



Building Code Exception Request Form

Purpose

This request is for the review of a proposed alternative to a building code requirement. This form, along with supporting documentation, shall be submitted for structural review and recommendation. If there are changes to plans, then the plans must be submitted for review.

Requestor Information

- Requestor's Name:
- Requestor's Company:
- Requestor's Address:
- Requestor's Email:

Project Information

- Project File Number:
- Project Address:
- Project Applicant's Name:
- Project Applicant's Email:

Explanation of Request

(Include supporting code sections and reasoning. Attach additional documentation if necessary.)

CODE REVIEWER EXPLANATION AND RECOMMENDATION

Plans Examiner Name: _____

I recommend:

Approving **Denying** the request as the described and supported special individual reason:

Makes **Does not make** the strict letter of this code impractical, and the modification is in compliance with the intent and purpose of this code and does not lessen health, life and fire safety or structural requirements.

Additional Comments:

Date: _____

Signature: _____

Garden City Determination

Request Approved Request Denied

Jenah Thornborrow, Development Services Director

Signature: _____ **Date** _____

Authority References

- **GCC § 7-1-2 Creation of Enforcement Agency**
(Summarizes the authority of the Development Services Director and delegated officials.)
- **2018 IRC R104.10 Modifications**
Where there are practical difficulties involved in carrying out the provisions of this code, the building official shall have the authority to grant modifications for individual cases, provided the building official shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety or structural requirements. The details of action granting modifications shall be recorded and entered in the files of the department of building safety.
- **2018 IBC 104.10 Modifications**
Where there are practical difficulties involved in carrying out the provisions of this code, the building official shall have the authority to grant modifications for individual cases, provided the building official shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, accessibility, life and fire safety, or structural requirements. The details of action granting modifications shall be recorded and entered in the files of the department of building safety.