



# ***Neptune Township Police Department***



# **2014 Annual Report**



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# ***A Message from the Director***

As you will note in the details of this annual report, the Neptune Township Police Department had a very busy year in 2014, responding to and handling more than 30,000 calls for service. This is a slight increase from our 2013 call volume. Through these calls for service and routine patrols, our seventy-four (74) full-time police officers make more than 400,000 individual contacts with residents, visitors, workers, students, and others within our community.

The other statistic that always deserves some attention is the Uniform Crime Reporting Index Crime Rate figure. In 2014, the crime rate figure increased to 48.0 per 1000 population. This is a slight increase, and it resulted mainly from a variety of different opportunistic type of thefts that occurred in our community. Fortunately, the dollar value losses in these particular thefts were minimal in nature, and often associated with vehicle burglaries in which the suspects were checking doors to find unlocked vehicles and then committing the thefts.



**Michael J. Bascom**  
**Police Director**

In 2014, the Neptune Township Police Department underwent the next phase of a continuing transformation to meet the needs and expectations of our community. In 2015, I expect that our Police Department will attain accreditation by demonstrating that our policies, operations, and mission are consistent with state and national standards and expectations for professional, progressive, and ethical policing.

Once again, I am very proud of the accomplishments of the entire staff of the Neptune Township Police Department. They continue to respond in an exemplary manner with community service a top priority for all of our employees.

I thank the governing body and Chief James M. Hunt Jr. for their leadership, cooperation, and support throughout this transformation.



# ***James M. Hunt, Jr.***

## ***Chief of Police***



In 2014, Chief James M. Hunt, Jr. was promoted to Chief of Police where he continued his efforts to maintain the core values and expectations from our Police Department Employees.

In 2014, the Neptune Township Police Department continued its aggressive stance to reduce crime, improve traffic safety, enforce the law, and protect our citizens and visitors. Yet at the same time, public outreach has been a cornerstone of our efforts to maintain a strong and positive relationship with every neighborhood within our diverse community.

These efforts and values are reflected throughout this 2014 Annual Report.



# ***New / Revised Policies***

As part of the transformation of the Neptune Township Police Department, a comprehensive review of our policies was undertaken in 2014, and will continue into 2015. In 2014, the following policies were developed or revised:

- Neptune Police Department Rules and Regulations
- Command Protocol
- Emotionally Disturbed Persons
- Accreditation
- Pursuit and Forcible Stopping Guidelines
- Motor Vehicle Impound and Inventory
- Bias Influenced Policing
- Missing and Unidentified Person Investigations
- Internal Affairs
- Consular Notification and Access
- Use of Force
- Automated License Plate Readers
- Uniforms and Personal Equipment, Personal Appearance, Tattoos, and Piercings
- Written Directive System
- Promotions
- Rapid Response to Active Shooter
- Arrestee DNA Specimen Collection Procedure
- Early Warning System
- Public Safety Officer Policy and Procedure
- Nasal Narcan Naoloxone
- Cash Accounts and Law Enforcement Equipment
- Safe Haven Infant Protection
- Extra Duty Employment
- Duty Death and Serious Injury
- Alternate Care for Arrestee Dependents
- Discrimination and Harassment in the Workplace
- Performance Evaluation
- Ebola Response



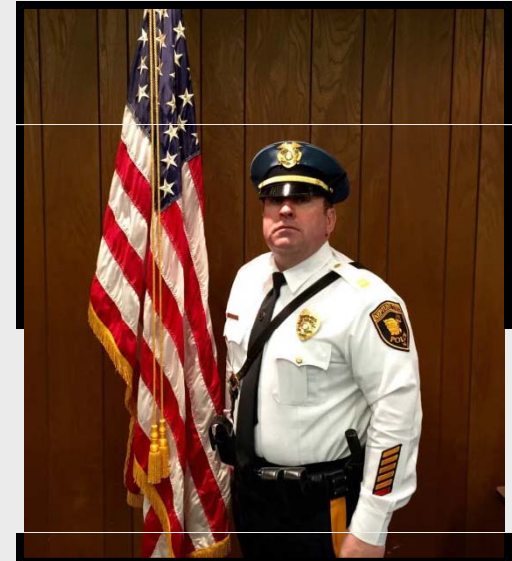
# ***Command Staff***



***Police Captain  
Andrew Leather***



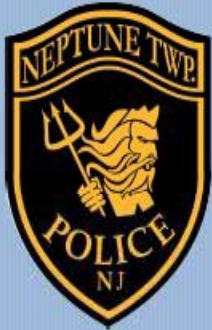
***Police Captain  
Larry Fisher, Sr.***



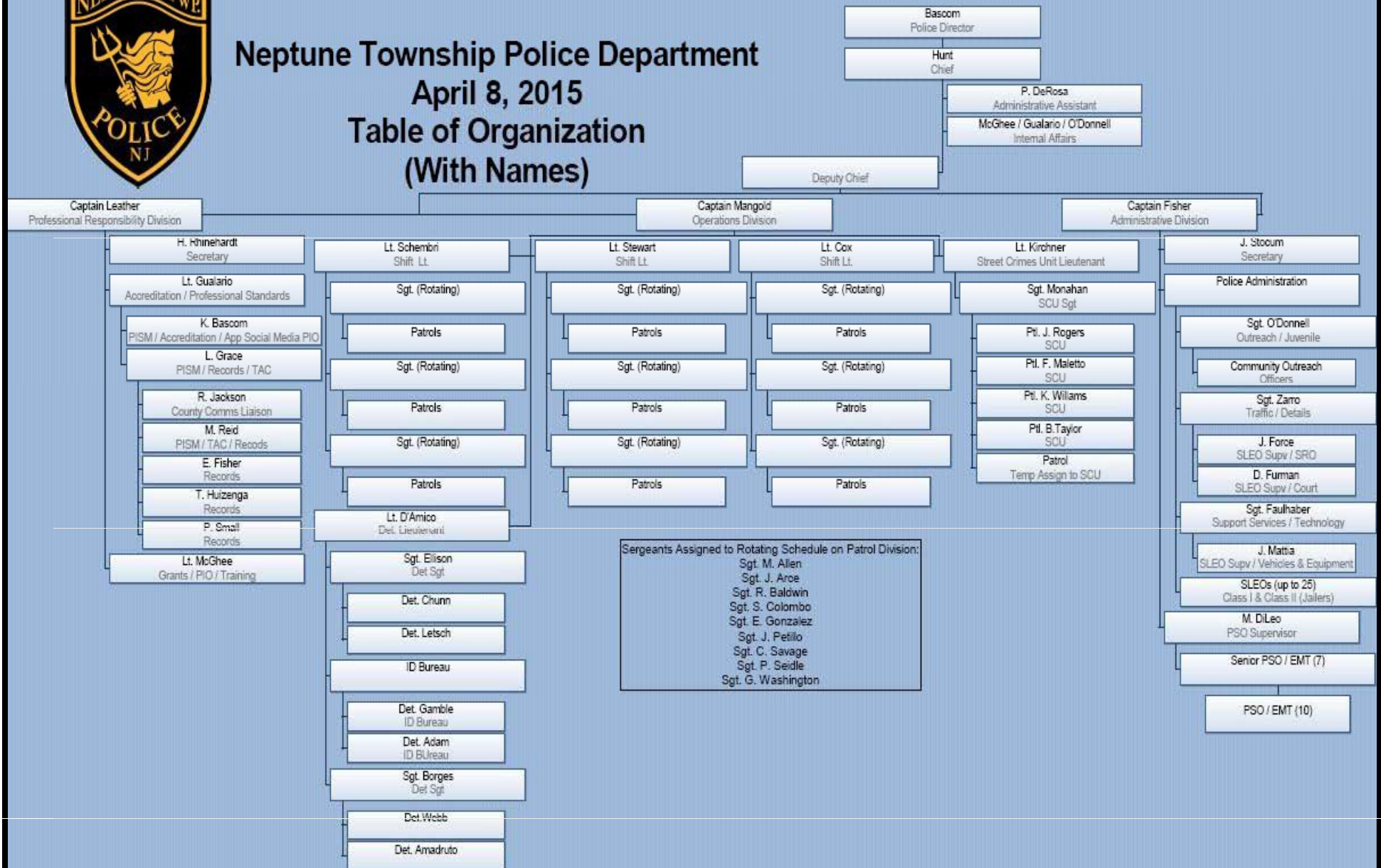
***Police Captain  
Robert Mangold***



# Organizational Chart



## Neptune Township Police Department April 8, 2015 Table of Organization (With Names)

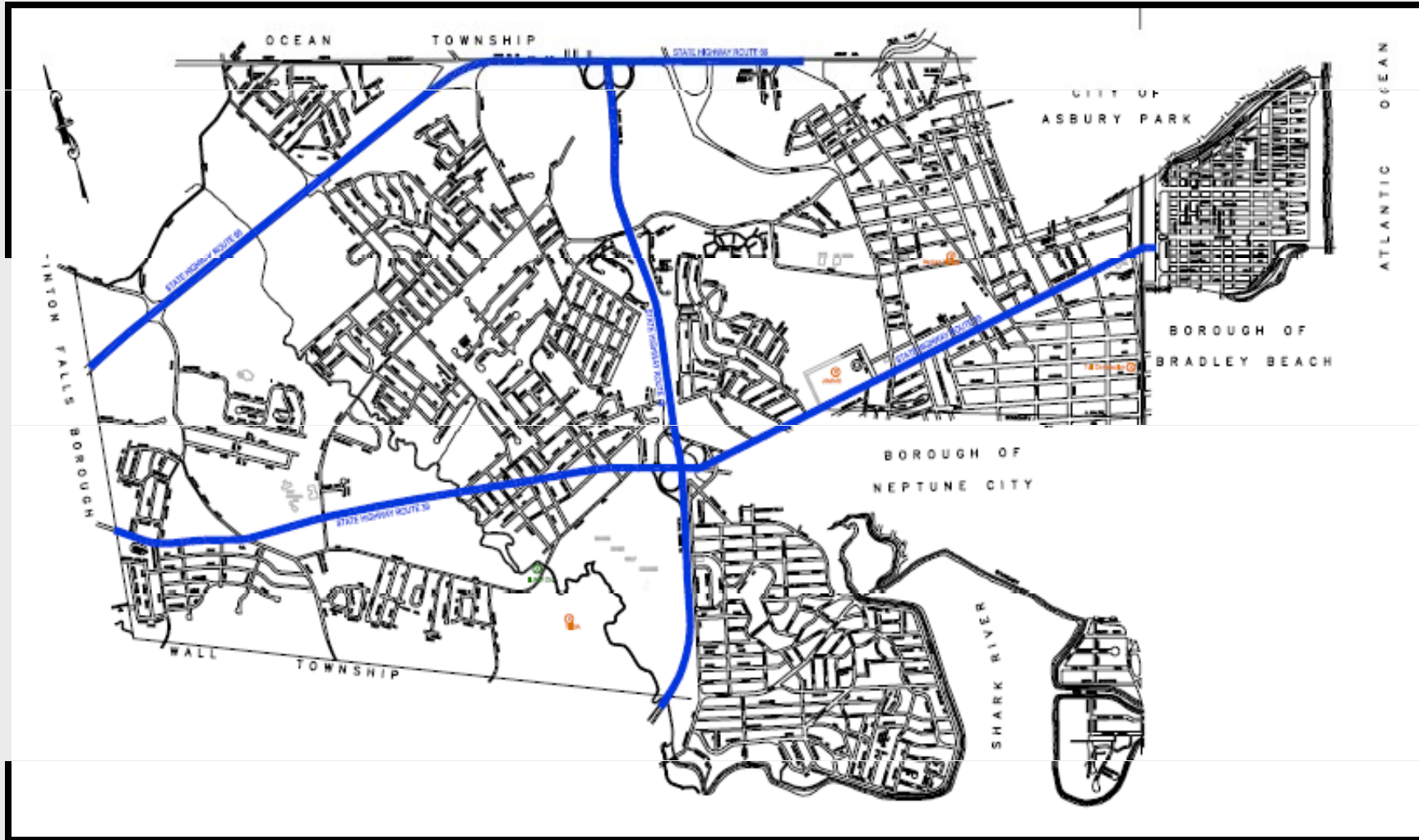




# ***Jurisdiction & Population***

***Township of Neptune  
(8 Square Miles)***

***Population 28,148 (2010 census)***



## **JURISDICTION & POPULATION**

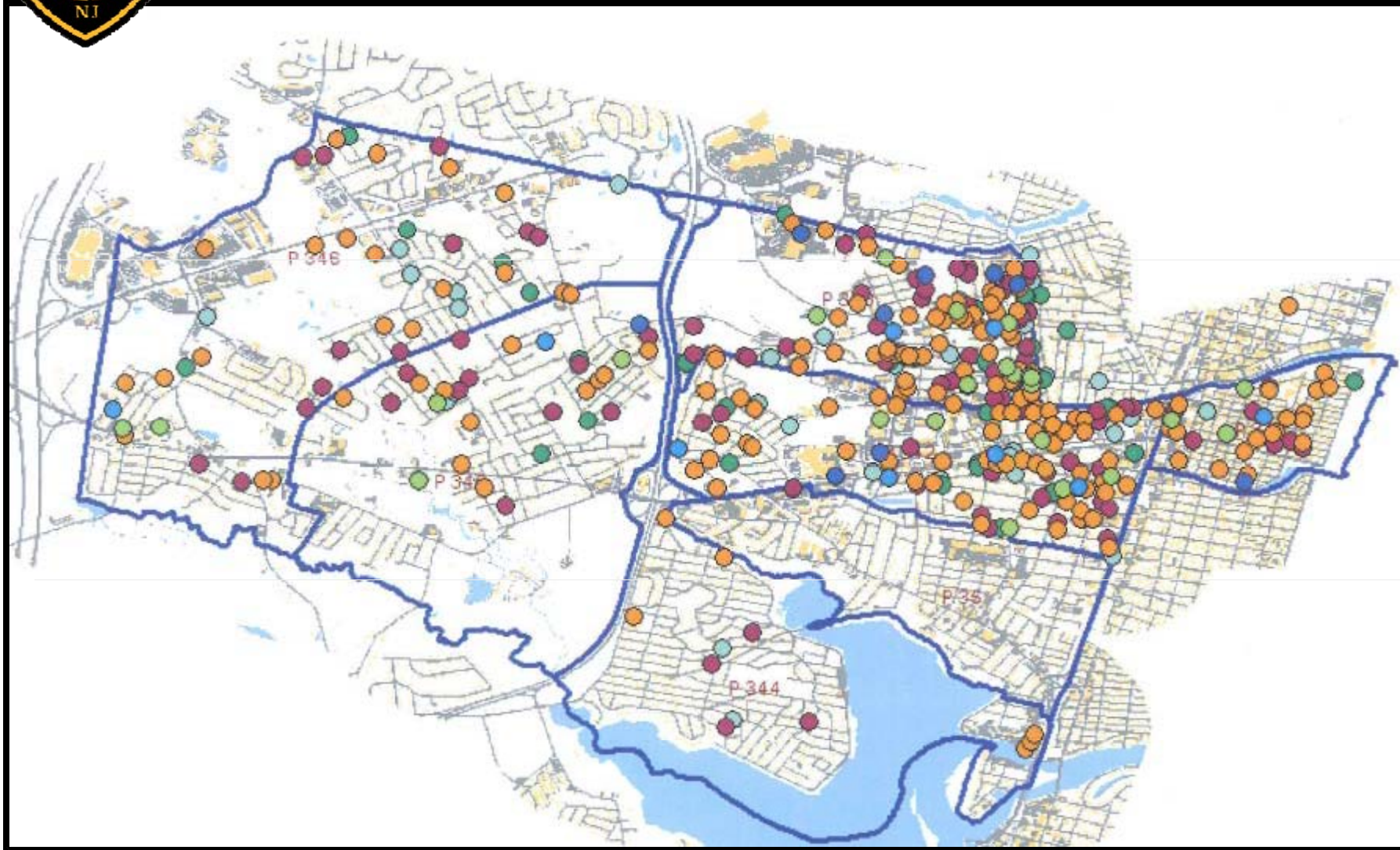
NEPTUNE TOWNSHIP POLICE DEPARTMENT

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# Crime by Area



## INDEX CRIMES

Murder:0

Rape: 5

Arson: 9

Theft:1200

Burglary:172

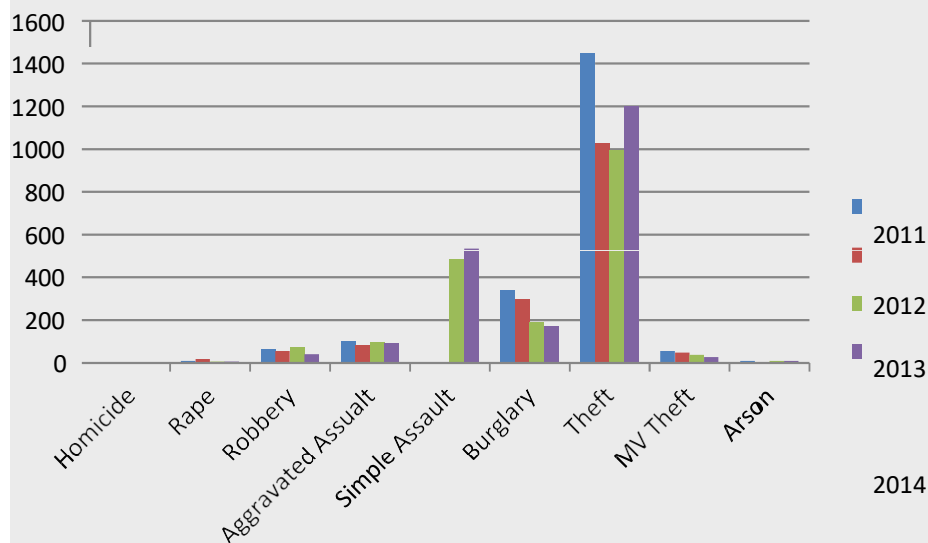
Robbery: 40

Agg. Assault: 90

Assault: 535



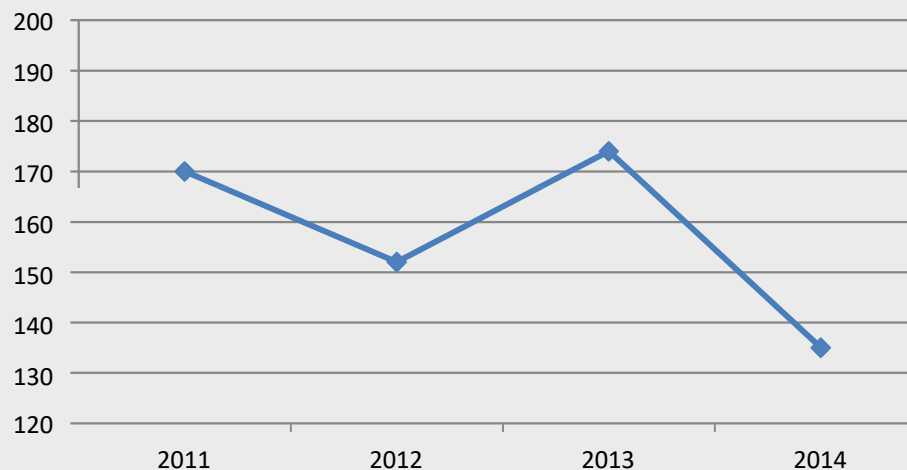
# Uniform Crime Report (UCR)



Crimes	2011	2012	2013	2014
Homicide	0	0	0	0
Rape	8	16	6	5
Robbery	61	55	74	40
Aggravated Assault	101	81	94	90
Simple Assault			482	535
Burglary	341	298	191	172
Theft	1447	1026	992	1200
MV Theft	55	48	37	26
Arson	8	4	9	8
<b>Total</b>	<b>1851</b>	<b>1376</b>	<b>1229</b>	<b>1406</b>

## Violent Crime

There was a slight increase in the Uniform Crime Reporting activity from 1,885 in 2013 for UCR reported crimes to 2,076 in 2014 which is attributable to thefts. The Index Crime Rate figure for 2014 is ??? per 1000 population.





# ***Accreditation***

In April 2014, the Neptune Township Police Department began the process of attaining accreditation through the New Jersey State Association of Chief's of Police Accreditation Program. Since that time, the Department has made significant changes and updates to our Rules and Regulations and our Standard Operating Procedures to assure that they are in line with state and national standards and in compliance with all appropriate laws, regulations, and guidelines.

The accreditation standards in law enforcement assure the citizens that the police department meets specific criteria of public safety services which have been set forth by national and state commissions. The Neptune Township Police Department is a professional organization and has engaged in the task of Accreditation through the New Jersey State Association of Chiefs of Police (NJSACOP) to ensure our communities that this agency is held to the highest standards.

Accreditation is a progressive way of assisting law enforcement agencies to improve their overall performance. Accreditation is formulated through standards, which contain clear statements of professional law enforcement objectives. Agencies who participate in the Accreditation process execute a self-assessment to determine how policies and procedures can be improved to meet these objectives. Once these policies and procedures are employed, a team of assessors validates the standards are being followed by the agency. Assessors will review written materials, interview agency members, and visit offices and other places where compliance with the standards can be observed.





# ***Accreditation***

The accreditation program requires the department to comply with the best practice standards in five basic areas: the Administrative Function, the Personnel Function, the Operations Function, the Investigative Function, and the Arrestee/Detainee Function. An Accredited agency must show compliance in one-hundred standards within these five sections.

While policy and procedure based on the Accreditation program will not guarantee a crime-free municipality, nor will it promise an absence of lawsuits against law enforcement agencies and executives, the program does have many substantial benefits:

- The municipality receives significant insurance premium discounts.
- Provides stiffer defense against civil lawsuits and complaints; frivolous legal actions against the agency are shown to decrease with Accreditation.
- Delivers an objective measure of the department's leadership and service.
- Greater accountability by Written Directives that clearly define lines of authority, decision making, and resource allocation.
- Accreditation streamlines operations of a department, providing more consistency and more effective deployment of agency manpower.

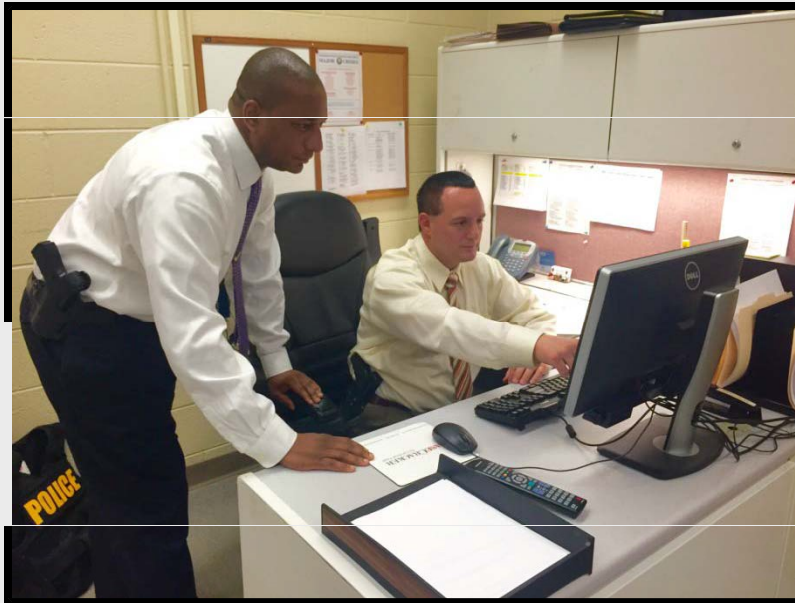
To attain Accreditation under the NJSACOP Program, the department must undergo a comprehensive peer review, and then be reviewed every three years for reaccreditation. This includes a full on-site assessment to ensure the agency is adhering to the required standards. Achieving Accreditation demonstrates the Neptune Township Police Department's commitment to professional excellence and quality service to our community.



# ***Detective Bureau***

The primary function of the Detective Bureau is to conduct follow-up investigations of reported crimes (i.e. murder, robbery, burglary, fraud, auto-theft, etc.) These investigations consist of interviewing suspects, victims, and witnesses; analyzing information for validity, reliability, and accuracy; and compiling a comprehensive and factual case to present to the prosecutor, who is responsible for presenting the case in court. Detectives assigned to the Investigative Divisions are also responsible for processing crime scenes in search of evidence that could be used to successfully prosecute offenders.

During 2014, the General Investigations Unit conducted 348 criminal investigations, closing 303 of these cases which resulted in 93 arrests.





# ***Special Enforcement***



The primary function of the Special Enforcement Unit is to investigate drug related crimes and crimes that impact upon the quality of life within our neighborhoods. The Special Enforcement Unit works with County, State and Federal taskforces to identify and arrest individuals who are involved in the manufacturing, sale and use of illicit narcotics as well as targeting gangs and violent criminals.

In 2014, the size of the Special Enforcement Unit was increased by 60%

The Special Enforcement Unit made 588 arrests, resulting in 1,015 criminal charges during 2014.

In addition to the arrests the Special Enforcement Division conducted, they seized four vehicles, four handguns, and \$20,585.00 in currency.

This unit also worked closely with the Monmouth County Prosecutor's Office, the Drug Enforcement Administration, the Federal Bureau of Investigation, and the Asbury Park Police Department on various operations throughout the year.





# ***Patrol Division***

The Neptune Township Police Department Patrol Division is committed to improving public safety and the quality of life for residents in our community.

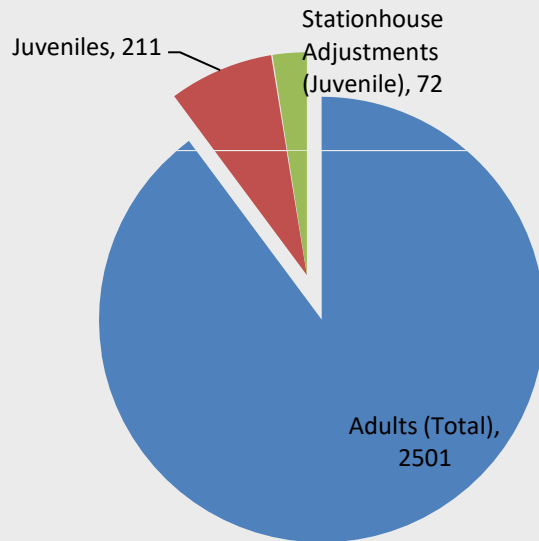
In 2014, our Police Department Patrol Division operated with 3 Patrol Lieutenants, 9 patrol sergeants and 40 patrol officers all reporting to the Captain of Operations. Five new officers completed their field training in 2014 and are now serving the community as full patrol officers. As in years past, patrol remained busy responding to calls for service, conducting traffic patrols, DUI enforcement, and proactive Enforcement of laws and ordinances.



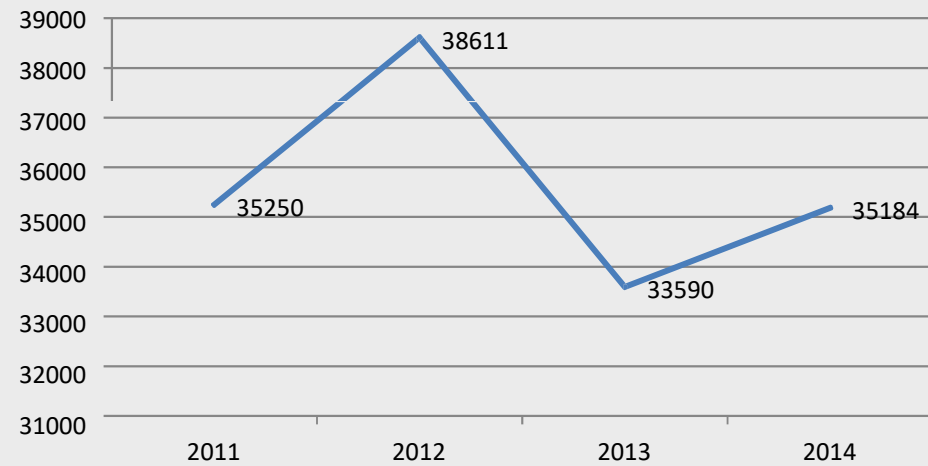


# Patrol Statistics

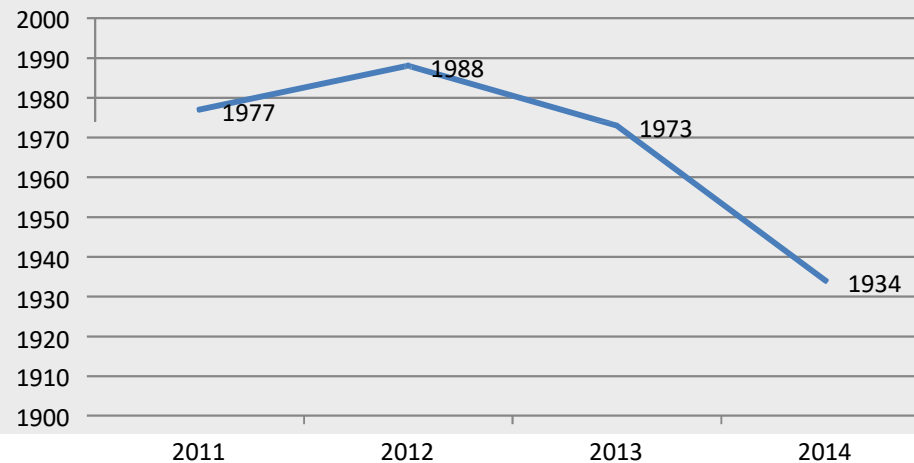
## Arrests



## Calls for Service



## False Alarms





## ***Special Law Enforcement Officers***

In an effort to provide additional services to the community, the Neptune Township Police Department expanded their Special Law Enforcement Officer (SLEO) program. SLEOs are utilized in a variety of roles including traffic enforcement, patrols, jailers, parking enforcement, walking patrol assignments, special events and court security. By utilizing SLEOs in these roles, our regular patrol officers can spend more time focusing on their regular duties.



SLEOs have many of the same powers as a regular police officers . The SLEO program is typically comprised of those aspiring to be regular full time police officers and those who have retired as regular police officers. The SLEO program serves as an opportunity for our leadership to evaluate potential candidates for hiring while they work in the part time positions with the Neptune Township Police Department.



# ***School Resource Officers***

Through an agreement with the Neptune Township Board of Education, the Neptune Township Police Department provides full-time School Resource Officers at the Neptune High School and the Neptune Middle School. The program is geared to providing on-site law enforcement and to develop positive contact between our youth and our police officers.

This program instills a sense of safety for students and faculty members to create a safe place to work and study.

SROs enforce laws and investigate reported crimes on campus. The SROs and also consult with students, parents, faculty, and community citizens with issues that affect the educational process of each person involved.

The SROs also maintain a rapport with our youth by participating and working security details at events such as sports, dances, performances and various other special events.





# ***Traffic Bureau***

The Traffic Services Bureau conducts traffic enforcement and investigations of serious and fatal motor vehicle crashes. The Traffic Services Bureau also provides support to various public and private entities. The bureau assists the Township Planning, Zoning, and Code Enforcement Departments by conducting site plan reviews and site inspections. The bureau provides feedback to the township and to private contractors on engineering and construction projects. We are members of the New Jersey Police Traffic Officers Associates and the Monmouth County Traffic Officers Associations.

One of the most important functions of the Traffic Services Bureau is the day to day interaction with local citizens within the community. The Traffic Services Bureau is highly responsive to the needs of individuals and groups within the community who express a concern about traffic safety. The bureau welcomes and encourages township residents to bring forth information that will help us respond to concerns with appropriate measures



# ***Traffic Bureau***

The Traffic Service Bureau along with Lt. of Professional Standards manages various grant supported programs including: Drunken Driving Enforcement Fund, Stop for Pedestrian, Officer Decoy Program, Drive Sober or Get Pulled Over and Seatbelt Safety Initiative.

The Traffic Service Bureau is responsible for overseeing all Crash Reports along with Driving While Impaired Reports. The bureau also is responsible for maintenance and repair of all Alcotest instruments and radar equipment. The bureau inspects and regulates Duty Wreckers, Vehicle Junk Titles, and annual Taxi Inspections. Traffic Services is also responsible for coordinating Crossing Guard scheduling, training and staffing.

The Traffic Service Bureau continues to maintain and train Electronic Ticketing and the Automatic License Plate Readers Programs. The bureau makes sure all officers are up to date with training on Radar Units and the Alcotest Instrument.

Our Traffic Service Bureau is highly trained and continues to provide education and enforcement to the residents of Neptune Township. Our bureau proactively continues to make Neptune Township a safe community to live and work.





# ***Traffic Bureau***

In 2014 Neptune Police Officers issued a total of 9,497 summonses. Of these summonses, 3,084 were for moving violations and 4,960 summonses were for non-moving violations. Additionally, our Police Officers issued a total of 1,453 parking summonses. Our department investigated 1,720 motor vehicle accidents in 2014. Traffic safety around schools, the central business district and residential neighborhoods is one of our primary concerns.



Both Traffic and Patrol Officers are responsible for monitoring traffic related issues. This is done in an attempt to educate the public and heighten the awareness of pedestrian and motorist safety. Additionally, our Traffic Bureau is responsible for the training, scheduling and supervision of our staff of 24 Crossing Guards.



# ***Records***

The Neptune Township Police Department Records Division plays a very important role in the area of law enforcement. Prompt and accurate processing and dissemination of the police reports and associated paperwork is an integral part of the judicial process. The Records Division is staffed with 4 Records Clerks, and two Police Information Systems Managers who report to a Police Lieutenant. They provide assistance to the office , those working within our judicial system , and to the general public.



In 2014, the Neptune Township Police Department received 35,184 calls for service. Many of these calls require the completion of a police report and, in 2014, the Records Division processed 2,655 Report Requests, and provided discovery on 328 cases. The Records Division handles many additional duties to include responding to requests for open public records and individual background checks.

# ***Community Outreach Officers***



## **COMMUNITY RELATIONS**

NEPTUNE TOWNSHIP POLICE DEPARTMENT

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# ***Community Outreach***

The relationship between the Neptune Township Police Department and the community is critical. Members of the police department participate in several community policing programs to facilitate proactive approaches to address crime and/or safety related issues in the community. Here is a list of some of the Community Policing Programs the Neptune Township Police Department hosts:

Drug Awareness  
National Night Out (NNO) Bicycle  
Safety  
Torch Run for Special Olympics  
Holiday Gift/Toy Collection & Distribution

Block Watch  
Vehicle VIN Etching  
Click it or Ticket Campaign  
Gang Awareness  
Pedestrian Safety

Additionally, the police department has a partnership with educational facilities in the community. Officers speak to students ranging from kindergarten to high-school level on a variety of public safety topics. Many Community Policing presentations are formatted with civic organizations and neighborhood associations.

In 2014, the Neptune Township Police Department reorganized our Community Outreach program. The program is now led by a Captain, who is assisted by a Sergeant. Seven other police officers have been designated as Community Outreach Officers and have been assigned to specific neighborhood and/or community groups. These officers meet regularly with their assigned group and maintain an open line of communications on a daily basis.



# ***Community Outreach***

The Community Policing Department is responsible for the planning, facilitation, and implementation of programs and initiatives that reach out to our community groups and individuals with the purpose of reducing crime and the fear of criminal acts, and empowering community members and groups to assist the police department in our shared goals of combating crime in Neptune Township.

Our Community Policing programs this year included: the Police Memorial, Dedication of Veteran's Park, National Night Out, Neptune Day, Heroes and Helpers, Touch-A-Truck, Back to School Party in the park, and Community Meetings. In addition, we gave several Community Policing and Crime Prevention presentations to our grammar schools, Middle School, High School, Brookdale Community College and several youth organizations. (i.e. Halloween safety, bicycle safety and Internet safety cyber bullying). We also participated in the School Resource Officer's Program, we held seminars at the Neptune Township Performing Arts Center (PAC) regarding Gang and Heroin Awareness. The Chief implemented walking patrols in the parks and playgrounds by our Special Law Enforcement Officers (SLEO-II).

We assisted MURC with showing movies in the park and the back to school party held at the Liberty Park Playground. We held a food drive for our seniors and a toy drive for our little ones (Toys for Tots). We participated in several sporting events with our youths (i.e. Cops verses Kids in softball and basketball games).



# ***Commendations / Awards***

**In 2014, the 200 Club of Monmouth County presented Merit Awards to the following officers:**

Sergeant Paul Monahan & Police Officer Louis Berardi:

The Officers encountered a male who had affixed a rope to the guardrail of a bridge and tied a noose around his neck. The officers were able to talk the male into removing the noose and transported him to the hospital for treatment.

Police Officers Thomas Blewitt & Louis Berardi, and Lieutenant William Kirchner:

Apprehended a serial burglar who was suspected to be responsible for more than 30 burglaries in Ocean Grove over a three month period. Prior to this arrest, this assailant had 43 previous felony convictions.



# ***Commendations / Awards***

## **The Chief of Police awarded commendations to the following Police Officers in 2014:**

•P.O. MacConchie for his efforts leading to the arrest of Silas Richardson on the charge of Homicide. P.O. MacConchie responded to a routine residential medical alarm and located Silas Richardson in the residence of George Richardson, his brother. During his interaction with the S. Richardson, he found his answers regarding the whereabouts of his brother and his demeanor to be suspicious. He could provide no reasonable answers for why he was there or why he was in possession of his G. Richardson's vehicle. During his investigation, S. Richardson stated that his brother was dead at his house in Maryland. P.O. MacConchie then contacted the local sheriff's department in Maryland who discovered a large amount of blood inside the residence and later the body of G. Richardson in the backyard of the home. Silas Richardson was held and later charged with homicide in the State of Maryland. P.O. MacConchie demonstrated that no call is "routine" and was also awarded a Certificate of Recognition from the Monmouth and Ocean County Intelligence Bureau for his diligent investigation.

•P.O. Lay for conducting a motor vehicle stop on a suspicious vehicle outside the Crystal Inn, during which he conducted warrant checks on the operators discovering active warrants on the driver. During his search of the driver a loaded handgun was discovered in his waistband and secured by P.O. Lay.

# ***Commendations / Awards***

- P.O. Lavandero for her exceptional efforts identifying a suspicious subject on the way to a call of shots fired. The subject ran when ordered to stop and was caught by P.O. Lavandero who then located a loaded handgun in the suspects backpack.
- P.O. Lavandero and P.O. MacConchie for their efforts on a call of an unresponsive 61 year old female. Due to the officers quick response and resuscitation efforts using CPR and a defibrillator, the females pulse returned and she survived.
- P.O. Rogers and P.O. Berardi for observing a subject acting suspiciously and subsequently giving chase to the suspect when he fled. During the chase P.O. Rogers observed him throw a loaded revolver to the ground, which was recovered and the suspect arrested.
- P.O. Blewitt, P.O. Rogers, P.O. Berardi and Lt. Kirchner for initiating a motor vehicle stop which led to the discovery of a loaded revolver (stolen in a burglary), narcotics and paraphernalia in the car and the arrest of the operator. Their investigation also led to the owner of the vehicle being located and arrested for additional paraphernalia.
- P.O. Lay for initiating a motor vehicle stop during which the driver and passenger fled the vehicle, both being captured, one in Neptune and one in Asbury Park and a loaded handgun being located in the vehicle.

# ***Commendations / Awards***

•P.O. Lay, P.O. Chunn and P.O. Hubbard for their efforts on recovering several weapons after a shooting and a motor vehicle chase. P.O. Lay attempted to initiate a stop on a suspicious vehicle observed at a shooting scene the day prior, and subsequently the operators fled and P.O. Lay pursued. During the pursuit it was clear that the subjects were trying to discard evidence, and with the assistance of Asbury Park PD and Neptune Township PD the vehicle was stopped and the operators arrested and questioned. They admitted to being at the shooting scene the day prior witnessed by P.O. Hubbard. P.O. Chunn located a loaded revolver on the route the vehicle had traveled, and later a handgun was located on a lawn by a resident that had also been thrown from the vehicle.

•P.O. Blewitt, P.O. Berardi, Lt. Kirchner and the Detective Bureau for the arrest of suspect in a series of burglaries in Ocean Grove. During surveillance on the suspects home, P.O. Blewitt observed the suspect walking towards the residence and approached him, and the suspect fled. P.O. Blewitt, P.O. Berardi and Lt. Kirchner chased and arrested the suspect, a serial burglar with 43 felony convictions and a Megan's Law Offender who failed to register.



# ***Commendations / Awards***

- The following officers for their diligent investigation following a shots fired call which lead to eight arrests and the search of a home yielding a loaded shotgun, stun gun, ammunition, narcotics, paraphernalia and evidence of previous burglaries: Lt. Kirchner, Sgt. Seidle, Sgt. Allen, Sgt. Arce, Det. Webb, P.O. Dallago, P.O. Williams, P.O. Rogers, P.O. Kocen, P.O. Ledet, P.O. Mattia, P.O. MacConchie, SLEO II Griswold, SLEO II Homiek, and SLEO II Roland.

- Det. Petillo for his relentless efforts in two separate burglary investigations leading to the arrests of eight people on various charges and the recovery of all of the stolen jewelry from both cases. In one case, a home was entered and almost \$10,000 worth of jewelry and over \$1,000 in cash was stolen. Due to Det. Petillo's investigation, he located some of the jewelry in a pawn shop and the identity of the seller. During interviewing the suspect implicated several others in the burglary. Det. Petillo conducted an extensive investigation of pawn shops in several counties, gathering information on an additional person as the primary seller. She was arrested and found to be in possession of some of the jewelry, implicating other suspects and providing additional information. Assisted by surrounding agencies, Det. Petillo located and returned all of the stolen jewelry and made six arrests. In the second case while responding to a domestic, Det. Petillo received information regarding the theft of jewelry from another residence. He located the victim and with her statement located all of the stolen jewelry and arrested the suspect who had sold it to the pawn shops.

# ***Commendations / Awards***

•P.O. Harris, P.O. Sibole and P.O. Maher for their efforts on a noise complaint of a large party at the Crystal Inn Motor Lodge. During their investigation they conducted warrant checks on the occupants and while one suspect was being arrested on an active warrant a loaded handgun was discovered in his waistband. Another occupant was subsequently searched and another loaded handgun was discovered. During the investigation it was found that they had stopped a planned gang shooting of another party at the hotel.

•P.O. Hubbard, Sgt. Borges and Sgt. Seidle for their exceptional investigation leading to the recovery of a handgun used in a shooting. P.O Hubbard, while en-route to a shooting call in which a victim was shot several times observed and recorded a suspicious vehicle leaving the area. After the officers rendered aide to the victim, P.O. Hubbard canvassed the area, located the vehicle in question which had shell casings in plain view. A search warrant was obtained and a handgun located in the vehicle.



# ***Resources / Contact Information***

## **Emergency**

**9-1-1**

Non-Emergency

(732) 988-8000

Fax

(732) 988-7724

Website

[www.neptunetownship.org](http://www.neptunetownship.org)

Recruiting

[\\_NeptunePDRecruits@gmail.com](mailto:_NeptunePDRecruits@gmail.com)

Chief James M. Hunt, Jr.

[JHunt@neptunetownship.org](mailto:JHunt@neptunetownship.org)

Director Michael J. Bascom

[MBascom@neptunetownship.org](mailto:MBascom@neptunetownship.org)

Traffic Bureau

[MZarro@neptunetownship.org](mailto:MZarro@neptunetownship.org)

Detective Bureau

[NTPDDB@neptunetownship.org](mailto:NTPDDB@neptunetownship.org)

Community Outreach

[LFisher@neptunetownship.org](mailto:LFisher@neptunetownship.org)

Records Bureau

(732) 988-8000 ext. 457

Anonymous Tipline (Non-Emergency)

1-800-671-4400 or text "Monmouth"  
plus your tip to 274637 (Crimes)