

DRIVEWAY PERMIT APPLICATION

To the Town Clerk, the undersigned hereby makes application for a Driveway Permit for the work described and located as shown herein. The undersigned agrees that all work shall be done in accordance with the requirements of the Town Nasewaupee, Federal, State and County of Door.

Name: _____
Telephone No. _____ - _____ - _____
Mailing Address _____
City _____ State _____ Zip _____

LOCATION:

The property involved in this application is located at:

Fire # _____ Road _____ Township of Nasewaupee
Govt Lot _____ or ¼ - ¼ Section _____ Town _____ North, Range _____ East / Tax Parcel # _____
Size and Use of Proposed Driveway _____

CULVERT REQUIRED Yes No

- **The Town Chairman or Town Board shall approve all culverts prior to construction of the driveway.**
- Culverts shall be installed as part of the construction of the driveway.
- Culverts shall be a minimum of 12 inches in diameter, and shall be in new or “like new” condition, and shall be constructed of steel or concrete only.

REQUIREMENTS:

- Driveways shall have a minimum width of 12 feet.
- The surface of a driveway connecting with a town road shall slope down and away from the road shoulder for a sufficient distance to preclude ordinary surface water drainage from the driveway area to the road.
- No driveway shall obstruct or impair drainage in town road ditches or roadside areas.
- Driveways that provide access to properties used for agricultural or residential land uses shall have a width at the point where it meets the abutting road of no less than 16 feet and no more than 24 feet measured at right angles to the centerline of the driveway.
- Driveways that provide access to properties used for institutional, commercial, or transportation land uses shall have a width at the point where it meets the abutting road of no less than 16 feet and no more than 35 feet measured at right angles to the centerline of the driveway.
- Driveway side slopes shall have a minimum 2:1 slope. If end walls are to be used on a culvert, the slope of the walls shall not protrude above the grade of the driveway.
- Driveways in excess of 50 feet in length which are not straight shall provide a turnaround for emergency vehicles.
- Driveways shall have a minimum vertical clearance and a minimum horizontal clearance of 12 feet that is maintained free of brush, trees, or other overhanging objects.
- The town shall not be responsible for any costs of construction, reconstruction, repair, maintenance, or removal of driveways and culverts.

ATTACHMENTS:

- ♦ **A site plan indicating lot size, the proposed driveway, any existing buildings, distances between buildings and the centerlines of all abutting roads, ordinary high water mark, and lot lines.**
- ♦ **A permit fee of \$25.00. Make check payable to the Town of Nasewaupee.**

AUTHORIZATION FOR INSPECTION:

I hereby authorize Town Officers or Town Employees to enter and remain on my premises for which this application is made at any reasonable time for all purposes of inspection related to this application.

SIGNATURE OF APPLICANT:

DATE:

Mail this application with all required attachments to the following address:

Town of Nasewaupee
Steve Sullivan, Town Chairman
7054 County Road C
Sturgeon Bay, WI 54235

Office Use Only

Date Received	Fee Paid	Town Permit Date
Special Conditions/Reason for denial:		
Permit Number	Approved by:	

SITE PLAN

Owner: _____

Date:_____

Below or on a separate sheet attach a scale drawing showing each of the following as applicable:

- Boundaries, dimensions, and area of the site
- Location of public roads and right-of-ways
- Location of private roads
- Location of easements
- Location of navigable waters
- Location and dimensions of all existing structures
- Location of existing or proposed well and waste water disposal system
- Location and dimensions of all structures and additions
- Location of utilities
- Location of proposed and existing road access points, parking and loading areas, and driveways
- Indicate North arrow