

Ordinance No.9

An Ordinance Requiring a Town Building Information Form Prior to New Construction

Section 1 – Title and Purpose

This ordinance is entitled an Ordinance Requiring a Town Building Information Form Prior to New Construction. The purpose is to allow the Town to track where new construction will take place and allow the Town to provide the property owner with information relevant to new construction in the Town.

Section 2 – Statutory Authority

The Town Board of the Town of Dewey, Portage County, Wisconsin, has the specific authority under s. 60.61, Wis. Stats., and general authority under its village powers under s. 60.22, Wis. Stats., to adopt this ordinance.

Section 3 – Adoption of Ordinance

The Town Board, by this Ordinance, adopted on proper notice with a quorum and roll call vote by a majority of the Town Board present and voting, provides the authority for the Town Board to require a town building information form prior to new construction in the Town of Dewey. A Public Hearing was held before the adoption of this Ordinance and notice of the hearing was given by publication of a Class 1 Notice, under Ch. 985, Wis. Stats.

Section 4 – Obtaining a Form

The Town Building Information Form can be obtained by either contacting the Town Clerk or going to the Town website, www.townofdewey.wi.gov. The form shall be completed and returned to the town prior to any construction beginning on the property. There is no cost for the form.

Section 5 – Information

The Town will require a Town Building Information Form be completed prior to any new construction on a parcel of land which does not currently have any buildings upon it. Once the Town Building Information Form has been completed and returned to the Town, the property owner will receive the following information that applies to their situation and that they are expected to comply with: 1) Copy of the applicable portions of the Ordinance No.6 , which addresses proper driveway construction when connecting to a town road, 2) a copy of the Town's Driveway Policy and the Driveway Permit Form, 3) an address, 4) Waste/Recycling

Information including a copy of the waste/recycling collection dates calendar, and 5) any other information the Town may deem relevant.

Section 6 – Other Requirements Remain Applicable

The completion of the Town Building Information Form does not relieve the property owner from any of the following:

- (A) Obtaining any permit that may be required by any state law, county or local ordinance, including but not limited to any of the following:
 - (1) County sanitary permits.
 - (2) Town, county or state driveway permits.
 - (3) State one- and 2-family dwelling code permits.
 - (4) Any other applicable permit under town or county ordinance or state law.
- (B) Complying with any other requirement, ordinance, or law, including, but not limited to, those governing zoning, subdivision, land division, and setbacks.

Section 7 – Penalties

- (A) Any person, partnership, corporation, or other legal entity that fails to comply with the provisions of this Ordinance shall be subject to the forfeitures found in the Cash Deposit Schedule found in Ordinance No.2. In addition to the forfeitures found in the Cash Deposit Schedule, each violator upon conviction shall pay any mandated fees, costs, surcharges, and assessments for each violation.
- (B) Each day a violation exists or continues constitutes a separate offense under this ordinance.

Section 8 – Severability

The provisions of this ordinance shall be deemed severable and it is expressly declared that the Town would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provisions of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other persons or circumstances shall not be deemed affected.

Section 9 - Effective Date

This ordinance shall become effective upon its publication and/or posting in the manner set forth in s. 60.80, Wis. Stats.

Adopted this day of
By the Town Board of the Town of Dewey, Portage County

Maurice King, Chairperson

Dennis Meis, Supervisor

Leroy Pukrop, Supervisor

Attest: _____
Angela Lochinger, Clerk