

TOWN OF MILTON

MEETING MINUTES

2023

MINUTES OF CAUCUS
January 11, 2023 at Milton Town Hall

Chairperson Adank. opened the caucus at 5:45 p.m. Chairperson Adank requested nominations for Chairperson. Upon a nomination by Kalene Engel and a second by Ben Adank and the unanimous approval of electors present, Jeff Jandl was selected as Chairperson of the Caucus.

Chairperson Jandl then asked for nominations for two tellers to tabulate votes. Kalene Engel nominated Penny Schmidtknecht and Jackie Killian as tellers. Jane Baures seconded the motion. By unanimous voice vote, the two nominees were selected as tellers.

Chairperson Jandl explained the procedure to be used at the caucus, after which he opened the floor for nominations for offices.

by

- **Nominations for Chairperson:** Ben Adank was nominated by Eugene Bagniewski and seconded by Dylan Adank. There were no other nominations.
- **Nomination for Clerk:** Kalene Engel was nominated by Jane Baures with a second by Ben Adank. There were no other nominations.
- **Nomination for Treasurer:** Jane Baures was nominated by Kalene Engel with a second by Ben Adank. There were no other nominations.
- **Nominations for Supervisors:**
 - Sharon Kamrowski was nominated by Kalene Engel with a second by Les Kamrowski.
 - Steve Duellman was nominated by Alice Breitung with a second by Karl Doerr.
 - Roger Bechly was nominated by Les Kamrowski with a second by Sharon Kamrowski.
 - Tom Lettner was nominated by Jane Baures with a second by John Baures.
 - Jon Schiller was nominated by Stacie Baures with a second by Denise Yapp.
 - Lyn Sweazey was nominated by Diane Bagniewski with a second by Eugene Bagniewski, Jr.

A vote by secret ballot was held to reduce the number of nominees to four. Tellers Killian and Schmidtknecht distributed blank ballots and collected voted ballots, then read each voted ballots aloud. The results of the secret ballot vote was as follows:

- Sharon Kamrowski: 24 votes
- Steve Duellman: 3 votes
- Roger Bechly: 31 votes
- Tom Lettner: 26 votes
- Jon Schiller: 28 votes
- Lyn Sweazey: 3 votes

Chairperson Jandl announced the four nominees for the office of Supervisor to be Sharon Kamrowski, Roger Bechly, Tom Lettner and Jon Schiller.

- **Close Nominations:** Motion to close caucus by Eugene Bagniewski, Jr. and seconded by Les Kamrowski. Motion approved unanimously by voice vote of electors present.

Caucus ended at 6:00 p.m.

Respectfully submitted,
Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
January 11, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on January 11, 2023 at 6:07 p.m. with Chairperson Ben Adank, Supervisor Pam Jensen, Supervisor Jeff Jandl, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were several community members.

Informal Public Comment: Cory with Bug Tussel Wireless was present to promote Bug Tussel Wireless Services. There is a Bug Tussel Tower near Schlawin Road which provides access for five miles from the tower. Cory left rate cards at the town hall for any interested persons.

Bills: Bills were presented. Supervisor Jensen made a motion to approve payment of all bills submitted. Supervisor Jandl seconded the motion. No additional discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed the draft minutes from the December 14, 2022 Town Board Meeting prior to the meeting. Supervisor Jandl made a motion to approve the minutes as presented; Supervisor Jensen seconded the motion. No discussion. Motion passed 3-0.

Future ARPA Expenditures: There is approximately \$4,500 left in ARPA grant funds. Some of the ideas for expenditure include putting new signs at the borders of the township and at the entrance to the town hall. One additional suggestion was a flagpole for the town hall.

Recycling/Garbage Update: All participating municipalities have signed the agreement to allow Waste Transport to take over operation of the BBC&M garbage and recycling site. This will not result in any significant change in services.

Road Updates: Roads all over were slippery this morning. Chairperson Adank received a call from J.B. Bremer of Cochrane. Mr. Bremer complimented Paul Duellman on the good job that he did on the town road maintenance, specifically referencing Prairie Moon Road and Lower Eagle Valley Road. He passed along his thanks for the good job Paul did to maintain the roads. Tom George asked how much the total bill for road maintenance was for the Town of Milton in 2022. He noted that the Town of Waumandee spent \$56,000 alone on salaries for road maintenance and had additional costs for vehicles, gas and materials. So far we have not received additional information about who may have struck and damaged the bridge on Kamrowski Road. The damage to the bridge was done on December 16th.

Announcements: There is a Fountain City Fire Dept Meeting next week. There are elections on February 21st and April 4th. The Cochrane VFW will be hosting an appreciation dinner on February 18th. Persons wishing to attend should contact Les Kamrowski.

Adjournment: Supervisor Jensen moved to adjourn the meeting. Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:15 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
February 8, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on February 8, 2023 at 6:00 p.m. with Chairperson Ben Adank, Supervisor Pam Jensen, Supervisor Jeff Jandl, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were six community members.

Informal Public Comment: None.

Bills: Bills were presented. Supervisor Jensen made a motion to approve payment of all bills submitted. Supervisor Jandl seconded the motion. No additional discussion. Motion passed 3-0.

Remarks from Sheriff Mike Osmond: Sheriff Mike Osmund introduced himself and provided some statistical information on sheriff office activity in the Town of Milton. He discussed some of the new initiatives he has started since becoming sheriff, including an increased presence on Facebook, OWI enforcement through a state grant, drug testing at the jail and copying press releases on accidents/incidents to the chairperson of the municipality in which it occurred. He wants to maintain good communication with municipal boards to be responsive to their needs.

2023 Lawsuit by Steven Duellman against the Town of Milton: The town has been sued again by Steve Duellman for the attorneys' fees he incurred in the litigation involving Indian Creek Road. The matter has been turned over to the town's attorneys. Community members present questioned if there were laws against bringing frivolous lawsuits and encouraged the town board to pursue attorney's fees against Mr. Duellman.

Approval of Minutes: Clerk Engel distributed the draft minutes from the January 11, 2023 Caucus and Town Board Meeting prior to the meeting. Supervisor Jensen made a motion to approve the minutes as presented; Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0.

Future ARPA Expenditures: Clerk Engel researched the cost of signs for the entrance to the town hall and at the town limits. Mockups of the signs were reviewed by the board and community members present. Supervisor Jensen moved to approve the expenditure of up to \$1,500 for the signs. Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0. Clerk Engel will order the signs.

Fountain City Fire Association Update/Request for Funding: The Fountain City Fire Association plans to buy a new tanker truck to replace an existing truck that is 30 years old. The approximate cost of the truck is \$330,000. There is approximately \$80-\$100,000 in an equipment account, so the remaining cost to each municipality will be around \$65,000. We already have \$37,500 set aside for a new truck, so we could budget the additional amount needed in 2024. The truck would be ordered in 2023 with payment due in 2024. Supervisor Jensen moved to allocate up to a total of \$65,000 for the purchase of a new firetruck. Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: Waste Transport has taken over the BBC&M garbage and recycling site. Initial feedback from residents is that the quality of service has improved. The \$7,500 that BBCM receives each year from Buffalo County will be passed through to Waste Transport. Additionally, the proceeds from the sale of a fairly new skidsteer will be kept in an account to provide additional funding should the county funding be decreased.

Road Updates: None. The bridge inspection report will be discussed during the Annual Road survey.

Announcements: There is an election on February 21, 2023.

Adjournment: Supervisor Jensen moved to adjourn the meeting. Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:37 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
March 8, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on March 8, 2023 at 6:00 p.m. with Chairperson Ben Adank, Supervisor Pam Jensen, Supervisor Jeff Jandl, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were six community members.

Informal Public Comment: None.

Bills: Bills were presented. Supervisor Jandl made a motion to approve payment of all bills submitted. Supervisor Jensen seconded the motion. No additional discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed the draft minutes from the February 8, 2023 Caucus and Town Board Meeting prior to the meeting. Supervisor Jensen made a motion to approve the minutes as presented; Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0.

2023 Lawsuit by Steven Duellman against the Town of Milton: A hearing on the lawsuit is set for March 17, 2023.

Future ARPA Expenditures: Clerk Engel presented a list of proposed ARPA expenditures including installation of the town limit and town hall signs, AED, cordless vacuum, keypad locks, tables for the voting booths and a security camera. Supervisor Jandl made a motion to approve the expenditures and to exceed the remaining ARPA funds (\$3,192.52) if needed; Supervisor Jensen seconded the motion. No discussion. Motion passed 3-0.

Change April Town Board Meeting Date to April 18th to Coincide with Annual Meeting Date: Supervisor Jensen made a motion to change the April Town Board Meeting date to April 18th to follow the Annual Meeting Date (which will start at 6:00 p.m.). Supervisor Jandl seconded the motion. Motion passed 3-0.

Recycling/Garbage Update: The skidsteer sold for \$41,500 on the Wisconsin Surplus Auction and will be kept in a BBCM account to provide additional funding should the county funding be decreased.

Roads and Bridges:

- **Road Bans:** Seasonal weight restrictions were put into effect on town roads on March 6, 2023.
- **Road Survey:** Supervisor Jandl moved to set the Town Road Survey for May 3, 2023 at 4:00 p.m. beginning at the Milton Town Hall. Supervisor Jensen seconded the motion. Motion passed 3-0.

Announcements: There is an election on April 4, 2023.

Adjournment: Supervisor Jensen moved to adjourn the meeting. Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:16 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL TOWN BOARD MEETING
March 17, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on March 17, 2023 at 12:05 p.m. with Chairperson Ben Adank (by phone), Supervisor Pam Jensen, Supervisor Jeff Jandl and Clerk Kalene Engel present. Jane Baures was absent with advance notice to the Chairperson. The meeting was called on less than 24 hours (but more than two hours) posted notice due to the emergency nature of the meeting. No community members were present at the start of the meeting, but Attorney John Manydeeds joined the meeting after the board moved to closed session.

Move to Closed Session: Supervisor Jensen moved to go into closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel concerning strategy to be adopted by the town board with respect to pending litigation in Case 2023SC000034 Steven J. Duellman vs. Town of Milton (hereafter Lawsuit #3). Supervisor Jandl seconded the motion. Roll call vote: Jandl-yes; Jensen-yes; Adank-yes. Motion carried 3-0.

Confer with Legal Counsel: Attorney Manydeeds recapped the events giving rise to the meeting. Clerk Engel, Chairperson Adank, Mr. Manydeeds and the Rural Mutual Insurance adjuster had met earlier that morning to discuss potential options regarding a settlement offer received by Mr. Duellman's attorney. Rural Mutual's goal was to have the case dismissed, but, in light of the circumstances, was willing to allow the Town to submit a counter-offer. Time was of the essence due to court timelines.

Discussion was held on the additional attorneys' fees the town incurred for Mr. Loberg as a result of Lawsuit #3. Discussion was also held on the need to set the record straight about who was responsible for bringing the lawsuits and why, as well as the actions of the town board to try and avoid unnecessary cost to the taxpayers. Board members reviewed Mr. Loberg's attorneys' fee bill for time spent on the 2nd small claims court case as well as a proposed apology/explanation letter drafted by the town clerk for Mr. Duellman to sign and publish in the paper, which would set the record straight about what happened in the string of lawsuits.

Move to Open Session: Supervisor Jensen moved to reconvene in open session. Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0.

Action on Litigation: Supervisor Jandl made a motion to authorize legal counsel to provide a counter-offer to Mr. Duellman's attorney, as follows: the town would agree to settle the claim if Mr. Duellman either (1) paid the town's attorney's fees of \$1,710 or (2) signed and submitted the apology/explanation letter drafted by the town clerk as-is to the local newspaper for publication. Supervisor Jensen seconded the motion. No discussion. Motion passed 3-0.

Adjournment: Supervisor Jensen moved to adjourn the meeting. Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 12:54 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL TOWN BOARD MEETING
April 12, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on April 12, 2023 at 6:00 p.m. with Chairperson Ben Adank, Supervisor Pam Jensen, Supervisor Jeff Jandl and Clerk Kalene Engel present. Treasurer Jane Baures was absent with prior notice to the Board. Also present were three community members.

Bills: Bills were presented. Supervisor Jandl made a motion to approve payment of all bills submitted. Supervisor Jensen seconded the motion. No additional discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed the draft minutes from the March 8, 2023 Town Board Meeting and March 17, 2023 Special Town Board Meeting prior to the meeting. Supervisor Jensen made a motion to approve the minutes as presented; Supervisor Jandl seconded the motion. No discussion. Motion passed 3-0.

2023 Lawsuit by Steven Duellman against the Town of Milton: Chairperson Adank provided the following update on the most recent lawsuit filed by Steven Duellman against the Town of Milton. Duellman was attempting to recover his attorney's fees from the lawsuit that the Town filed against him for obstructions placed within the town road right-of-way. On behalf of the Town of Milton, Attorney John Manydeeds (hired by Rural Mutual Insurance) filed a motion to dismiss the case. The judge instructed the parties to file briefs. Mr. Duellman's attorney sent a Stipulation of Dismissal to Mr. Manydeeds stating that he was satisfied that Mr. Duellman should not have brought the lawsuit because he (Duellman) had previously filed a small claims court case for the same thing and the case was dismissed with prejudice. After receiving the Stipulation of Dismissal, Chairperson Adank and Clerk Engel met with Attorney Manydeeds and the Rural Mutual Insurance adjuster to discuss options. The proposed counteroffer was to settle the claim if Duellman either (1) paid the town's attorney's fees of \$1,710 or (2) signed and submitted to the local paper a letter drafted by the town clerk that summarized the events of the lawsuits set the record straight about the facts and apologized for creating an additional tax burden of nearly \$17,000 for the town residents. The town board had a special meeting on March 7th which was called with less than 24 hours due to court deadlines. At the meeting, the board approved the counteroffer. Mr. Manydeeds made the counteroffer to Mr. Duellman's attorney, who accepted the first option on behalf of Mr. Duellman. Mr. Manydeeds received a check for the town's attorney's fees in the amount of \$1,710. Since option two was not selected, the letter will not be submitted to the paper. The town considers the matter to be closed. Clerk Engel provided a brief recap of the three different lawsuits that have been filed within the last couple of years involving the Town of Milton and Steven Duellman.

Schedule Road Survey: At the March 8th Town Board Meeting, the Road Survey Meeting was set for May 3rd at 4:00 p.m. at the Town Hall.

Adjournment: Supervisor Jandl moved to adjourn the meeting. Supervisor Jensen seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:20 p.m.

Minutes by Kalene Engel, Town Clerk

TOWN OF MILTON
ANNUAL MEETING MINUTES
April 18, 2023

Chairperson Adank called the meeting to order at the Milton Town Hall, S2794 State Rd 88, Fountain City, WI 54629 at 6:00 p.m. with thirteen residents of the Town of Milton present plus two non-residents.

Introduction: Chairperson Adank reviewed the format of the annual meeting.

Elector's Input on Agenda Items: None.

Approval of Minutes: Clerk Engel read the minutes of the April 19, 2022 Annual Town Meeting. Pam Jensen moved to approve the minutes as read; Jackie Killian seconded the motion. No discussion. By a show of hands, the motion carried unanimously (13-0).

Annual Report: The 2022 Annual Report was distributed prior to the meeting and also posted on the town website. Chairperson Adank discussed the format and content of the report. He explained that the overall holdings increased from \$455,792.49 to \$542,892.28 during 2022. The big driver for the increase was a slimmed down road expenditures to save for the large expense of resurfacing Canada Ridge Road. A few years ago, the town clerk created asset accounts to earmark funds for future projects or special purposes. Currently, the contingency fund reserve contains \$110,000, the fire department fund contains \$37,500 and the Canada Ridge Road fund contains \$142,000. Again in 2022, we spent greater than average dollars on litigation expenses. Pam Jensen made a motion to approve the Annual Report and Sharon Kamrowski seconded the motion. No discussion. Motion passed 13-0.

2022 Year in Review:

- **Town Hall:** The town hall continues to be a community asset and used by multiple community groups including Bridges Healthcare, PYAA, Boy Scouts, 4-H and the C-FC School Board. ARPA funds were used to make additional improvements to the town hall including a storage shed, AED, security camera, keypad locks, handicapped door system, iron filter (to help with rust in the water), additional tables, a promotional video to highlight the benefits of the community and new flags.
- **Remonumentation Project:** Ron Jasperson of Auth Consulting was present and discussed the process that he and his crew are using to locate and set the public land survey corners in the township. Auth was contracted through Buffalo County to do this project; the Town of Milton and Buffalo County are sharing in the cost. Fieldwork in the township started in December, as there were several areas in the swamps and river corridor that needed to be accessed and it was necessary to go onto the ice to do so. Currently, the crew has completed approximately 23% of the work, with 66 of the 82 corners located. Ron shared interesting stories and visual aids regarding the efforts he and his crew take to locate the corners. He noted that having accurate corners benefits the surveyors, taxpayers and the county. Once the corners are located, Buffalo County will be

updating its GIS maps so the depiction of property lines on the property assessment portal should be more accurate.

- **Litigation report:** The town was involved in two small claims court cases over the past year. In the first case, Steve Duellman sued the town to recover the legal fees he incurred in the lawsuit brought against him by the town regarding the obstruction he placed in the road right-of-way of Indian Creek Road (Lawsuit #1). In May of 2022, Judge Clark dismissed the small claims court lawsuit (Lawsuit #2) on the grounds that the agreement that settled Lawsuit #1 stated that there would be no costs to either party. Mr. Duellman then hired Tom Horvath and brought a claim against the town in June of 2022 for the same thing—his attorneys' fees from Lawsuit #1. After the town denied the claim, he brought another small claims court case (Lawsuit #3). The town's attorney (Manydeeds) brought a motion to dismiss the case and Judge Clark ordered the parties to file briefs. Mr. Horvath then sent an email to the town's attorney proposing to dismiss the case, stating that the lawsuit should not have been brought because Lawsuit #2 was dismissed with prejudice (meaning that it could not be brought again). Clerk Engel and Chairperson Adank met with Attorney Manydeeds and the claims adjuster for Rural Mutual Insurance (the town's insurer). Rural agreed to allow Mr. Manydeeds to propose a counter offer that Mr. Duellman either pay \$1,710 in attorney's fees incurred by the town for Lawsuit #3 or sign and submit to the local paper an apology letter drafted by the town clerk, clarifying the circumstances of the various lawsuits and apologizing to the taxpayers and town board for the additional cost and tax burden. Attorney Manydeeds made the offer and it was accepted. The town received a check for \$1,710 for legal fees and the letter that was drafted will not be signed or submitted to the paper. The town considers the matter closed. The town has not yet received the \$300 from Mr. Duellman that was awarded in Lawsuit #2.

There are no other pending cases at this time. There were no issues raised this year with respect to snow being piled on Steve Duellman's fence and Chairperson Adank complimented Paul Duellman for doing such a good job with plowing. A resident noted that Mr. Duellman did not put the fence back up this past winter.

- **Road Report:**
 - **2022 Road Projects:** In 2022, the town once again prioritized savings for the Canada Ridge Road project. Smaller projects that were completed included chipsealing on Prairie Moon Road to Kamrowski Road and the town line (Belvidere), on Semling Road and on Pelley Road. Scott Construction performed the work and the town was pleased with the quality. Additional routine maintenance included shaping on Canada Ridge Road, Kennebeck Road and Kamrowski Road.
 - **2023 Road Projects:** The priority for 2023 remains Canada Ridge Road reconstruction. Due to probable increases in prices, Chairperson Adank will get revised estimates from Monarch Paving to determine affordability. The town would be posting the project for bid. The Annual Road Survey Meeting will take place on May 3rd, at which time additional road projects will be determined.

During the past year, Chairperson Adank received a phone call from an individual who does not live in the township who wanted to commend the person responsible for road maintenance (Paul Duellman/Louis Earthmoving) for the terrific job that was being done on snowplowing, brush maintenance, mowing and overall maintenance. He has never received a call like this from someone outside of the town and thought it was noteworthy enough to mention at the Annual Meeting.

- **Election Update:** It was another slower election year, with only a couple of elections.
- **Recycling/Garbage:** Waste Transport took over the BBC&M site as of January 1st. There has been a lot of positive feedback about how the site is being operated. A skidsteer that was owned by BBC&M was no longer needed and was sold at auction for \$41,500. Those funds will be held in a contingency fund for BBC&M.
- **Town Assessor/Attorney:** The current town assessor is Eric Kleven and the current town attorney is Robert Loberg. Kalene Engel made a motion to recommend that the town retain the services of Kleven and Loberg for another year. Pam Jensen seconded the motion. No discussion. Motion passed 13-0.
- **Board of Review Recap (2022):** The 2022 Board of Review was slow, with no objections filed. The 2023 Board of Review is scheduled for May 4, 2023.
- **Fire Association/Fire Truck:** The Fountain City Fire Association recently met and approved the purchase of a new tanker truck at a total cost of \$330,000. After applying the \$100,000 that is currently in the FCFA equipment fund, each of the four municipalities would be responsible for approximately \$57,500. The town has already saved \$37,500 for this purchase. The FCFA will also sell an old tanker truck as part of the purchase with the sale proceeds being refunded to the towns.

ATV Trails: All town roads became ATV Trails in 2021 and ATVs are allowed year-round on town roads.

License Fees: Clerk Engel reviewed the current dog license fees, as follows: \$5 (neutered); \$10 (not neutered) and \$10 late fee. Clerk Engel reviewed the current alcohol license fees, as follows: \$500 liquor license; \$100 beer license; \$10 operator's license; \$7 background check fee and \$5 provisional operator's license fee. No action on license fees was recommended or made.

Election Workers: The hourly rate for election workers was raised to \$12/hour in April of 2021. Chief Inspectors are paid \$10 extra per shift worked and all workers receive a \$5 mileage allowance. Clerk Engel recommended that the hourly rate be increased to \$14 per hour. Pam Jensen moved to increase the hourly rate to \$14 per hour; Rich Bagniewski seconded the motion. No discussion. Motion passed 13-0.

Compensation of Town Board: Chairperson Adank reviewed the compensation for Town officers, as follows:

- Chairperson: \$6,500 – effective April 2021 – increased by \$1,000 in 2020
- Supervisor: \$2,000 – effective April 2015-increased by \$350 in 2015
- Treasurer \$4,500 – effective April 2021-decreased by \$500 in 2020
- Clerk: \$12,000 – effective April 2021 – increased by \$2,000 in 2020

Chairperson Adank explained that any changes made would not take place until the next term (in 2025). A question arose as to why the salary for the treasurer was decreased. Chairperson Adank and Clerk Engel explained that it was done at the request of the treasurer due to decreased responsibilities. No action was taken or recommended.

Adjournment: A motion to adjourn was made by Pam Jensen. and seconded by Tom Lettner. Motion passed unanimously (13-0).

Meeting adjourned 6:45 p.m.

Submitted by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
April 18, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on April 18, 2023 at 6:46 p.m. with Chairperson Ben Adank, Supervisor Roger Bechly, Supervisor Tom Lettner and Clerk Kalene Engel present. Treasurer Jane Baures was absent with prior notice to the Board. Also present were nine community members.

Informal Public Comment: None.

Recognition of Retiring Town Officials: The following individuals were recognized and presented with a framed certificate for their service to the Town of Milton:

- Pam Jensen – Supervisor from January 13, 2018 to April 17, 2023
- Jeff Jandl – Supervisor from April 16, 2019 to April 17, 2023
- Jackie Killian – January 30, 2008 to April 4, 2023

Thank you to these individuals for their public service and contributions to the Town of Milton!

Bills: Bills were approved at a Special Meeting held on April 12, 2023 and there were no additional bills to approve.

Approval of Minutes: Clerk Engel distributed the draft minutes from the April 12, 2023 Special Town Board Meeting prior to the meeting. Supervisor Lettner made a motion to approve the minutes as presented; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

2023 Lawsuit by Steven Duellman against the Town of Milton: The town's attorney (Manydeeds) brought a motion to dismiss the case and Judge Clark ordered the parties to file briefs. Mr. Horvath then sent an email to the town's attorney proposing to dismiss the case, stating that the lawsuit should not have been brought because Lawsuit #2 was dismissed with prejudice (meaning that it could not be brought again). Clerk Engel and Chairperson Adank met with Attorney Manydeeds and the claims adjuster for Rural Mutual Insurance (the town's insurer). Rural agreed to allow Mr. Manydeeds to propose a counter offer that Mr. Duellman either pay \$1,710 in attorney's fees incurred by the town for Lawsuit #3 or sign and submit to the local paper an apology letter drafted by the town clerk, clarifying the circumstances of the various lawsuits and apologizing to the taxpayers and town board for the additional cost and tax burden. Attorney Manydeeds made the offer and it was accepted. The town received a check for \$1,710 for legal fees and the letter that was drafted will not be signed or submitted to the paper. The town considers the matter closed.

Appointment of Assessor and Attorney: Supervisor Bechly made a motion to appoint Eric Kleven as the Town Assessor and Robert Loberg as the Town Attorney. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Consider Operator's License Application of Bradley Norland: Clerk Engel reported that the license application was in order with no issues. Supervisor Lettner moved to grant an operator's

license to Bradley Norland. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Liquor License Application of MTS, Inc.: Clerk Engel explained that Mississippi Thunder, Inc. had undergone a change in ownership and surrendered its license on condition that it be granted to the new owner, MTS, Inc. She further reported that the application was in order. Supervisor Lettner moved to accept the license surrender from Mississippi Thunder, Inc. and to grant a “Class B” Intoxicating Liquor and Class “B” Beer Combination License to MTS, Inc. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Fountain City Fire Department Update/Purchase Request Approval: The Fountain City Fire Association recently met and approved the purchase of a new tanker truck at a total cost of \$330,000. After applying the \$100,000 that is currently in the FCFA equipment fund, each of the four municipalities would be responsible for approximately \$57,500. The town has already saved \$37,500 for this purchase. Supervisor Lettner made a motion to approve the expenditure of up to \$57,500 for the purchase of the truck. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

DNR Notice of Noncompliance to Paul Sweazey: The DNR recently issued a notice to Paul Sweazey that a ramp he had created on his pond needed to be removed; the notice was also sent to the town. Chairperson Adank spoke with Paul Sweazey who stated that he had taken care of the ramp. The town considers the matter resolved.

Recycling/Garbage Update: No updates.

Roads and Bridges:

- **Road Bans:** Seasonal road bans were removed by the county today, so they will also be removed for the township. Paul Duellman has already taken down the weight limit signs.
- **Road Work for 2023:** Road work for 2023 will be acted upon after the Road Survey Meeting on May 3rd.

Announcements: The Annual Road Survey Meeting is on May 3rd at 4:00 p.m. Board of Review is on May 4th at 3:30 p.m.

Adjournment: Supervisor Bechly moved to adjourn the meeting. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 7:02 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
ANNUAL ROAD SURVEY MEETING
May 3, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall at 4:00 p.m. with Supervisor Roger Bechly and Supervisor Tom Lettner present. Also present was Paul Duellman.

Informal Public Comments: None

Discussion and Planning:

Road Rating Overview: Chairperson Adank reviewed the WISLR Pavement Rating report and explained the surface rating scale of 1 to 10. The board will focus their preventative maintenance projects such as chip seal and crack fill on PASLR ratings below 7.

Budget: Chairperson Adank reviewed the Public Works budget of \$313,101 and pointed out that \$142,651 of that is from the reserve account for Canada Ridge Rd. The normal annual budget is around \$170,000 for public works. He presented the 3-year road plan with outflows and budget assumptions. The town is planning to spend \$42,500 for snowplowing based on historical averages, summer maintenance of \$55,000, and major road projects \$265,000 for Canada Ridge Rd. He noted that the budget includes approximately \$15,000 from the LRIP program and \$35,000 from the reserve fund.

Estimated Road Costs: Last year the town used an estimate of \$175,000 per mile for reconstruction and \$16,000 for chip seal. There have been several price increases since last year, and the town board agreed to use \$20,000 for chip seal and \$210,000 per mile for resurfacing as planning assumptions this year based on a recent estimate from Monarch Paving.

Canada Ridge Rd Discussion of Bid: The board reviewed the 3-year maintenance plan and agreed that Canada Ridge Rd should be completed this summer. The preliminary estimate for Canada Ridge Rd came in higher than expected. Chairperson Adank pointed out that the town would need to use \$35,000 of the \$110,000 in the Town's emergency fund to cover the difference. The board agreed since the preliminary estimate provided by Monarch Paving was based on a temporary plant that will be up on Highway 95 in June. The representative from Monarch Paving said the town would save between \$12,000 and \$15,000 using the temporary plant in June.

Discussion was had about warm mix vs hot mix. The County and State are exclusively using warm mix, but the Monarch paving representative cautioned that the product is new (5 to 6 years old). The board will decide which product to use at the time of awarding the project.

Supervisor Lettner made a motion to approve soliciting bids for the Canada Ridge Rd project. Supervisor Bechly seconded. Motion passed 3 to 0. Chairperson Adank will work with Clerk Engel to post bids for the project and open at a special meeting May 24.

Bridge Maintenance Plan: Chairperson Adank reviewed the 2022 Bridge Inspections of Local Road Bridges Report provided by MSA. The recommendations include:

- a. Hertzberg Rd over Waumandee Creek
 - 1. Clean aprons, remove debris and small trees at inlet and outlet
 - 2. Cut Brush around inlet and outlet
- b. Waumandee Creek Rd over WCR
 - 1. Channel - Other Work
 - a. Remove large tree beneath structure
 - b. The tree is causing a scour hole in the channel
 - 2. Channel - Remove Debris
 - a. NW Corner of bridge
 - b. Remove sediment build up along E ABUT
 - 3. Deck - Clean and Sweep Deck Drains
- c. Kamrowski Rd
 - 1. Deck - Seal Surface Cracks
 - 2. Replace AC Overlay
 - 3. Deck - Surface Repair Spalls
 - a. Patch spalls in AC over bridge
 - 4. Structure - Other Work
 - a. Tighten bolt at SW corner of new steel cap

Paul Duellman will take the list and do what he can and report back what still needs to be completed by another company.

Preventative Maintenance Projects: The board discussed additional preventative maintenance projects needed including chip seals and crack fills for Engel Rd, Kamrowski Rd, and Indian Creek Rd, but considering the budget shortfall will not be doing these projects this year. These roads will be a priority in future years when the town resumes a normal maintenance schedule after the Canada Ridge Rd project.

Additional discussion was had about the need to consider increasing the tax levy to cover the rising costs of road maintenance, which have gone up at least 20% over the last two years. This item will be addressed at the budget hearing.

Road Plan for 2023: The board identified the following priorities for this year:

1. Summer Projects:

- a. Winter / Spring Flood Repairs as needed.
- b. Canada Ridge Rd prep work for reconstruction project
- c. Hertzberg Rd patching
- d. Kamrowski Rd patching
- e. Bechly Rd repairs from flood

2. Paving approximately 1.25 miles of Canada Ridge Rd.

3. Bridge Maintenance as identified in the MSA Bridge Report.

These recommendations will be discussed at the May monthly town board meeting.

Adjournment: Supervisor Bechly moved to adjourn. Supervisor Lettner seconded the motion. No Discussion. Motion passed 3-0. Meeting adjourned at 5:10 p.m.

Minutes by Ben Adank, Town Chairperson

MINUTES OF THE TOWN OF MILTON
BOARD OF REVIEW
May 4, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Rd 88, Fountain City, WI 54629 at 3:30 p.m. on May 4, 2023.

Roll Call: In addition to Chairperson Adank, the following Board of Review members were present: Supervisor Tom Lettner, Supervisor Roger Bechly and Clerk Kalene Engel. Also present was assessor, Eric Kleven.

Confirmation of Appropriate Board of Review Notice: Clerk Engel verified that the statutorily required Board of Review notices were provided in April.

Select Chairperson for Board of Review: Supervisor Lettner nominated Chairperson Adank to serve as the Chairperson of the Board of Review; Supervisor Bechly seconded the motion. No discussion. Motion passed 4-0.

Select Vice-Chairperson for Board of Review: Clerk Engel nominated Supervisor Lettner for Vice-Chairperson; Supervisor Bechly seconded the motion. No discussion. Motion passed 4-0.

Verification of Mandatory Training: Clerk Engel noted that Supervisor Lettner had undergone the Board of Review Training and that the Affidavit of Training had been filed with the Department of Revenue.

Verification of Town Ordinance on Confidentiality: Chairperson Adank verified that the Town has an ordinance for confidentiality of income and expense information. The ordinance is Ordinance 11.

Review of new laws: Assessor Kleven stated that there were no new laws this year.

Report/Receipt of Assessment Roll: Assessor Kleven reported that the assessment roll was completed and appropriate reports filed. Clerk Engel received the assessment roll from the Assessor, completed the sworn statement and delivered it to the Chairperson Adank.

Review the Assessment Roll and Perform Statutory Duties: The Board of Review received the Assessment Roll and performed its statutory duties.

Error Under State Law: Assessor Kleven indicated that the following corrections of error were made under state law: none.

Open Book Changes: Assessor Kleven reported on the changes made at open book.

Taxpayer Examine the Roll: No taxpayers requested to examine the roll.

Consideration of Waiver of 48 Notice of Intent to File and Objection Due to Good Cause: The Board of Review did not receive any requests to waive the 48-hour notice.

Consideration of Waiver of Board of Review Hearing to allow property owner to appeal directly to district court: The Board of Review did not receive any requests from property owners to waive a Board of Review Hearing.

Requests to testify by telephone or submit sworn written statement: The Board of Review did not receive any requests for testimony via telephone or sworn written statement.

Subpoena requests: The Board of Review did not receive any subpoena requests.

Action on any other legally allowed/required Board of Review matters: The Board of Review did not receive any requests or have any other legally allowed/required actions to consider.

Review Notices of Intent to File Objection: The Clerk received a timely notice of intent to file an objection via email by Daniel Senn, who did file a timely Objection.

Proceed to Hear Objections Upon Proper Notice/Waiver: Daniel Senn was present and prepared to have his objection heard immediately. Testimony was taken from Mr. Senn and the Assessor, after which the Board of Review made a determination, as indicated on the Notice of Board of Review Determination.

Consider/Act on scheduling additional Board of Review Dates: There were no additional objections, so no additional hearings were scheduled.

Adjourn: Supervisor Lettner moved to adjourn. Supervisor Bechly seconded the motion. No discussion. Motion passed 4-0. Meeting adjourned at 5:32 p.m.

Respectfully submitted,
Kalene Engel, Town Clerk

NOTE: Next year's Open Book is tentatively scheduled for May 2, 2024 from 3:30 to 5:30 p.m. If the Town Board plans to do a re-valuation, that date will change.

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
May 10, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on May 10, 2023 at 6:00 p.m. with Chairperson Ben Adank, Supervisor Roger Bechly, Supervisor Tom Lettner, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were eleven community members.

Informal Public Comment: None.

Recognition of Retiring Town Officials: Chairperson Adank announced that he is retirement at the end of the month due to the fact that he is moving to Fountain City and selling his house to his sister. Although they were not intending to sell their house, this is the best decision for the family. He stated that he has enjoyed his time on the board and will miss working with the board and for the town. He did speak with the former chairperson, Bob Platteter, who would be willing to step in as chairperson, and noted that we are very fortunate to have this option. Chairperson Adank's last day would be following the opening of the bids for the Canada Ridge Road Project. Procedurally, a special meeting would be held and the remaining supervisors and clerk would appoint someone to fill the remainder of his term. Clerk Engel, who received advance notice of the resignation, presented Chairperson Adank with a plaque to commemorate and thank him for his 10 years of exceptional service to the Town of Milton. She noted that, during the time he served on the Board, he led the town through several important projects, among them the construction of the town hall, installation of broadband, reimbursement of significant flood expenses and several rounds of litigation. She stated that, while she was sad to see him leave, she was very grateful for everything he did for the town.

Bills: Bills were presented. Supervisor Lettner made a motion to approve payment of all bills submitted. Supervisor Bechly seconded the motion. No additional discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed the draft minutes from the April 18, 2023 Town Board Meeting, May 3, 2023 Road Survey Meeting and May 4, 2023 Board of Review Meeting prior to the meeting. Supervisor Bechly made a motion to approve the minutes as presented; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Report on complaint about Pine Street: Prior to the start of the large racing event scheduled for the first weekend of May, Buffalo County Zoning received a complaint from Steve or Jonathan Duellman about campers encroaching on his property line. Tyrone Lingenfelter from MTS, Inc contacted Chairperson Adank. After discussing the matter, Chairperson Adank informed Mr. Lingenfelter that there was an unpaved road (Pine Street) along the property line, so the road width plus the right of way would make up the majority of the 100'. Chairperson Adank noted that, in the future, if someone wanted to do a survey of the land, that would be up to the landowners to request and pay for.

Consider Operator's License Applications of Kasity Benedict and Melanie Kolstad: Clerk Engel reported that the license applications were in order with no issues. Supervisor Lettner moved to grant operator's licenses to Kasity Benedict and Melanie Kolstad. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Liquor License Application of Brad's Roadhouse Bar & Grill LLC.: Clerk Adank explained that the Roadhouse Bar had undergone a change in ownership and Lynette Sweazey surrendered the license granted to Roadhouse Bar & Grill, LLC on condition that it be granted to the Brad's Roadhouse Bar & Grill LLC. Clerk Engel explained that the application was amended to substitute Melanie Kolstad as the agent for Brad's Roadhouse Bar & Grill LLC, as Brad Norland did not satisfy the residency requirements to be granted a liquor license. She further reported that the application was in order. Supervisor Lettner moved to accept the license surrender from Roadhouse Bar & Grill, LLC and to grant a "Class B" Intoxicating Liquor and Class "B" Beer Combination License to Brad's Roadhouse Bar & Grill, LLC. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: There will be a BBCM meeting later this summer or in the fall. Since Waste Transport took over the site, the meetings will probably reduce in frequency to annually or semi-annually.

Roads and Bridges:

- **Road Work for 2023:** The Road Survey Meeting was held on May 3rd. The priority project is to resurface a section of Canada Ridge Road at an approximate cost of \$260,000. Bids are being solicited for that project. After allocating the normal \$50,000 for routine summer maintenance project, there was nothing left to allocate to the other priority projects. Those projections, which include chipsealing on Kamrowski, Engel and Indian Creek Road will have to be pushed off until next year. Due to the increase in road costs, it is likely that the levy will need to be raised to keep pace. Currently, we spent around \$45,000 in snowplowing expenses, \$5,000 in post-winter repairs; \$50,000 for summer projects, \$2,500 for bridge work and \$42,500 for preventative maintenance work like chipseal and crack fill. That leaves only \$25,000 for savings for future roadwork, which does not keep pace with costs..
- **Other Roads & Bridges Updates:** Thank you to Paul Duellman for taking care of posting signs for the closures of roads due to the flooding. Paul reported that he met with a representative of Merrick Park to discuss brush cleanup and received the go-ahead to clean up the brush near Bay Street.

Announcements:

- The board heard one case at the Board of Review involving the valuation of Dan Senn's chicken barn. A group of chicken barn owners in various counties are trying to get consistency about valuation of chicken barns. Due to the statutory requirements, the Board of Review upheld the decision. It is likely that some or all of the chicken barn orders will appeal.
- Board members have been receiving some spam messages. Chairperson Adank advised board members to be careful about emails and noted that he would not directly reach out to the supervisors except through the clerk.

Adjournment: Supervisor Lettner moved to adjourn the meeting. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:16 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL TOWN BOARD MEETING #1
May 24, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on May 24, 2023 at 6:00 p.m. with Chairperson Ben Adank, Supervisor Roger Bechly, Supervisor Tom Lettner, and Clerk Kalene Engel present. Treasurer Jane Baures was absent with prior notice to the board. Also present were four community members.

Approval of Minutes: Clerk Engel distributed the draft minutes from the May 10, 2023 Town Board Meeting prior to the meeting. Supervisor Lettner made a motion to approve the minutes as presented; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Open bids and possibly award contracts for Canada Ridge Road Project: The town received one bid for each of the bid notices, both were from Monarch Paving. The breakdown of the bid amounts were as follows:

Bid 1 – Finegrade and asphalt for 6600 feet x 20'

- Option 1: Hot Mix: $131,834.32 + \text{labor cost: } \$54,871.24 = \$186,705.56$
- Option 2: Warm Mix: $136,050.32 + \text{labor cost: } \$54,871.24 = \$190,921.56$

Bid 2 – Pulverize; add base

- Pulverize: $\$12,466.10 + \text{base of 3"}: \$12,578.80 = \$25,044.90$

The cost of gravel was not included in the above quotes, nor was the cost of shouldering. The gravel costs would be billed directly to the town. Brian Gosse from Monarch and stated that he received a verbal quote of \$8.45 per ton for gravel from the Feltes Quarry. He estimated the amount of material at 2419 ton for a total of \$20,440.55 ($\8.45×2419). Brian described the differences between warm and cold mix, noting that warm mix is more forgiving in colder weather temperatures. Highway Supervisor, Robert Platteter, was also present and endorsed the use of warm mix over cold mix. Brian stated that they would want to do the pulverization and base soon and then let the road sit to allow traffic to compact it before completing the mat. Monarch would want to project completed by September 1st. Brian estimated the cost of the shouldering including materials at \$6,500, noting that Monarch could do that or it could be done by Paul Duellman.

Given the bids, the total cost of the project, excluding shouldering, using warm or hot mix would be as follows:

Hot mix: $\$186,705.56 + \$25,044.90 + \$20,440.55 = \$232,191.01$

Warm Mix: $\$190,921.56 + \$25,044.90 + \$20,440.55 = \$236,407.01$

Chairperson Adank noted that the amount was less than the \$260,000 that had been budgeted.

Supervisor Lettner made a motion to accept the bid from Monarch for the warm mix option and pulverization/base and to budget \$6,500 for shouldering. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

MINUTES OF THE TOWN OF MILTON
SPECIAL TOWN BOARD MEETING #2
May 24, 2023

Chairperson Ben Adank called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on May 24, 2023 at 6:24 p.m. with Chairperson Ben Adank, Supervisor Roger Bechly, Supervisor Tom Lettner, and Clerk Kalene Engel present. Treasurer Jane Baures was absent with prior notice to the board. Also present were three community members.

Accept Resignation of Benjamin Adank as Chairperson: Chairperson Adank submitted a resignation letter to Clerk Engel in early May, noting that he was moving out of the township and therefore unable to continue in his role as Chairperson. His intention to resign was announced at the May 10, 2023 regular board meeting. Supervisor Lettner made a motion to accept Chairperson Adank's resignation with thanks for his service to the township; Supervisor Bechly seconded the motion. No discussion. Motion passed 2-0. Chairperson Adank abstained.

Discussion and Possible Action on Filling the Vacancy in the Office of Town Chairperson: Clerk Engel explained the process for filling the vacancy, which was by appointment of the remaining board members and town clerk for the remainder of the term. Former Town Chairperson, Robert Platteter, was present and interested in the position. No one else present expressed interest in the position. Clerk Engel made a motion to appoint Robert Platteter as Chairperson for the remainder of the term of office. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Adjournment: Supervisor Bechly made a motion to adjourn the meeting. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:27 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
June 14, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on June 14, 2023 at 6:00 p.m. with Supervisor Roger Bechly, Supervisor Tom Lettner and Treasurer Baures present. Clerk Kalene Engel participated via phone. Also present were eight community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel had distributed draft minutes from the two meetings held on May 24, 2023 to the board in advance of the meeting. Supervisor Bechly moved to approve both sets of minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Insurance Update by Steve Berger: Steve Berger of Rural Mutual Insurance provided his annual update to the board on the insurance coverages carried by the township with Rural Mutual. Questions were asked and answered.

Operator's License Applications: After reviewing relevant information related to the applications, Supervisor Lettner made a motion to grant operator's licenses to the following individuals: Zack Pruka, Katherine Halling, Jeana Becker, Mary Engler, Emily Jandl, Mara Fenske, Robert Timm, Hailey Towner, Jessica Tekippe, Shawn DuBois, Eryn Englund, Courtney Davis, Rylee Kolstad, Melanie Kolstad, Bradley Norland. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Liquor License Applications: Clerk Engel noted that the agenda erroneously listed Brad Norland as the requested agent for Brad's Roadhouse Bar & Grill, LLC, when in reality the application listed Melanie Kolstad (the current agent) as the requested agent. After reviewing relevant information related to the applications, Supervisor Bechly made a motion to grant Class "B" Intoxicating Liquor and Class "B" Beer Combination Licenses to the following applicants: MTS, Inc – Deb Hund Morem, Agent; MAD Enterprizes, LLC – Dave Barnhardt, Agent; Bar Creations, LLC – Jeff Jandl, Agent; Brad's Roadhouse Bar & Grill, LLC – Melanie Kolstad, Agent. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Cigarette License Application: Supervisor Lettner moved to grant a cigarette license to MAD Enterprizes, LLC. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: It was the consensus of the persons in the room that the transition to Waste Transport being in charge of the BBCM garbage and recycling location is working out very well.

Correspondence from M. Klos, Attorney on behalf of John Duellman and S&J Properties: Clerk Engel received an e-mailed letter from M. Klos regarding Pine Street. The letter was provided to the board and read aloud by Chairperson Platteter. Since the entire board is new and not familiar

with the history of the issue raised, it will take some time for them to catch up to speed. No action was taken. This matter will be placed on a future agenda.

Roads and Bridges Update: Canada Ridge Road has been ground up and is graveled. The warm mix may be applied in the first half of July. Paul Duellman applied calcium to minimize dust on the roadway.

Announcements: None.

Adjournment: Supervisor Lettner made a motion to adjourn the meeting. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:31 p.m.

Minutes by Kalene Engel, Town Clerk

Adjournment: Supervisor Lettner made a motion to adjourn the meeting. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:24 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL TOWN BOARD MEETING
June 22, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on June 22, 2023 at 6:02 p.m. with Supervisor Roger Bechly, Supervisor Tom Lettner, and Clerk Kalene Engel present. Treasurer Jane Baures was absent with permission of the chairperson. Also present was one community member.

Budget for Shouldering of Canada Ridge Road: At the May 24, 2023 meeting, the Board approved \$6,500 as the budget for completing shoulder work on Canada Ridge Road. Based upon information Chairperson Platteter received on the costs of labor and materials, the cost will likely be up to \$1,000 more. Supervisor Lettner made a motion to increase the budget to \$7,500. Supervisor Bechly seconded the motion. Discussion was held about how many driveways would need gravel along that stretch of road. No additional discussion. Motion passed 3-0.

Select Vendor to Complete Shouldering Work: The gravel costs for the shoulder work will be billed directly to the town, as have all the other gravel costs for the project. Chairperson Platteter received quotes from Monarch Paving (\$7,500) and Louis Earthmoving (\$4,500) for the labor costs. Supervisor Bechly made a motion to select Louis Earthmoving as the vendor; Supervisor Lettner seconded the motion. Paul Duellman noted that his company could complete the work during the second week in July. Chairperson Platteter stated that Monarch had the same timeframe. No additional discussion. Motion passed 3-0.

Adjournment: Supervisor Lettner made a motion to adjourn the meeting. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:09 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
July 12, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on July 12, 2023 at 6:00 p.m. with Supervisor Tom Lettner, Clerk Kalene Engel and Treasurer Jane Baures present. Supervisor Roger Bechly was excused with prior notice to the Board. Also present were seven community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Chairperson Platteter seconded the motion. No discussion. Motion passed 2-0.

Approval of Minutes: Clerk Engel had distributed draft minutes from the June 14, 2023 Town Board Meeting and June 22, 2023 Special Meeting to the board in advance of the meeting. Chairperson Platteter moved to approve both sets of minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 2-0.

Operator's License Applications: After reviewing relevant information related to the applications, Supervisor Lettner made a motion to grant operator's licenses to the following individuals: Payton Lawson, Justin Norland and Jessica Kupka. Chairperson Platteter seconded the motion. No discussion. Motion passed 2-0.

Rezone request recommendation for Dirt Track Properties, LLC: Robert Timm, on behalf of Dirt Track Properties, LLC, submitted a request for town input on a rezone of parcel 022-00520-0000 from residential to agricultural. Ty Lingenfelter was present on behalf of the applicant to explain the request and answer questions. He explained (and showed on a map) that the parcel of property is a 6 acre thin strip of property with a line of trees on it, located in between properties owned by persons affiliated with the racetrack that are already zoned agricultural. The owners do not intend to plan to remove the trees and will use it for camping. Although technically they can get a camping permit as it is currently zoned, it is preferable to have agricultural zoning. Supervisor Lettner made a motion to support the request; Chairperson Platteter seconded the motion. No additional discussion. Motion passed 2-0.

Update on Pine Street request from John Duellman/S&J Properties: Clerk Engel reported that Attorney Loberg is reviewing the matter and has requested additional information from her.

Recycling/Garbage Update: No updates.

Roads and Bridges: The Canada Ridge Road project is complete. More gravel was needed for shouldering than originally anticipated.

Announcements: None.

Adjournment: Supervisor Lettner made a motion to adjourn the meeting. Chairperson Platteter seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:17 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
August 9, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on August 9, 2023 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were seven community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Chairperson Platteter seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel had distributed draft minutes from the July 12, 2023 Town Board Meeting to the board in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Consider Approving Use of Town Hall for Bridges Health: Bridges Health, which uses nursing students from Winona State University to provide free preventative health services, would again like to use the Milton Town Hall for health clinics on Thursday afternoons. WSU has gone to an online contract system, but a sample contract was provided to the Board for review. Supervisor Bechly moved to approve the use of the Milton Town Hall for use by Bridges Health. Supervisor Lettner seconded the motion. No additional discussion. Motion passed 3-0.

Pine Creek Road Request from John Duellman/S&J Properties: After reviewing the records, Attorney Loberg determined that the town was under no obligation to construct a road, nor discontinue/abandon it as was suggested/requested in a letter from Mr. Duellman's attorney. Supervisor Lettner made a motion that the town decline both requests made by Mr. Duellman's attorney; Chairperson Platteter seconded the motion. It was reported that someone with a skidsteer and mower combination was mowing the roadway in question without permission and possibly causing damage to the blacktopped portion of the roadway while doing so. No further discussion was held. Motion passed 3-0. Clerk Engel will inform Attorney Loberg about the action and discussion so he can prepare a response to Mr. Duellman's attorney.

Fountain City Fire Association Update: Chairperson Platteter attended the July FCFA meeting. The 2024 assessments will remain at \$14,500, but there is an unresolved issue regarding sewer costs which may result in a decision to allocate assessments according to population, instead of a four-way split. A new tanker truck has been ordered at a cost of approximately \$340,000. Approximately \$100,000 has been set aside by the department, which means each municipality will need to contribute approximately \$50,000. The Town of Milton has already saved \$37,500 for the truck, which will not be ready for two years.

Recycling/Garbage Update: No updates.

Roads and Bridges: Paul Duellman is still working on some road patching projects.

Announcements: The Wisconsin Towns Associations Fall Meetings are coming up soon and anyone who wants to attend should contact Clerk Engel.

Adjournment: Supervisor Lettner made a motion to adjourn the meeting. Chairperson Platteter seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned at 6:27 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
September 13, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on September 13, 2023 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were seven community members.

Informal Public Comment: Tom Lettner asked if something should be done to make sure that the old entrance to Merrick Park could be left open or opened for emergencies when highway access to the Turton Drive/Bay Street subdivision was blocked, as it was on the afternoon of September 13, 2023 due to an accident. The previous park ranger left the gate open, with only a chain wrapped around it. Bob will speak to the new park ranger about the issue to see if a resolution can be reached.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel had distributed draft minutes from the August 9, 2023 Town Board Meeting to the board in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Appointment of Two Representatives to BBCM Board: Two board members are needed to fill the open Town of Milton slots on the BBCM Board. Chairperson Platteter and Supervisor Bechly volunteered to serve on the board. Supervisor Letter made a motion to appoint Chairperson Platteter and Supervisor Bechly to the BBCM Board. Chairperson Platteter seconded the motion. No discussion. Motion passed 3-0.

Consideration of Operator's License Application of Brandi Joswick: Chairperson Platteter reported that nothing in the applicant's background check would exclude her from getting a license. Supervisor Letter made a motion grant an operator's license to Ms. Joswick. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Town Email Vendor and Setup: Clerk Engel explained that Town Web Design was switching its email vendor from Rackspace to Google Workspace, due to problems with Rackspace (which we also experienced). Clerk Engel and Chairperson Platteter discussed the options and recommended that the chairperson and clerk email be switched to Google Workspace with archiving and that the remaining board members create separate town email accounts for use for town business. Chairperson Platteter made a motion to move the clerk and chairperson email to Google Workspace and have the remaining board members create new gmail accounts dedicated to town use. Supervisor Letter seconded the motion. No additional discussion. Motion passed 3-0. Clerk Engel will assist with setting up the new gmail accounts.

Budget and Resolution to Exceed Levy Limit: Clerk Engel distributed a proposed budget to the board and displayed it to the audience on the big screen tv. She explained the budget items, the levy limit and the rationale for the proposed increase in the levy limit (which was to save money for future roadwork). Chairperson Platteter stated that he had requested and received scoping assistance from an expert hired by the Wisconsin Towns Association to gather cost information

about improvements to Canada Ridge Road for a road grant program that would include a 90% state/10% town cost-share. Thus far, the project is at around \$1 million, which means that the town needs to have money available if we were awarded the grant. The proposed budget includes a \$60,000 allocation to future roadwork and includes an increase in the levy of \$25,000 from the levy limit. The town electors would need to approve the increase at a town meeting. Because our levy is so low to begin with, a \$25,000 increase results in a larger percentage change, but only because the numbers are low to begin with. When spread over the residents of the town and combined with an expected decrease in the school levy, the difference in individual tax bills will probably not be noticeable. Supervisor Bechly moved to approve the Resolution to Exceed the Levy Limit Via Town Meeting (Resolution 2023-01). Supervisor Lettner seconded the motion. No additional discussion. Motion passed 3-0.

Change Date of October Meeting: Clerk Engel will be out-of-town on October 11th and asked that the meeting be changed to a date that she can be present. Supervisor Bechly moved to change the date of the meeting to October 12th. Supervisor Letter seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: No updates other than the appointments to the BBCM Board made earlier in the meeting.

Roads and Bridges: Paul Duellman is still working on some road patching projects. He will also take care of branches that may be hanging over the roadway on Indian Creek Road.

Announcements: None.

Adjournment: After ensuring that all agenda items were addressed, Chairperson Platteter adjourned the meeting at 6:45 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
October 12, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on October 12, 2023 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were four community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel had distributed draft minutes from the September 13, 2023 Town Board Meeting to the board in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Approval of Assessor Contract: Clerk Engel explained that the additional shared revenue being awarded to the town in 2024 made it possible to do a revaluation in 2024 so that the town was in compliance with the full value assessment requirement. Supervisor Bechly made a motion to approve the contract; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Budget Discussion and Resolution Recission: Following the last town board meeting, the state issued a notice that the township would be receiving approximately \$40,000 more in shared revenue aid. This amount will be a recurring revenue and, for the 2024 tax year, makes it unnecessary to exceed to revenue limit to meet the budgetary needs. In fact, it provides the additional revenue needed to do a revaluation in 2024. As a result, it is necessary to rescind the resolution made at the September 13th meeting to increase the levy limits. Supervisor Letter moved to rescind the resolution; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: The BBC&M Board reviewed and revised a proposed contract with Buffalo County for the operation of the center. To have consistent hours for recycling centers county-wide, BBC&M will be open 9 hours per week, year-round. The hours will be Tuesdays from 3-7pm and Saturdays from 8am-1pm. Additionally, due to increased costs of disposal, the price to dispose of items that require payment (such as appliance and brush will increase). Supervisor Lettner moved to approve the agreement between BBC&M Waste and Recycling Center and Buffalo County. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Roads and Bridges:

- Existing Roadwork Update: Paul Duellman is still working on patching and wants to complete more mowing. Chairperson Platteter commented that the work done so far looked good.
- Possible Future Roadwork: Chairperson Platteter explained the different types of funding for road improvement available to the township. Having just received funding from the

LRIP program for Canada Ridge Road, the township is not eligible for that funding sources. However, there are two additional programs (TRI-D and TRI-S) which provide partial funding for town roads. The TRI-D would pay 50% of the cost while the TRIS-S would pay up to 90%, but traditionally funds around 70%. Chairperson Platteter prepared and submitted an application to complete the work on Canada Ridge Road, including the dugway (including guardrails) and the ridge. The cost of construction exceeded \$1 million. The town also applied for and received the services of a specialist provided by Wisconsin Towns Association who will help with the scoping of the project. The application will not be considered until January. If awarded, the town would have six years to complete the job.

- **Bridges:** There is an additional road improvement program called A-RIP which is intended for low use-roads or bridges that are currently weight restricted. The program provides up to 90% funding but requires that the bridge have no weight restrictions after the improvement. Some of the bridges on Kamrowski Road may qualify for the funding.

Announcements: The next WTA Local Unit Meeting is on October 16th. Chairperson Platteter has not yet been able to connect with the Park Ranger about the park gate.

Adjournment: Supervisor Letter made a motion to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed unanimously. Meeting adjourned 6:45 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
HEARING ON 2024 BUDGET
November 8, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on November 8, 2023 at 5:45 p.m. Seven community members were present.

Presentation and discussion of the proposed 2024 Town of Milton Budget: Clerk Engel presented the proposed 2024 town budget. There were no questions.

Adjournment: Supervisor Tom Lettner moved to adjourn the meeting. Supervisor Roger Bechly seconded the motion. No discussion. Motion passed unanimously. Meeting adjourned at 5:51 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL MEETING OF ELECTORS
November 8, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on November 8, 2023 at 5:51 p.m. Eight electors were present; 3 more arrived prior to the vote.

Resolution to approve tax levy: Proposed Resolution No. 2023-02 to approve the 2023 tax levy (payable 2024) in the amount of \$86,512 was presented and reviewed. Jane Baures moved to adopt the proposed resolution setting the tax levy at \$86,512. Kalene Engel seconded the motion. A question was raised as to what happened to anticipated \$25,000 increase in taxes that was discussed in prior meetings. Chairperson Platteter explained that the additional shared revenue received by the state made it unnecessary to increase the levy limit as previously discussed.

11 Town electors voted aye
0 Town electors voted nay
0 Town electors abstained
Motion to adopt resolution passed.

Adjournment: Jane Baures moved to adjourn the meeting. Tom Lettner seconded the motion. No discussion. Motion passed unanimously. Meeting adjourned at 5:56 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
November 8, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on November 8, 2023 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were six community members.

Informal Public Comment: Sharon Kamrowski stated that people are still not aware of the change in speed limit on Kamrowski Road and asked that more signs be put up. Chairperson Platteter and Paul Duellman will drive the road to look at the situation.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel had distributed draft minutes from the October 12, 2023 Town Board Meeting to the board in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Approval of 2024 Budget: Supervisor Lettner made a motion to approve the 2024 Budget as presented at the Budget Hearing. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: No update.

Roads and Bridges:

- Road Grants Update: On the grant that Chairperson Platteter applied for, they have asked for additional narrative and photos and it is now entered. We are the only jurisdiction in our area that has applied for the funding.
- Road Work Update: Paul Duellman still has some mowing and brushing to complete.
- Bridge Update: No update.

Announcements: None.

Adjournment: Supervisor Letter made a motion to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed unanimously. Meeting adjourned 6:08 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
December 13, 2023

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on December 13, 2023 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were six community members.

Informal Public Comment: Some of the website subscribers have not been getting notified of postings; Clerk Engel will check into the issue. A question was raised as to whether Bridges Health was still coming to the town hall. They are; however, they do not provide services during times when Winona State is not in session for regular classes (December and May through August).

Review and Pay Bills: Supervisor Bechly made a motion to approve payment of the monthly bills. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel had distributed draft minutes from the November 8, 2023 Town Board Meeting, Budget Hearing and Special Meeting to the board in advance of the meeting. Supervisor Lettner moved to approve the minutes; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Appointment of Election Officials for the 2024-2025 Term: Supervisor Lettner made a motion to approve the following persons as election officials for the 2024-25 term: Beverly Engel, Penny Schmidtknecht, Nicki Adank, Emma Adank, Carri Renchin-Proulx, Sharon Kamrowski, Stephanie Foust, Michelle Huling-Halvorsen, Hale Madsen, Lee Bailey, Rita Bechly, Denise Bechly and Kim Platteter. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: A question was raised regarding the BBCM Garbage & Recycling Facility hours. To be consistent with the rest of the Buffalo County centers, BBCM permanently changes its hours to Tuesdays from 3-7 pm and Saturdays from 8 am to 1 pm.

Roads and Bridges:

- **Road Grants Update:** The County Selection Committee will be meeting on December 19th to review the five road grant applications from Buffalo County. Applications were received from Belvidere, Lincoln, Milton, Naples and Nelson. The committee is comprised of representatives from Alma, Buffalo, Belvidere, Mondovi and Waumandee. There are specific criteria with a point system for ranking the applications. There is another program which will be available in January for agricultural roads called ARIP. To be eligible for funding, the roadway must currently have a weight restriction which must be removed once the roadwork is completed. There are few roadways in the township that currently have weight restrictions, Schlawin Road being one of them.
- **Correspondence from John Zierden:** The town received correspondence from John Zierden, who owns land in the township, complimenting Paul Duellman on the road repair that was done on Waumandee Creek Road. He stated that he had driven the roadway when he was in the township to hunt and was very impressed with the work, noting that the patches and cracks that Paul repaired were extremely smoothest, perhaps the smoothest he

had ever seen. He wanted the town to know that he thought our contractor did an excellent job on the road repair. Cletus Foegen also complimented Paul on the smoothness of the roadway in a discussion with Supervisor Bechly.

- Driveway Permit Application of S&J Properties: An application for a driveway permit was received from S&J Properties. Per the township's driveway ordinance, Chairperson Platteter will be reaching out to S&J to discuss the request and make an initial determination, so the board took no action.
- Bridge Update: No update.

Announcements: Chairperson Platteter drove Kamrowski Road a few times to follow-up on the speed limit concerns. He noted that having more speed limit signs does not necessarily solve the problem with speeders. He also noted that the existing speed limit signs are somewhat obscured, so if both of the signs were moved ahead 50' to separate them and flagged, it should improve the visibility. Paul will move the signs as time and weather permit.

Adjournment: Supervisor Letter made a motion to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed unanimously. Meeting adjourned 6:26 p.m.

Minutes by Kalene Engel, Town Clerk