



# West Brookfield Board of Health



West Brookfield Board of Health  
P.O. Box 653  
West Brookfield, MA. 01585

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## TOWN OF WEST BROOKFIELD PERCOLATION PERMIT APPLICATION

1. Owner: \_\_\_\_\_

2. Phone Number: \_\_\_\_\_

3. Location: \_\_\_\_\_

4. Map: \_\_\_\_\_ Lot: \_\_\_\_\_

5. Do you intend to build a house? \_\_\_\_\_ Do you intend to sell the lot? \_\_\_\_\_

6. Is this lot located in an area under the control of local planning, zoning, or other officials?

\_\_\_\_\_

a. If so, have these plans been approved or disapproved by such governing bodies? \_\_\_\_\_

7. Proposed method of supplying water? \_\_\_\_\_

8. Applicant's Signature: \_\_\_\_\_

9. Fee: \$200      10: Date of Request: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

**If the excavator or engineer fails to appear at the scheduled time and date, the fee will be forfeited.**

## **WEST BROOKFIELD SEPTIC SYSTEM CHECK LIST (New or Repair)**

- Complete and Deliver the Perc Test Application with the required \$200 Fee.
- Hire an Engineer/Sanitarian to schedule the Perc with the Title V Agent Chrissy Pare
- Hire a backhoe operator for the scheduled date.
- Complete the perc test and submit the report to the Board of Health \* **Within 30 days**
- Have the plans drawn by an Engineer or Sanitarian
- Submit 4 sets of septic plans, the signed application form and the required \$200 Fee.
- You will receive the approved permit, any conditions and a plan.
- If the plans are disapproved, you and your engineer will be notified of the conditions if any. You must then resubmit the plans with the proper revisions and any additional fees if necessary.
- Hire a licensed septic system Installer (Installer must have a valid West Brookfield Board of Health Permit)
- Have your installer notify the Title V Agent Chrissy Pare prior to the start of construction. Oversee that your installer notifies the Agent.
- Oversee that the installer makes the appointments with the Title V Agent for the **minimal two** inspections required. (Bottom and Final inspections are a MUST)
- 3 copies of an As-Built plan must be drawn by the engineer and submitted to the Board of Health office as well as the Title V Agent, Along with a Certificate of Compliance signed by the installer and the engineer must be submitted to the Board of Health. The Title V agent will sign the Certificate of Compliance and a copy will be retained by the Board of Health Office and a copy will be sent to the property owner.

**TITLE V REGULATIONS ARE FOLLOWED STRICTLY. THE BOARD DOES NOT SUPPLY- Title V regulation books, Applications for Disposal System Construction Permits, Copies of Plans, or Certificates of Compliance (unless we receive them)**

\*- Any Presence of wetlands may require filing of forms with and approval by the West Brookfield Conservation Commission