



Town of Keystone Wisconsin

66015 County Highway F, Ashland WI, 54806 | www.townofkeystonewi.gov

Snowplow Contract 2026-2027

Season: October 15, 2026 - April 30, 2027

Driveway Owner Information

Name:	_____
Date:	___ / ___ / 2026
Site Address of Driveway (must have an address):	_____
Mailing Address:	_____
Land Line #:	_____
Cell #:	_____
Email Address:	_____
Driveway Surface:	Blacktop / Gravel

Agreement

This Snowplow Contract (the "Agreement") is entered into by and between the Town of Keystone, Bayfield County, Wisconsin (the "Town"), and the undersigned Driveway Owner (the "Owner"). The Owner desires to obtain snow removal services for a private driveway within the Town of Keystone. In consideration of the mutual covenants herein, the parties agree as follows:

1) Fees & Payment

Annual Plowing Fee (one pass in, one pass out to a reasonable turnaround):

Driveway Length	Seasonal Fee
Up to 500 ft driveway	\$225.00 per season
Over 500 ft to 1,320 ft (1/4 mile)	\$300.00 per season
Over 1/4 mile to 2,640 ft (1/2 mile)	\$350.00 per season
Over 1/2 mile	\$400.00 per season

Special Plowing (beyond normal area/extra passes/pushbacks): \$150.00 per hour

Optional Sanding Service:

- With Plowing: \$50 per year with contract (turnarounds, steep slopes and intersections only)
- Stand-Alone Sanding Trip: \$40 per application without contract

Additional Notes:

- Driveway staking is required. The Town will supply lath stakes at the Town Garage for residents to use.
- Payment is due on or before October 31, 2026.
- Requests to be added to the snowplow list after October 31, 2026 will be charged double the applicable fee.
- Seasonal pricing is based on an average of 8-12 plowing events per year.
- The Town may charge additional fees if the Owner requests more plowing than one pass or requires additional clearing (for example, widened areas or parking pads). It is at the patrolman's sole discretion whether, when, and how much to plow under this section.

2) Service Trigger & Timing

- Plowing will commence after snowfall exceeds 4 inches and once the ground is frozen, to avoid driveway damage from heavy equipment without a solid base.
- Town roads are the **priority**. Driveways are plowed after all Town roads are cleared or underway. They may be plowed as part of the regular Town road plowing if it is financially feasible.

- During severe weather and/or equipment failure, it may take two or more days before driveway plowing begins.
- In the spring season, the Town of Keystone may avoid plowing when the sun is expected to melt the snow naturally and the ground is soft, to prevent damage to driveways. If the Owner wishes to have their driveway plowed in such conditions, they must call the Road Boss to request service.

Medical Needs / Scheduled Appointments

Residents with a medical condition may contact the Town to request priority consideration for driveway plowing. If you have a doctor's appointment or another time-sensitive medical need the following day, please notify the Road Boss as early as possible. Priority service will be provided when reasonably practicable and remains subject to Town-road priorities, weather, equipment availability, and safe operating conditions.

If your driveway has not been plowed within three (3) days after Town roads are plowed, please contact the Road Boss:

Pete Raspolc | (715) 209-5451 | KeystoneTownGarage@outlook.com

At times certain areas of the Town get more snow than others.

3) Access, Width, Turnarounds & Obstructions

The Town reserves the right to cease or refuse plowing any driveway that:

- Lacks a sufficient turnaround area for plows
- Is less than 20 ft minimum width
- Has low branches (below 14 ft), hidden obstructions, extreme slopes, or is otherwise unsafe in winter conditions
- Has vehicles, trailers, or other items blocking access

All vehicles must be moved out of the plowing area before plowing commences. If the operator must maneuver between vehicles, trees, or other obstructions, the driveway will not be plowed.

4) Marking Requirements

The Town will supply lath stakes for residents to use when marking their driveways. The Owner must clearly mark items that may not be visible from the driver's seat behind a large plow, including but not limited to well heads, septic vents, landscaping, rocks, culvert ends, and other hazards.

- Install a marker post next to such features, with the top painted or flagged in a bright fluorescent color.
- These markers are especially important if there is a mid-season driver change.

The Town may conduct a drive-by inspection of driveways at the start of the season. Town staff are not required to enter driveways for inspections and may only note issues or concerns visible from the road.

5) New Driveway Inspection

New driveways not on the prior year's snowplow list require an inspection by Town Highway Staff before a contract is accepted.

6) Liability; Hold Harmless

The Owner agrees to hold the Town of Keystone harmless from all claims for injuries or property damages by the Owner, agents or employees of the Owner, or the Owner's heirs/assigns, arising out of or related to snow removal from private driveways. The Town is not liable for damage to the driveway, yard, landscaping, or hidden/unmarked obstructions.

7) Route Efficiency

The road crew will follow an established route to prioritize efficient use of equipment and staffing.

8) Mid-Season Price Review (Exceptional Snowfall)

The Town of Keystone reserves the right to revisit the price schedule mid-season only in the event of record or exceptional snowfall. If considered, the Town will contact all participants and will strive to avoid price changes.

9) Term & Termination

This Agreement is effective for the 2026-2027 snow season (October 15, 2026, through April 30, 2027). The Town may terminate service under this Agreement for safety concerns, non-payment, failure to comply with marking/clearance requirements, or other good cause, with notice to the Owner when practicable.

10) Tracking & Cost Transparency

The Town of Keystone will track the number of driveway plowing events each season. Seasonal fees are based on the average snowfall in Northern Wisconsin, which typically results in 12-18 plowing events per winter. Seasonal pricing is set assuming 8 plowing events per year. These fees also include a portion of the Town's equipment operation and maintenance costs (fuel, cutting edges, hydraulic repairs, wear, etc.).

11) Fund Balance Policy

The Town of Keystone does not make a profit from snowplowing. If a winter results in fewer plowing events than average, any remaining funds collected will be used to offset costs in the following snow season and to help offset larger equipment purchases.

12) Contact

Pete Raspolic	(715) 209-5451	KeystoneTownGarage@outlook.com
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Signatures

IN WITNESS WHEREOF, the parties execute this Agreement on this ____ day of _____, 2026.

Driveway Owner's Signature: _____

Printed Name: _____

Mail completed contract and payment to:

Town of Keystone Treasurer
66015 County Hwy F
Ashland, WI 54806

Version: 2026-09-17