

RESOLUTION NO.: 08
INTRODUCED BY: MARCEL WEBB
SECONDED BY: ANDY MCGILL
DATE: MARCH 12, 2026

**RESOLUTION AUTHORIZING CONTRACT FOR PART-TIME CODE
ENFORCEMENT OFFICER & BUILDING INSPECTOR**

WHEREAS, the Town’s Code Enforcement Officer & Building Inspector, Todd David, has been working for the Town under an informal verbal agreement, and

WHEREAS, the Town Board believes it would be helpful and appropriate going forward to have a written contract with the Code Enforcement Officer & Building Inspector for the services he provides, and

WHEREAS, a draft of a written contract was prepared by Town Counsel setting forth substantially the same terms of employment as those under which the Code Enforcement Officer & Building Inspector has been serving, at the same rate of pay, and

WHEREAS, Mr. David has reviewed the draft written contract and is agreeable to its terms, and

WHEREAS, the Town Board is fully satisfied with the services being performed by Mr. David as the Town’s Code Enforcement Officer & Building Inspector,

**NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF SANTA CLARA
HEREBY RESOLVES AS FOLLOWS:**

1. The Town Board approves of the form and terms of the draft contract titled: “Contract for Part-Time Code Enforcement Officer & Building Inspector” attached as Exhibit A to this Resolution and authorizes its use, in substantially the same form as attached, to formalize the Town’s engagement of Todd David, the current Code Enforcement Officer & Building Inspector, in those positions.
2. The Town Supervisor is hereby authorized to sign the Contract for Part-Time Code Enforcement Officer & Building Inspector on behalf of the Town to formalize the

engagement of Todd David as the Town's Code Enforcement Officer & Building Inspector.

3. The Town Board hereby affirms and ratifies that Todd David has been, and continues to be, as the Town's Code Enforcement Officer & Building Inspector, fully vested with all powers and authorities of the Town that are required to perform the duties and responsibilities of those positions for the Town.

4. This Resolution shall take effect immediately.

The question of the adoption of this Resolution was duly put to a vote on roll call which resulted as follows:

ROLL CALL:

AYES: 4 Capalbo, McGill, Webb, Reynolds

NAYS:

ABSENT:

RECUSED: 1 Bevilacqua

The Resolution was declared duly adopted by the Town Board this 12th day of March, 2026.

SCHEDULE A - COMPENSATION

Client shall pay the CEO / Building Inspector \$50.00 (Fifty Dollars) per hour. The CEO / Building Inspector will submit reasonably detailed invoices on a monthly basis, at the end of each month. The Town shall have the right to review all invoices and to request additional detail as to any charges in any invoice prior to accepting any invoice for approval by the Town Board. The Town will pay the CEO / Building Inspector within ten (10) business days after the Town Board approves an invoice for payment.

Signed and agreed by the parties as of the Effective Date.