TOWN OF ARCADE
Notice of Vacancy
Board of Assessment Review (BAR)

Applications are being considered for Board of Assessment Review Member vacancy to fill a current unexpired five-year term ending 09/30/2028. The Board of Assessment Review meets **yearly** on the 4th Tuesday in May from 4:00 p.m. to 8:00 p.m. Members do receive a small stipend.

Purpose of the BAR: Taxpayers who feel their property tax assessments are unequal, excessive, unlawful or that their property is misclassified, have a right to have their assessments reviewed by the BAR.

BAR Description and Duties:

- The BAR is a quasi-judicial body and its purpose is to guarantee taxpayers' rights by hearing real property assessment complaints (grievances) and arriving at fair and impartial determinations regarding those complaints. On Grievance Day, the BAR will review the required paperwork filed by the applicant and ask questions of the applicant, if present.
- Members shall have knowledge of property values in the Town.
- The BAR meets for four (4) hours on Grievance Day which is the fourth Tuesday in May, and BAR member attendance is **mandatory**. Members will deliberate on the property assessment complaints and make a decision as to whether or not the assessment will be changed, and if so, what the assessed value will be.
- There is a **mandatory** training session for all new board members.

All interested persons are to send a letter of interest which should include reasons why you wish to serve, a brief background, and your contract information. Letters to be received by **December 10, 2026** by email to: arcadetownclerk@gmail.com or by US Mail to: Arcade Town Supervisor, 7340 Route 98, Arcade, NY 14009.