

What to do if you received a Demand notice or a Warrant notice from the Collector or Deputy Collector.

You received a notice, and do not have a record that you paid the invoice listed in the notice:

Please provide payment to Jeffrey and Jeffrey Deputy Tax Collectors located at 137 Main Street, Ware MA. The hours of operation are Monday through Friday, 8am-4pm. Only Money Orders and Certified Checks are accepted to clear up outstanding items in the custody of the Deputy Collector.

You received a notice, and have a canceled check, bank statement, or other documentation showing the bill in question being paid to the Town:

Please bring a copy of your documentation to Town Hall and speak with the Treasurer/Tax Collector. The office will log your inquiry and accept your documentation to research the matter. Please indicate your name, your telephone and email address, and provide a copy of your Warrant letter and backup and the Tax Collectors Office will get back to you with a response.

You received a notice, believe you have paid, and do not have backup documentation for your payment:

Please call the Tax Collector's Office and discuss your situation. The notice of Warrant was sent by the Deputy Collector because the Tax Collector's Office does not have a record of your payment. If you are not able to provide sufficient documentation or backup for the payment in question, we may have to refer you to the Deputy Collector. When in doubt, start with an email or phone call to the Tax Collector's office to better understand your options.