



Village of Millbrook 35 Merritt Ave  
6:30 PM

Board of Trustees

## October 8, 2019 Voucher Totals

### Vouchers 18963-19001

|                                                |                  |
|------------------------------------------------|------------------|
| A - GENERAL FUND                               | 42,373.03        |
| F - WATER FUND                                 | 783.05           |
| G - SEWER FUND                                 | 3,718.38         |
| H - CAPITAL PROJECTS                           |                  |
| TA - TRUST & AGENCY FUND                       |                  |
| TE - PRIVATE PURPOSE - Millbrook Community Day | 243.85           |
| TE - PRIVATE PURPOSE - Millbrook Restoration   | 3,350.00         |
| T - TRUST FUND                                 |                  |
| <hr/>                                          |                  |
|                                                | <b>50,468.31</b> |

## Voucher Detail Report

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# Fire Dept

## Millbrook Fire Department

September 2019

|                        |          |
|------------------------|----------|
| Automatic Fire Alarm   | 17       |
| Motor Vehicle Accident | 1        |
| EMS Call               | 58       |
| Wires Down             | 1        |
| <u>Carbon Monoxide</u> | <u>1</u> |
| Total Incidents        | 78       |

## EMS Responses

|                  |    |
|------------------|----|
| NDP (49-79)      | 56 |
| MFD Rescue       | 2  |
| Member Responses | 39 |

## Mutual Aid Given

|      |    |
|------|----|
| Fire | 1  |
| EMS  | 10 |

## Mutual Aid Received

|      |   |
|------|---|
| Fire | 1 |
| EMS  | 5 |

# V.M.P.D. Monthly Report September 2019

## 123 Incidents Reported (including, but not limited to):

### TRAFFIC

Traffic Tickets: **18**

Parking Tickets: **11**

PDAA: **7**

H&R PDAA: **1**

V&T Complaint: **5**

Disabled Vehicles: **1**

### ASSIST OTHER AGENCIES

Assist Other Police: **7**

Assist Fire Dept: **7**

Assist EMS: V/Millbrook: **13**; T/ Washington: **10**

### CRIMINAL ACTIVITY

Arrest: **1**

Domestic: **2**

Suspicious Activity: **4**

Order of Protection: **3**

Criminal Mischief: **3**

Burglar Alarm: **3**

Warrant: **1**

### PUBLIC SERVICE

Property: **5**

Lockout: **4**

Animal Complaint: **4**

Information Requests: **3**

Assist Citizen: **3**

Property Check: **4**

911 Misdialed: **1**

Civil: **1**

Health Hazard: **1**

Road Hazards: **1**

Funeral: **1**

School Checks: **72**

*GRW#6 10/08/2019*



## Public Works Report

1. Rebuilt and installed new grate on catch basin at Merritt and elm
2. Built and installed leaf box on 2008 dump truck
3. Installed new police sign on village hall
4. Installed Rotary emblems and signs on welcome to Millbrook signs
5. Installed new fuel hoses on gas pump.
6. Cut and removed down tree on Rt 44
7. Remove and replaced 25 ft of sidewalk on Church st
8. Poured a new curb on Church st
9. Installed new dead end sign on Booth ct
10. Repaired spotlight on Village hall
11. Cut back brush obstructing speed limit sign on Harts village rd
12. Relocated 3 sections of guardrail on Harts village rd
13. Began leaf pick up as of Oct 1st
14. Worked with milling company on milling of Merritt ave
15. Merritt ave paved
16. Tree removed from Linden Lane by Out on a limb tree service

# Leaf Box



# Dineen Guardrail

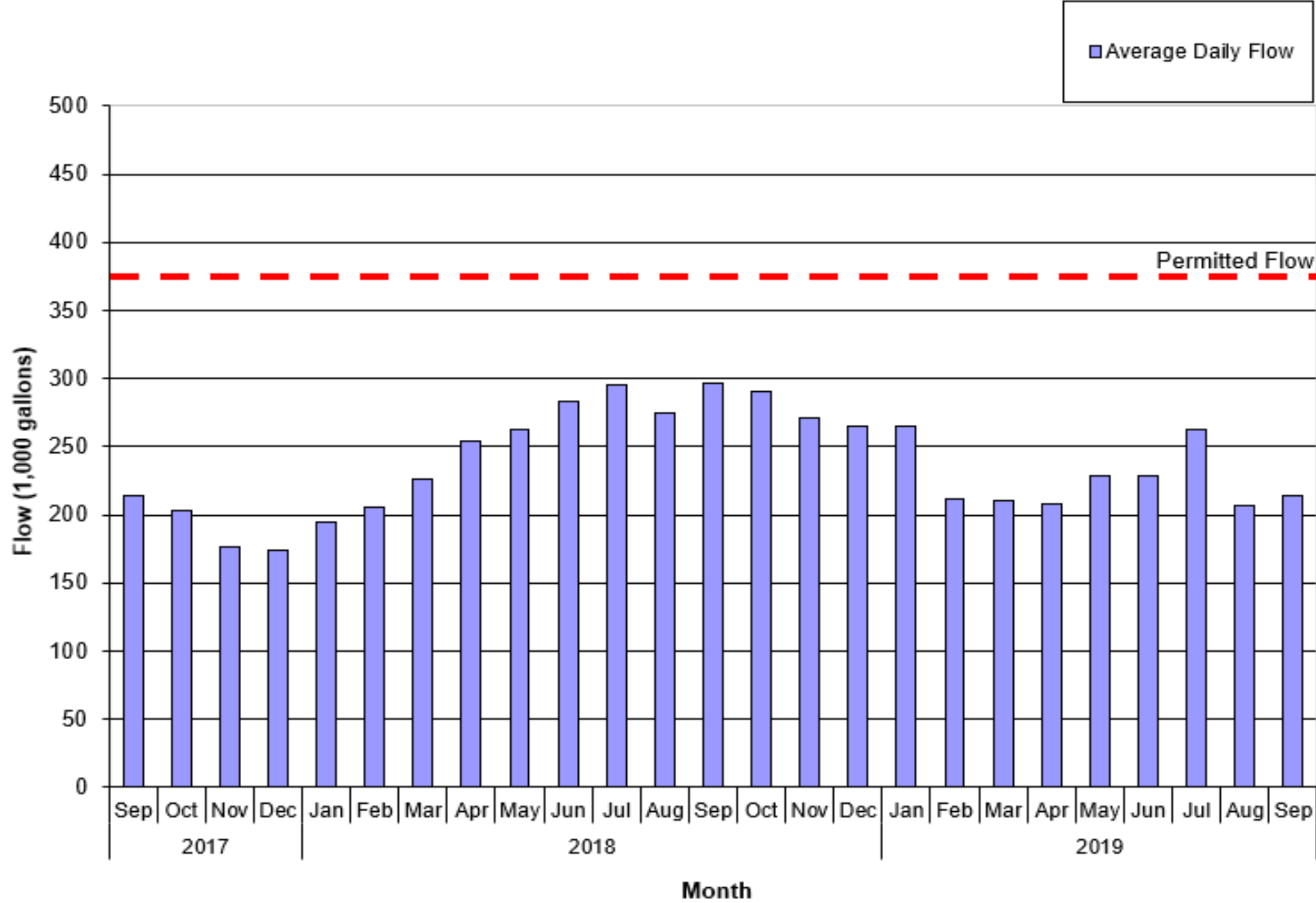


# New Curb On Church St



|                                                                  |           |           |           |
|------------------------------------------------------------------|-----------|-----------|-----------|
| Village of Millbrook                                             |           |           |           |
| Monthly Water System Report                                      |           |           |           |
| September 2019                                                   |           |           |           |
|                                                                  |           |           |           |
|                                                                  |           |           |           |
|                                                                  | September | August    | July      |
| Total Water Produced                                             | 6,410,000 | 6,410,000 | 8,110,000 |
|                                                                  |           |           |           |
| Average Daily Flow                                               | 214,000   | 207,000   | 262,000   |
|                                                                  |           |           |           |
| Peak Day Flow                                                    | 290,000   | 265,000   | 450,000   |
|                                                                  |           |           |           |
| Sampling Results:                                                |           |           |           |
| Total Coliform                                                   | Absent    | Absent    | Absent    |
| * Results not in compliance                                      |           |           |           |
|                                                                  |           |           |           |
| Comments:                                                        |           |           |           |
| 1) Monthly sampling and maintenance                              |           |           |           |
| 2) Replaced 2 water meters                                       |           |           |           |
| 3) Read all water meters                                         |           |           |           |
| 4) Replaced 3 fire hydrants - 2 on Anson Ave, 1 on Nine Partners |           |           |           |

Millbrook Water

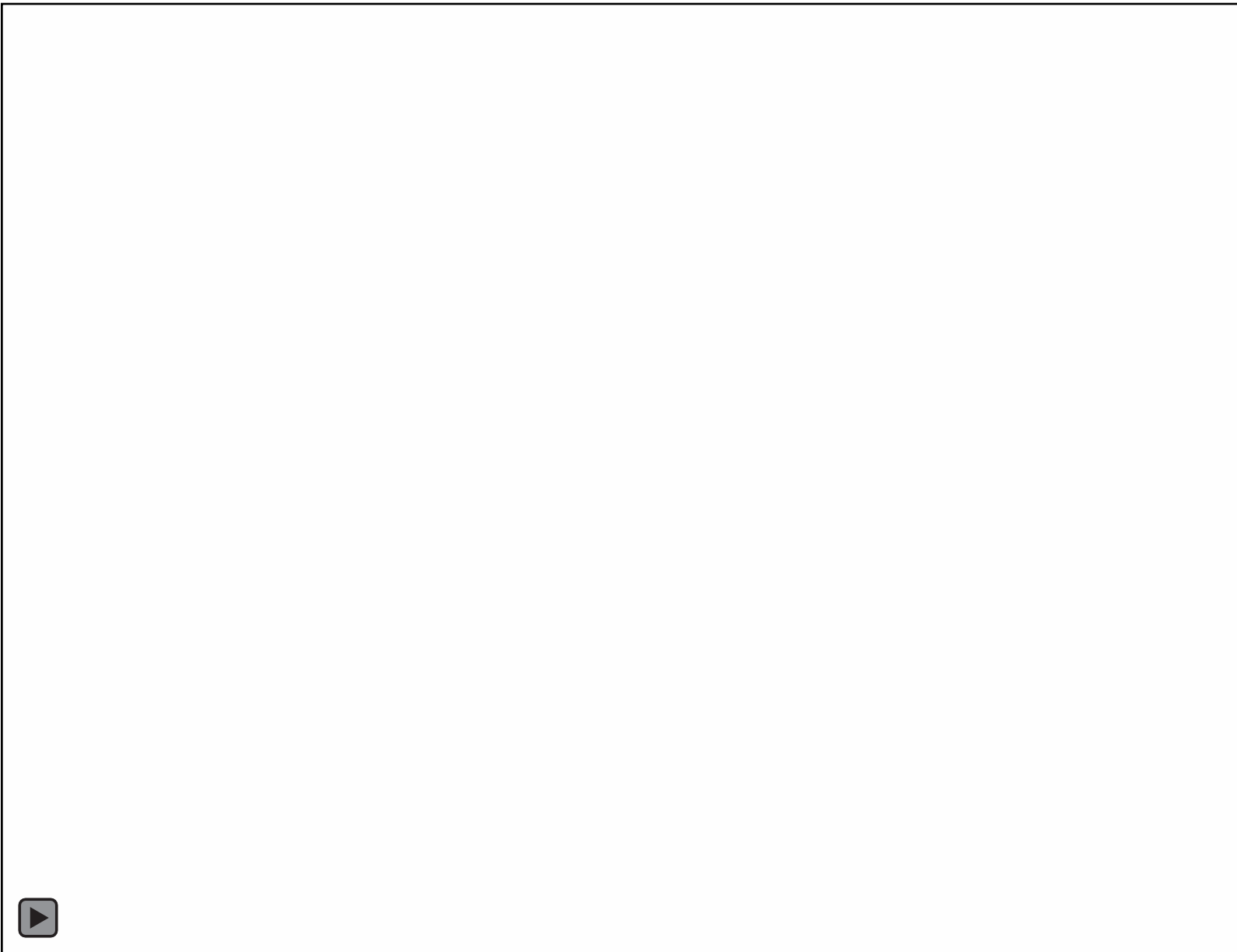




Fire Hydrant Replacement on Nine Partners Lane



# Water Tower Drone Video



**Village of Millbrook**

## Wastewater Treatment Plant Operations Report

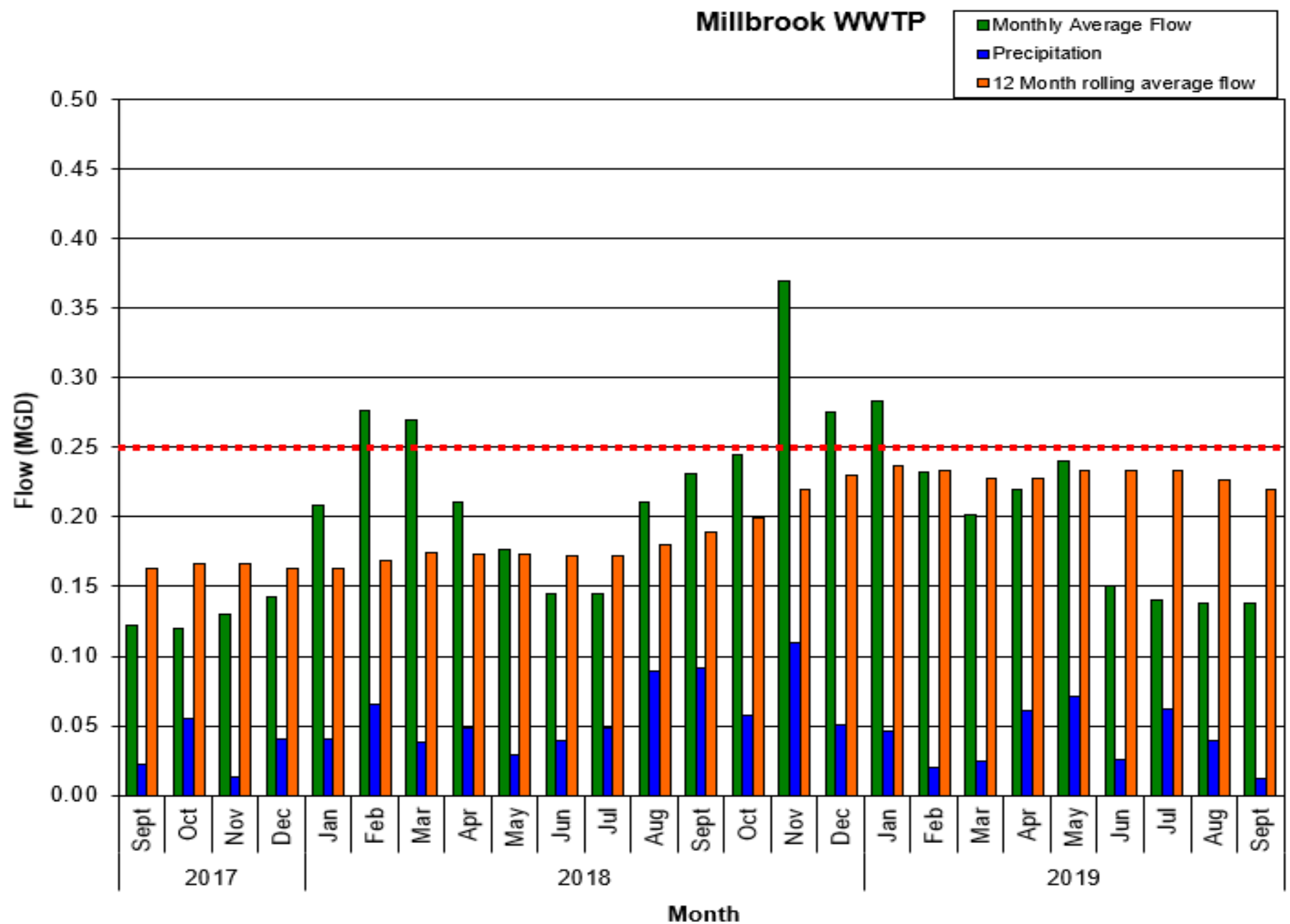
**September 2019**

|                                     | September | August    | July      | Permit Limit |
|-------------------------------------|-----------|-----------|-----------|--------------|
| Total Effluent Flow                 | 4,135,351 | 4,271,631 | 4,355,113 | N/A          |
| Average Daily Flow                  | 137,800   | 137,800   | 140,500   | N/A          |
| 12-Month Rolling AVG                | 220,000   | 227,000   | 233,000   | 250,000      |
| Peak Daily Flow                     | 187,286   | 174,229   | 198,615   | N/A          |
| Precipitation (inches as liquid)    | 1.20      | 3.9       | 6.2       | N/A          |
| <b>SPDES Permit Samples: (mg/l)</b> |           |           |           |              |
| BOD                                 | N/A       | 4 mg/l    | 8 mg/l    | 15 mg/l      |
| Percent Removal                     | N/A       | 98 %      | 98 %      | 85 %         |
| Total Suspended Solids              | N/A       | 0.7 mg/l  | 0.5 mg/l  | 15 mg/l      |
| Percent Removal                     | N/A       | 100 %     | 100 %     | 85 %         |
| TKN as N                            | N/A       | 2.7 mg/l  | 1.4 mg/l  | 8 mg/l       |
| Fecal Coliform                      | 2/100ml   | 2/100ml   | 2/100ml   | 200 /100ml   |

\* Exceeds permit limit

**Comments:**

- 1) Performed all monthly sampling and maintenance
- 2) EarthCare hauled liquid sludge
- 3) Repaired air leak on post air blower
- 4) Working with Total Mapping on setting up maps for sewer system



# Treasurer's Report

## VILLAGE OF MILLBROOK TREASURER'S REPORT

PERIOD:

Septemeber 2019

|                               | BALANCE<br>08/31/19   | DEPOSITS            | DISBURSED           | INTEREST        | BALANCE<br>09/30/19   |
|-------------------------------|-----------------------|---------------------|---------------------|-----------------|-----------------------|
| TAX ACCOUNT                   | \$472,832.98          | \$3,781.58          | \$118,710.94        | \$23.98         | \$357,927.60          |
| GENERAL FUND                  | \$356,444.64          | \$206,814.98        | \$118,710.94        | \$33.09         | \$444,581.77          |
| WATER FUND                    | \$4,501.96            | \$0.00              | \$0.00              | \$0.37          | \$4,502.33            |
| SEWER FUND                    | \$108,211.86          | \$4,429.94          | \$89,785.12         | \$7.06          | \$22,863.74           |
| ACCOUNTS PAYABLE              | \$50,833.38           | \$270,429.05        | \$162,709.45        | \$0.00          | \$158,552.98          |
| BEDROCK WELL ACCOUNT          | \$204,111.45          | \$0.00              | \$44,316.99         | \$15.58         | \$159,810.04          |
| ESCROW (PLANNING & ZONING)    | \$3,707.53            | \$148.00            | \$148.00            | \$0.00          | \$3,707.53            |
| HAIGHT TRUST                  | \$15,659.99           | \$0.00              | \$0.00              | \$1.93          | \$15,661.92           |
| LAMONT CHRISTMAS TREE         | \$2,455.08            | \$0.00              | \$0.00              | \$0.30          | \$2,455.38            |
| MEDICAL DEDUCTIBLE            | \$11,326.36           | \$0.00              | \$1,461.06          | \$0.00          | \$9,865.30            |
| MILLBROOK COMMUNITY DAY       | \$243.85              | \$0.00              | \$0.00              | \$0.00          | \$243.85              |
| MILLBROOK RESTORATION         | \$119,083.23          | \$0.00              | \$25,000.00         | \$8.48          | \$94,091.71           |
| NINE PARTNERS TRUST           | \$25,256.50           | \$0.00              | \$0.00              | \$3.11          | \$25,259.61           |
| PAYROLL ACCOUNT               | \$4,476.50            | \$41,575.35         | \$40,475.39         | \$0.00          | \$5,576.46            |
| POLICE VEHICLE FUND           | \$10,004.57           | \$0.00              | \$0.00              | \$0.82          | \$10,005.39           |
| AMBULANCE RESERVE             | \$25,011.44           | \$0.00              | \$0.00              | \$2.05          | \$25,013.49           |
| RESERVE FOR FIRE TRUCK        | \$307,857.81          | \$0.00              | \$0.00              | \$37.96         | \$307,895.77          |
| RESERVE FOR HIGHWAYEQUIPMEN   | \$6,714.91            | \$0.00              | \$0.00              | \$0.55          | \$6,715.46            |
| THORNE BUILDING TRIBUTE GARDE | \$231,780.27          | \$0.00              | \$0.00              | \$28.57         | \$231,808.84          |
| THORNE TRUST                  | \$25,731.69           | \$0.00              | \$0.00              | \$3.17          | \$25,734.86           |
| TREE REPLACEMENT PROGRAM      | \$7,651.00            | \$0.00              | \$0.00              | \$0.63          | \$7,651.63            |
| TRIBUTE GARDEN DONATIONS      | \$10,040.05           | \$0.00              | \$0.00              | \$0.82          | \$10,040.87           |
| VILLAGE HALL RESTORATION      | \$4,501.96            | \$0.00              | \$0.00              | \$0.37          | \$4,502.33            |
| TOTAL                         | <b>\$2,008,439.01</b> | <b>\$527,178.90</b> | <b>\$601,317.89</b> | <b>\$168.84</b> | <b>\$1,934,468.86</b> |

## Treasurer and Clerk Updates:

- **Monthly Revenue and Expense reports will be given to the Board-printed 10.08.19**
- **Continuing training with Karen McLaughlin on Enhanced and AUD.**
- **Completed AUD and submitted 9.30.19**
- **Taxes collected in the month of September: \$3781.58**  
**As of 10/08/19- 15 properties still owe**  
**Total taxes due as of 10.08:\$ 27654.25**

**REMINDER: October 31<sup>st</sup> is the LAST day taxes can be collected. November 1<sup>st</sup>, they are sent to DC**



# Trustee/ Mayor Updates

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Trustee Rochfort

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Trustee Herzog

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Deputy Mayor Collopy

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Trustee McGrane

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Mayor Rod Brown



# Next Board of Trustees Meeting:

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Board of Trustees-Oct 22 6:30 PM