

# DRIVEWAY PERMIT APPLICATION

**Instructions:**

Fill out application and return along with the permit fee of \$70.00  
(made payable to Village of Footville)  
Attach a detailed drawing (site plan) showing proposed driveway

All new residential driveways installed or extended shall meet the following ordinance and must be approved. FAILURE TO COMPLY WITH THIS ORDINANCE MAY RESULT IN THE DRIVEWAY HAVING TO BE REPLACED. ANY QUESTIONS CONCERNING THIS PERMIT SHOULD BE DISCUSSED WITH THE VILLAGE CLERK AT 876-6116.

**All new residential driveway approaches must have 10' minimum of blacktop or concrete surface. A culvert may be required.**

Date: \_\_\_\_\_

Owner: \_\_\_\_\_

Address of driveway location: \_\_\_\_\_

Provide a drawing of driveway with measurements, setbacks & widths, and location of driveway to the street and intersections.

Telephone Number: \_\_\_\_\_

Contractor: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Width of driveway at street opening: \_\_\_\_\_ feet

Width of driveway at property line: \_\_\_\_\_ feet

**Municipality to fill out**

Culvert requirement \_\_\_\_\_

Location approved \_\_\_\_\_ yes \_\_\_\_\_ no

Date approved \_\_\_\_\_

Concerns \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Joe North, DPW

Shawna March, Village Clerk-Treasurer

## Chapter 273. Streets and Sidewalks

### § 273-5. Driveways.

- A. Approval required. No person shall construct or maintain any driveway across any sidewalk or curbing without first obtaining a driveway permit from the Director of Public Works.
- B. Specification for driveway construction.
  - (1) Width. No driveway shall exceed 24 feet in width at the outer or street edge of the sidewalk unless special permission is obtained from the Village Board.
  - (2) Interference with intersections prohibited. At street intersections, a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Village Board for effective traffic control or for highway signs or signals.
  - (3) Interference with street. No driveway apron shall extend out into the street further than the face of the curb, and under no circumstances shall such driveway apron extend into the gutter area. All driveway entrances and approaches shall be so constructed that they shall not interfere with the drainage of streets, side ditches of roadside areas or with any existing structure on the right-of-way. When required by the Director of Public Works to provide for adequate surface water drainage along the street, the property owner shall provide any necessary culvert pipe at his own expense.
  - (4) Number of approaches limited. No more than one driveway entrance and approach shall be constructed for any lot or premises except where deemed necessary and feasible without undue impairment of safety, convenience and utility of the street by the Director of Public Works. Any two approaches shall be at least 10 feet apart.
  - (5) Workmanship and materials. All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction in § 273-3 insofar as such requirements are applicable, including thickness requirements in § 273-3C(4).
  - (6) Permittee liable for damage or injury. The permittee shall assume all responsibility for any injury or damage to persons or property resulting directly or indirectly during construction or repair of driveway approaches or entrances. When curb or gutter is removed, the new connection shall be of equivalent acceptable material and curb returns provided or restored in a neat, workmanlike manner. Driveway surfaces shall connect with the street pavement and sidewalk in a neat workmanlike manner. Any sidewalk areas which are damaged or are inadequate by reason of vehicle travel across the sidewalk shall be replaced in accordance with the requirements of § 273-3C.