition and threat to continuous electrical service.
- ♦ Fifty (50) hazardous public shade trees were identified for removal because they were dead, dying or pose a public safety and personal property threat.
- ♦ Phase III of the Ragged Hill Road Reconstruction project resulted in the removal of approximately fifty (50) trees for hazards, risks, road widening, and drainage.
- ♦ Lake and Cottage Streets Road and Sidewalk Reconstruction Project identified trees for removal and a public hearing was held.

There is a continued need to coordinate with West Brookfield's residents, conduct public shade tree inventory, remove hazardous trees, manage the town lands sustainably, and implement the Arbor Day Celebration and the Tree Replacement Programs.

Respectfully submitted,
Jim DiMaio, Tree Warden

VETERANS' SERVICE OFFICE

The Veterans' Service Office continues in its outreach program to assist a greater number of the Town's veterans and their families. The office provides assistance in obtaining the Federal Veterans Administration benefits as well as those provided by the Commonwealth of Massachusetts Department of Veteran Services.

The Town of West Brookfield continues to provide successful support of their veterans and supports its veteran's events such as the annual Memorial Day Parade, Flag Day activities, July forth Celebrations and Veterans Day activities. Local sponsors of such events include the American Legion Post 244, the Senior Center, and the Quaboag High School.

This past year, the Town of West Brookfield joined the select group of cities and towns in the Commonwealth as a "Purple Heart" Town. This designation not only demonstrates the Town's support for the Veterans, but especially to those wounded in combat.

My office hours are from **10:00AM until Noon** every **Wednesday** at the West Brookfield Senior Center. I can be reached at (508) 344-5592 to answer any questions, or to set up an appointment for your convenience.

I look forward to any future meetings with any veteran.

Respectfully submitted,
Gary W. Lapine, Veterans' Service Officer

WATER DEPARTMENT

The Water Department is pleased to submit the following Annual Report for the year 2016. The Water Commissioners are Robert E. Benson, Chairman; Lester Paquette, Barry Nadon, Sr., Superintendent Wesley Cassavant; James Boos, Operator; and Jean Wrobel, Administrative Assistant.

We may be reached by calling (508) 867-1421 Ext. 306 or the Filtration Plant at (508) 867-1412.

The Water Department received an award from the Massachusetts Water Works Association for Exemplifying the Highest Standards of Water Works Practices.

The Water Department would like to inform you that we installed 700-feet of new 10-inch Ductile Iron Zinc Coated Water Main on School Street. There was also installation of 2,300-feet of new 8-inch polyvinyl chloride water main put in on New Braintree Road with two new hydrants and six new services to homes and the Wickaboag Sportsman's Club.

We also changed out four (4) old Iron Pipe services to four (4) homes, also added three (3) new services to our distribution system. We had one 6-inch Water Main break on Hadley Path over the summer.

The new meter project is still ongoing with about forty-meters left to go. So if you are a customer still needing your meter changed out, please call the office to make arrangements.

We would like to thank the Highway Department for their help during the year, and their help on the School Street Project.

Please call (508) 867-1412 with any questions you might have.

Respectfully submitted,
The West Brookfield Water Department

ZONING BOARD OF APPEALS

The Zoning Board of Appeals for 2016 granted six Special Permits.

The Board meets the second Tuesday of each month at 6:00pm in the Lower Level Conference Rooms.

The Board was represented as follows:

Chairman – George Hibbard

Members – Kevin Dorman and Dick Ullman

Alternate Member – Doug Aspinall and Renee Adams White

The Board advises any applicants to purchase a Zoning Bylaw Booklet before completing the application and submitting it to the ZBA. A letter from the Zoning Enforcement Officer stating that a Building Permit has been denied must be issued before an application can be accepted for a hearing. Applications can be obtained from the Town Clerk's Office. The application must be signed by the Tax Collector stating that all taxes are up to date, as well as other required documents and plans. Applications are reviewed by the Board at their monthly meeting prior to scheduling a public hearing.

Respectfully submitted,
George Hibbard, Chairman
Kevin Dorman, Member
Dick Ullman, Member
Doug Aspinall, Alternate
Renee Adams White, Alternate

ZONING ENFORCEMENT OFFICER

Regular office hours were maintained to assist the Building Inspector to expedite permit-required projects in assuring compliance to the Town of West Brookfield Zoning Bylaws. During the 2016 year, this office has taken and responded to 198 phone calls and 234 email requests.

Fifteen (15) projects were documented and referred to the Zoning Board of Appeals (ZBA) for special permit or variance.

This office sent out several letters/e-mails to property owners for either specific zoning infractions, inquiries or requesting that they comply with the Zoning Bylaws to avoid further action and possible fines or inquiry into complaint(s) received. In most cases, these infractions were corrected immediately, however, some cases required further communication and follow up was needed, and some required working with other boards to resolve the issue at hand. At the end of the year, there were no outstanding issues with property owners.

Two projects were fined a total of \$400 for being in violation of our Zoning Bylaws with respect to beginning work without a building permit.

This office also received two applications to determine grandfather lot status of property to have opinion given by town Counsel. One of these is still outstanding at the time of this report.

Cooperation and compliance with Zoning Bylaws, decisions of the Zoning Enforcement Officer, ZBA, Planning Board, and respect for neighbors is appreciated and helps reduce the cost to the Town of West Brookfield when issues can be settled without the need for Town Counsel.

Copies of the Town of West Brookfield Zoning Bylaws are available from the Town Clerk or they may be viewed or printed from the town web site.

Respectfully submitted,
Gary M. Simeone, Zoning Enforcement Officer

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