



Village of Millbrook 35 Merritt Ave
6:30 PM

Board of Trustees



9/11

NEVER FORGOTTEN

- united we stand -

September 10, 2019 Voucher Totals

Vouchers 18849-18910

A - GENERAL FUND	19,841.47
F - WATER FUND	23,376.56
G - SEWER FUND	19,701.23
H - CAPITAL PROJECTS	15,417.42
TA - TRUST & AGENCY FUND	
T - TRUST FUND	25,000.00
	103,336.68

Voucher Detail Report

Fire Dept

Millbrook Fire Department

August 2019

Structure Fire	1
Automatic Fire Alarm	17
Motor Vehicle Accident	4
EMS Call	67
Wires Down	1
Hazardous Material	1
Service Call	1
Good Intent Call	1
<u>Carbon Monoxide</u>	<u>1</u>
Total Incidents	97

EMS Responses

NDP (49-79)	71
MFD Rescue	5
Member Responses	46

Mutual Aid Given

Fire	1
EMS	4

Mutual Aid Received

Fire	1
EMS	4

Police
Dept

V.M.P.D. Monthly Report August 2019

137 Incidents Reported (including, but not limited to):

TRAFFIC

Traffic Tickets: **25** Parking Tickets: **11** PDAA: **4** H&R PDAA: **2** V&T Complaint: **1**
Disabled Vehicles: **5**

ASSIST OTHER AGENCIES

Assist Other Police: **14** Assist Fire Dept: **7** Assist EMS: V/Millbrook: **12**; T/ Washington: **17**

CRIMINAL ACTIVITY

Arrest: 1, for Criminal Contempt, Endangering Welfare Minor, Aggravated Family Offense

Domestics: **2** Order Protection: **2** Burglar Alarm: **7** Suspicious Activity: **5** Disorderly Conduct: **4**
Harassment: **2** Fight: **1** Criminal Mischief: **1** Illegal Dumping: **1** Trespass: **1**

PUBLIC SERVICE

Animal Complaint: **8** Information Requests: **6** Property: **5** Security Checks: **4**, Open Doors: **2** Welfare Check: **5**
Civil: **1** Road Hazards: **1** Noise Complaint: **1** Mental Health: **4**
911 M.D: **1** Other: **2** ToW Court Detail: **3**

JRW#6

09/10/2019



Public Works Report

1. Drag box paved areas on Cullen lane to alleviate water gathering problem
2. Repaired jet water propulsion unit on town blacktop roller
3. Cleaned Valley farm of stone and cleared catch basin
4. Serviced and repaired backhoe
5. Performed manhole repair on Church St
6. Installed new lighting at monument
7. Dug and replaced 3 manholes on Haight Ave
8. Paved around manholes and area around water valve installation
9. Removed logs for drainage ditch on Nine partners.
10. Delivered topsoil , Item 4 , grass seed and straw for completion of laundromat project
11. Rebuilt 2 catch basins on Merritt and Church
12. Installed new sign on Front St
13. Dug and installed forms for new curbs around new catch basins on Merritt
14. Removed abandon electric box and mounting board from Bennett and 343
15. Supplied trash cans and barricades for community day
16. Picked up brush on last day of brush pick up for season. Leaf pick up begins October 1st

Cat Rescue- August 20th – Thank You Harry's Garage!

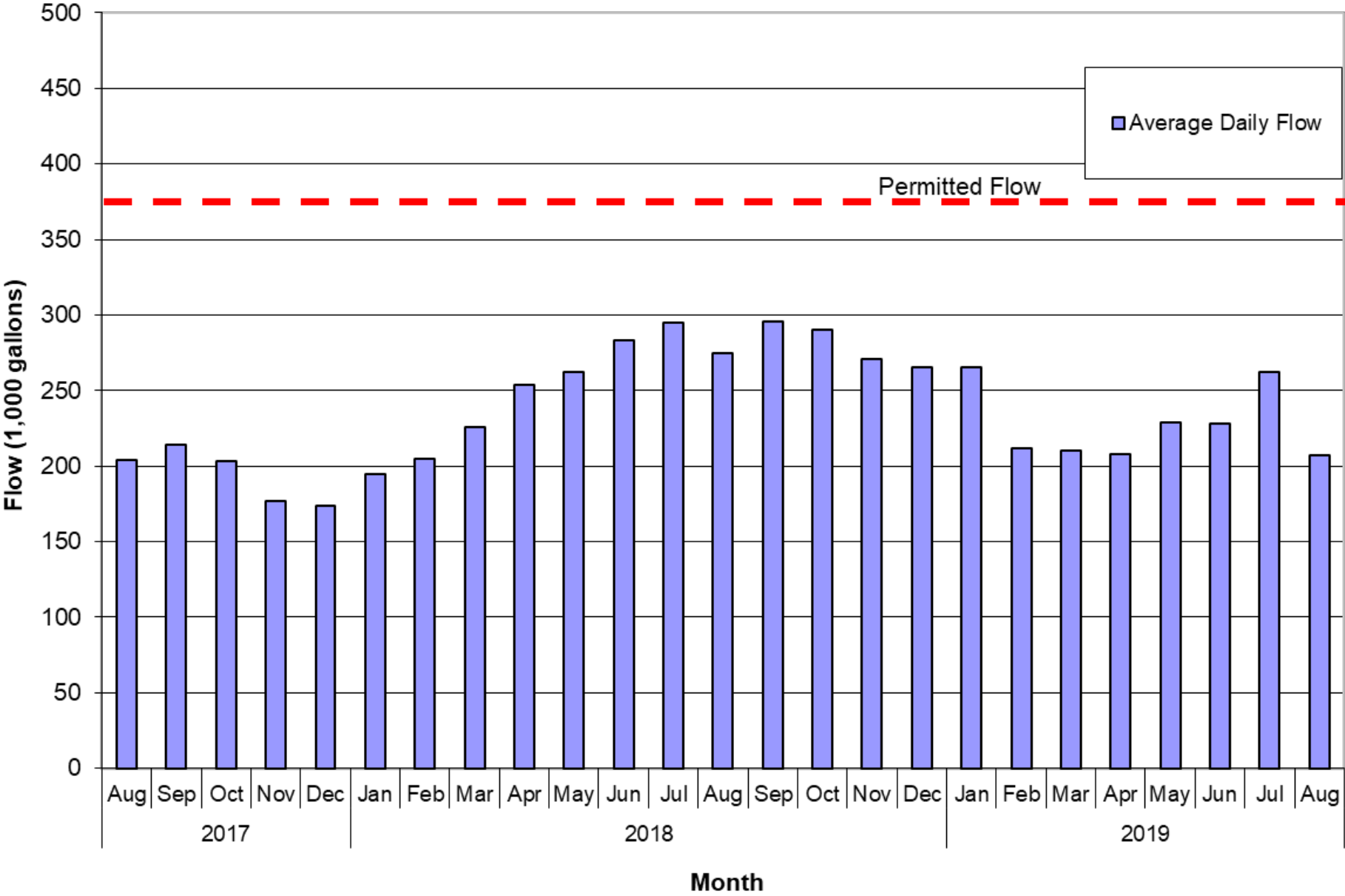


Police Ride-A-Long



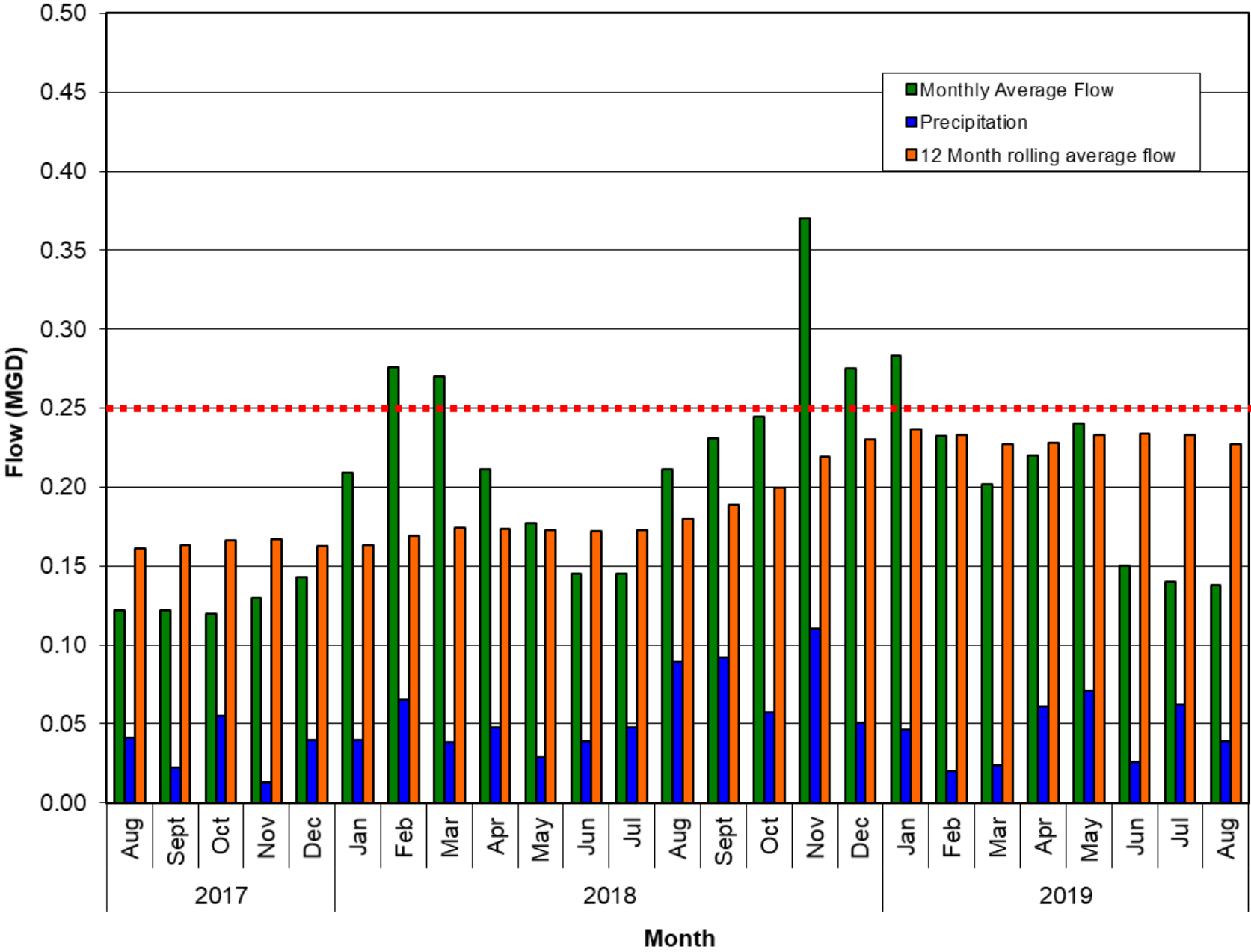
Village of Millbrook			
Monthly Water System Report			
August 2019			
	August	July	June
Total Water Produced	6,410,000	8,110,000	7,070,000
Average Daily Flow	207,000	262,000	228,000
Peak Day Flow	265,000	450,000	265,000
Sampling Results:			
Total Coliform	Absent	Absent	Absent
* Results not in compliance			
Comments:			
1) Monthly sampling and maintenance			
2) Replaced 3 water meters and fixed 3 others that were not reading			
3) Installed new shed to house the controls for storage tank. Ran new wires and moved all controls into shed			
4) Temporary tank removed from Haight Ave			
5) Cleaned up storage tank site and landscaped the area			

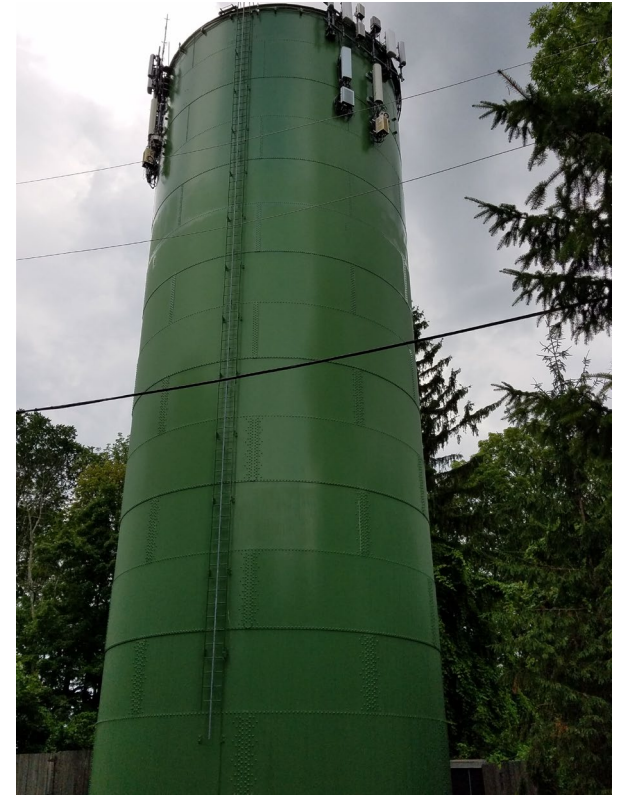
Millbrook Water



Village of Millbrook				
Wastewater Treatment Plant Operations Report				
August 2019				
	August	July	June	Permit Limit
Total Effluent Flow	4,270,631	4,355,113	4,487,908	N/A
Average Daily Flow	137,800	140,500	150,000	N/A
12-Month Rolling AVG	227,000	233,000	234,000	250,000
Peak Daily Flow	174,229	198,615	188,934	N/A
Precipitation (inches as liquid)	3.90	6.2	2.6	N/A
SPDES Permit Samples: (mg/l)				
BOD	4 mg/l	8 mg/l	4 mg/l	15 mg/l
Percent Removal	98.0 %	98 %	99 %	85 %
Total Suspended Solids	0.7 mg/l	0.5 mg/l	0.5 mg/l	15 mg/l
Percent Removal	100.0 %	100 %	100 %	85 %
TKN as N	2.7 mg/l	1.4 mg/l	6.2 mg/l	8 mg/l
Fecal Coliform	2/100ml	2/100ml	2/100ml	200 /100ml
* Exceeds permit limit				
Comments:				
1) Performed all monthly sampling and maintenance				
2) Royal hauled dry sludge dumpster				
3) EarthCare hauled 24,000 gal liquid sludge				
4) Painted pipes, railings, and other structures around the plant				
5) Completed 4 days of sewer main inspections. Inspected 8,600 feet of main				
6) Rebuilt 3 manholes on Haight Ave				
7) Second aeration blower delivered and placed inside building				
8) Installed new air filters on intake lines for new blowers				

Millbrook WWTP



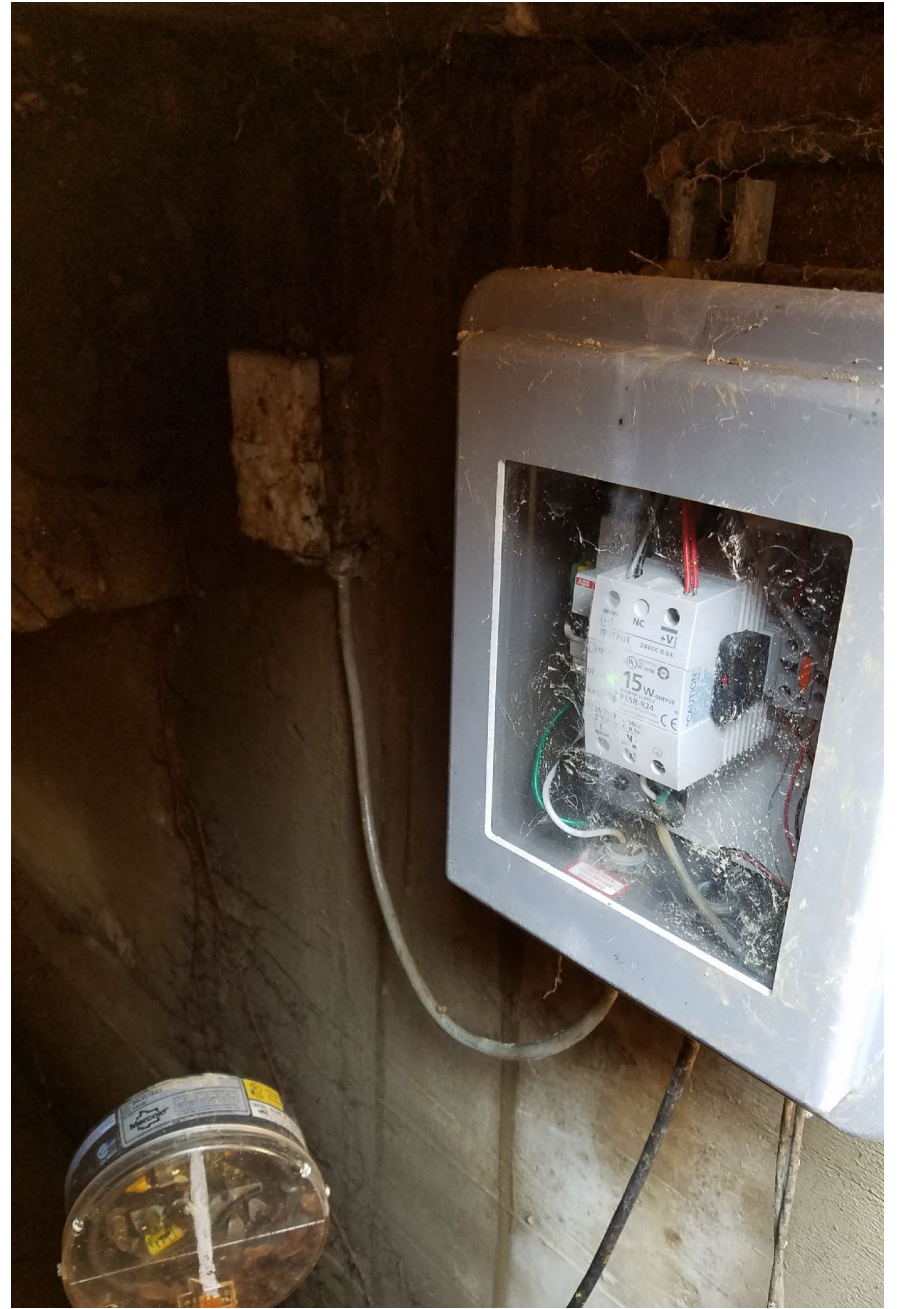
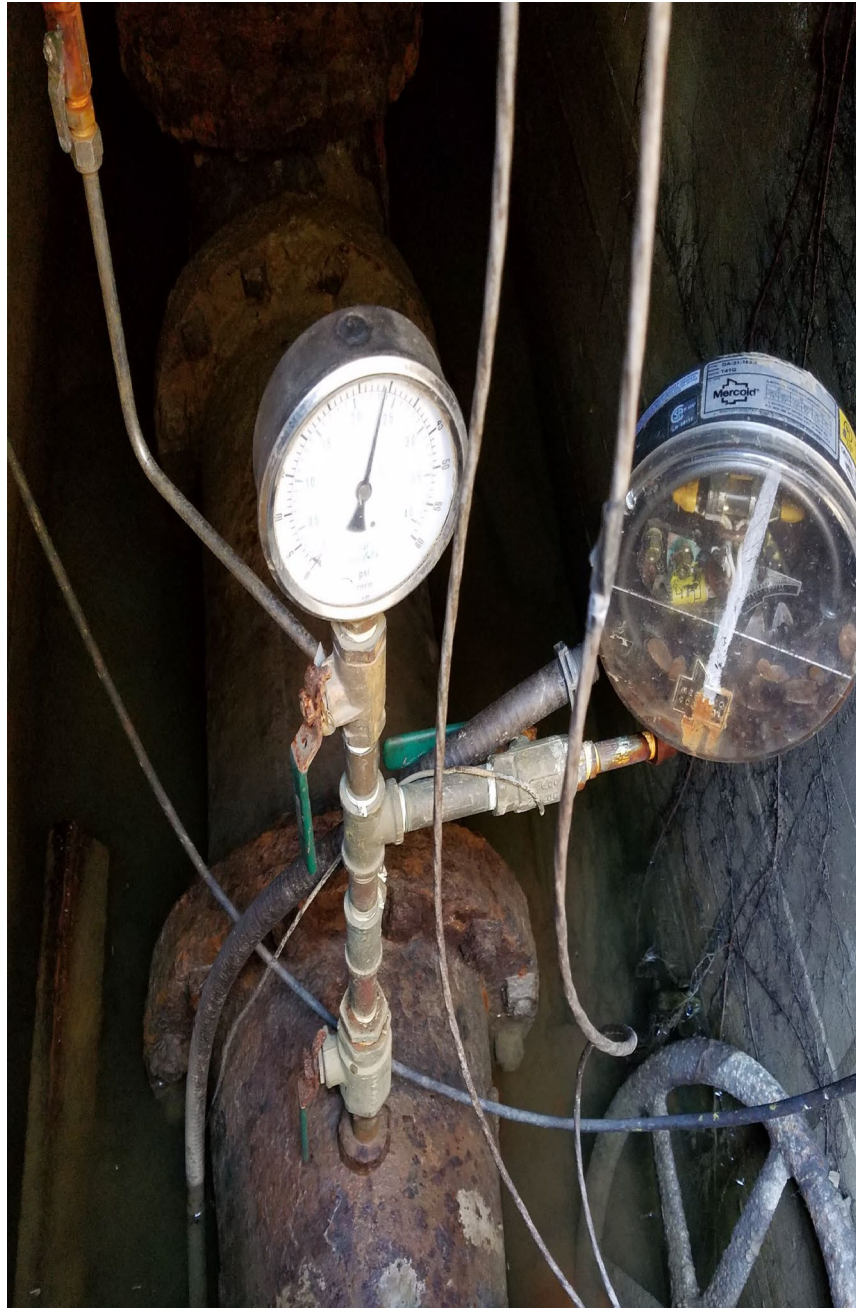


Water Storage Tank

Before and After









Treasurer's Report

VILLAGE OF MILLBROOK TREASURER'S REPORT

PERIOD:

31-Aug-19

	BALANCE 08/01/19	DEPOSITS	DISBURSED	INTEREST	BALANCE 08/31/19
TAX ACCOUNT	\$728,825.51	\$3,253.39	\$259,245.92	\$0.00	\$472,832.98
GENERAL FUND	\$318,646.73	\$239,021.54	\$201,253.32	\$29.96	\$356,444.91
WATER FUND	-\$1,279.51	\$51,907.29	\$13,752.07	\$2.27	\$36,877.98
SEWER FUND	\$37,403.85	\$93,084.61	\$22,284.89	\$8.29	\$108,211.86
ACCOUNTS PAYABLE	\$76,334.18	\$213,760.51	\$239,261.00	\$0.00	\$50,833.69
BEDROCK WELL ACCOUNT	\$220,192.17	\$0.00	\$16,098.77	\$18.05	\$204,111.45
ESCROW (PLANNING & ZONING)	\$3,707.53	\$0.00	\$0.00	\$0.00	\$3,707.53
HAIGHT TRUST	\$15,658.00	\$0.00	\$0.00	\$1.99	\$15,659.99
LAMONT CHRISTMAS TREE	\$2,454.76	\$0.00	\$0.00	\$0.32	\$2,455.08
MEDICAL DEDUCTIBLE	\$12,139.75	\$0.00	\$813.39	\$0.00	\$11,326.36
MILLBROOK COMMUNITY DAY	\$243.85	\$0.00	\$0.00	\$0.00	\$243.85
MILLBROOK RESTORATION	\$119,073.11	\$0.00	\$0.00	\$10.12	\$119,083.23
NINE PARTNERS TRUST	\$25,253.28	\$0.00	\$0.00	\$3.22	\$25,256.50
PAYROLL ACCOUNT	\$13,766.21	\$38,906.79	\$48,196.50	\$0.00	\$4,476.50
POLICE VEHICLE FUND	\$10,003.72	\$0.00	\$0.00	\$0.85	\$10,004.57
AMBULANCE RESERVE	\$25,009.31	\$0.00	\$0.00	\$2.13	\$25,011.44
RESERVE FOR FIRE TRUCK	\$307,818.60	\$0.00	\$0.00	\$39.81	\$307,858.41
RESERVE FOR HIGHWAY EQUIPMEN	\$6,714.33	\$0.00	\$0.00	\$0.58	\$6,714.91
THORNE BUILDING TRIBUTE GARDE	\$231,750.74	\$0.00	\$0.00	\$29.53	\$231,780.27
THORNE TRUST	\$25,728.41	\$0.00	\$0.00	\$3.28	\$25,731.69
TREE REPLACEMENT PROGRAM	\$7,650.35	\$0.00	\$0.00	\$0.65	\$7,651.00
TRIBUTE GARDEN DONATIONS	\$10,039.19	\$0.00	\$0.00	\$0.86	\$10,040.05
VILLAGE HALL RESTORATION	\$4,501.58	\$0.00	\$0.00	\$0.38	\$4,501.96
TOTAL	\$2,201,635.65	\$639,934.13	\$800,905.86	\$152.29	\$2,040,816.21

Treasurer and Clerk Updates:

- **Monthly Revenue and Expense reports will be given next month as we are transitioning to new GL software.**
- **Continuing training with Karen McLaughlin.**
- **We are working on AUD, we have about 70% completed.**
- **Taxes collected in the month of August: \$1619.50**
As of 9.10.19- 18 properties still owe
Total taxes collected as of 9.10.10: \$982138.88



Building
Dept.

Period: August 2019					
			Last Month's Fees Collect	\$785.00	
Building Permit's Issued:	5				
Building Permit #:	19-39-19-42 & 19-44				
Amount Collected:	\$480.00				
Sign Permit's Issued:	0				
Sign Permit #:					
Amount Collected:	\$0.00				
		Cert #			
Certificate of Occupancy:	1	19-16			
Certificate of Occupancy Rental:	0				
Certificate of Use:	2	19-09-19-10			
Certificate of Compliance:	0				
Municipal Searches:	1				
Municipal Search #:	19-18				
Amount Collected:	\$125.00				
Total Month Collected:	\$605.00				
YTD Fees Collected:	\$4,960.00				
Building Dept. Referrals:	5		Comments:		
PB:	0		ZBA held meeting August 19- all applicants were granted variances		
ZBA:	5		PB meeting cancelled in August		
Total Collected					
For Application Fee:	\$750.00				
Comments:					
ESCROW:					

Trustee/ Mayor Updates

Trustee Rochfort

Trustee Herzog

Deputy Mayor Collopy

Trustee McGrane

Mayor Rod Brown





Next Board of Trustees Meeting:

Board of Trustees-August 27 6:30 PM