



Village of Millbrook 35 Merritt Ave
6:30 PM

Board of Trustees



Voucher Totals September 8, 2020

Voucher #'s 20098-20128			
	2019	2020	TOTAL
General Fund	\$ 17,925.00	\$ 65,056.19	\$ 82,981.19
Water Fund		\$ 20,309.03	
Sewer Fund		\$ 5,927.09	
Capital Projects		\$ 276,084.77	
TOTALS:	\$ 17,925.00	\$ 367,377.08	\$ 385,302.08

2019 General Fund:

\$17,925 Salt bill from last fiscal year that we just received from the Town of Washington

Millbrook Fire Department

August 2020

80 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	22
Motor Vehicle Accident	3
Structure Fire	3
EMS Call	41
Wires Down	7
Service Call	1
Carbon Monoxide	3
TOTALS:	80

EMS Responses		Mutual Aid Given		Mutual Aid Received	
NDP (49-79)	40	Fire	4	Fire	0
MFD Rescue	1	EMS	6	EMS	4
Member Responses	0				

V.M.P.D Monthly Report

August 2020

62 Incidents Reported
(including, but not limited to)

Incident #'s 14504-14557

TRAFFIC		ASSIST OTHER AGENCIES		CRIMINAL ACTIVITY		COMMUNITY SERVICE	
Parking Tickets	5	Assist Other Police	4	Domestic Incidents	1	Suspicious Activity	6
Traffic Tickets	15	Assist Fire Dept	6	Trespass	2	Vehicle Lockouts	2
MVA	3	Assist EMS Millbrook	1	Disturbance	2	Assist Citizen	4
V&T Complaints	2	Assist EMS Washington	2	Fraud	1	Animal Complaint	1
Disabled Vehicle	2			Larceny	1	Welfare Checks	3
Road Hazard	2					Burglar Alarms	1
						Mental Health	2
						911 M/D	1
						Property	2
						Information	3
TOTALS: 29		13		7		25	

Public Works Monthly Report

August 2020

- 1) Brush pick up from storm
- 2) Swept streets of gravel and storm debris
- 3) Assembled Village hall picnic table
- 4) Mowed and trimmed Firehouse and garage
- 5) Cleared area where stump was removed on Elm Dr, topsoil and seeded area
- 6) Milled and paved Haight Ave
- 7) Paved around new catch basin on Harts Village Rd
- 8) Repaired and replaced blown hoses on Backhoe
- 9) Full day spent assisting town highway with flagging on Hoxie and Ludlow Rd
- 10) Took old leaf box off 2008 truck
- 11) Removed truckload of cardboard from Gym
- 12) Painted curb yellow in front of Marona's handicap ramp
- 13) Painted over graffiti on trash pails
- 14) Picked up street garbage
- 15) Assisted EZ street with vacuuming out catch basins16
- 16) Weed killed
- 17) Pothole filled





Haight Avenue Milling & Paving



Millbrook Water Treatment Construction

August 2020









Monthly Water Report

August 2020

	August	July	June
Total Water Produced	6,085,000	6,605,000	7,640,000
Average Daily Flow	196,000	213,000	255,000
Peak Day Flow	265,000	305,000	345,000

Sampling Results:

	August	July	June
Total Coliform	Absent	Absent	Absent

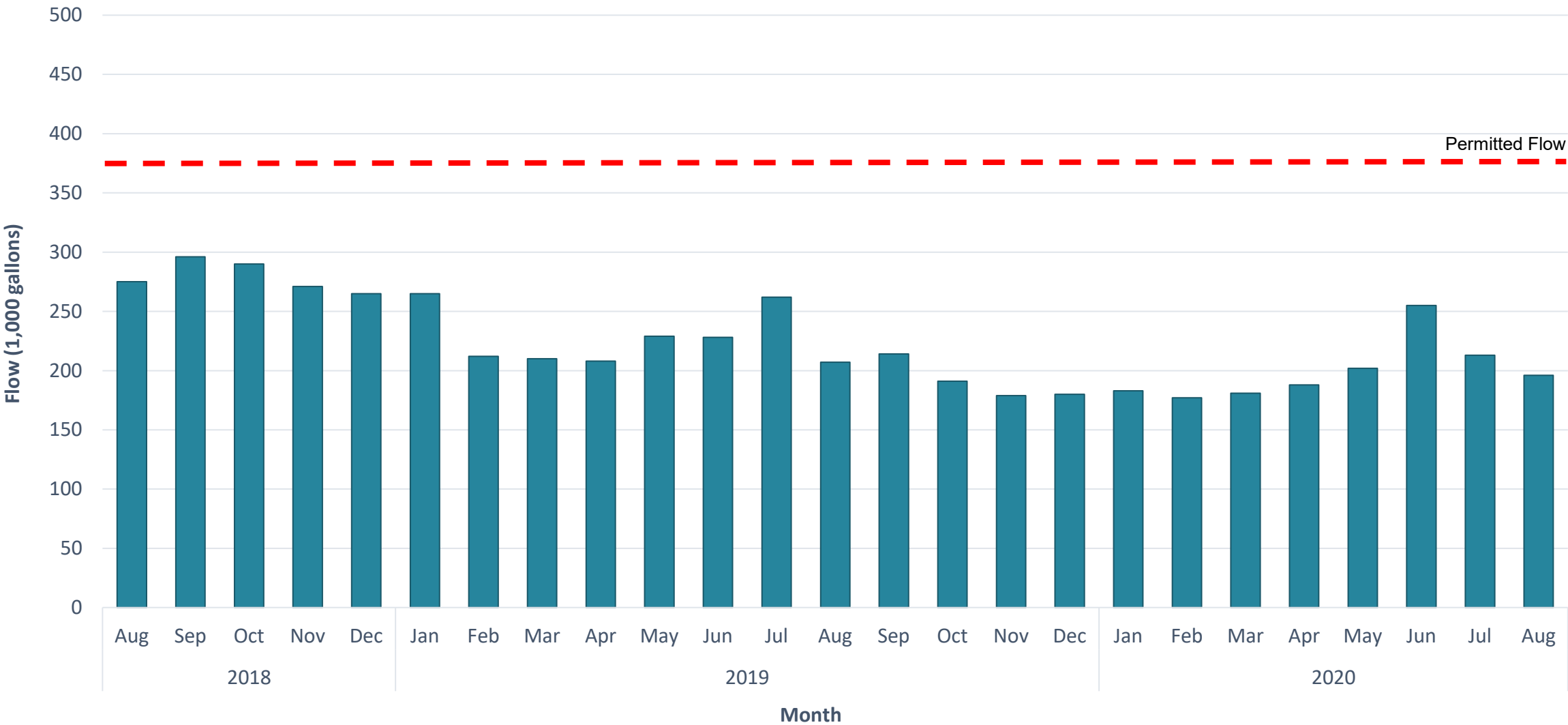
* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Construction meeting at water plant - plan removal of old pumps and installation of new pumps
3. Continued painting fire hydrants
4. Construction ongoing - siding installed, inside painted, filters installed, hydrant installed

Millbrook Water

Average Daily Flow



Monthly Sewer Report

August 2020

	August	July	June	Permit Limit
Total Effluent Flow	4,263,860	3,722,130	3,554,718	N/A
Average Daily Flow	137,500	120,100	118,500	N/A
12-Month Rolling AVG	174,000	174,000	176,000	250,000
Peak Daily Flow	210,427	158,060	165,861	N/A
Precipitation <i>(inches as liquid)</i>	9.4	4.8	1.4	N/A

SPDES Permit Samples: (mg/l)

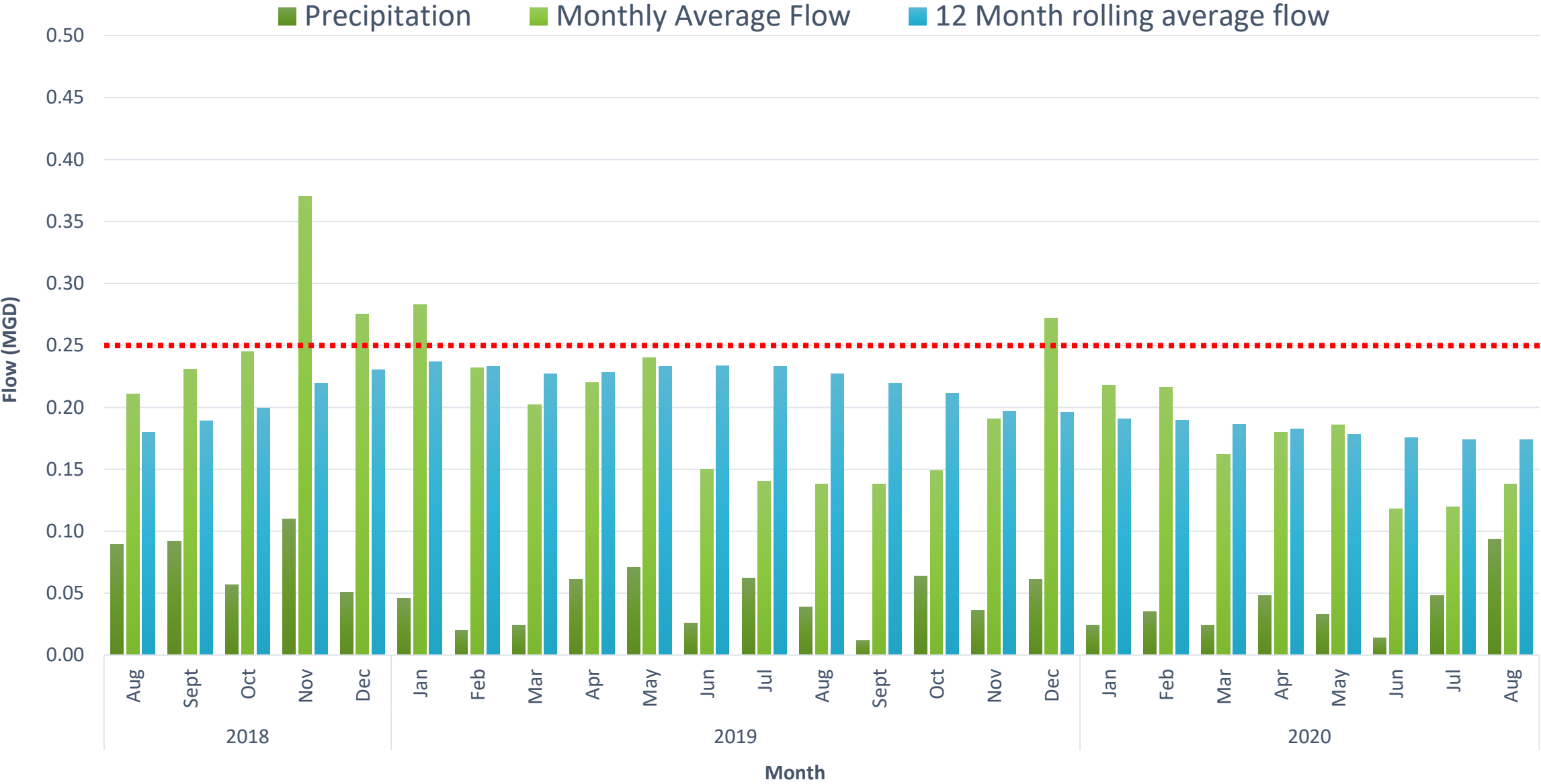
	August	July	June	Permit Limit
BOD	N/A	3.8 mg/l	5.5 mg/l	15 mg/l
Percent Removal	N/A	99%	98%	85%
Total Suspended Solids	N/A	1 mg/l	1 mg/l	15 mg/l
Percent Removal	N/A	100%	100%	85%
TKN as N	N/A	1 mg/l	1 mg/l	8 mg/l
Fecal Coliform	N/A	2/100 ml	2/100 ml	200/100 ml

* Exceeds permit limit

Comments:

1. Performed all monthly sampling and maintenance
2. Fred Cook flushed and cleaned 8,044 feet of sewer main - Dineen, Harts Village, Valley Farm, Rt 44, Pilgrim Lane
3. Cleaned North Ave pump station and installed new floats
4. Installed 20 inflow protectors
5. New roof on lab building and repairs to roof on blower building

Millbrook WWTP



VILLAGE OF MILLBROOK

TREASURER'S REPORT

PERIOD:

31-Aug-20

Treasurer and Clerk Updates:

- Continuing work on gathering AUD documents with Senior Account Clerk McLaughlin
- Current Operating Statement passed out to Board
- Submitted CHIPS application for Haight Paving, which was approved- \$50,

2020 Tax Collection Update (as of 9/8/2020):

Parcel Counts			
Total Parcels	705		
Wholly Exempt	4		0.57%
Fully Paid	686		97.30%
Partial Paid	0		
Unpaid	15		2.13%
Unpaid State Owned	0		
Over Paid	0		
Overpaid Amount	0.00		
Receipt Information			
Total Receipts	1,036,253.79		
Total Checks	1,034,089.37		99.79%
Total Cash	2,164.42		0.21%
Payments Collected			
Tax Payment	1,033,007.90		
Late Fee	3,221.89		
Installment Fee	0.00		
ISF Fee Paid	0.00		
Reminder Fee Paid	24.00		
Over/Short Total	0.00		

	BALANCE 08/01/20	DEPOSITS	DISBURSED	INTEREST	BALANCE 08/31/20
TAX ACCOUNT	\$952,456.30	\$10,385.50	\$165,000.00	\$75.81	\$797,917.61
GENERAL FUND	\$103,458.90	\$226,984.83	\$301,095.43	\$6.72	\$29,355.02
WATER FUND	\$51,836.16	\$62,861.49	\$41,418.19	\$6.11	\$73,285.57
SEWER FUND	\$26,648.41	\$49,308.90	\$45,360.68	\$3.17	\$30,599.80
ACCOUNTS PAYABLE	\$58,248.56	\$590,063.82	\$478,017.92	\$0.00	\$170,294.46
BEDROCK WELL ACCOUNT	\$561,163.55	\$0.00	\$22,072.02	\$47.42	\$539,138.95
ESCROW (PLANNING & ZONING)	\$4,357.67	\$0.00	\$1,804.80	\$0.00	\$2,552.87
HAIGHT TRUST	\$15,676.95	\$0.00	\$0.00	\$0.66	\$15,677.61
LAMONT CHRISTMAS TREE	\$2,457.74	\$0.00	\$0.00	\$0.10	\$2,457.84
MEDICAL DEDUCTIBLE	\$22,098.10	\$0.00	\$2,306.17	\$0.00	\$19,791.93
MILLBROOK RESTORATION	\$69,061.55	\$0.00	\$0.00	\$5.86	\$69,067.41
NINE PARTNERS TRUST	\$25,283.84	\$0.00	\$0.00	\$1.08	\$25,284.92
PAYROLL ACCOUNT	\$12,266.96	\$41,694.11	\$42,194.76	\$0.00	\$11,766.31
POLICE VEHICLE FUND	\$20,017.05	\$0.00	\$0.00	\$1.70	\$20,018.75
AMBULANCE RESERVE	\$35,037.69	\$0.00	\$0.00	\$2.97	\$35,040.66
RESERVE FOR FIRE TRUCK	\$2,513.04	\$0.00	\$0.00	\$0.11	\$2,513.15
RESERVE FOR HIGHWAY EQUIPMENT	\$110,727.47	\$0.00	\$0.00	\$13.35	\$110,740.82
THORNE BUILDING TRIBUTE GARDEN	\$226,217.25	\$0.00	\$0.00	\$9.61	\$226,226.86
THORNE TRUST	\$25,759.55	\$0.00	\$0.00	\$1.10	\$25,760.65
TREE REPLACEMENT PROGRAM	\$7,657.95	\$0.00	\$0.00	\$0.59	\$7,658.54
TRIBUTE GARDEN DONATIONS	\$10,049.26	\$0.00	\$0.00	\$0.86	\$10,050.12
VILLAGE HALL RESTORATION	\$6,006.59	\$0.00	\$0.00	\$0.51	\$6,007.10
TOTAL	\$2,349,000.54	\$981,298.65	\$1,099,269.97	\$177.73	\$2,231,206.95

Treasurer's Report

Building Department Report

August 2020

Description	Entry Date	Debit	Credit
BP 20-21 3-5 Maple	08/06/20	\$ 0.00	\$60.00
BP 20-24 22 Washington Ave	08/18/20	\$ 0.00	\$425.00
MS 20-24 27 Valley Farm	08/18/20	\$ 0.00	\$125.00
BP 20-25 Millbrook 22 LLC & MS 20-25 89 Maple	08/20/20	\$ 0.00	\$1,422.00
BP 20-23 24 Merritt Ave & MS 20-26	08/25/20	\$ 0.00	\$340.00
MS 20-28 13 Alden Terrace	08/26/20	\$ 0.00	\$125.00
BP 20-27 103 Rt 343	08/26/20	\$ 0.00	\$125.00
MS 20-27 44 Maple Ave	08/26/20	\$ 0.00	\$125.00
BP 20-26 3322 Franklin	08/26/20	\$ 0.00	\$125.00
MS 20-29 36 Maple Ave	08/28/20	\$ 0.00	\$125.00
MS 20-31 12 Haight Ave	08/31/20	\$ 0.00	\$125.00
BP 20-28 3318 Franklin	08/31/20	\$ 0.00	\$90.00
TOTAL:		\$ 0.00	\$ 3212.00

Building Department

- Building Permits Issued: 8
- C of O: 4
- C of C: 0
- C of U: 0
- Municipal Searches: 9

Planning Board

To meet about Special Permit for accessory apartment on Nine Partners – Sept 15

Will be posting Secretary job- pb/zba sec by end of the week

ZBA

Three potential applicants to go before ZBA- maybe end of September for meeting

Trustee/ Mayor Updates

Deputy Mayor Collopy

Trustee Rochfort

Trustee McGrane

Trustee Contino



Next Board of Trustees Meeting:

September 22, 2020

Public Hearing on Thorne Building Overlay
6:30 pm

