



# Garden City Building Permit

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6015 Glenwood Street, Garden City, Idaho 83714  
Inspection Hotline: 208-472-2920 Permit Desk: 208-472-2921  
[building@gardencityidaho.org](mailto:building@gardencityidaho.org)

Project Address:	Date Issued:	Permit #
Applicant	Contractor	Owner

Project Description
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## How To Schedule BUILDING Inspections

- **BUILDING INSPECTIONS** can be scheduled by calling the 24 hour Inspection Request Hotline (208) 472-2920.
- **DO NOT SCHEDULE FIRE INSPECTIONS ON THIS HOTLINE** (See below "How To Schedule FIRE Inspections")
- To schedule a Building Dept. inspection, please leave a message with the following information: Building Permit Number; job-site address; type of inspection(s) needed; name & phone number of person that will be onsite upon the Inspectors' arrival.
- Failure to leave clear, complete & accurate information may result in your inspection not being scheduled.
- If you call before 4:00 PM, your inspection will be scheduled for the next normal business day, Tuesday thru Friday (excluding holidays). Inspection requests left after 4:00 PM on Friday will be scheduled for the following normal Tuesday.
- The inspector will arrive onsite between 9 am - 4:00 pm. You will not receive a call from the hotline to confirm the inspection. If requested, any specific time slot (AM or PM) cannot be guaranteed.

## How To Schedule FIRE Inspections

- **FIRE INSPECTIONS**- To schedule for fire sprinkler, fire alarm, hood suppression, and inspections contact North Ada County Fire and Rescue, administered through Boise Fire by calling (208) 608-7070
- All FIRE inspections shall be scheduled a minimum of 24 hours prior to the day of inspection.

## Re-inspection Fee

A re-inspection fee may be assessed for the following- 1) each re-inspection when such portion of work for which a re-inspection is required is not complete. 2) Failure to provide access, more than once, on the date for which an inspection is requested. 3) For not having the approved/stamped construction documents onsite more than once. The implementing of the re-inspection fee is at the discretion of the Building Inspector and/or Permit Technician at a rate of \$57.50 per hour.

## Other Requirements

Work shall be installed in accordance with the applicable ICC Building Standards Codes and per the approved/stamped Construction Documents ("CD"). Required revisions to CD shall be resubmitted and approved as an amended set of CD before requesting an inspection. The Building Official is authorized to suspend or revoke a permit issued under the provisions of the applicable codes wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of the applicable codes.

## Permit Expiration

Unless otherwise stipulated for a shorter time period (e.g. code enforcement cases, etc.): issued permits shall expire and become invalid either one year from date issued or 180 days from the date of last written inspection approval. **NO WORK MAY BE DONE UNDER AN EXPIRED PERMIT.** The building official may grant one or more, 180 day extensions, upon acceptance of a written and a justifiable cause demonstrated, prior to existing permit expiration. Any permittee holding an expired permit may apply for a reissuance of the permit, subject to compliance with current regulations and payment of plan check and permit fees.

## THIS PERMIT DOES NOT INCLUDE A CERTIFICATE OF OCCUPANCY (C OF O).

A BUILDING OR STRUCTURE SHALL NOT BE USED OR OCCUPIED, AND A CHANGE IN THE EXISTING USE OR OCCUPANCY CLASSIFICATION OF A BUILDING OR STRUCTURE OR PORTION THEREOF SHALL NOT BE MADE, UNTIL THE CHIEF BUILDING OFFICIAL HAS ISSUED A CERTIFICATE OF OCCUPANCY IN WRITING. **A SEPARATE APPLICATION IS REQUIRED PRIOR TO LEGAL OCCUPANCY. IF UNLAWFUL MOVE-IN, USE OR OCCUPANCY IS UNDERTAKEN A "DO NOT USE OR OCCUPY" NOTICE OF VIOLATION MAY BE POSTED / ISSUED ALONG WITH PENALTIES.**

## Signature Required

*By my signature below, I certify to each of the following: I am the property owner or authorized to act on the property owner's behalf. I have read the information on both sides of this card. I agree to comply with all applicable city ordinances and state laws relating to building construction. I authorize representatives of the city to enter the above identified property for inspection purposes.*

Signature of Property Owner or Authorized Agent: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_



**BUILDING PERMIT #:**

- **SOMEONE QUALIFIED MUST BE PRESENT ONSITE AT TIME OF INSPECTION.**
- INSPECTION CARD & APPROVED PLANS MUST BE ONSITE FOR EACH INSP. OR THE INSPECTION WILL NOT BE MADE.
- ALL PLAN REVIEWS / REVISIONS MUST BE APPROVED BY CITY BEFORE PROCEEDING WITH ANY CHANGES.
- **DO NOT COVER WORK UNTIL INSPECTED AND SIGNED OFF.**
- PRIOR TO INSPECTOR ARRIVAL ONSITE, ALL CONCEALED WORK MUST BE UNCOVERED, READILY VISIBLE / EXPOSED.
- WE DO NOT ACCEPT PHOTOS IN LIEU OF ONSITE INSPECTIONS, WITHOUT PRIOR WRITTEN APPROVALS.
- LADDERS ARE TO BE PROVIDED BY OTHERS AND MUST MEET OSHA REQUIREMENTS. LADDERS TO ROOFS MUST BE TIED OFF AND MIN. 30" ABOVE ROOF EDGE. SAFE ACCESS TO INSPECTION AREAS MUST BE READILY PROVIDED.

INSPECTION TYPE	INSP	DATE	INSPECTION TYPE	INSP	DATE	INSPECTION TYPE	INSP	DATE
<b>MISC. INSPECTIONS</b>			<b>ROUGH FRAME/MECH/ELECT/PLBG</b>			<b>T-BAR</b>		
PRE- CONSTRUCTION			ROUGH MECHANICAL			ROUGH ABOVE T-BAR		
SOIL COMPACTION			ROUGH ELECTRICAL			T-BAR GRID		
SETBACKS			ROUGH PLUMBING			<b>POOL/SPA</b>		
ADDRESS POSTED			ROUGH FRAMING			SETBACKS POOL/EQUIP		
SMOKE/CO DEVICES			<b>MECHANICAL</b>			OVERHEAD LINES		
MANU. FIREPLACE			A/C CONDENSER			PRE-GUNITE		
LOT DRAINAGE			FAU/WALL FURNACE			PRE-DECK		
<b>UNDER GROUND</b>			DUCT TEST			POOL BARRIER		
CONDUIT			COMMERCIAL HOOD			PRE- PLASTER		
PLUMBING			<b>ELECTRICAL</b>			GAS TEST		
GAS LINE			TEMP. POWER POLE			POOL FINAL		
SEWER			BONDING- WATER/GAS			<b>MANUFACTURED HOME</b>		
WATER SERVICE			METER RELEASE			SETBACKS		
<b>FOUNDATION/FOOTINGS</b>			<b>PLUMBING</b>			LOCK AND TIE		
UFER			TOP OUT			PIERS/FOOTINGS		
HOLD DOWNS			GAS TEST			SKIRT/ACCESS/STEPS		
ANCHOR BOLTS			GAS METER RELEASE			COMPACTION		
REBAR			WATER HEATER			MANUF. HOME FINAL		
CMU REBAR			PIPE INSULATION			<b>FIRE INSPECTIONS</b>		
CMU LIFT			<b>INTERIOR</b>			ROUGH UNDERGROUND		
CMU LIFT 2			INTERIOR LATH			SPRINKLER ROUGH-IN		
<b>UNDER FLOOR</b>			SHOWER PAN			SPRINKLER ROUGH HYDRO		
MECHANICAL			DRYWALL			FIRE ALARM		
ELECTRICAL			<b>EXTERIOR</b>			FIRE SPRINKLER FINAL		
PLUMBING			EXTERIOR LATH					
GAS			WINDOWS					
FRAMING			<b>INSULATION</b>			<b>FINAL APPROVALS</b>		
VAPOR BARRIER			FLOOR			FINAL MECHANICAL		
<b>FRAMING</b>			WALLS			FINAL ELECTRICAL		
FLOOR SHEATHING			CEILING/ATTIC			FINAL PLUMBING		
INTERIOR SHEAR			<b>SOLAR PHOTOVOLTAIC</b>			FINAL BUILDING		
EXTERIOR SHEAR			ROUGH PV			FINAL RE-ROOF		
FIREBLOCKING			FINAL PV			FINAL PUBLIC WORKS		
AIR SEAL			ELECTRIC METER RELEASE			FINAL PLANNING		
						CERTIFICATE OF OCCUPANCY		

## NOTES

