



Village of Millbrook 35 Merritt Ave
6:30 PM

Board of Trustees



Voucher Totals October 13, 2020

Voucher #'s 20151-20258

General Fund	\$ 97,851.67
Water Fund	\$ 9,856.74
Sewer Fund	\$ 29,964.42
Capital Projects	\$ 230,017.00
TOTALS:	\$367,689.83

Millbrook Fire Department September 2020

80 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	19
Motor Vehicle Accident	3
EMS Call	47
Odor of Gas	1
Wires Down	1
Car Fire	1
Service Call	3
TOTALS:	75

EMS Responses		Mutual Aid Given		Mutual Aid Received	
NDP (49-79)	53	Fire	4	Fire	1
MFD Rescue	1	EMS	2	EMS	1
Member Responses					

V.M.P.D Monthly Report

September 2020

124 Incidents Reported
(including, but not limited to)

Incident #'s 14568-14692

TRAFFIC		ASSIST OTHER AGENCIES		CRIMINAL ACTIVITY		COMMUNITY SERVICE	
Traffic Tickets	15	Assist Other Police	9	Domestic Incidents	2	Suspicious Activity	5
V&T Complaints	17	Assist Fire Dept	13	Disturbance	3	Vehicle Lockouts	5
Parking Tickets	7	Assist EMS Millbrook	16	Trespass	2	Assist Citizen	2
MVA	1	Assist EMS Washington	9	Fraud	1	Animal Complaint	3
Disabled Vehicle	2	Washington Court	3	Larceny	1	Welfare Checks	1
Traffic Detail	2			Harassment	1	911 M/D	1
				Warrants	1	Property	3
						Information	5
						St. Joseph's Church Eucharist Procession	
TOTALS: 44		50		11		25	

Public Works Monthly Report September 2020

- 1) Assisted EZ street with vacuuming catch basins throughout village
- 2) Back filled and seeded curbs on Haight ave
- 3) Out on a limb took down 7 trees
- 4) Replenished dog bag stations
- 5) Trimmed back brush from corner of Valley Farm, Reservoir, Maple & Elm Dr
- 6) Mowed Town Hall for Town of Washington
- 7) Removed down limbs from Harts Village
- 8) Assisted VRI with hydrant replacement
- 9) Unloaded and installed new leaf box on dump truck
- 10) Repaired broken shelving at village hall
- 11) Cleaned out cardboard and metal debris from Village Hall Gym
- 12) Did repairs on step of Backhoe in house
- 13) Replaced catch basin top and grate on Hillside Ave
- 14) Repaired catch basin on Harts Village Rd
- 15) Repaired curbs on Maple Ave and on Pilgrim lane
- 16) Serviced leaf vac
- 17) Repair and removed roots from catch basin on Bennett commons
- 18) Picked up street garbage
- 19) Finished brush pick up and began leaf removal
- 20) Dept took Violence in the workplace and harassment in the workplace
- 21) Obtained estimates for new Village hall furnace and estimates for Village hall bunker roof replacement





Catch Basin Replacement Hillside Ave

Monthly Water Report

September 2020

	September	August	July
Total Water Produced	5,980,000	6,085,000	6,605,000
Average Daily Flow	199,000	196,000	213,000
Peak Day Flow	305,000	265,000	305,000

Sampling Results:

	September	August	July
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Construction ongoing at treatment plant
3. Read all water meters - new equipment in use
4. Replaced 2 fire hydrants - Ciferri Dr and Maple Ave
5. Motor for pump #2 not working - Black Electric assessed motor and found it not good. Had spare tested by HA Schreck - All good
6. DOH inspection

■ Average Daily Flow



Monthly Sewer Report

September 2020

	September	August	July	Permit Limit
Total Effluent Flow	3,903,743	4,263,860	3,722,130	N/A
Average Daily Flow	130,100	137,500	120,100	N/A
12-Month Rolling AVG	173,000	174,000	174,000	250,000
Peak Daily Flow	178,925	210,427	158,060	N/A
Precipitation <i>(inches as liquid)</i>	3.9	9.4	4.8	N/A

SPDES Permit Samples: (mg/l)

	September	August	July	Permit Limit
BOD	5.2 mg/l	4.7 mg/l	3.8 mg/l	15 mg/l
Percent Removal	99%	96%	99%	85%
Total Suspended Solids	1 mg/l	1 mg/l	1 mg/l	15 mg/l
Percent Removal	100%	99%	100%	85%
TKN as N	1 mg/l	N/A	1 mg/l	8 mg/l
Fecal Coliform	1/100 mg/l	1/100 mg/l	2/100 ml	200/100 ml

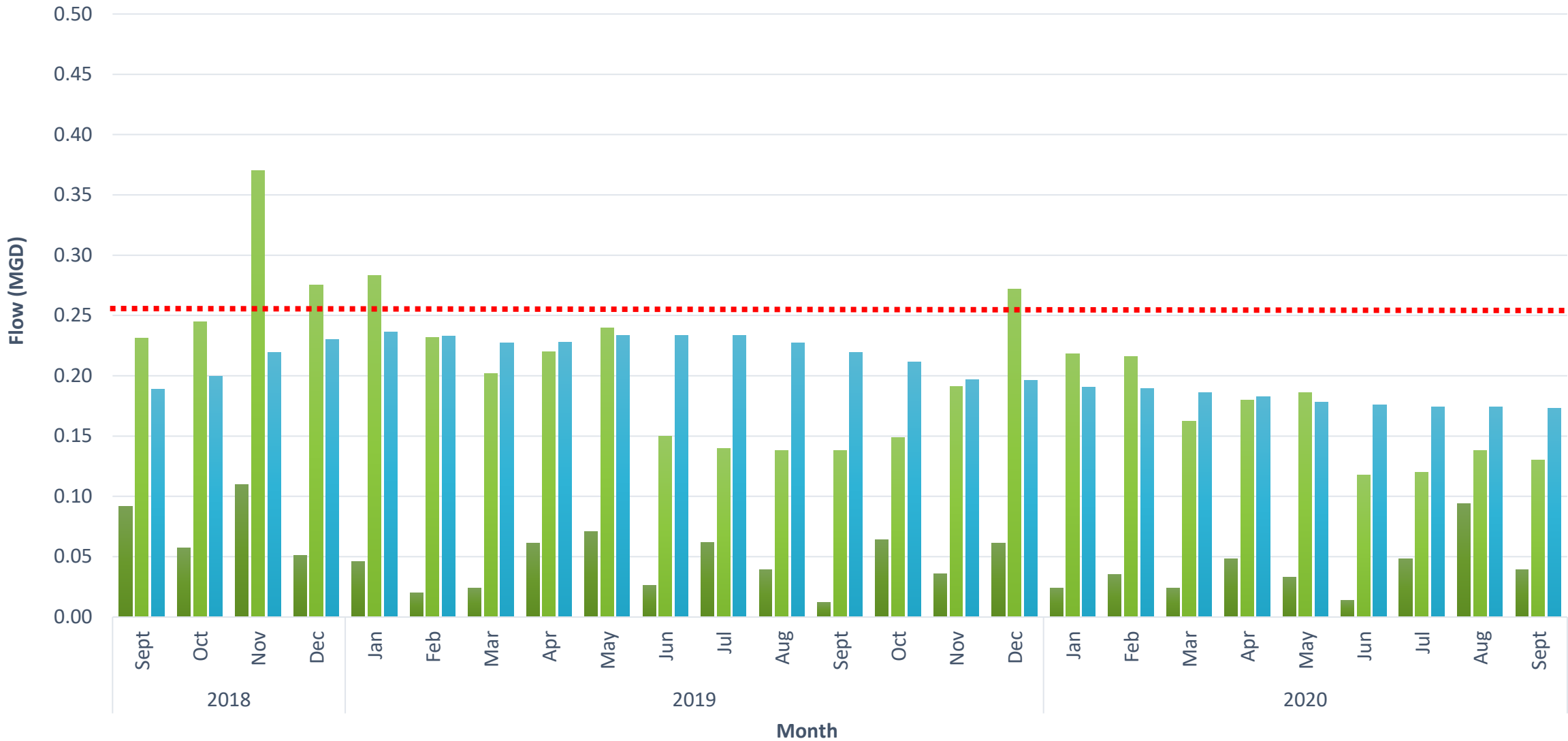
* Exceeds permit limit

Comments:

1. Performed all monthly sampling and maintenance
2. Cleaned filter beds
3. Royal hauled dry sludge
4. Replaced broken legs on wasting boxes
5. Performed 5 days of sewer main inspections - 9,542 feet covered

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow





158.6
11:04 AM 9/10/2020



VILLAGE OF MILLBROOK
TREASURER'S REPORT

PERIOD:

30-Sep-20

	BALANCE 09/01/20	DEPOSITS	DISBURSED	INTEREST	BALANCE 09/30/20
TAX ACCOUNT	\$797,917.61	\$7,884.88	\$100,000.00	\$60.20	\$705,862.69
GENERAL FUND	\$29,355.02	\$117,189.20	\$125,833.83	\$2.19	\$20,712.58
WATER FUND	\$73,285.57	\$6,048.03	\$20,909.79	\$5.08	\$58,428.89
SEWER FUND	\$30,599.80	\$2,837.21	\$5,927.09	\$2.28	\$27,512.20
ACCOUNTS PAYABLE	\$170,294.46	\$727,954.88	\$498,083.91	\$0.00	\$400,165.43
BEDROCK WELL ACCOUNT	\$539,138.95	\$432,650.00	\$618,737.57	\$33.91	\$353,085.29
ESCROW (PLANNING & ZONING)	\$2,552.87	\$0.00	\$0.00	\$0.00	\$2,552.87
HAIGHT TRUST	\$15,677.61	\$0.00	\$0.00	\$0.65	\$15,678.26
LAMONT CHRISTMAS TREE	\$2,457.84	\$0.00	\$0.00	\$0.10	\$2,457.94
MEDICAL DEDUCTIBLE	\$19,791.93	\$0.00	\$1,747.38	\$0.00	\$18,044.55
MILLBROOK RESTORATION	\$69,067.41	\$0.00	\$0.00	\$5.68	\$69,073.09
NINE PARTNERS TRUST	\$25,284.92	\$0.00	\$0.00	\$1.04	\$25,285.96
PAYROLL ACCOUNT	\$11,766.31	\$42,352.64	\$43,319.46	\$0.00	\$10,799.49
POLICE VEHICLE FUND	\$20,017.05	\$0.00	\$0.00	\$1.70	\$20,018.75
AMBULANCE RESERVE	\$35,040.66	\$0.00	\$0.00	\$2.88	\$35,043.54
RESERVE FOR FIRE TRUCK	\$2,513.14	\$0.00	\$0.00	\$0.10	\$2,513.24
RESERVE FOR HIGHWAY EQUIPMENT	\$110,740.82	\$0.00	\$0.00	\$9.10	\$110,749.92
TENNIS COURTS (Reserve Est. 10/2020)					
THORNE TRUST	\$25,759.55	\$0.00	\$0.00	\$1.10	\$25,760.65
TREE REPLACEMENT PROGRAM	\$7,658.54	\$0.00	\$0.00	\$0.32	\$7,658.86
TRIBUTE GARDEN DONATIONS	\$10,050.12	\$0.00	\$0.00	\$0.82	\$10,050.94
VILLAGE HALL RESTORATION	\$6,007.10	\$0.00	\$0.00	\$0.49	\$6,007.59
TOTAL	\$2,004,977.28	\$1,336,916.84	\$1,414,559.03	\$127.64	\$1,927,462.73

Treasurer and Clerk Updates:

- AUD has been completed and turned in 10/01/2020
- Current Operating Statement passed out to Board
- Rec'd CHIPS payment through ACH
- Tennis Courts bank acct has been set up- will set up Cash and Expense Line with Karen
- Attended NYCOM training (virtually)
- Filed Local Laws 2-6. Rec'd letter from NYS they've been accepted. Sent the LL's to General Code to add to our eCode- they are under "New Laws" section

2020 Tax Collection Update (as of 10/13/2020):

Parcel Statistics

Total Tax Due	1,056,777.57	
Total Paid	1,036,871.71	98.12%
Unpaid	19,905.86	1.88%

Parcel Counts

Total Parcels	705	
Wholly Exempt	4	0.57%
Fully Paid	687	97.45%
Partial Paid	0	
Unpaid	14	1.99%
Unpaid State Owned	0	
Over Paid	0	
Overpaid Amount	0.00	

Receipt Information

Total Receipts	1,040,388.07	
Total Checks	1,038,223.65	99.79%
Total Cash	2,164.42	0.21%

Treasurer's Report

Building Department Report

September 2020

Description	Entry Date	Debit	Credit
MS 20-29 20 Taintor Way	09/03/20	\$ 0.00	\$125.00
2 BPs 17 Washington Ave1	09/18/20	\$ 0.00	\$350.00
MS Poughkeepsie Abstract	09/18/20	\$ 0.00	\$150.00
MS Integrity Land Services	09/18/20	\$ 0.00	\$125.00
MS Real Property- 17 Ciferri	09/18/20	\$ 0.00	\$125.00
BP- Byrne- 23 North Ave	09/24/20	\$ 0.00	\$90.00
BP- Ledy- 3318 Franklin	09/24/20	\$ 0.00	\$90.00
TOTAL:		\$ 0.00	\$ 1055.00

Building Department

- Building Permits Issued:
- C of O: 1
- C of C: 6
- C of U: 0
- Municipal Searches: 3

Planning Board- Will have meeting on 10/20 – close out Public Hearing on 36 Nine Partners

ZBA- Will be meeting 10/19 with 3 applicants before them

Old Business

Public Hearing: Thorne
Building Overlay &
Amending Ch. 230

Resolution 017-2020

Resolution 018-2020
SEQR



New Business

Eagle Scout Project

Tennis Court Reserve Acct Resolution 020-2020

Police Reform

IMA- TOW Gym

Appoint David Gruning to Planning Board

Tree Planting

BAN Discussion

Records Retention Resolution 019-2020



Trustee/ Mayor Updates

Mayor Mike Herzog

Deputy Mayor Collopy

Trustee Rochfort

Trustee McGrane

Trustee Contino



Next Board of Trustees Meeting:

November 10, 2020

