

**Land Division Permit Application**  
**Town of Dewey, 430 Dewey Drive, Stevens Point, WI 54482**

Permit Number \_\_\_\_\_ (Town Official will determine these) Permit Fee \_\_\_\_\_

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Owner/Applicant(s) Name \_\_\_\_\_ Surveyor Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Mailing Address \_\_\_\_\_

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Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_ Email \_\_\_\_\_

Property Information

Parcel Number(s) \_\_\_\_\_ Property/Site Address \_\_\_\_\_

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Acreage of current lot \_\_\_\_\_ Acreage of lot split(s) \_\_\_\_\_

Zoning District(s) \_\_\_\_\_

Gov't Lot \_\_\_\_\_, or \_\_\_\_\_ ¼, \_\_\_\_\_ ¼, Section \_\_\_\_\_, T \_\_\_\_\_ N, R \_\_\_\_\_ E

Legal Description \_\_\_\_\_ or \_\_\_\_\_ see attached document

**Please Choose Land Division Type to be Covered by This Permit**

Land Division Type

- Minor Subdivision (1-4 Lots) (**Fee\*\***)
- County Plat (5 or more Lots; each Lot is 2 acres or more)
- Preliminary Plat Review (**Fee\*\***)     Final Plat Review (**Fee\*\***)
- Exempt Review, Town Signature Requested (No Fee)
- Sale or Exchange, No New Lots                       >35 Acre Lots

**\*\* See Current Town of Dewey Fee Schedule**

Land Division Details

Number of Lots proposed \_\_\_\_\_ Number of Outlots proposed \_\_\_\_\_

Will public lands be dedicated for public road or other public access purposes?  Yes  No

Stormwater and Construction Site Erosion Control Plan Review: check if applicable and attach form

New public or private road(s) proposed.

Stormwater retention areas are preplanned within the subdivision area.

County Plat

I, the undersigned, agree to exercise permit in accordance with all applicable Town of Dewey Ordinances and to allow the Town Plan Commission and/or the Town Board access to the property at any reasonable time for the purpose of inspection to assure compliance with laws relative to the issuance of this permit. I acknowledge that I am responsible for complying with all applicable Portage County Ordinances. I also acknowledge that I am responsible for complying with State and Federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. I understand that failure to comply may result in removal or modification of construction that violates the law, or other penalties or costs. For more information regarding wetlands visit the Department of Natural Resources web page (<http://dnr.wi.gov/topic/wetlands/>) or contact a DNR Service Center.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Applicant – Printed Name

\_\_\_\_\_  
Date

Attach a survey map showing all existing structures and proposed lots.

This application is not issued as a permit until signed by an authorized Town official.

**For Office Use Only**

Permit Number \_\_\_\_\_ Permit Fee \_\_\_\_\_ Receipt Number \_\_\_\_\_

Date application received in office \_\_\_\_\_

**Office Review Checklist**

Lot area minimums met?  Yes  No required: \_\_\_\_\_ square feet \_\_\_\_\_ acres

Lot width minimums met?  Yes  No required: \_\_\_\_\_ ft

Existing buildings meet minimum setbacks to proposed lot lines?  Yes  No  N/A

Existing septic systems meet minimum setbacks to proposed lot lines?  Yes  No  N/A Easement?

Extraterritorial plat review?  Yes  No  City or  Village of: \_\_\_\_\_

Driveway approval required? \_\_\_ Yes \_\_\_ No \_\_\_ County Hwy Dept. \_\_\_ WISDOT \_\_\_ Town

Driveway separation minimum: \_\_\_ Principal Arterial 1,000 ft. \_\_\_ Minor Arterial 600 ft. \_\_\_ Collector 300 ft.

Driveway Access: \_\_\_ Lot(s) has 33 ft of frontage on public road \_\_\_ Shared Driveway \_\_\_ Common Outlot

Soil septic suitability: \_\_\_ conventional \_\_\_ mound \_\_\_ holding tank only \_\_\_\_\_

Lots proposed in a floodplain? \_\_\_ Yes (Zone A or Zone AE) \_\_\_ No

Flood Boundary shown on survey? \_\_\_ Yes \_\_\_ No Dryland Access \_\_\_ Yes \_\_\_ No

Shoreland Lots with water frontage \_\_\_ Yes \_\_\_ No

Vegetative Buffer Compliant \_\_\_ Yes \_\_\_ No Impervious surface requirements met? \_\_\_ Yes \_\_\_ No

Wetlands present? \_\_\_ Yes \_\_\_ No

Wetlands Delineation required? \_\_\_ Yes \_\_\_ No Wetlands Boundary shown on Survey? \_\_\_ Yes \_\_\_ No

Are lots proposed within 1200' from a landfill? \_\_\_ Yes (show boundary- add note on survey) \_\_\_ No

Water quality tests required? \_\_\_ Yes \_\_\_ No Initials \_\_\_\_\_

HOP \_\_\_\_\_ DACT \_\_\_\_\_ Note Required \_\_\_ Yes \_\_\_ No

Future Land Use Designation? \_\_\_\_\_

Wellhead Protection District? (2 acre minimum) \_\_\_ Yes \_\_\_ No

Notes \_\_\_\_\_

\_\_\_\_\_

Minor Subdivision

\_\_\_ CSM Final **Approval** (date) \_\_\_\_\_ Signed: \_\_\_\_\_

County Plat

\_\_\_ Preliminary Plat **Approval** (date) \_\_\_\_\_ Signed: \_\_\_\_\_

\_\_\_ Final Plat **Approval** (date) \_\_\_\_\_ Signed: \_\_\_\_\_

\_\_\_ Subdivision **Denied** (date) \_\_\_\_\_ Reason: \_\_\_\_\_

**Final Plats/Maps/CSM Must Be Recorded With Register of Deeds 90 Days From Date of Issuance.**

\_\_\_ See attached sheet for additional conditions and/or comments.