

TOWN OF MILTON

MEETING MINUTES

2025

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
January 8, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on January 8, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Treasurer Jane Baures and Clerk Kalene Engel present. Also present were 9 community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the December 11, 2024 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Recycling/Garbage Update: None.

Open/Review sealed bids for Canada Ridge Road Project Design/Engineering Services: Two bids were received in response to the Notice For Bids. Chairperson Platteter opened the bids and distributed bid materials to the board. Bids received were as follows:

Jewell Associates Engineers, Inc. Roadway Engineering and Project Delivery: \$102,940.12 plus Project Plat Preparation assuming 12 parcels: \$55,427.83 for total of \$158,367.95

Short Elliott Hendrickson, Inc.: \$100,000 for Canada Ridge Road Roadway Design.

Nick Pehler was present on behalf of Jewell Associates Engineers, Inc. and provided an overview of the proposal submitted by his company. Ron Chamberlain was present on behalf of Short Elliott Hendrickson, Inc. and provided an overview of the proposal submitted by his company.

Given the volume of information provided, Chairperson Platteter suggested that a decision on awarding of the bid be postponed to a later date so that the board members could review the materials. He made a motion to set a special meeting date for February 3, 2025 at 6pm for the Board to review and discuss the bids and then make a final bid award at the February 12, 2025 Town Board Meeting. Supervisor Bechly seconded the motion. No further discussion. Motion passed 3-0.

Other Roadwork Update: No updates.

Road Right-of-Way Improvements Agreement: Chairperson Platteter met with Jonathan Duellman to discuss the last clause that was at issue, determining that the clause needed to remain in the agreement. Chairperson Platteter made a motion to approve the agreement; Roger Bechly seconded the motion. Motion passed 2-1, with Chairperson Lettner voting nay.

Announcements: Clerk Engel plans to attend the March 15, 2025 Towns Association Meeting and will attend the Board of Review training.

Adjournment: Supervisor Bechly moved to adjourn; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:44 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF CAUCUS
January 8, 2025 at Milton Town Hall

Chairperson Adank. opened the caucus at 5:45 p.m. Chairperson Platteter requested nominations for Chairperson. Upon a nomination by Kalene Engel and a second by Rita Bechly and the unanimous approval of electors present, Eugene Bagniewski, Jr. was selected as Chairperson of the Caucus.

Clerk Engel explained the procedure to be used at the caucus. Caucus Chairperson Bagniewski opened the floor for nominations for offices. Nominations were as follows:

- **Nominations for Chairperson:** Robert Platteter was nominated by Paul Duellman and seconded by Kalene Engel. There were no other nominations.
- **Nomination for Clerk:** Kalene Engel was nominated by Rita Bechly with a second by Roger Bechly. There were no other nominations.
- **Nomination for Treasurer:** Jane Baures was nominated by Sharon Kamrowski with a second by Robert Platteter. There were no other nominations.
- **Nominations for Supervisors:** Roger Bechly was nominated by Rita Bechly with a second by Kalene Engel. Tom Lettner was nominated by Paul Duellman with a second by Robert Platteter. There were no other nominations.
- **Close Nominations:** Motion to close caucus by Robert Platteter and seconded by Roger Bechly. Motion approved unanimously by voice vote of electors present.

Caucus ended at 5:51 p.m.

Respectfully submitted,
Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL TOWN BOARD MEETING
February 3, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on February 3, 2025 at 6:00 p.m. with Supervisor Tom Lettner, and Supervisor Roger Bechly. Treasurer Jane Baures and Clerk Kalene Engel were absent from the meeting with prior permission of Chairperson Platteter. Also present was 1 community member.

Discussion of bids: The Board met to discuss the bids received for the Canada Ridge Rd project design. There were a couple questions particularly for SEH, therefore Chairman Platteter contacted Aleigha Burg of SEH by phone for additional information. After the call, the board felt that the bids were both acceptable. The project will be awarded at the next regularly scheduled meeting, February 12, 2025.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 7:00 p.m.

Minutes by Kalene Engel, Town Clerk as reported by Bob Platteter, Town Chairperson

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
February 12, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on February 12, 2025 at 6:00 p.m. with Supervisor Roger Bechly, Treasurer Jane Baures and Clerk Kalene Engel present. Supervisor Tom Lettner was absent with prior notice to the board. Also present were 4 community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Bechly made a motion to approve payment of the monthly bills. Chairperson Platteter seconded the motion. No discussion. Motion passed 2-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the January 8, 2025 Caucus and Town Board Meeting and February 3, 2025 Special Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes. Chairperson Platteter Lettner seconded the motion. No discussion. Motion passed 2-0.

Recycling/Garbage Update: None

Fire Association update: The truck has been pushed out until September due to the government taking automatic transmissions for other use.

Award contract for Canada Ridge Road Project Design/Engineering Services: Two bids were received in response to the Notice For Bids and were opened at the January 8, 2025 meeting as follows:

Jewell Associates Engineers, Inc. Roadway Engineering and Project Delivery: \$102,940.12 plus Project Plat Preparation assuming 12 parcels: \$55,427.83 for total of \$158,367.95

Short Elliott Hendrickson, Inc.: \$100,000 for Canada Ridge Road Roadway Design.

At a duly noticed meeting on February 3, 2025, the Town Board discussed the bids and questions. Both bidders were deemed to be responsible and responsive bidders. Additional questions were raised and answered at the meeting

Chairperson Platteter moved to award the contract to Short Elliott Hendrickson, Inc. Supervisor Bechly seconded the motion. No further discussion. Motion passed 2-0. Chairperson Platteter will contact SEH to work out the final details of the contract and also notify Jewell.

Other Roadwork Update: No updates.

Announcements: None.

Adjournment: Supervisor Bechly moved to adjourn; Chairperson Platteter seconded the motion. No discussion. Motion passed 2-0. Meeting adjourned 6:12 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
March 12, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on March 12, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Treasurer Jane Baures and Clerk Kalene Engel present. Also present were 3 community members. Two additional community members joined during the meeting.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the February 12, 2025 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Approval of Investment of Funds: Because some of the road projects will not be completed right away, there are \$50,000 in additional funds in the money market account that could earn more interest if invested in a Certificate of Deposit. Supervisor Lettner moved to place \$50,000 in a 14 month CD at Waumandee Bank earning 4.25% interest. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Reminder of upcoming event/meeting dates: Chairperson Platteter reviewed upcoming meeting dates and events as follows:

1. Spring Election – April 1, 2025 from 7am to 8pm;
2. Annual Meeting – April 15, 2025 at 6pm; regular board meeting to follow;
3. Open Book (Assessor Only) – June 2, 2025 from 10 am to noon; by phone or appointment only;
4. Board of Review – June 10, 2025 from 4-6pm

Recycling/Garbage Update: None.

Fire Association Update: The Fountain City Fire Department annual dance/fundraiser will be held on September 20, 2025 and will be a bigger event in celebration of the department's 150th anniversary. The firetruck is still set to arrive in September.

Roads and Bridges:

- Annual Road Survey Date: Supervisor Lettner moved to set the date/time of the Annual Road Survey for April 9, 2025 starting at 4pm at the Town Hall. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.
- Seasonal Road Bans: Road bans went into effect on March 10, 2025. Signs have been posted

Announcements:

- Chairperson Platteter will be contacting Buffalo County Zoning regarding an unkempt property in the township.
- Chairperson Platteter has spoken to the representative from SEH, Inc. about the design contract and will have a proposed contract for approval at the April 15, 2025 meeting.

- Ron Haney noted that a surveyor was near his property recently and raised questions about the location of the roadway. Chairperson Platteter will attempt to track down the surveyor.
- Paul Duellman and Supervisor Bechly reported on the Flood Resilience Meeting that they attended on March 6, 2025. Many issues related to flooding were addressed including mitigation efforts, funding and environmental impacts.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:32 p.m.

Minutes by Kalene Engel, Town Clerk

TOWN OF MILTON
ROAD SURVEY MINUTES
April 9, 2025

Chairperson Platteter called the meeting to order at the Milton Town Hall, S2794 State Rd 88, Fountain City, WI 54629 at 4:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly and Paul Duellman present.

Discussion was held on roads possibly needing work. Attendees then toured the roads being considered for work and roads on which work had been completed.

Attendees viewed Henry Lane and Fern Circle to see how the 2024 microsurfacing held up during the winter months. The board observed narrow cracking but felt that the road held up well overall.

After driving on Kamrowski Road, attendees recommended filling the bigger cross cracks to smooth the surface out. They also discussed scraping the old material off of the bridge deck and laying a new top.

After viewing the railroad crossing on Park Street, attendees observed that the approaches could use some work.

After viewing Lower Eagle Valley Road, attendees determined that it needed some rut wedging, patching and possible replacement of a few small culverts.

After viewing Waumandee Creek Road, attendees determined that the following work was needed: (1) Hwy 35 to Genos Drive needs some smoothing out and cover in a few spots and (2) Genos Drive to Hwy 88 needs more patching and wedging.

Meeting adjourned at 4:58 pm at the Milton Town Hall.

Minutes by Kalene Engel, Town Clerk based upon notes of Chairperson Platteter

TOWN OF MILTON
ANNUAL MEETING MINUTES
April 15, 2025

Chairperson Platteter called the meeting to order at 6:00 p.m. at the Milton Town Hall, S2794 State Rd 88, Fountain City, WI 54629 at 6:00 p.m. with ten residents of the Town of Milton present.

Introduction: Chairperson Platteter reviewed the format of the annual meeting.

Elector's Input on Agenda Items: None.

Approval of Minutes: Clerk Engel read the minutes of the April 16, 2024 Annual Town Meeting. Tom Lettner moved to approve the minutes as read; Roger Bechly seconded the motion. No discussion. By a show of hands, the motion carried unanimously (10-0).

Annual Report: The 2024 Annual Report was distributed prior to the meeting and also posted on the town website. Clerk Engel discussed the format and content of the report. Tom Lettner made a motion to approve the Annual Report and Rita Bechly seconded the motion. No discussion. Motion passed 10-0.

2024 Year in Review:

- **Town Hall:** Bridges Health, PYAA and a 4-H Group continue to use the town hall on a regular basis. Potential buyers have expressed interest in purchasing the vacant land next to the town hall when the town board is ready to sell it.
- **Litigation report:** There was no new litigation in 2024.
- **Road Report:** In 2024, the major road projects including chip sealing on Engel Road and Baertsch Road as well as microsurfacing on Fern Circle and Henry Lane. Planned roadwork for 2025 will include minor repairs on Lower Eagle Valley Road, Kamrowski Road and Genos Drive. The Canada Ridge Road project may start in 2026, but will more likely be a 2027 project.
- **Election Update:** The 2024 election cycle included the November presidential election, which drew a large amount of voters. Clerk Engel was able to recruit and train additional election officials and the elections ran smoothly.
- **Recycling/Garbage:** The BBCM site is well-run and maintained with regular hours.
- **Town Assessor/Attorney:** The current town assessor is Eric Kleven and the current town attorney is Robert Loberg. Kalene Engel made a motion to recommend that the town retain the services of Kleven and Loberg for another year. Jane Baures seconded the motion. No discussion. Motion passed 10-0.

- **Board of Review Recap (2023):** One case was heard by the 2024 Board of Review. Based upon the evidence that was presented, an adjustment to the property taxes was made.
- **Fire Association/Fire Truck:** The fire truck was ordered in 2024.

License Fees: Chairperson Platteter reviewed the current alcohol license fees, as follows: \$500 liquor license; \$100 beer license; \$10 operator's license; \$7 background check fee and \$5 provisional operator's license fee. He also reviewed the dog license fees: \$5 (neutered); \$12 (not neutered) and \$10 late fee. No action on license fees was recommended or made.

Election Workers: The hourly rate for election workers was raised to \$14/hour in April of 2023. Chief Inspectors are paid \$10 extra per shift worked and all workers receive a \$5 mileage allowance. No action on election worker compensation was recommended or made.

Compensation of Town Board: Chairperson Platteter reviewed the compensation for Town officers, as follows:

- Chairperson: \$6,500 – effective April 2021 – increased by \$1,000 in 2020
- Supervisor: \$2,000 – effective April 2015-increased by \$350 in 2015
- Treasurer \$4,500 – effective April 2021-decreased by \$500 in 2020
- Clerk: \$12,000 – effective April 2021 – increased by \$2,000 in 2020

Chairperson Platteter explained that any changes made would not take place until the next term (in 2027). Since it has been quite a while since the salaries have been increased and since overall duties have increased for most positions, Clerk Engel will do some research on salaries paid by other municipalities and report back at a future elector's meeting. Increases can be made at any elector's meeting.

Adjournment: A motion to adjourn was made by Kalene Engel. and seconded by Jane Baures. Motion passed unanimously (10-0).

Meeting adjourned 6:33 p.m.

Submitted by Kalene Engel, Town Clerk

TOWN OF MILTON
ANNUAL MEETING MINUTES
April 15, 2025

Chairperson Platteter called the meeting to order at 6:00 p.m. at the Milton Town Hall, S2794 State Rd 88, Fountain City, WI 54629 on April 15, 2025. with ten residents of the Town of Milton present.

Introduction: Chairperson Platteter reviewed the format of the annual meeting.

Elector's Input on Agenda Items: None.

Approval of Minutes: Clerk Engel read the minutes of the April 16, 2024 Annual Town Meeting. Tom Lettner moved to approve the minutes as read; Roger Bechly seconded the motion. No discussion. By a show of hands, the motion carried unanimously (10-0).

Annual Report: The 2024 Annual Report was distributed prior to the meeting and also posted on the town website. Clerk Engel discussed the format and content of the report. Tom Lettner made a motion to approve the Annual Report and Rita Bechly seconded the motion. No discussion. Motion passed 10-0.

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- **Town Hall:** Bridges Health, PYAA and a 4-H Group continue to use the town hall on a regular basis. Potential buyers have expressed interest in purchasing the vacant land next to the town hall when the town board is ready to sell it.
- **Litigation report:** There was no new litigation in 2024.
- **Road Report:** In 2024, the major road projects including chip sealing on Engel Road and Baertsch Road as well as microsurfacing on Fern Circle and Henry Lane. Planned roadwork for 2025 will include minor repairs on Lower Eagle Valley Road, Kamrowski Road and Genos Drive. The Canada Ridge Road project may start in 2026, but will more likely be a 2027 project.
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- **Recycling/Garbage:** The BBCM site is well-run and maintained with regular hours.
- **Town Assessor/Attorney:** The current town assessor is Eric Kleven and the current town attorney is Robert Loberg. Kalene Engel made a motion to recommend that the town retain the services of Kleven and Loberg for another year. Jane Baures seconded the motion. No discussion. Motion passed 10-0.

- **Board of Review Recap:** One case was heard by the 2024 Board of Review. Based upon the evidence that was presented, an adjustment to the property taxes was made.
- **Fire Association/Fire Truck:** The fire truck was ordered in 2024.

License Fees: Chairperson Platteter reviewed the current alcohol license fees, as follows: \$500 liquor license; \$100 beer license; \$10 operator's license; \$7 background check fee and \$5 provisional operator's license fee. He also reviewed the dog license fees: \$5 (fixed); \$12 (not fixed) and \$10 late fee. No action on license fees was recommended or made.

Election Workers: The hourly rate for election workers was raised to \$14/hour in April of 2023. Chief Inspectors are paid \$10 extra per shift worked and all workers receive a \$5 mileage allowance. No action on election worker compensation was recommended or made.

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Chairperson Platteter explained that any changes made would not take place until the next term (in 2027). Since it has been quite a while since the salaries have been increased and since overall duties have increased for most positions, Clerk Engel will do some research on salaries paid by other municipalities and report back at a future elector's meeting. Increases can be made at any elector's meeting.

Adjournment: A motion to adjourn was made by Kalene Engel. and seconded by Jane Baures. Motion passed unanimously (10-0).

Meeting adjourned 6:33 p.m.

Submitted by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
May 14, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on May 14, 2025 at 6:33 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Treasurer Jane Baures and Clerk Kalene Engel present. Also present were 7 community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the April 15, 2025 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Update from Sheriff Osmond: Sheriff Osmond introduced Brianna Hoffman, new Buffalo County Sheriff's Deputy who was wearing the new grey and black uniforms of the department. He reported the following 2024 statistics for the Town of Milton: traffic crashes (13); car/deer crashes (12); traffic stops (191); town hall checks (441). He also gave an update on the Flock Safety Cameras that he introduced to the board in 2024. The Flock cameras use license plate recognition to enhance public safety and have been used by the department to solve several recent crimes. More and more Buffalo County municipalities are installing the cameras. The Town of Lincoln (which is on the north end of Hwy 88), is proposing that the Town of Milton partner with them to install two cameras on Highway 88, with Lincoln paying for the north end camera and Milton paying for the south end camera. The initial cost of the camera and installation is \$4,200 and the yearly cost for the subscription (starting in year 2) is \$3,000 per year. There is a minimum 2 year contract, but most municipalities have been doing a 5 year contract to lock in the price. The issue of the camera purchase will be put on the June Town Board Agenda.

Review/Adoption of a NIMS (National Incident Management System) Resolution: As part of the review and adoption of updated Emergency Operations Plans by the county municipalities, the county emergency management coordinator has requested that all municipalities adopt a NIMS Resolution. A copy of the resolution was provided by the coordinator and distributed to the town board in advance of the meeting. Supervisor Lettner made a motion to adopt the resolution; Supervisor Bechly seconded the motion. Discussion: Supervisor Bechly asked questions about the NIMS system and responsibility for handling of emergencies versus post-emergency processes which were answered by Chairperson Platteter. Following discussion, a vote was taken which passed 3-0.

Review/Completion of Emergency Operations Plan: As noted above, the Emergency Operations Plan needs to be updated. Clerk Engel will update the draft plan provided by the county and send it to Chairperson Platteter for further updates. The updated plan will be placed on the June agenda for consideration of approval by the board.

Review of Upcoming Events: Chairperson Platteter reminded the town board of the upcoming open book on June 2, 2025 from 10 am to noon and Board of Review on June 10, 2025 from 4 to 6 pm.

Recycling/Garbage Update: None.

Fire Association Update: None.

Roads and Bridges:

- 2025 Road Work: Paul Duellman has completed some minor patching and will perform some arm-mowing; the remainder of the summer road work will be done closer to July.
- Pine Street: Chairperson Platteter and Paul Duellman checked out the trees along Pine Street and feel that there are a few trees of concern that should be “topped.” Chairperson Platteter will speak to Gary Wiersgalla about the expected cost to trim the trees.

Announcements: None.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:44 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
BOARD OF REVIEW MEETING
June 10, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on June 10, 2025 at 4:00 p.m.

Roll Call: Assessor Eric Klevin and the following Board of Review Members were present: Chairperson Platteter, Supervisor Tom Lettner and Clerk Engel.

Confirmation of appropriate Board of Review Notices: Clerk Engel attested to the proper publication and posting of the Board of Review Notice.

Select Chairperson: Clerk Engel made a motion to select Chairperson Platteter as Chairperson of the Board of Review. Supervisor Lettner seconded the motion. No discussion. Motion passed 4-0.

Select Vice-Chairperson: Clerk Engel made a motion to select Supervisor Bechly as Vice-Chairperson of the Board of Review. Supervisor Lettner seconded the motion. No discussion. Motion passed 4-0.

Verify Training Requirements: Clerk Engel attested to the fact that Clerk Engel attended the mandatory Board of Review Training on March 15, 2025.

Verify Ordinance for Confidentiality: Chairperson Platteter attested to the fact that the town has an ordinance for the confidentiality of income and expense information (Ordinance 11).

Review of new laws: Assessor Kleven stated that biggest change was the elimination of personal property assessments. This did not affect the township that much because we did not have that much personal property to begin with. Buildings on leased land have now shifted to real estate taxes.

Assessor's Level of Assessment: Assessor Kleven stated that last years' level of assessment was 100% and this years' level of assessment is estimated at 98%.

Report/Receipt of Assessment Roll: Clerk Engel received the assessment roll from the Assessor, completed the sworn statement and delivered it to the Chairperson Platteter.

Review the Assessment Roll and Perform Statutory Duties: The Board of Review received the Assessment Roll and performed its statutory duties.

Error Under State Law: Assessor Kleven indicated that the following corrections of error were made under state law: none.

Open Book Changes: Assessor Kleven verified that changes made at open book were included within the assessment roll.

Taxpayer Examine the Roll: No taxpayers requested to examine the roll.

Consideration of Waiver of 48 Notice of Intent to File and Objection Due to Good Cause: The Board of Review did not receive any requests to waive the 48-hour notice.

Consideration of Waiver of Board of Review Hearing to allow property owner to appeal directly to district court: The Board of Review did not receive any requests from property owners to waive a Board of Review Hearing.

Requests to testify by telephone or submit sworn written statement: The Board of Review did not receive any requests for testimony via telephone or sworn written statement.

Subpoena requests: The Board of Review did not receive any subpoena requests.

Action on any other legally allowed/required Board of Review matters: The Board of Review did not receive any requests or have any other legally allowed/required actions to consider.

Review Notices of Intent to File Objection: No notices were received.

Proceed to Hear Objections Upon Proper Notice/Waiver: No objections were heard.

Consider/Act on scheduling additional Board of Review Dates: There were no additional objections, so no additional hearings were scheduled for 2025. The 2026 Board of Review was scheduled for May 11, 2026 from 4-6 pm with the Open Book on May 4th from 10-noon.

Adjourn: Supervisor Lettner moved to adjourn. Supervisor Bechly seconded the motion. No discussion. Motion passed 4-0. Meeting adjourned at 6:01 p.m.

Respectfully submitted,
Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
June 11, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on June 11, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Treasurer Jane Baures and Clerk Kalene Engel present. Also present were 6 community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the May 14, 2025 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Insurance Update from Steve Berger: Steve Berger of Rural Mutual Insurance reviewed the insurance coverages for the town, obtained information and signatures for policies and made suggestions on modifications of coverages.

Consideration of Purchase of Flock Camera: At the May 2025 Town Board Meeting, Sheriff Osmond made a request that the town purchase a Flock (driver license/vehicle ID) camera for Highway 88, to pair with a camera purchased by another township. Supervisor Lettner made a motion to approve the purchase of the camera; Supervisor Bechly seconded the motion. Discussion: Supervisor Bechly asked whether the Town of Lincoln was still on board with purchasing a camera on the north end of Highway 88. Chairperson Platteter stated that they were. No further discussion. Motion passed 3-0.

Review/Completion of Emergency Operations Plan (EOP): Clerk Engel updated the draft EOP, Chairperson Platteter provided additional input and the revised plan was distributed to the board for review. Supervisor Bechly made a motion to approve the plan; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Operator's License Applications: The following individuals applied for Operator's Licenses for the 25-26 licensing period: Alyssa Marty, Alyssa Fritze, Mara Fenske, Kristin Jo Dodson, Emily Jandl, Hailey Towner, Robert Timm, Bradley Norland and Mckinlee Northrup. Clerk Engel reported that there were no concerns with background checks. Supervisor Lettner made a motion to grant licenses to all applicants. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Class B" Intoxicating Liquor and Class "B" Beer Combination License Application: Applications were received from MTS, Inc – Hailey Towner, Agent; Agent; Bar Creations, LLC – Jeff Jandl, Agent; Brad's Roadhouse Bar & Grill, LLC – Brad Norland, Agent. Clerk Engel reported that there were no concerns with background checks. Supervisor Bechly made a motion to approve the licenses; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Recap of Board of Review: No taxpayers objected to valuations so no cases were heard at the June 10, 2025 Board of Review.

Recycling/Garbage Update: None.

Fire Association Update: None as the truck has not yet arrived.

Roads and Bridges:

- 2025 Road Work: Paul Duellman has completed some patching and arm mowing and will begin shoulder mowing soon. Concerns about some excess brush on Red Cedar Lane was reported to Chairperson Platteter and communicated to Mr. Duellman.
- Pine Street: Chairperson Platteter is still working on getting an estimate to “top” the trees. Construction of the new roadway is apparently being deferred until at least this fall.

Announcements: None.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:29 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
July 9, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on July 9, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Treasurer Jane Baures and Clerk Kalene Engel present. Also present were 5 community members.

Informal Public Comment: Sharon Kamrowski complimented Paul Duellman on the roadwork that was done by her house.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the June 10, 2025 Board of Review and June 11, 2025 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Discussion of CCT Broadband: Chairperson Platteter received a phone call from Town of Buffalo representative who have run into issues with CCT Broadband, some of the broadband wires are not 36" deep. This may have also happened in the Town of Cross. The Town of Milton has not experienced any issues like this but Clerk Engel will review the grant/contract to see if there are specifications on the depth of the wire.

Recycling/Garbage Update:

Fire Association Update: The cab and chassis was delivered to the Marshfield vendor for the installation of the tank. There is a Board of Directors Meeting on July 23, 2025.

Roads and Bridges:

- 2025 Road Work: New culverts in Eagle Valley were installed today. Shoulder mowing was also completed. Roger reported that the residents on Red Cedar Lane were pleased with the cleanup of the brush.
- Pine Street: Chairperson Platteter is still working on getting an estimate to "top" the trees. He is waiting for a call back from Gary Wiersgalla.
- Other: Chairperson Platteter has not heard about when the railroad by Park Street will be fixed.

Announcements: None.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:14 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
August 13, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on August 13, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Treasurer Jane Baures and Clerk Kalene Engel present. Also present were 5 community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the July 9, 2025 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Presentation of Pine Court Preliminary Plat by High Cliff Consulting: Steve Solberg from High Cliff Consulting had requested to present a preliminary plat for Pine Court to the Town Board but was not present at the meeting. Copies of the plat were distributed and broadcast on the large screen television. Review and discussion of the preliminary plat occurred. Clerk Engel was directed by Chairperson Platteter to reach out to Mr. Solberg to arrange for a site visit, inquire about the source documentation for the legal description located on the plat and inquire about the designation "to be vacated" in lot 8 of the original subdivision. Clerk Engel will follow up with Mr. Solberg.

Discussion of Local Bridge Improvement Program: Chairperson Platteter explained the two different types of programs relating to greater than 20' bridge improvements: one pays for replacement of a bridge at an 80% federal/20% ratio if the sufficiency rating is under 50%; the other pays for improvement of a bridge at a 100%/0% ratio. However, under the second program, the town must first hire a consultant to evaluate the substructure of the bridge to ensure that it is sufficient to support the proposed improvements. That cost is not reimbursed to the town if the substructure is not sufficient, so it could be risky. Plus, it is not a replacement of the bridge, just improvements. For this reason, most bridge improvement contractors recommend waiting until the bridge dips below 50% sufficiency rating to use the replacement program. At this point, the only bridge in the Town of Milton that would be considered for improvement or replacement is the one on Kamrowski Road—and that bridge is currently rated at around 70%.

Recycling/Garbage Update: There is a BBC&M Recycling Meeting on August 20, 2025.

Fire Association Update: The new fire truck should be delivered by the 1st week in September, so each municipality is being requested to remit its second payment of \$25,000 to the fire association. The expected cost of the truck is a little over \$300,000. Of this amount, \$200,000 will be paid by the municipalities and the rest will be funded through the Association's equipment fund. The new fire truck is an automatic transmission, 3500 gallon tanker truck and it will replace a 30 year old tanker truck, which will be sold once the new truck arrives.

Roads and Bridges

- 2025 Road Work: The patching on Kamrowski Road has been completed and looks great. Although it would be nice to have a chip seal on Kamrowski Road to seal in the patches, the patches are feathered in well and should hold in place during the winter plowing season. Patching has started on Waumandee Creek Road and will continue.
- Pine Street: See above discussion

Announcements: None.

Adjournment: Chairperson Platteter moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:45 p.m.

Minutes by Kalene Engel, Town Clerk

TOWN OF MILTON

SPECIAL TOWN BOARD MEETING – PINE COURT ADDITION

September 8, 2025

Chairperson Platteter called the meeting to order on September 8, 2025 at 2 p.m. at the site of the Proposed Pine Court Addition, located near 1140 Pine Street, Fountain City, WI 54629 with Supervisor Tom Lettner, Supervisor Roger Bechly present. Also present were Steve Duellman, Jonathan Duellman, Emery Palmer of High Cliff Consulting. Also in attendance for a portion of the meeting was Ron and Charlette Haney.

Discussion was held on the proposed subdivision. The board covered their questions/concerns with the draft plat. Emery was very knowledgeable, and was able to answer the questions and explained the process for the subdivision approval. The board did not have any other issues with the concept being presented and agreed that they should move the preliminary plat to the county level and proceed with the approval process.

The meeting was adjourned at 2:30.

Minutes by Kalene Engel, Town Clerk based upon notes of Chairperson Platteter

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
September 10, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on September 10, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly and Clerk Kalene Engel present. Treasurer Jane Baures was absent with prior notice to the Chairperson. Also present were 8 community members.

Informal Public Comment: None.

Review and Pay Bills: After Clerk Engel explained that the \$79.31 for the Prairie Moon Museum was a refund, not a bill, Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the August 13, 2025 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Pine Court Preliminary Plat by High Cliff Consulting: At a properly noticed Special Meeting, on September 8th Chairperson Platteter, Supervisor Lettner and Supervisor Bechly met with Steve and Jonathan Duellman (developers) and Emery Palmer of High Cliff Consulting to do a site visit at the Pine Court Addition. Board members, received answers to most of the questions they had about the plat. The developers explained that they will be clearing enough trees to construct the roadway (probably one row of trees) and will make the rest of the trees part of the oddly shaped lot. The notation "to be vacated" will be addressed in the future, if needed, because the lot that is adjacent to it is supposedly grandfathered in, such that a home can be constructed on it even though it is less than an acre. The developers did not really state why they did not connect the main roadway to Haney Drive. The developers intend to move on with the process by submitting the plat to Buffalo County, which will then submit it to the state. The county would then get the plat back and get input from the township on final plat approval. Clerk Engel has reached out to the town's attorney to discuss the process and town's responsibility.

Tree Trimming Contract with Gary Wiersgalla: Chairperson Platteter met with Gary Wiersgalla to discuss the trimming of trees near 1140 Pine Street. Trimming of approximately 10 trees is required to prevent them possibly falling on building structures located at 1140 Pine Street. Mr. Wiersgalla stated that he could trim the trees and cleanup the site for \$1,600. Clerk Engel drafted a proposed contract for the project which was distributed to the Board. Supervisor Lettner made a motion to approve the contract; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Discussion of sale of town-owned acreage adjacent to the town hall: The Town purchased approximately five acres upon which the current town hall was built. The town hall takes up about 1.5 acres, leaving approximately 3.5 acres of vacant land. Over the years, several different people have expressed interest in purchasing the vacant land even though it has never been listed for sale. According to statute, any sale of town real estate must be approved by the Town Electors at an Elector's Meeting. However, it is not clear what process must be followed to offer or approve the sale of town property, whether it must be put out for bids or what restrictions could be placed on the use of the land. Chris Semling and Bert Schaffner were present and

stated their interest in the land. Mr. Schaffner stated that a friend of his, Lance Averbeck, was looking for land on which to build a cabin retreat for his nonprofit, Surviving Valor. Other persons who have expressed interested in the land include the C-FC School District and John and Karla Patzner. Clerk Engel has reached out to the Wisconsin Town's Association for additional guidance on the issue.

Recycling/Garbage Update: None.

Fire Association Update: The new fire truck was delivered and will be on display for the Fire Association's 150th Anniversary Celebration on September 20th. The Association is looking at another truck purchase in 2032, which means that the town will need to budget for its ¼ share of the cost of the truck.

Roads and Bridges

- 2025 Road Work: Paul Duellman still has some road patching to complete and then will start mowing. Bert Schaffner complimented Mr. Duellman on the great job he does on the Town of Milton roads. Chairperson Platteter received a call from the school about some low hanging branches on the Turton Drive turnaround which Mr. Duellman will take care of.
- Pine Street: See above discussion

Announcements: None.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:36 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
September 10, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on September 10, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly and Clerk Kalene Engel present. Treasurer Jane Baures was absent with prior notice to the Chairperson. Also present were 8 community members.

Informal Public Comment: None.

Review and Pay Bills: After Clerk Engel explained that the \$79.31 for the Prairie Moon Museum was a refund, not a bill, Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from the August 13, 2025 Town Board Meeting in advance of the meeting. Supervisor Bechly moved to approve the minutes; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Pine Court Preliminary Plat by High Cliff Consulting: At a properly noticed Special Meeting, on September 8th Chairperson Platteter, Supervisor Lettner and Supervisor Bechly met with Steve and Jonathan Duellman (developers) and Emery Palmer of High Cliff Consulting to do a site visit at the Pine Court Addition. Board members, received answers to most of the questions they had about the plat. The developers explained that they will be clearing enough trees to construct the roadway (probably one row of trees) and will make the rest of the trees part of the oddly shaped lot. The notation "to be vacated" will be addressed in the future, if needed, because the lot that is adjacent to it is supposedly grandfathered in, such that a home can be constructed on it even though it is less than an acre. The developers did not really state why they did not connect the main roadway to Haney Drive. The developers intend to move on with the process by submitting the plat to Buffalo County, which will then submit it to the state. The county would then get the plat back and get input from the township on final plat approval. Clerk Engel has reached out to the town's attorney to discuss the process and town's responsibility.

Tree Trimming Contract with Gary Wiersgalla: Chairperson Platteter met with Gary Wiersgalla to discuss the trimming of trees near 1140 Pine Street. Trimming of approximately 10 trees is required to prevent them possibly falling on building structures located at 1140 Pine Street. Mr. Wiersgalla stated that he could trim the trees and cleanup the site for \$1,600. Clerk Engel drafted a proposed contract for the project which was distributed to the Board. Supervisor Lettner made a motion to approve the contract; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Discussion of sale of town-owned acreage adjacent to the town hall: The Town purchased approximately five acres upon which the current town hall was built. The town hall takes up about 1.5 acres, leaving approximately 3.5 acres of vacant land. Over the years, several different people have expressed interest in purchasing the vacant land even though it has never been listed for sale. According to statute, any sale of town real estate must be approved by the Town Electors at an Elector's Meeting. However, it is not clear what process must be followed to offer or approve the sale of town property, whether it must be put out for bids or what restrictions could be placed on the use of the land. Chris Semling and Bert Schaffner were present and

stated their interest in the land. Mr. Schaffner stated that a friend of his, Lance Averbeck, was looking for land on which to build a cabin retreat for his nonprofit, Surviving Valor. Other persons who have expressed interested in the land include the C-FC School District and John and Karla Patzner. Clerk Engel has reached out to the Wisconsin Town's Association for additional guidance on the issue.

Recycling/Garbage Update: None.

Fire Association Update: The new fire truck was delivered and will be on display for the Fire Association's 150th Anniversary Celebration on September 20th. The Association is looking at another truck purchase in 2032, which means that the town will need to budget for its ¼ share of the cost of the truck.

Roads and Bridges

- 2025 Road Work: Paul Duellman still has some road patching to complete and then will start mowing. Bert Schaffner complimented Mr. Duellman on the great job he does on the Town of Milton roads. Chairperson Platteter received a call from the school about some low hanging branches on the Turton Drive turnaround which Mr. Duellman will take care of.
- Pine Street: See above discussion

Announcements: None.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:36 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
October 8, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on October 8, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were 7 community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from September 8, 2025 Special Meeting and September 10, 2025 Town Board Meeting. Supervisor Bechly made a motion to approve the minutes; Supervisor Lettner seconded the motion. Chairperson Platteter commented that the word "preliminary" should be added to the last sentence of the Special Meeting Minutes, to clarify that it was a preliminary plat. Supervisor Bechly revised his motion accordingly and Supervisor Lettner seconded the motion. No additional discussion. Motion passed 3-0.

Change January Meeting Date: Both Chairperson Platteter and Clerk Engel will be out of the area during the second week of January 2026 and requested that the meeting be changed so they could be present. Chairperson Platteter moved to change the date to January 7, 2026 at 6pm. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Discussion of 2026 Budget: Clerk Engel presented the proposed budget for 2026, which has a proposed property tax levy for the township of \$130,806, which is a .6% increase from the 2025 levy of \$130,000. She went over the remaining budget numbers, noting that the levy amount would be voted on by the town elector's and the budget would be considered for approval by the town board.

Discussion on town-owned acreage: Additional information about the sale of the extra acreage adjacent to the town hall was received from the Wisconsin Town's Association. The Town Elector's must vote to authorize the sale of town property, but it is ultimately up to the Town Board to whether to sell the property or to whom and for how much. Two persons who are interested in purchasing all or part of the property were present and discussed their intentions and interest. Lance Averbeck, who founded Surviving Valor, an LLC and nonprofit created for the benefit of veterans, would like to have land for a retreat for veterans to decompress and relax. The organization recently received a donation of a 12 x 18 cabin which they would put on the land and possibly also have a cement pad for a camper. Surviving Valor would screen applicants and maintain the property. Their goal would be to have multiple different sites like this for veterans. They would need approximately an acre. Chris Semling is interested in land for the purpose of mini-storage facilities and would be interested in an acre and a half or more. Discussion was held on driveways, as the Wisconsin Dept. of Transportation would want to limit the number of driveways into a state highway. Chairperson Platteter stated that the issue would be put on the agenda for the elector's meeting and that persons interested in the land would need to do their own homework regarding zoning and other restrictions on the use of land or placement of driveways.

Pine Court Plat Approval: Clerk Engel was able to discuss the plat approval process with Attorney Loberg. He strongly recommended that the town enter into a developer's agreement to clarify the duties/responsibilities and allocation of cost between the town and the developers regarding the proposed plat. He recommended that this be done as soon as possible to avoid any misunderstandings in the future. Supervisor Lettner moved to direct Attorney Loberg to draft a developer's agreement for Pine Court and Supervisor Bechly seconded the motion. No additional discussion. Motion passed 3-0. Clerk Engel noted that she had received a rezone request from Jonathan Duellman which was incomplete and not received in time to be considered at the October meeting. She will reach out to Mr. Duellman to get additional information and will put the item on the November meeting agenda.

Recycling/Garbage Update: None.

Fire Association Update: None.

Roads and Bridges

- 2025 Road Work: Paul Duellman has finished patching and has some mowing left to do.
- Pine Street: See above discussion
- Other Road Work: Chairperson Platteter stated that there was a tree on Waumandee Creek Rd near the intersection of Highway 35 that was almost horizontal and needed to be trimmed. Paul Duellman will reach out to Brightspeed as the tree will take out their line if it goes down. Supervisor Bechly inquired as to whether Bechly Road would be chipsealed again, as it was on a list to be completed in 2023. Chairperson Platteter stated that the road maintenance to be done in 2026 could be determined at the 2026 Road Survey.

Announcements: None.

Adjournment: Supervisor Bechly moved to adjourn; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:45 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
HEARING ON 2026 BUDGET
November 12, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on November 12, 2025 at 5:45 p.m. Eleven community members were present.

Presentation and discussion of the proposed 2026 Town of Milton Budget: Clerk Engel presented the proposed 2026 town budget. There were no questions.

Adjournment: Kalene Engel moved to adjourn the meeting. Tom Lettner seconded the motion. No discussion. Motion passed unanimously. Meeting adjourned at 5:51 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL MEETING OF ELECTORS
November 12, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on November 12, 2025 at 5:51 p.m. Thirteen electors were present; 1 more arrived prior to the vote on Agenda Item 1.

1. **Resolution to authorize Town Board to dispose of town property, namely the excess acreage adjacent to the Town Hall located at S2794 State Rd 88, Fountain City, WI 54629:** Chairperson Platteter recapped the reason why the above item was put on the agenda—that the township had been approached by several persons interested in purchasing some of the five acres of land that had been purchased by the town for the town hall. The town hall site consumes approximately 1.5 acres, leaving approximately 3.5 acres of vacant land. He further explained that the first step in the process is to have the town electors authorize the town board to dispose of the land, after which the town board would have to decide the details: whether and how to dispose of the land, to whom and for how much.

Clerk Engel read Proposed Resolution No. 25-2 to authorize the Town Board to dispose of town property, namely the excess acreage adjacent to the Town Hall located at S2794 State Rd 88, Fountain City, WI 54629 pursuant to Wis. Stat. 60.10(2)(g) Rita Bechly moved to approve the resolution; Kalene Engel seconded the motion.

Discussion on the topic was as follows:

Bert Schaffner reiterated his desire to have a portion of the land (1.5 acres) to be used for Surviving Valor for a veteran's retreat, which would include a cabin and pad for an RV. Eugene Bagniewski, Jr. cautioned the board that they did not need to be in a hurry to sell the land and should consider keeping at least some of the land for future uses and "once it's gone, it's gone." Steve Schiffli concurred stating that the board should consider keeping some of the land for public uses, noting that he had seen people using the land for a dog run and, given the younger population, there may be a need for a park in the future. In answer to a question by Bert Schaffner, Mr. Schiffli also stated that, based upon personal experience, getting the state to approve a driveway off a state highway is difficult.

Following discuss, a vote was taken on the motion:

12 Town electors voted aye
1 Town electors voted nay
1 Town electors abstained
Motion to adopt resolution passed.

2. **Resolution to approve tax levy:** Proposed Resolution No. 25-3 to approve the 2025 tax levy (payable 2026) in the amount of \$130,806 was summarized by Clerk Engel. Roger

Behcly moved to adopt the proposed resolution setting the tax levy at \$130,806. Tom Lettner seconded the motion.

14 Town electors voted aye

0 Town electors voted nay

0 Town electors abstained

Motion to adopt resolution passed.

Adjournment: Roger Bechly moved to adjourn the meeting. Tom Lettner seconded the motion. No discussion. Motion passed unanimously. Meeting adjourned at 6:06 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
November 12, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on November 12, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were 9 community members.

Informal Public Comment: None.

Review and Pay Bills: Supervisor Bechly made a motion to approve payment of the monthly bills. Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from October 8, 2025 Town Board Meeting in advance of the meeting. Supervisor Lettner made a motion to approve the minutes; Supervisor Bechly seconded the motion. No additional discussion. Motion passed 3-0.

Approval of the 2026 Budget: Supervisor Lettner made a motion to approve the 2026 Budget as presented. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Discussion and possible action on disposal of town-owned acreage adjacent to town hall: Chairperson Platteter stated that good points on the disposal of the town-owned property were made at the Elector's Meeting held just prior to the Town Board Meeting and suggested that board members take some time to think about if and how to dispose of the town property. Karla Patzner was present and stated that her family would be interested in purchasing all or a part of the land for residential purposes. Chairperson Platteter directed the other board members to think about the issue and come back with their ideas at the December meeting. He also invited community members to contact him to discuss the issue.

Pine Court Addition: Steve Duellman was present and provided an updated rezone request, stating that, from his perspective, that is S&J Properties was asking for that this point. He acknowledged receiving a letter from the town attorney but stated that he felt that the issues had been resolved. A date of December 3rd at 6pm was selected for a Special Town Board Meeting date to discuss the rezone request and other issues related to Pine Court Addition.

Recycling/Garbage Update: None.

Fire Association Update: None.

Roads and Bridges

- 2025 Road Work: Paul Duellman has some additional brush work to take care of.
- Pine Street: See above discussion
- Other Road Work: Chairperson Platteter has not heard from the railroad on redoing any crossings in the township.

Announcements: Supervisor Bechly reported the following from the Buffalo County WTA Unit Meeting:

-There was a long discussion on replacing culverts; Lee Engfer stated that the county could do a 50/50 match on some bridges and culverts; Chairperson Platteter clarified that the town could petition to have the county pay 50% of culvers 36" or larger.

-Any new solar plants could result in payments from the energy company to the municipality in which the solar plants are located.

-Courthouse hours are changing to 8-4pm from Monday through Thursday and 8-noon on Friday.

Adjournment: Supervisor Bechly moved to adjourn; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:30 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
SPECIAL TOWN BOARD MEETING
December 3, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on December 3, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly and Clerk Kalene Engel present. Treasurer Jane Baures was excused from the meeting with permission of the Chairperson. Also present were 4 community members.

Discussion and possible action on the proposed Pine Court Addition:

1. **Rezone Request:** As part of the Pine Court Addition approval process, S&J Properties submitted a Towns Acknowledge Form to the town clerk on October 8, 2025 and a revised request to the Town Chairperson on November 12, 2025. S&J Properties is seeking town input on its request to rezone a portion of the Pine Court Addition from agricultural to residential. Chairperson Platteter sought clarification from Steve Duellman as to how large the areas was that he was seeking to rezone. After reviewing the maps, Mr. Duellman confirmed that the area was the amount in the legal description on the request, consisting of approximately 25.18 acres. Supervisor Lettner made a motion that the town support the rezone request; Supervisor Bechly seconded the motion. No additional discussion. Motion passed 3-0.
2. **Concerns about Proposed Subdivision Plat:** Chairperson Platteter raised two issues with the proposed subdivision plat, as follows:
 - a. **The parcel labeled OUTLOT:** Attorney Loberg is concerned that the OUTLOT will become “dead property” because it is not big enough to build on and will not be maintained. Steve Duellman stated that plans are already underway to sell that parcel to someone so it will not become “dead property.”
 - b. **Lot 1, which has a narrow “finger” along the tree line:** Chairperson Platteter stated that he was told (he believes by Cale Severson) that the finger of land could not be used to make the lot large enough to meeting zoning standards. It was agreed that County Zoning would be addressing that issue.
3. **Developer Agreement:** Chairperson Platteter explained that the town attorney had sent a letter to S&J Properties regarding a developer agreement to clarify the responsibilities of the township and the developers (S&J Properties) regarding the proposed subdivision. Although there is an agreement in place between the township and S&J Properties regarding Pine Street, that agreement only relates to the existing town owned roadway, and does not cover future roads in the development. Some municipalities have subdivision ordinances that cover these issues, but the Town of Milton does not have a subdivision ordinance, so a Developer’s Agreement can cover those issues. Mr. Loberg is recommending that the agreement cover (1) responsibility for maintenance of the new town roads created by the subdivision; (2) when and how many building permits will be issued (which, Chairperson Platteter pointed out is up to County Zoning); (3) final plat approval conditioned upon zoning changes; (4) approval of driveway permits by the Town; (5) a letter of credit or bond to verify the developer’s financial ability to complete the project and (6) the developer paying all legal and engineering fees, with a deposit to be placed with the town in advance

Mr. Duellman stated that, from his perspective, the road ordinance already requires him to build the roads to the specs in the ordinance before the town would become

responsibility for maintenance. It is his intention to build gravel roads, sell the lots and maintain the roads himself until he sells all the lots, at which time he would blacktop the roads. He plans to charge the persons who purchase a lot a fee, like a homeowner's association fee, to help pay for the maintenance of the roads until the town takes over the maintenance. He also stated that the township is already required to approve driveways.

Chairperson Platteter stated that he wanted to make sure the township was not going to be on the hook for constructing the roadways. He cited an example from Mr. Loberg of another municipality where gravel roads were built, homes were sold and the homeowners petitioned the township, demanding that they blacktop the roads. Therefore, he wants a Developer's Agreement to protect the town and clarify responsibilities.

Mr. Duellman objected to getting a letter of credit, stating that he hasn't used a bank so far in this process and is not borrowing money from us. He also objected to paying the town's legal and engineering fees stating that he doesn't want to keep going back and forth with attorneys. He did not have a problem signing an agreement that only made the town responsible for road maintenance after he (developer) brought the roads up to town specs. He also did not have a problem signing an agreement that required driveways to be approved by the town. Clerk Engel suggested that the agreement possibly include a requirement that the developer be required to notify prospective landowners that they would be responsible for contributing to the costs of road maintenance until the roadway was brought up to town specs by the developer.

Additional discussion was held on respective positions of the parties. Clerk Engel noted that, in addition to the revised ordinance for road construction (revised in 2024), the town has an ordinance regarding driveway permits, and a driveway permit application on the website. Following the discussion, Chairperson Platteter stated that he would have Attorney Loberg move forward with drafting a developer agreement which included the provisions that were not objected to by Mr. Duellman, but left out provisions regarding a letter of credit or bond and legal/engineering fees. If the agreement can be drafted before the next meeting, it will be sent to the developers (John and Steve Duellman) via email for review.

4. **Vacate Portion of Existing Pine Street:** The draft subdivision plat has a parcel labeled "to be vacated." This parcel is a section of the existing undeveloped Pine Street (which was previously approved in a prior subdivision plat) that will no longer be necessary if the plat is approved, as the roadway would not go in that direction. Should the town vacate the parcel, it would be Mr. Duellman's intention to add that to one of the lots, possibly the lot with the "finger" of land. Chairperson Platteter stated that he had no issue vacating the roadway if the plat was approved, but was not sure of the timing of it. Clerk Engel noted that vacating a roadway was a process and that we would need a legal description of the portion of the roadway to be vacated (which Mr. Duellman did not think would be a big issue). Chairperson Platteter will discuss this with Mr. Loberg when he talked to him about the Developer's Agreement.

Adjournment: Supervisor Bechly moved to adjourn; Supervisor Lettner seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:54 p.m.

Minutes by Kalene Engel, Town Clerk

MINUTES OF THE TOWN OF MILTON
TOWN BOARD MEETING
December 10, 2025

Chairperson Bob Platteter called the meeting to order at the Milton Town Hall, S2794 State Road 88, Fountain City, WI 54629 on December 10, 2025 at 6:00 p.m. with Supervisor Tom Lettner, Supervisor Roger Bechly, Clerk Kalene Engel and Treasurer Jane Baures present. Also present were 9 community members.

Informal Public Comment: Steve Schiffli commented on the possible disposal of town owned acreage. He stated that the property could be a useful asset in the future as the township may have new neighborhoods popping up and may want to use the land for a park, highway shop or other resource.

Review and Pay Bills: Supervisor Lettner made a motion to approve payment of the monthly bills. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Approval of Minutes: Clerk Engel distributed draft minutes from November 12, 2025 Budget Hearing, Special Electors Meeting and Town Board Meeting plus the December 3, 2025 Special Town Board Meeting in advance of the meeting. Supervisor Bechly made a motion to approve the minutes; Supervisor Lettner seconded the motion. No additional discussion. Motion passed 3-0.

Appointment of Election Officials for the 2026-2027 Term: Supervisor Lettner made a motion to appoint the following individuals as election officials for the 2026-2027 term: Beverly Engel, Penny Schmidtknecht, Carri Renschin-Proulx, Sharon Kamrowski, Michelle Huling-Halvorsen, Judy Machett, Lee Bailey, Rita Bechly, Denise Bechly and Kim Platteter. Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0.

Discussion and possible action on disposal of town-owned acreage adjacent to town hall: Discussion was held on the disposal of excess acreage adjacent to the town hall. Town electors granted authority to the town board to dispose of the property at the November 12th Electors Meeting, but the town board can choose if and how to dispose of the property. Chairperson Platteter stated that, with all due respect to Mr. Schiffli, he did not see the township having its own road crew and did not see a lot of growth in the town and noted that the school was making its own improvements. He felt that the township should keep 1.5 to 2 acres and think carefully about what to do with the rest as we would not want it to become an eyesore. Currently, there are three interested parties with proposed uses of a storage unit, a veteran's retreat and a large shed. Chris Semling noted that it would be necessary to have at least 1 acre to do anything and that a driveway could only be done every 400 feet. Eugene Bagniewski suggested the town keep at least 2.5 acres. Supervisor Lettner felt that the town should "rush into this slowly." Chairperson Platteter proposed that interested parties put together a written proposal using a minimum of 1.25 acres and indicate what they would be willing to pay and what their proposed use of the property would be. The proposals could be brought to the town board meeting on February 11th or provided to the clerk or chairperson in advance. Chairperson Platteter stated that the board could schedule a meeting in the meantime for interested persons to view the plot and mark out the property. Copies of the plat for the town hall property were provided to the interested persons following the meeting.

Pine Court Addition: Attorney Loberg is working on drafting a Developer's Agreement consistent with what was discussed with Steve Duellman at the December 3, 2025 Special Meeting.

Recycling/Garbage Update: None.

Fire Association Update: None.

Roads and Bridges

- 2025 Road Work: Paul Duellman and Chairperson Platteter will look at a cottonwood tree along Prairie Moon Road, as Mr. Duellman is concerned that beaver damage has damaged the tree and it is leaning.
- Other Road Work: Gary Wiersgalla has not yet trimmed the trees along Pine Street.

Announcements: None.

Adjournment: Supervisor Lettner moved to adjourn; Supervisor Bechly seconded the motion. No discussion. Motion passed 3-0. Meeting adjourned 6:43 p.m.

Minutes by Kalene Engel, Town Clerk