



Village of Millbrook 35 Merritt Ave
6:30 PM

Board of Trustees

SIB payment (due 8/2) and Office computers payment

July 31, 2019 Voucher Totals

Vouchers 18747 & 18748

A - GENERAL FUND	63,791.70
F - WATER FUND	
G - SEWER FUND	
H - CAPITAL PROJECTS	
TA - TRUST & AGENCY FUND	
T - TRUST FUND	
	63,791.70

August 13, 2019 Voucher Totals

Vouchers 18749-18794	2019	2020	TOTAL
A - GENERAL FUND		58,401.50	58,401.50
F - WATER FUND		10,091.34	10,091.34
G - SEWER FUND		19,733.26	19,733.26
H - CAPITAL PROJECTS		13,705.19	13,705.19
TA - TRUST & AGENCY FUND	148.00		148.00
T - TRUST FUND			0.00
	148.00	101,931.29	102,079.29

\$148- escrow payment from Hunter Rental Properties Rec'd 8/9 for outstanding bill.

Voucher Detail Report

Fire Dept

Millbrook Fire Department

June 2019

Automatic Fire Alarm	17
Motor Vehicle Accident	3
EMS Call	47
Vehicle Fire	1
Wires Down	3
Good Intent Call	4
<u>Carbon Monoxide Detector</u>	<u>1</u>
Total Incidents	76

EMS Responses

NDP (49-79)	50
MFD Rescue	4
Member Responses	48

Mutual Aid Given

Fire	3
EMS	2

Mutual Aid Received

Fire	2
EMS	3

Happy Birthday Ted!



Fire Dept

Millbrook Fire Department

July 2019

Structure Fire	2
Automatic Fire Alarm	18
Motor Vehicle Accident	2
EMS Call	53
Wires Down	5
<u>Good Intent Call</u>	<u>1</u>
Total Incidents	81

EMS Responses

NDP (49-79)	51
MFD Rescue	4
Member Responses	45

Mutual Aid Given

Fire	3
EMS	11

Mutual Aid Received

Fire	1
EMS	4

Police
Dept

V.M.P.D. Monthly Report July 2019

137 Incidents Reported (including, but not limited to):

TRAFFIC

Traffic Tickets: **19** Parking Tickets: **15** PDAA: **2** H&R PDAA: **2** V&T Complaint: **4**
Disabled Vehicles: **7**

ASSIST OTHER AGENCIES

Assist Other Police: **11** Assist Fire Dept: **8** Assist EMS: V/Millbrook: **18**; T/ Washington: **8**

CRIMINAL ACTIVITY

Arrest: **4** Burglar Alarm: **5** Suspicious Activity: **4** Fight: **3** Disorderly Conduct: **2**
Illegal Burn: **1** Criminal Mischief: **1** Fraud: **1** Warrant: **1**

PUBLIC SERVICE

Property: **7** Information Requests: **5** Assist Citizen: **3** Animal Complaint: **3** Lockout: **3**
Traffic Detail: **2** Welfare Check: **1** Civil: **1** Road Hazards: **1** Noise Complaint: **1**
Other: **2**

9200#6 08/13/2019

Public Works Report

August 13, 2019

1. Repaired broken water shutoff at village garage
2. Trimmed low hanging branches at carnival site
3. Assisted EZ street with vacuuming out catch basins
4. Worked with VRI on several water tower projects throughout the month. Examples include, excavating water valves ,transporting sand and stone etc.
5. Repaired catch basin on Dineen rd
6. Removed broken bulbs and garbage from Thorne building
7. Shoveled Valley Farm rd from driveway washout due to rainstorm
8. Returned to Valley Farm rd after second rainstorm having to use backhoe to clear stone and sand.
9. Prepped washed out driveway area on Russel Knowles
10. Paved gutter and drainage ditch on Russels Knowles
11. Cleaned out Church st parking lot of concrete dumped illegally
12. Do not enter sign has since been installed on gate
13. Out on a limb has taken down 7 trees and trimmed several others
14. On Church St with VRI , removed existing manhole , cutting the road and replacing with new manhole
15. Replaced four catch basins and prepped for curb replacement
16. Installed solar lighting at Eagle monument on 343
17. Continued weed killing
18. Did second Monday brush pick up

Brush Pick Up



Merritt Ave Catch Basins



Russell Knolls



Valley Farm Rd/Old Orchard Ln





Parcel Grid Identification #:
135801-6765-00-360516-0000
Municipality: Millbrook

Parcel Location
19 Orchard Hill Dr

Owner Name on March 1
Panichi , Emil (P)

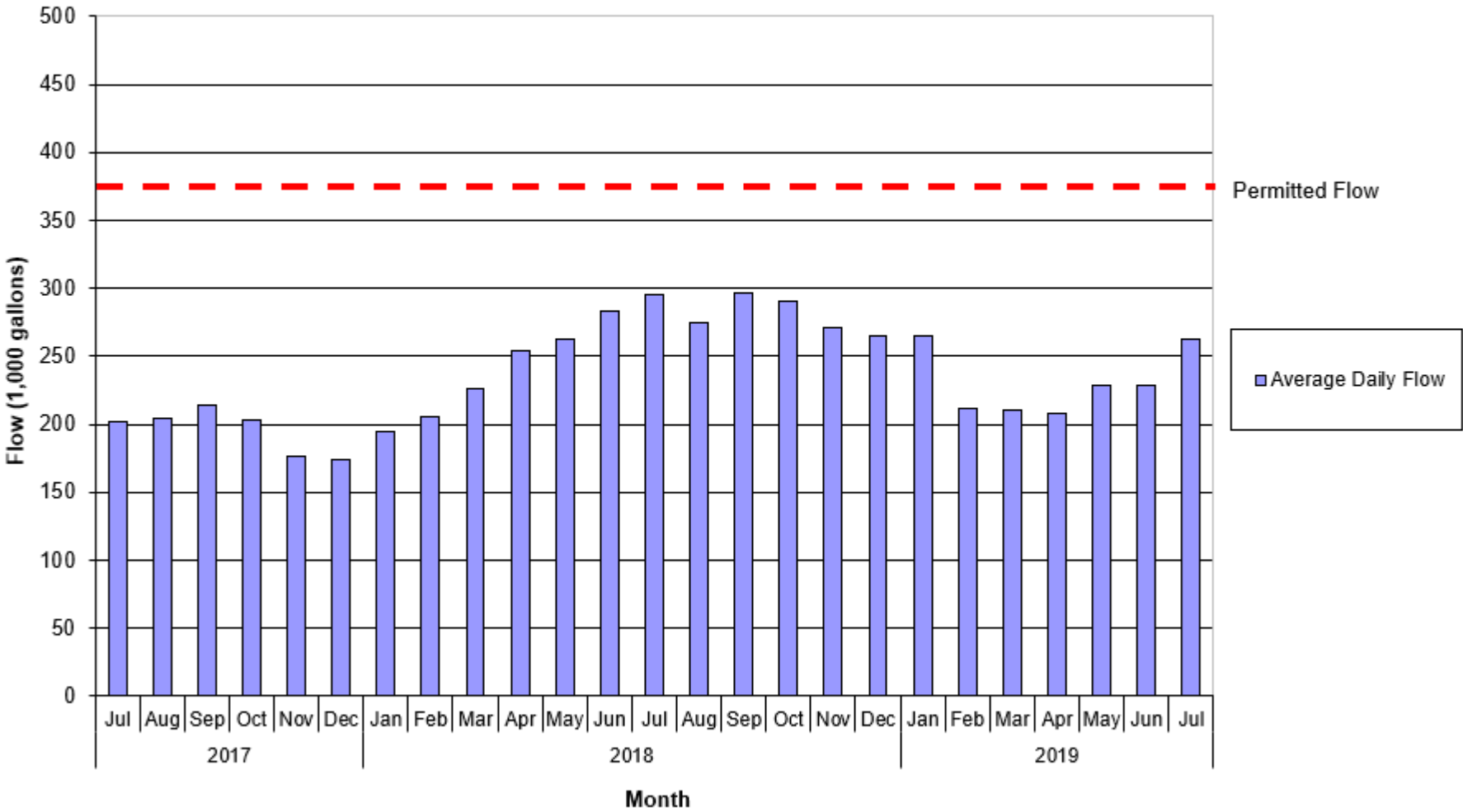
Primary (P) Owner Mail Address

PO Box 33
Hopewell Jct. NY 125330000

Village of Millbrook
 Monthly Water System Report
July 2019

	July	June	May
Total Water Produced	8,110,000	7,070,000	7,105,000
Average Daily Flow	262,000	228,000	229,000
Peak Day Flow	450,000	265,000	265,000
Sampling Results:			
Total Coliform	Absent	Absent	Absent
* Results not in compliance			
Comments:			
1) Monthly sampling and maintenance			
2) Tapped water main to storage tank and installed a new service line for level transducer			
3) Storage tank filled. Collected required samples for testing. All tests passed			
4) Storage tank approved by DOH and put into service			
5) Water leak - Harts Village Rd. Repaired by owner			

Millbrook Water



Village of Millbrook

Wastewater Treatment Plant Operations Report

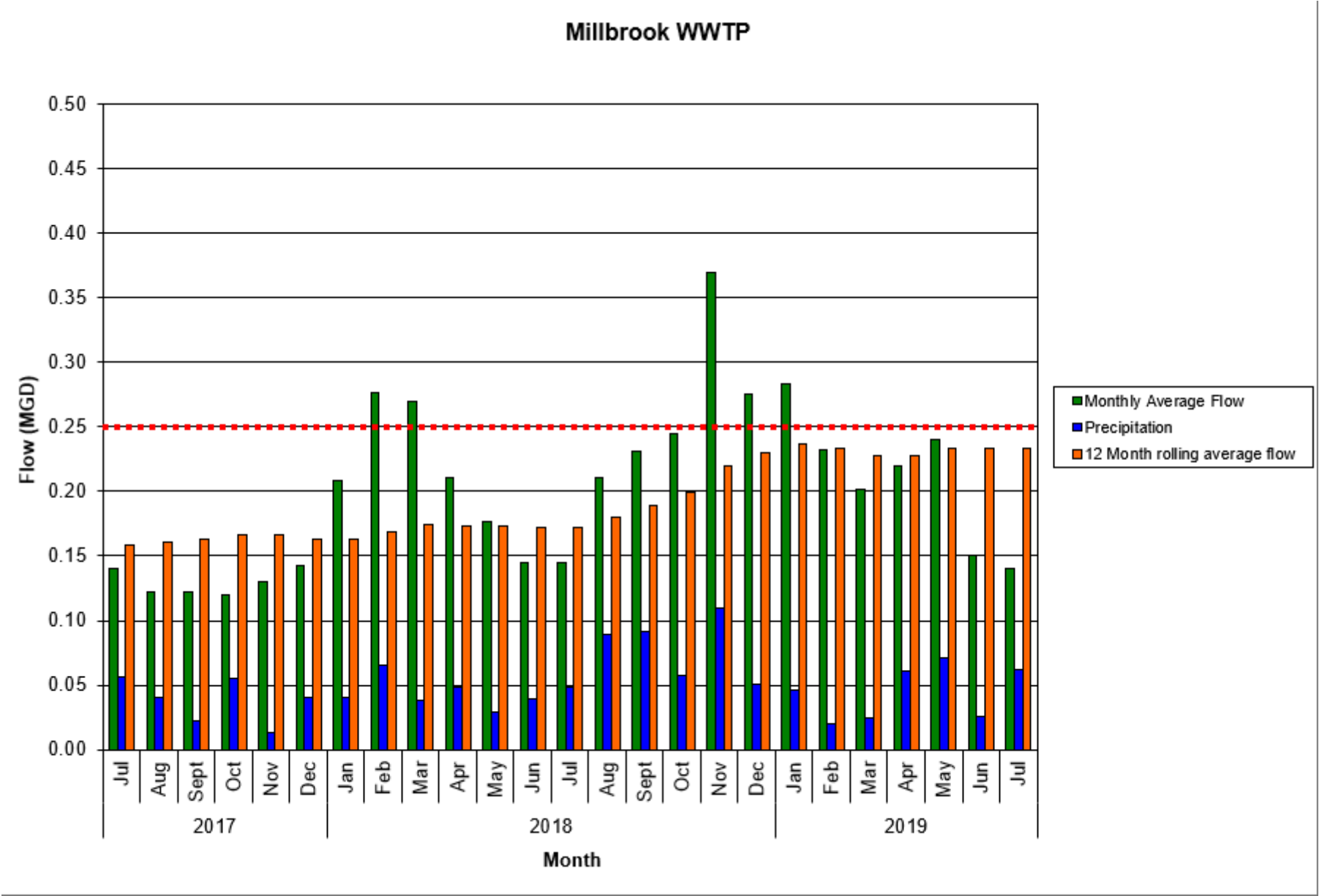
July 2019

	July	June	May	Permit Limit
Total Effluent Flow	4,355,113	4,487,908	7,428,885	N/A
Average Daily Flow	140,500	150,000	240,000	N/A
12-Month Rolling AVG	233,000	234,000	233,000	250,000
Peak Daily Flow	198,615	188,934	389,369	N/A
Precipitation (inches as liquid)	6.20	2.6	7.1	N/A
SPDES Permit Samples: (mg/l)				
BOD	8 mg/l	4 mg/l	4 mg/l	15 mg/l
Percent Removal	98.0 %	99 %	99 %	85 %
Total Suspended Solids	0.5 mg/l	0.5 mg/l	2 mg/l	15 mg/l
Percent Removal	100.0 %	100 %	100 %	85 %
TKN as N	1.4 mg/l	6.2 mg/l	4 mg/l	8 mg/l
Fecal Coliform	2/100ml	2/100ml	2/100 ml	200 /100ml

* Exceeds permit limit

Comments:

- 1) Performed all monthly sampling and maintenance
- 2) Royal hauled dry sludge dumpster
- 3) Cleaned filter beds
- 4) Repaired manhole on Church near Millbrook Manor
- 5) Fred Cook cleaned 8,477 feet of sewer main - removed over 2 yards of debris



Treasurer's Report

VILLAGE OF MILLBROOK TREASURER'S REPORT

PERIOD:

31-Jul-19

	BALANCE 07/01/19	DEPOSITS	DISBURSED	INTEREST	BALANCE 07/31/19
TAX ACCOUNT	\$786,805.17	\$104,583.39	\$162,563.05	\$0.00	\$728,825.51
GENERAL FUND	\$304,384.46	\$179,418.43	\$165,182.27	\$26.11	\$318,646.73
WATER FUND	\$6,646.55	\$9,762.74	\$17,689.03	\$0.80	-\$1,278.94
SEWER FUND	\$55,042.12	\$8,362.90	\$26,004.81	\$3.64	\$37,403.85
ACCOUNTS PAYABLE	\$40,875.42	\$161,744.69	\$126,285.93	\$0.00	\$76,334.18
BEDROCK WELL ACCOUNT	\$230,083.02	\$0.00	\$9,910.23	\$19.38	\$220,192.17
ESCROW (PLANNING & ZONING)	\$4,295.93	\$0.00	\$588.40	\$0.00	\$3,707.53
HAIGHT TRUST	\$15,656.00	\$0.00	\$0.00	\$2.00	\$15,658.00
LAMONT CHRISTMAS TREE	\$2,454.45	\$0.00	\$0.00	\$0.31	\$2,454.76
MEDICAL DEDUCTIBLE	\$13,878.30	\$0.00	\$1,738.55	\$0.00	\$12,139.75
MILLBROOK COMMUNITY DAY	\$243.85	\$0.00	\$0.00	\$0.00	\$243.85
MILLBROOK RESTORATION	\$119,063.00	\$0.00	\$0.00	\$10.11	\$119,073.11
NINE PARTNERS TRUST	\$25,250.06	\$0.00	\$0.00	\$3.22	\$25,253.28
PAYROLL ACCOUNT	\$6,667.99	\$57,041.65	\$49,943.43	\$0.00	\$13,766.21
POLICE VEHICLE FUND	\$10,002.87	\$0.00	\$0.00	\$0.85	\$10,003.72
AMBULANCE RESERVE	\$27,007.19	\$0.00	\$0.00	\$2.12	\$27,009.31
RESERVE FOR FIRE TRUCK	\$307,779.38	\$0.00	\$0.00	\$39.22	\$307,818.60
RESERVE FOR HIGHWAY EQUIPMEN	\$6,713.20	\$0.00	\$0.00	\$1.13	\$6,714.33
THORNE BUILDING TRIBUTE GARDE	\$231,721.22	\$0.00	\$0.00	\$29.52	\$231,750.74
THORNE TRUST	\$25,725.14	\$0.00	\$0.00	\$3.27	\$25,728.41
TREE REPLACEMENT PROGRAM	\$7,649.06	\$0.00	\$0.00	\$1.29	\$7,650.35
TRIBUTE GARDEN DONATIONS	\$10,038.34	\$0.00	\$0.00	\$0.85	\$10,039.19
VILLAGE HALL RESTORATION	\$4,501.20	\$0.00	\$0.00	\$0.38	\$4,501.58
TOTAL	\$1,724,706.34	\$520,913.80	\$559,905.70	\$144.20	\$2,203,636.22

Treasurer and Clerk Updates:

Water Fund- Water fund had gone over. Deputy Clerk alerted Clerk and it was corrected the next day by transferring the water relievis from tax to water. Also corrected by the water and sewer collections. As of 8/13 there is \$26,996.52 in the bank.

MONTHLY REVENUE AND EXPENSE REPORTS- The monthly Revenue and Expense reports has been provided to the Board. Reports include revenues and expenditures through August 13, 2019.

Updated all office computers with new screens. (Thank you!)
Creating an additional workstation in the office.

Training- Continuing training with Karen McLaughlin on Enhanced and AUD.

GL Software Enhanced- Projecting to be using Enhanced full time by the new year.

2019/2020 TAXES:

Tax Collectors Report: Reports as of 8/13/19 have been generated and given to the Board.

Building Dept.

Period: July 2019

			Last Month's Fees Collect	\$960.00				
Building Permit's Issued:	3							
Building Permit #:	19-35,19-37-38							
Amount Collected:	\$410.00							
Sign Permit's Issued:	0							
Sign Permit #:								
Amount Collected:	\$0.00							
		Cert #						
Certificate of Occupancy:	1	19-14						
Certificate of Occupancy Rental:	0							
Certificate of Use:	1	19-03						
Certificate of Compliance:	0							
Municipal Searches:	3							
Municipal Search #:	19-15-19-17							
Amount Collected:	\$375.00							
Total Month Collected:	\$785.00							
YTD Fees Collected:	\$4,355.00							
Building Dept. Referrals:	0		Reason for Referral:					
PB:	0		No BD Referrals In July. PB did not meet July.					
ZBA:	0		ZBA will meet August 19 with 5 BD denials. Denials were issued August.					
Total Collected			Fee collections to be refelcted in next month's report.					
For Application Fee:	\$0.00							
Comments:								
ESCROW:								

Trustee/ Mayor Updates

Trustee Rochfort

Trustee Herzog

Deputy Mayor Collopy

Trustee McGrane

Mayor Rod Brown





Next Board of Trustees Meeting:

Board of Trustees-August 27 6:30 PM