



Village of Millbrook 35 Merritt Ave
6:30 PM

Board of Trustees

March 10, 2020 Voucher Totals

Vouchers 19478-19567

A - GENERAL FUND	69,470.84
F - WATER FUND	10,091.72
G - SEWER FUND	16,433.06
H - CAPITAL PROJECTS	3,275.43
TA - TRUST & AGENCY FUND	
TE - PRIVATE PURPOSE - Millbrook Community Day	
TE - PRIVATE PURPOSE - Millbrook Restoration	
T - TRUST FUND	
99,271.05	

Anticipating TOW Fire Contract Money by
the end of the month.

Voucher Detail Report

Resolution 003-2020
FISCAL YEAR: 2020

Budget Adjustments – Presented at 03/10/2020 Board Meeting

By this resolution the Board of Trustees authorizes the following transfers necessary to fund underfunded operating lines:

1	From:	10108.01.000.00- Board Emp Ben	\$-1000.00
	To:	90308.01.000.00- Social Security (Village Share)	\$1000.00
2	From:	12108.01.000.00- Mayor Emp Ben	\$-900.00
	To:	90308.01.000.00- Social Security (Village Share)	\$900.00
3	From:	13258.01.000.00- Clerk/Treasurer Emp Ben	\$-7000.00
	To:	90308.01.000.00- Social Security (Village Share)	\$7000.00
4	From:	31208.01.000.00- Police Emp Ben	\$-8000.00
	To:	90308.01.000.00- Social Security (Village Share)	\$8000.00
5	From:	36208.01.000.00- Building <u>Ins</u> Emp Ben	\$-1000.00
	To:	90308.01.000.00- Social Security (Village Share)	\$1000.00
6	From:	51108.01.000.00- Streets Emp Ben	\$-12000.00
	To:	90308.01.000.00- Social Security (Village Share)	\$12000.00
7	From:	13204.01.000.00- Independent Auditing	\$-1700.00
	To:	14604.01.000.00- Records Management	\$1700.00
8	From:	13204.01.000.00- Independent Auditing	\$-400.00
	To:	10104.01.000.00- Village Board CE	\$400.00
9	From:	13204.01.000.00- Independent Auditing	\$-400.00
	To:	12104.01.000.00- Mayor CE	\$400.00
10	From:	19901.01.000.00- Contingency	\$-8000.00
	To:	14240.01.000.00- Attorney CE	\$8000.00
11	From:	19901.01.000.00- Contingency	\$-20.00
	To:	16802.01.000.00- Data Processing EQ	\$20.00

Resolution 003-2020
FISCAL YEAR: 2020

12	From:	19901.01.000.00- Contingency	\$-24.00
	To:	19504.01.000.00- Taxes and Assessment CE	\$24.00
13	From:	19901.01.000.00- Contingency	\$-1400.00
	To:	19104.01.000.00- Unallocated Ins CE	\$1400.00
14	From:	16402.01.000.00- Central Garage EQ	\$-6000.00
	To:	16404.01.000.20- Central Garage Repairs	\$6000.00
15	From:	31202.01.000.00- Police EQ	\$-1200.00
	To:	31204.01.000.00- Police CE	\$1200.00
16	From:	31202.01.000.00- Police EQ	\$-4000.00
	To:	31201.01.000.00- Police PS	\$4000.00
17	From:	51101.01.000.00- Streets PS	\$-1000.00
	To:	51101.01.000.06- Streets PS PT Summer	\$1000.00
18	From:	90158.01.000.00- Fire & Police Retirement	\$-770.00
	To:	90108.01.000.00- State Retirement ERS	\$770.00
19	From:	16222.01.000.00- Village Hall Eq	\$-1400.00
	From:	51421.01.000.00- Snow Removal PS	\$-425.00
	To:	97206.01.000.00- Princ. HWY Dump	\$1825.00

These entries are to be Budget Adjustment Entries done by the Treasurer.

Motion Made By:

AYES:

Seconded By:

NAYS:

Bid Awards



Water Treatment
Plant



Harts Village Rd
Retaining Wall Testing



Police Vehicle



Interior Walls in
Village Hall

Old Business:

Swearing in Matt Taney

Progress on 2020-2021 Budget

New Business:

Kelvin Chan- Opera Presentation

Bid Awards



Fire Dept

Police
Dept

1



POLICE - COMMUNITY PARTNERSHIPS

THE VILLAGE OF MILLBROOK POLICE
DEPARTMENT PRESENTS:

NATIONAL NIGHT OUT 2020

AUGUST 4, 2020 6-9PM

VILLAGE OF MILLBROOK
MILLBROOK, NEW YORK

TOGETHER, WE ARE MAKING COMMUNITIES
SAFER, MORE CARING PLACES TO LIVE AND WORK

Police
Dept

V.M.P.D. Monthly Report February 2020

130 Incidents Reported (including, but not limited to):

Incident #'s 14048-14197

TRAFFIC

Traffic Tickets: **6** Parking Tickets: **38** MVAs: PDAA: **2**, PIAA: **1** V&T Complaint: **2** Disabled Vehicle: **2**

ASSIST OTHER AGENCIES

Assist Other Police: **9** Assist Fire Dept: **9** Assist EMS: Millbrook: **6**; Washington: **5**

CRIMINAL ACTIVITY

Burglary: **1** Attempted Burglary: **1** Suspicious Activity: **3** Burglar Alarms: **8** Disturbance: **5**
Domestic: **1** Trespass: **3** Fraud: **1**

PUBLIC SERVICE

MHL: **1** Lockout: **2** Animal Complaint: **3** Information Requests: **10** Assist Citizen: **2**
Welfare Check: **3** 911 Misdialed: **2** Property: **4** Open Doors: **3** Unattended Child: **1**
School Checks: **76**

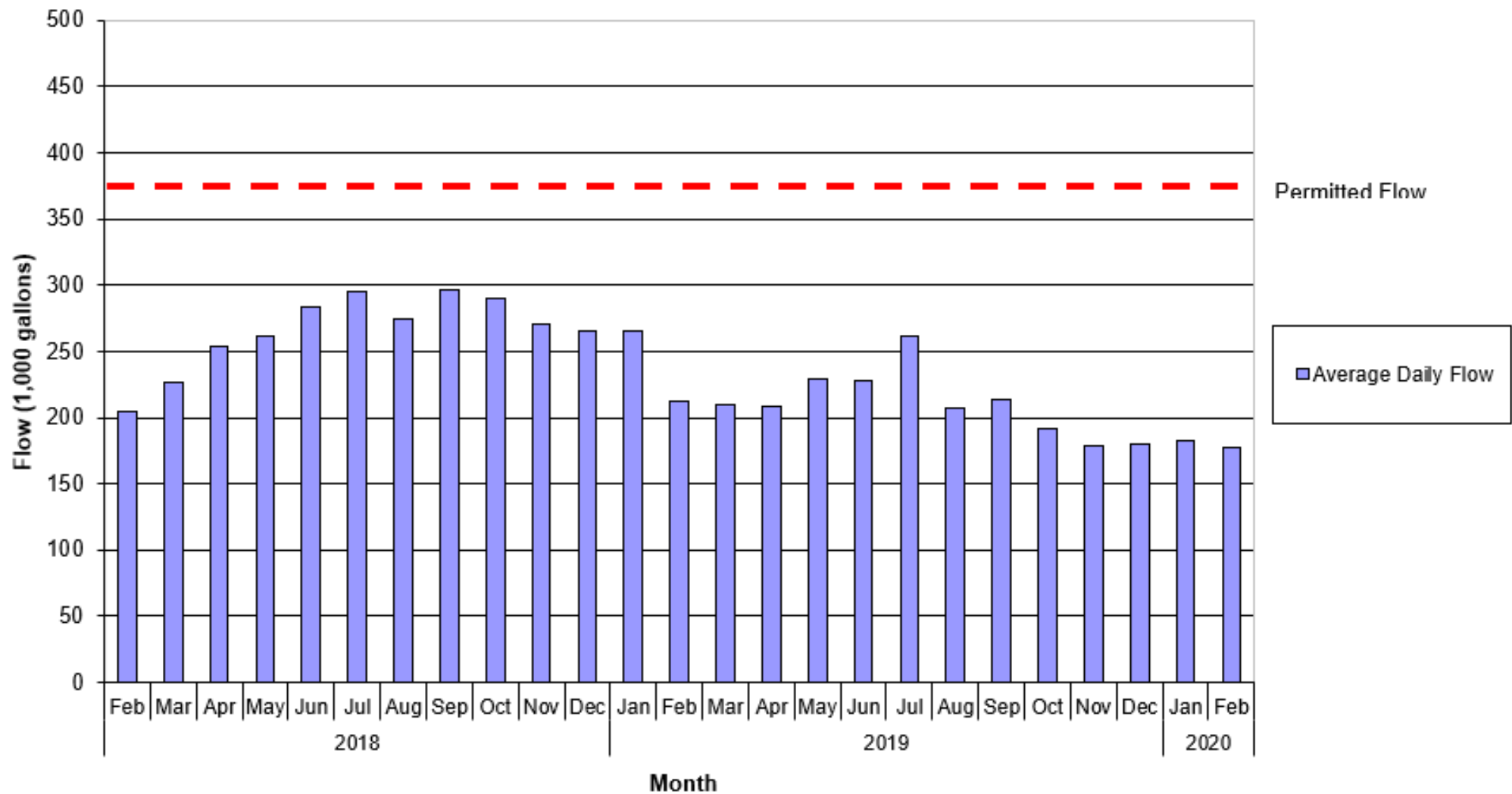
GRW#6 02/11/2020

Public Works Monthly Report

- 1 Removed 2 lions club signs
- 2 Removed all lighting from Eagle monument
- 3 Cold patched pothole throughout village
- 4 Removed concrete and gravel from Franklin ave
- 5 Brought trash cans to Mabbettsville to be refabricated
- 6 Repaired curbing on Maple ave
- 7 pushed back brush pile at Tribute gardens
- 8 Cleared and remove wind storm damage
- 9 Installed weather stripping on outside gym doors
- 10 Had boiler serviced and all heating units cleaned
- 11 repaired catch basin on Fountain pl
- 12 Put new speed limit sign on Franklin ave
- 13 Had wind damage to siding on village garage , contacted contractor for repair of siding.

Village of Millbrook Monthly Water System Report February 2020			
	February	January	December
Total Water Produced	5,130,000	5,670,000	5,595,000
Average Daily Flow	177,000	183,000	180,500
Peak Day Flow	210,000	235,000	260,000
Sampling Results:			
Total Coliform	Absent	Absent	Absent
* Results not in compliance			
Comments:			
1) Monthly sampling and maintenance			
2) Fixed 4 water meters that were not reading			
3) Continued working on Code update			
4) Prepared budget			

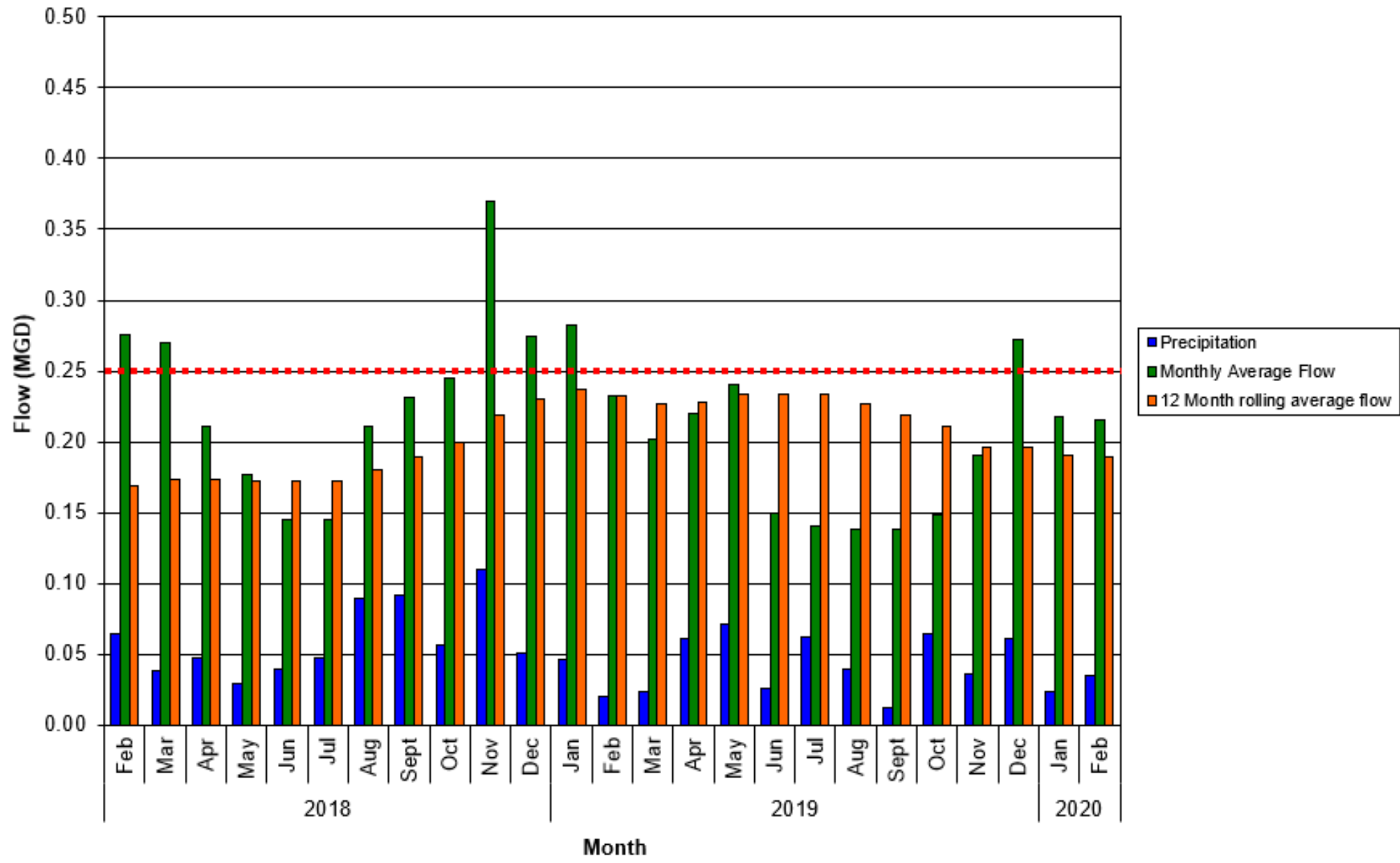
Millbrook Water



February 2020

	February	January	December	Permit Limit
Total Effluent Flow	6,252,475	6,770,612	8,437,942	N/A
Average Daily Flow	215,600	218,000	272,000	N/A
12-Month Rolling AVG	190,000	191,000	196,000	250,000
Peak Daily Flow	304,150	282,190	527,454	N/A
Precipitation (inches as liquid)	3.50	2.4	6.1	N/A
SPDES Permit Samples: (mg/l)				
BOD	2.4 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	98 %	85 %
Total Suspended Solids	1 mg/l	1 mg/l	0.5 mg/l	15 mg/l
Percent Removal	100.0 %	99 %	99 %	85 %
TKN as N	1 mg/l	1 mg/l	1.2 mg/l	8 mg/l
Fecal Coliform	N/A	N/A	N/A	200 /100ml
* Exceeds permit limit				
Comments:				
1) Performed all monthly sampling and maintenance				
2) Fire extinguishers serviced				
3) Annual calibration of flow meters				
4) Continued with Code update				
5) Prepared budget				

Millbrook WWTP



Treasurer's Report

VILLAGE OF MILLBROOK TREASURER'S REPORT

PERIOD:

28-Feb-20

	BALANCE 01/30/20	DEPOSITS	DISBURSED	INTEREST	BALANCE 02/28/20
TAX ACCOUNT	\$12,482.11	\$0.00	\$0.00	\$0.99	\$12,483.10
GENERAL FUND	\$86,163.41	\$23,752.61	\$95,830.06	\$4.13	\$14,090.09
WATER FUND	\$33,968.02	\$29,048.50	\$17,616.59	\$3.52	\$45,403.45
SEWER FUND	\$9,278.37	\$24,059.85	\$14,950.22	\$1.14	\$18,389.14
ACCOUNTS PAYABLE	\$63,771.36	\$73,328.03	\$134,882.50	\$0.00	\$2,216.89
BEDROCK WELL ACCOUNT	\$692,985.05	\$0.00	\$3,860.15	\$55.03	\$689,179.93
ESCROW (PLANNING & ZONING)	\$4,612.33	\$0.00	\$0.00	\$0.00	\$4,612.33
HAIGHT TRUST	\$15,669.84	\$0.00	\$0.00	\$1.87	\$15,671.71
LAMONT CHRISTMAS TREE	\$2,456.62	\$0.00	\$0.00	\$0.29	\$2,456.91
MEDICAL DEDUCTIBLE	\$26,459.14	\$0.00	\$1,109.21	\$0.00	\$25,349.93
MILLBROOK COMMUNITY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MILLBROOK RESTORATION	\$90,517.35	\$0.00	\$0.00	\$7.19	\$90,524.54
NINE PARTNERS TRUST	\$25,272.38	\$0.00	\$0.00	\$3.01	\$25,275.39
PAYROLL ACCOUNT	\$8,543.59	\$43,026.68	\$41,526.98	\$0.00	\$10,043.29
POLICE VEHICLE FUND	\$10,008.77	\$0.00	\$0.00	\$0.79	\$10,009.56
AMBULANCE RESERVE	\$25,021.92	\$0.00	\$0.00	\$1.99	\$25,023.91
RESERVE FOR FIRE TRUCK	\$94,144.38	\$0.00	\$0.00	\$11.22	\$94,155.60
RESERVE FOR HIGHWAY EQUIPMENT	\$6,717.72	\$0.00	\$0.00	\$0.53	\$6,718.25
THORNE BUILDING TRIBUTE GARDEN	\$226,124.31	\$0.00	\$0.00	\$26.95	\$226,151.26
THORNE TRUST	\$25,747.88	\$0.00	\$0.00	\$3.06	\$25,750.94
TREE REPLACEMENT PROGRAM	\$7,654.20	\$0.00	\$0.00	\$0.61	\$7,654.81
TRIBUTE GARDEN DONATIONS	\$10,044.26	\$0.00	\$0.00	\$0.79	\$10,045.05
VILLAGE HALL RESTORATION	\$4,503.85	\$0.00	\$0.00	\$0.36	\$4,504.21
TOTAL	\$1,482,146.86	\$193,215.67	\$309,775.71	\$123.47	\$1,365,710.29

Treasurer and Clerk Updates:

- **Current Operating statement, passed out to Board.**
- **Continuing training with Karen McLaughlin. Continuing working on Bank Reconciliations and entering in data into Enhanced.**
- **Distributed budget spreadsheet**
- **Working on budget**
- **Starting Tax Collection preparations**

Building
Dept.

Feb-20

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Attorney Report Joshua Mackey

Trustee/ Mayor Updates

Trustee Rochfort

Trustee Herzog

Deputy Mayor Collopy

Trustee McGrane

Mayor Rod Brown



Next Board of Trustees Meeting:

March 24, 2020