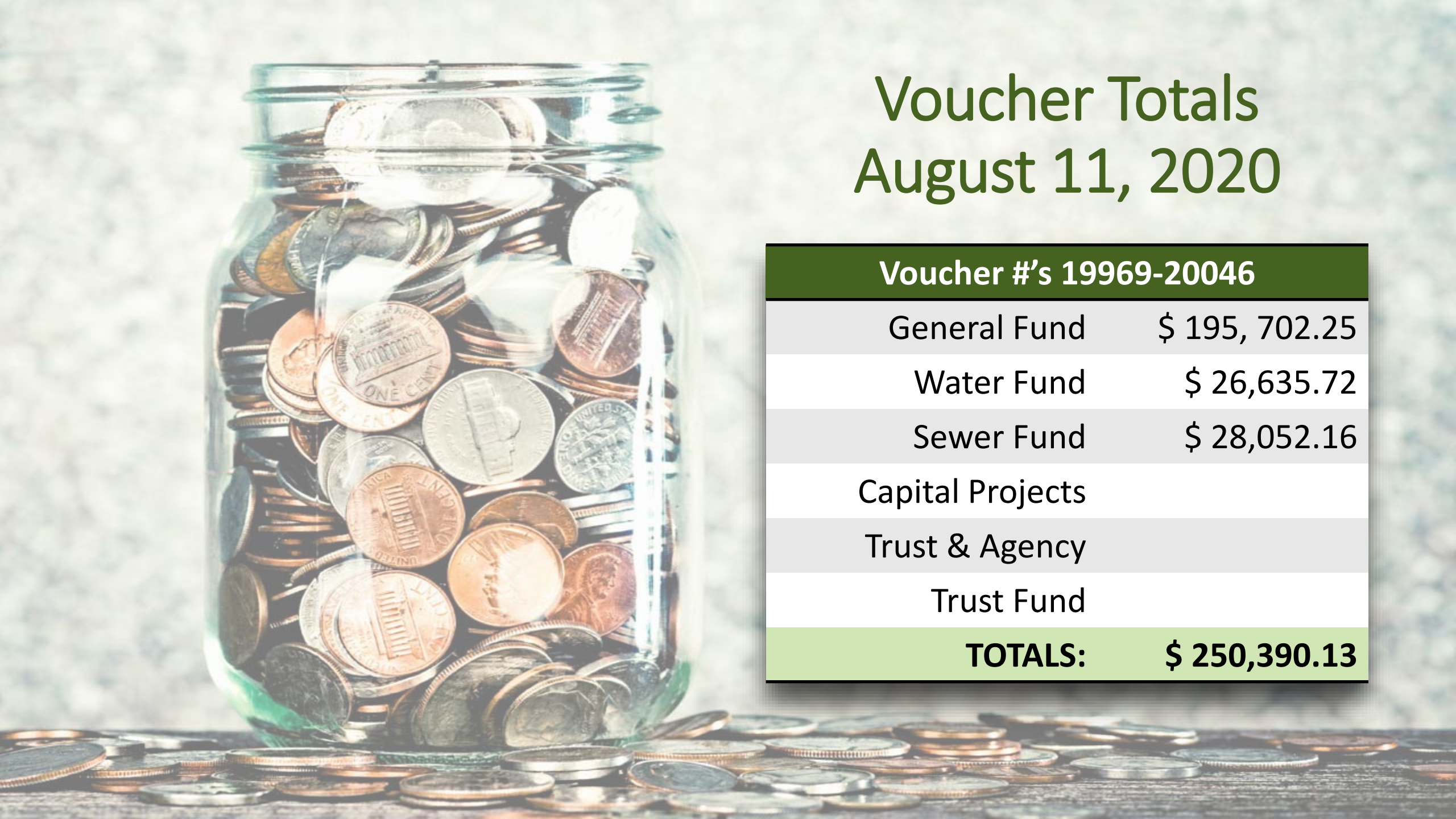




Village of Millbrook 35 Merritt Ave
6:30 PM

Board of Trustees



Voucher Totals August 11, 2020

Voucher #'s 19969-20046

General Fund	\$ 195, 702.25
Water Fund	\$ 26,635.72
Sewer Fund	\$ 28,052.16
Capital Projects	
Trust & Agency	
Trust Fund	
TOTALS:	\$ 250,390.13

Millbrook Fire Department

June 2020

54 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	16
Motor Vehicle Accident	1
EMS Call	35
Service Call	1
Carbon Monoxide	2
TOTALS:	54

EMS Responses		Mutual Aid Given		Mutual Aid Received	
NDP (49-79)	32	Fire	2	Fire	0
MFD Rescue	1	EMS	4	EMS	0
Member Responses	26				

Millbrook Fire Department

July 2020

74 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	17
Motor Vehicle Accident	2
Structure Fire	1
EMS Call	47
Wires Down	3
Service Call	1
Carbon Monoxide	2
Appliance Fire	1
TOTALS:	74

EMS Responses		Mutual Aid Given		Mutual Aid Received	
NDP (49-79)	46	Fire	5	Fire	0
MFD Rescue	2	EMS	6	EMS	1
Member Responses	21				

V.M.P.D Monthly Report

July 2020

60 Incidents Reported
(including, but not limited to)

Incident #'s 14444-14504

TRAFFIC		ASSIST OTHER AGENCIES		CRIMINAL ACTIVITY		COMMUNITY SERVICE	
Parking Tickets	2	Assist Other Police	8	Arrest	2	Property	3
Traffic Tickets	13	Assist Fire Dept	5	Domestic Incidents	4	Vehicle Lockouts	3
MVA	1	Assist EMS Millbrook	9	Criminal Mischief	3	Suspicious Activity	1
V&T Complaints	4	Assist EMS Washington	2	Harassment	3	Burglar Alarms	1
Abandoned Vehicle	1			Trespass	2	Assist Citizen	2
Road Hazard	1			Fraud	1	Welfare Checks	2
				Larceny	1		
TOTALS: 22		24		16		12	

Public Works Monthly Report

July 2020

- 1) Assisted VRI with valve dig at water tower
- 2) Cleared Village Hall of old records to be properly destroyed
- 3) Did repairs on old Ford tractor
- 4) Repaired roof top exhaust pipe leading from oil burner at Village Garage
- 5) Replaced broken window in Thorne building basement with plywood
- 6) Cold patched water dig on Anson Ave
- 7) Put up new high intensity dead end sign on Exmoor Dr
- 8) Repaired manhole on Front St
- 9) Repaired damaged road caused by installation of new telephone pole on Alden
- 10) Installed 3 new catch basin tops on Haight Ave
- 11) Rebuilt catch basin on Harts village rd.
- 12) Ongoing tree trimming
- 13) Ongoing pothole repair
- 14) Ongoing weed killing
- 15) Removed washed out gravel from Friendly lane
- 16) Cut back hedges obstructing auto visibility
- 17) August 10 brush pick up





Catch Basin Repairs



Storm Damage 8/4/20



Storm Damage 8/4/20

Monthly Water Report

July 2020

	July	June	May
Total Water Produced	6,605,000	7,640,000	6,275,000
Average Daily Flow	213,000	255,000	202,000
Peak Day Flow	305,000	345,000	310,000

Sampling Results:

	July	June	May
Total Coliform	Absent	Absent	Absent

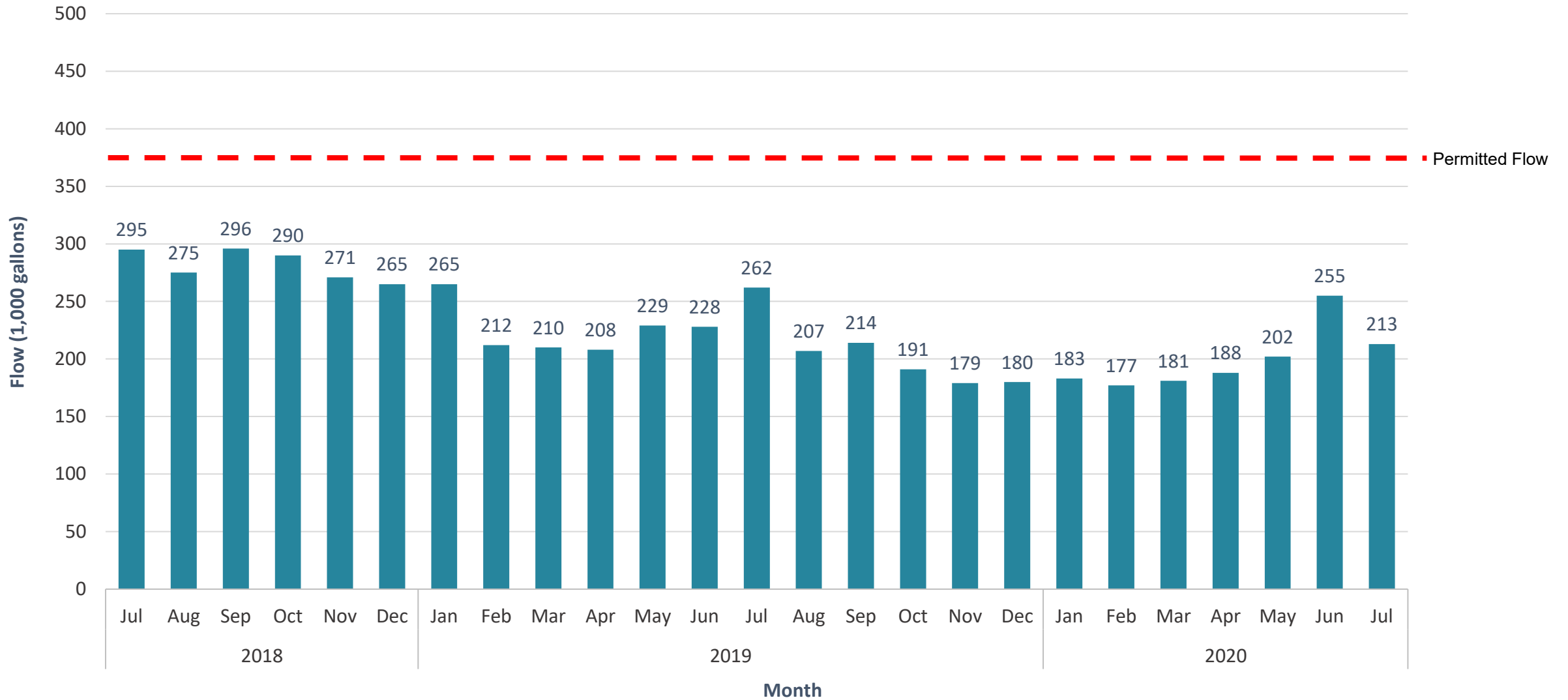
* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Water leak in Alden Terr repaired
3. Hydrant maintenance and repairs done on 5 hydrants: Alden, Manor, Washington, Dineen, North
4. Replaced curb valve and box at 3423 Franklin Ave and installed new water meter
5. Started painting fire hydrants
6. Work ongoing at treatment plant
New piping installed underground
New 10-inch valve installed on main

Millbrook Water

■ Average Daily Flow



Monthly Sewer Report

July 2020

	July	June	May	Permit Limit
Total Effluent Flow	3,722,130	3,554,718	5,160,020	N/A
Average Daily Flow	120,100	118,500	186,000	N/A
12-Month Rolling AVG	174,000	176,000	178,000	250,000
Peak Daily Flow	158,060	165,861	211,492	N/A
Precipitation <i>(inches as liquid)</i>	4.8	1.4	3.3	N/A

SPDES Permit Samples: (mg/l)

	July	June	May	Permit Limit
BOD	3.8 mg/l	5.5 mg/l	3.4 mg/l	15 mg/l
Percent Removal	99%	98%	99%	85%
Total Suspended Solids	1 mg/l	1 mg/l	1 mg/l	15 mg/l
Percent Removal	100%	100%	100%	85%
TKN as N	1 mg/l	1 mg/l	1 mg/l	8 mg/l
Fecal Coliform	2/100 ml	2/100 ml	N/A	200/100 ml

* Exceeds permit limit

Comments:

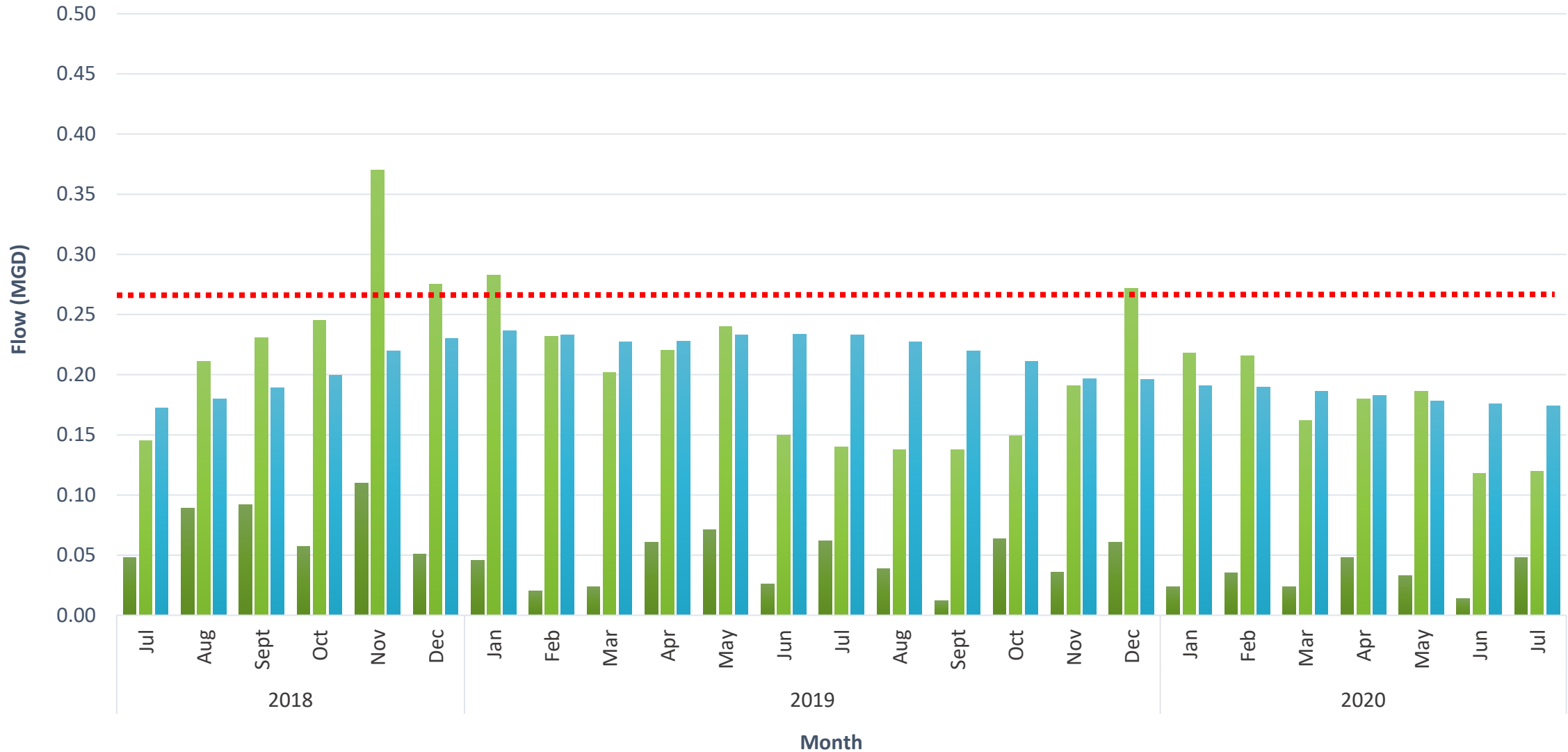
1. Monthly sampling and maintenance
2. EarthCare and Royal hauled sludge
3. Doyle Security installed new alarm system to monitor blower failure
4. Raised manhole on Russell Knolls
5. Cleaned outside of main building at the treatment plant and prepped for painting

Millbrook WWTP

Precipitation

Monthly Average Flow

12 Month rolling average flow



TREASURER'S REPORT

	BALANCE 07/01/20	DEPOSITS	DISBURSED	INTEREST	BALANCE 07/31/20
TAX ACCOUNT	\$675,143.45	\$278,163.81	\$926.65	\$75.69	\$952,456.30
GENERAL FUND	\$202,091.42	\$16,688.86	\$115,334.34	\$12.96	\$103,458.90
WATER FUND	\$40,356.95	\$28,911.73	\$17,435.64	\$3.12	\$51,836.16
SEWER FUND	\$21,712.24	\$20,469.44	\$15,534.79	\$1.52	\$26,648.41
ACCOUNTS PAYABLE	\$34,319.24	\$242,482.51	\$218,553.19	\$0.00	\$58,248.56
BEDROCK WELL ACCOUNT	\$675,897.68	\$0.00	\$114,786.50	\$52.37	\$561,163.55
ESCROW (PLANNING & ZONING)	\$4,612.33	\$900.00	\$1,154.66	\$0.00	\$4,357.67
HAIGHT TRUST	\$15,676.28	\$0.00	\$0.00	\$0.67	\$15,676.95
LAMONT CHRISTMAS TREE	\$2,457.63	\$0.00	\$0.00	\$0.11	\$2,457.74
MEDICAL DEDUCTIBLE	\$22,918.75	\$0.00	\$820.65	\$0.00	\$22,098.10
MILLBROOK RESTORATION	\$90,554.80	\$0.00	\$21,500.00	\$6.75	\$69,061.55
NINE PARTNERS TRUST	\$25,282.77	\$0.00	\$0.00	\$1.07	\$25,283.84
PAYROLL ACCOUNT	\$29,959.99	\$41,558.16	\$59,251.19	\$0.00	\$12,266.96
POLICE VEHICLE FUND	\$20,015.35	\$0.00	\$0.00	\$1.70	\$20,017.05
AMBULANCE RESERVE	\$35,034.71	\$0.00	\$0.00	\$2.98	\$35,037.69
RESERVE FOR FIRE TRUCK	\$2,512.93	\$0.00	\$0.00	\$0.10	\$2,513.03
RESERVE FOR HIGHWAY EQUIPMENT	\$16,722.77	\$94,000.00	\$0.00	\$4.70	\$110,727.47
THORNE BUILDING TRIBUTE GARDEN	\$226,217.25	\$0.00	\$0.00	\$9.61	\$226,226.86
THORNE TRUST	\$25,758.46	\$0.00	\$0.00	\$1.09	\$25,759.55
TREE REPLACEMENT PROGRAM	\$7,657.30	\$0.00	\$0.00	\$0.65	\$7,657.95
TRIBUTE GARDEN DONATIONS	\$10,048.41	\$0.00	\$0.00	\$0.85	\$10,049.26
VILLAGE HALL RESTORATION	\$6,006.08	\$0.00	\$0.00	\$0.51	\$6,006.59
TOTAL	\$2,190,956.79	\$723,174.51	\$565,297.61	\$176.45	\$2,349,010.14

- Current Operating statement, passed out to Board
- Entering data into AUD with Karen
- Highway Truck SIB papers submitted. Truck is on order. Payment is in bank account.
- Thorne Building Tribute Garden Donation check to Millbrook Tribute Gardens was cut, account was closed- 08.04.2020
- 2nd Tax notice to mailed out

2020 Tax Collection Update (as of 8/6/2020):

Parcel Counts

Total Parcels	705	
Wholly Exempt	4	0.57%
Fully Paid	680	96.45%
Partial Paid	0	
Unpaid	21	2.98%
Unpaid State Owned	0	
Over Paid	0	
Overpaid Amount	0.00	

Receipt Information

Total Receipts	1,024,195.74	
Total Checks	1,022,031.32	99.79%
Total Cash	2,164.42	0.21%

Payments Collected

Tax Payment	1,021,626.00
Late Fee	2,550.74

Treasurer's Report

Building Department Report

July 2020

G/L Number	Description	Entry Date	Debit	Credit	Batch
002590.01.000.00	MS 20-15 26 Reservoir Dr	7/09/20	\$ 0.00	\$ 125.00	958
002590.01.000.00	BP BP 20-19 2 Front St	7/13/20	\$ 0.00	\$ 70.00	965
002590.01.000.00	MS 20-17 11 Manor Dr	7/13/20	\$ 0.00	\$ 125.00	965
002590.01.000.00	MS 20-18 21 Merritt Ave	7/13/20	\$ 0.00	\$ 125.00	965
002590.01.000.00	Sign Permit 20-02 10 Front St	7/13/20	\$ 0.00	\$ 105.00	965
002590.01.000.00	MS 20-19 31 9 Partners	7/15/20	\$ 0.00	\$ 125.00	966
002590.01.000.00	MS-20-16 37 Russel Knolls	7/15/20	\$ 0.00	\$ 125.00	966
002590.01.000.00	BP 20-20 49 MAPLE	7/16/20	\$ 0.00	\$ 25.00	969
002590.01.000.00	BP 20-18 21 MERRITT	7/16/20	\$ 0.00	\$ 65.00	969
002590.01.000.00	MS 20-20 31 Nine Partners	7/20/20	\$ 0.00	\$ 125.00	986
002590.01.000.00	MS 20-21 139 Nine Partners	7/23/20	\$ 0.00	\$ 125.00	981
002590.01.000.00	Ms 20-23 23 North Ave	7/28/20	\$ 0.00	\$ 125.00	984
002590.01.000.00	MS 20-22 10 Manor Dr	7/28/20	\$ 0.00	\$ 125.00	984
002590.01.000.00	36 Nine Partners BP	7/30/20	\$ 0.00	\$ 795.00	995
TOTAL:			\$ 0.00	\$ 2185.00	

Building Department

- Building Permits Issued: 3
- C of O: 3
- C of C: 0
- C of U: 0
- Municipal Searches: 9

Planning Board

To meet about Special Permit for accessory apartment on Nine Partners - date TBD.

ZBA

No new announcements, no meetings currently scheduled.

Trustee/ Mayor Updates

Deputy Mayor Collopy

Trustee Herzog

Trustee Rochfort

Trustee McGrane



Next Board of Trustees Meeting:

September 8, 2020
6:30 pm

