



**DEPARTMENT OF PUBLIC WORKS PARKS & FACILITY  
CONSTRUCTION USE LICENSE APPLICATION**

6015 Glenwood Street ■ Garden City, Idaho 83714  
Phone 208/472-2949 ■ Fax 208/343-4026

- FOR HOMEOWNER
- FOR CONTRACTOR USE

<b>NAME:</b>	<b>DATE:</b>	
<b>IF FOR USE BY CONTRACTOR, SPECIFY NAME:</b>		
<b>MAILING ADDRESS:</b>	<b>EMAIL:</b>	
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<b>CONTACT NUMBER: WORK: _____ CELL/OTHER: _____</b>		<b>FAX: _____</b>
<b>LOCATION OF WORK SITE:</b>		
<b>PARK NAME:</b>	<b>REQUESTED DATE(S) OF USE:</b>	
<b>DESCRIPTION OF ACCESS NEEDS, INCLUDING THE LENGTH AND AREA TO BE USED OR OTHERWISE DISTURBED?</b>		
<b><u>IF GREENBELT IS TO BE TEMPORARILY CLOSED TRAFFIC CONTROL DEVICES AND DETOURS ARE REQUIRED AND WILL BE THE RESPONSIBILITY OF PERMIT REQUESTOR.</u></b>		
<b>TYPE AND PURPOSE OF WORK AND LOCATION OF PROPOSED ACTIVITIES?</b>		
<b>EQUIPMENT TO BE USED (INCLUDING GVW):</b>		
<b>ATTACH</b>		
<b>MITIGATION &amp; RESTORATION PLAN: (INCLUDE COMPANY OR PERSON MAKING REPAIRS, ALL PROJECT SAFETY MEASURES, ACTIONS TAKEN TO MINIMIZE DAMAGE TO PARK PROPERTY AND ACTIONS TAKEN TO RESTORE SITE TO ITS ORIGINAL OR BETTER CONDITION BEFORE START OF PROJECT)</b>		



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VEHICLE LICENSE #:	CHECK TYPE: <input type="checkbox"/> SINGLE <input type="checkbox"/> CAR <input type="checkbox"/> PU <input type="checkbox"/> SEMI <input type="checkbox"/> TRUCK <input type="checkbox"/> T    TRAILER
VEHICLE/TRAILER MAKE & YEAR:	MODEL:
VEHICLE/TRAILER SIZE & WEIGHT:	
NAME OF PROJECT:	
VEHICLE SETUP:	DATE:                  START TIME:                  END TIME:
PROJECT:	DATE:                  START TIME:                  END TIEM:
VEHICLE REMOVE:	DATE:                  START TIME:                  END TIME:
VEHICLES MUST BE REMOVED FROM PARK AT PROJECT END TIME	
VEHICLE OPERATOR'S NAME	
PHONE NUMBER: HOME: _____ WORK: _____ CELL: _____	

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**GARDEN CITY PARKS AUTHORIZED AGENT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



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## Construction Overnight Parking Permit

**Garden City Code 10-1-3 A7 No Person in any park shall: Leave a vehicle standing or parked after closing hours of the park.**

### VEHICLE RESTRICTIONS

- Construction Overnight Parking Permit will be issued in conjunction with a Construction Use License or with a Parks Construction Contract.
- All vehicles, (i.e. cars, trucks, trailers) parked on overnight in a park, regardless of use, must have a vehicle permit displayed, cars & trucks in the front windshield, trailers taped to the top of the trailer on the tongue side. Permit must always be visible from the outside the vehicle.
- Vehicles parked overnight must be an active part of the construction project.
- Garden City Parks reserves the right to limit the size and number of vehicles in a park associated with a project
- The permit will identify the vehicle, license number, size and weight of vehicle, purpose for parking overnight, park facility, date, and time.
- A Vehicle Permit does not allow any person to set up camp, tents, or any temporary shelter, or to use house trailers, campers, motorhomes, or automobiles for the purpose of overnight camping in any city park between sunset and sunrise.
- Any vehicle or trailer parked on park property without a Permit will be towed.
- Vehicle Access/Overnight Permits require no less than 48 hours to process.

*Fold online*

<b>Park SITE(S):</b>			
VEHICLE LICENSE #:	CHECK TYPE:		
	<input type="checkbox"/> SINGLE	<input type="checkbox"/> CAR	<input type="checkbox"/> PU
	<input type="checkbox"/> SEMI	<input type="checkbox"/> TRUCK	<input type="checkbox"/> T TRAILER
VEHICLE/TRAILER MAKE & YEAR:		MODEL:	
VEHICLE/TRAILER SIZE & WEIGHT:			
NAME OF PROJECT:			
VEHICLE SETUP:	DATE:	START TIME:	END TIME:
PROJECT:	DATE:	START TIME:	END TIEM:
VEHICLE REMOVE:	DATE:	START TIME:	END TIME:
VEHICLES MUST BE REMOVED FROM PARK AT PROJECT END TIME			
VEHICLE OPERATOR'S NAME			
PHONE NUMBER: HOME: _____ WORK: _____ CELL: _____			
<b>GARDEN CITY PARKS AUTHORIZED AGENT:</b>			<b>DATE:</b>



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Contractor accepts all potential risk and liability of the City of Garden City resulting from any and all work (whether in contract or in tort). It is intended by the parties that the City of Garden City's obligations and Contractor's work in connection with this project shall not subject the City of Garden City and its individual shareholders, employees, officers, or directors to any legal exposure for the risks associated with this project. Contractor agrees to pay for any losses, damages or a liability incurred by Garden City as a result of this project and agrees to take any liability for loss or damage from Garden City. Contractor acknowledges and agrees that it is acting solely as a contractor and not as a partner, joint venturer or employee of Garden City, and shall have no authority to act for or bind or obligate Garden City in any matter whatsoever.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**COMPLETE APPLICATION FORM CAN BE MAIL, FAX OR EMAIL TO [odurfey@gardencityidaho.org](mailto:odurfey@gardencityidaho.org)**

**PARK SITE PLAN MUST BE ATTACHED**