



Village of Millbrook 35 Merritt Ave
6:30 PM

Board of Trustees



Voucher Totals November 10, 2020

Voucher #'s 20259-20367

General Fund	122,476.83
Water Fund	28,025.84
Sewer Fund	33,055.60
Capital Projects	225,183.26
TOTALS:	408,741.53

Millbrook Fire Department

October 2020

78 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	18
Motor Vehicle Accident	5
EMS Call	50
Good Intent	2
Structure Fire	2
Carbon Monoxide	1
TOTALS:	78

EMS Responses		Mutual Aid Given		Mutual Aid Received	
NDP (49-79)	55	Fire	3	Fire	1
MFD Rescue	0	EMS	7	EMS	4
Member Responses					

V.M.P.D Monthly Report

October 2020

131 Incidents Reported
(including, but not limited to)

Incident #'s 14692-14842

TRAFFIC		ASSIST OTHER AGENCIES		CRIMINAL ACTIVITY		COMMUNITY SERVICE	
Traffic Tickets	12	Assist Other Police	5	Arrest	2	House Checks	16
V&T Complaints	16	Assist Fire Dept	10	Domestic Incidents	2	Animal Complaint	7
Parking Tickets	12	Assist EMS Millbrook	10	Trespass	4	Suspicious Activity	3
Illegally Parked Vehicle	3	Assist EMS Washington	2	Criminal Mischief	3	Property	3
H&R MVA	2	Washington Court	2	Dis Con	3	Information	6
Prop Damage MVA	4			Disturbance	2	Burglar Alarms	2
Road Hazard	1			Assault	1	Assist Citizen	2
				Resist Arrest	1	Civil	2
				Larceny	1	Vehicle Lockouts	1
				Agg. Harassment	1	Welfare Checks	1
				Fight	1	Death Notification	1
				Prison Txp	1	Shots Heard	1
						Funeral Detail	1
						Foot Patrol	1
						Halloween & Early Voting Detail	
TOTALS:	50		29		22		47

Public Works Monthly Report

October 2020

- 1) Leaf pick up everyday
- 2) Assisted VRI with hydrant replacement
- 3) Cold patched around new catch basin on Hillside Ave
- 4) Worked with Cook drainage flushing storm drains on Bennett, Hillside and Alden
- 5) Lo Curto electric replaced or repaired all outside lighting on Village hall
- 6) Took in flower barrels
- 7) Put sander on one truck
- 8) Out on a limb removed a tree on Maple and at the water tower
- 9) Installed plexiglass window on office window in Village Hall





Leaf Pick-Up: 9 Partners & Linden Ln.

Monthly Water Report

October 2020

	October	September	August
Total Water Produced	5,420,000	5,980,000	6,085,000
Average Daily Flow	175,000	199,000	196,000
Peak Day Flow	305,000	305,000	265,000

Sampling Results:

	September	September	August
Total Coliform	Absent	Absent	Absent

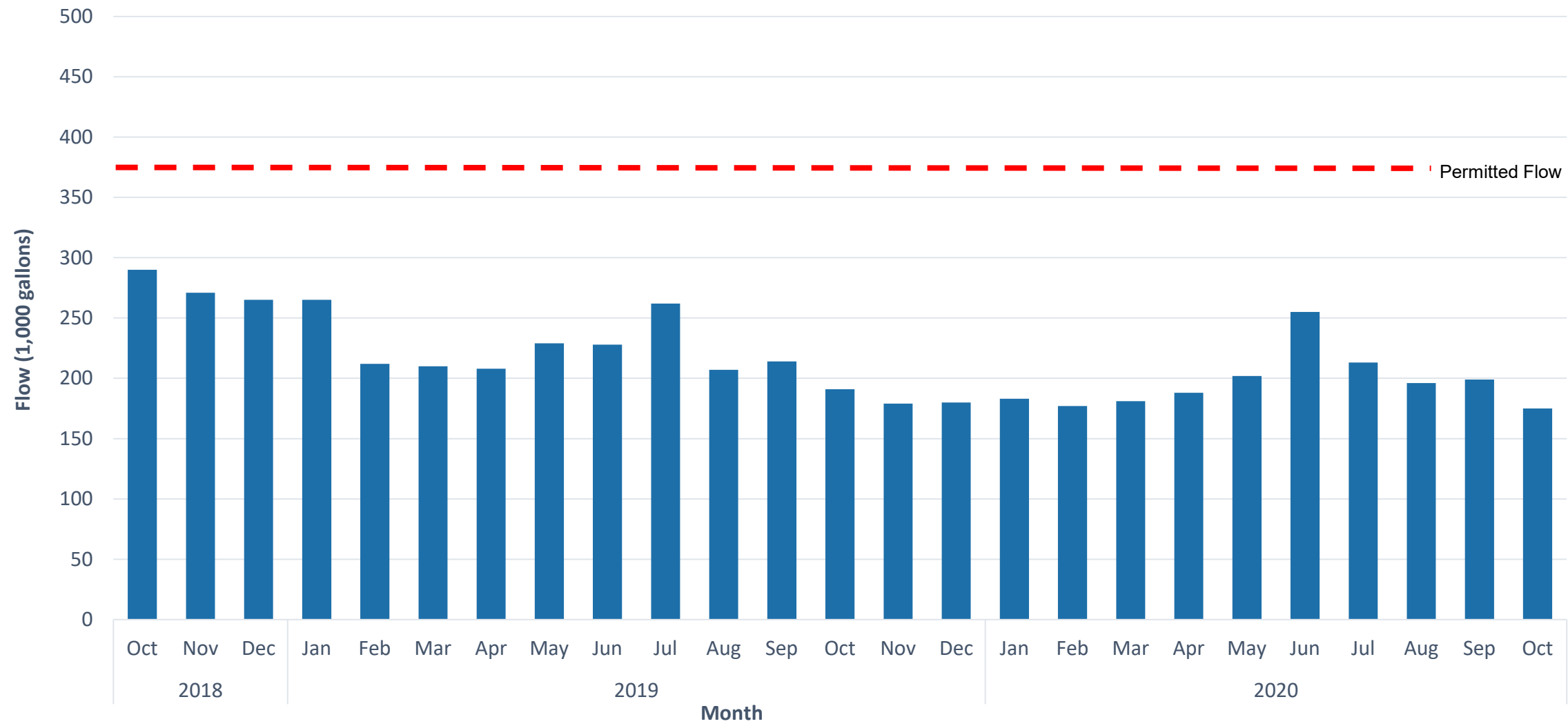
* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Repaired curb box on Harts Village
3. Water leak repaired on North Ave by owner - assisted plumber with water shut down on North Ave
4. Replaced 2 fire hydrants on Harts Village Rd
5. Flushed all dead-end hydrants
6. Work continuing at Water Treatment Plant

Millbrook Water

■ Average Daily Flow



Monthly Sewer Report

October 2020

	October	September	August	Permit Limit
Total Effluent Flow	4,202,495	3,903,743	4,263,860	N/A
Average Daily Flow	135,500	130,100	137,500	N/A
12-Month Rolling AVG	172,000	173,000	174,000	250,000
Peak Daily Flow	228,565	178,925	210,427	N/A
Precipitation <i>(inches as liquid)</i>	4.1	3.9	9.4	N/A

SPDES Permit Samples: (mg/l)

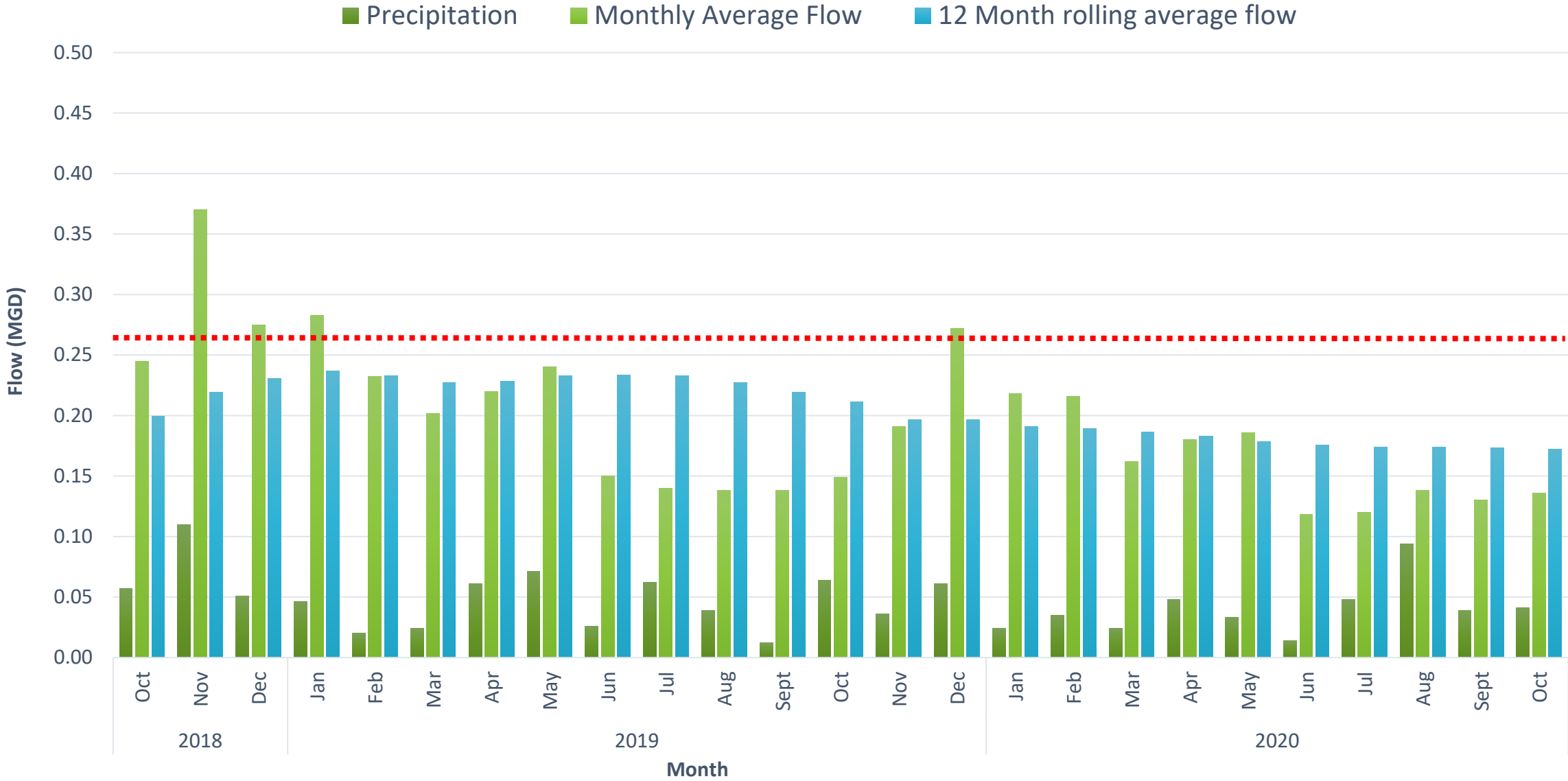
	October	September	August	Permit Limit
BOD	3 mg/l	5.2 mg/l	4.7 mg/l	15 mg/l
Percent Removal	99%	99%	96%	85%
Total Suspended Solids	1.6 mg/l	1 mg/l	1 mg/l	15 mg/l
Percent Removal	99%	100%	99%	85%
TKN as N	1 mg/l	1 mg/l	N/A	8 mg/l
Fecal Coliform	1/100 mg/l	1/100 mg/l	1/100 mg/l	200/100 ml

* Exceeds permit limit

Comments:

1. Performed all monthly sampling and maintenance
2. Cleaned filter beds
3. Royal hauled dry sludge
4. Rebuilt manhole on Pilgrim Ln
5. Compiled all data for annual I&I report and sent to Delaware Engineering

Millbrook WWTP



Treasurer's Report: October 2020

	10/01/20	DEPOSITS	DISBURSED	INTEREST	10/31/20
TAX ACCOUNT	\$70,5862.69	\$1,714.16	\$18,5000.00	\$50.64	\$522,627.49
GENERAL FUND	\$20,712.58	\$220,060.49	\$141,648.43	\$6.74	\$99,131.38
WATER FUND	\$58,428.89	\$21,887.06	\$11,574.23	\$5.07	\$68,746.79
SEWER FUND	\$27,512.20	\$60,860.38	\$29,964.42	\$3.36	\$58,411.52
ACCOUNTS PAYABLE	\$400,165.43	\$367,689.83	\$732,011.97	\$0.00	\$35,843.29
BEDROCK WELL ACCOUNT	\$353,085.29	\$0.00	\$230,017.00	\$19.91	\$123,088.20
ESCROW (PLANNING & ZONING)	\$2552.87	\$0.00	\$0.00	\$0.00	\$2552.87
HAIGHT TRUST	\$15,678.26	\$0.00	\$0.00	\$0.67	\$15,678.93
LAMONT CHRISTMAS TREE	\$2,475	\$0.00	\$0.00	\$0.11	\$2458.05
MEDICAL DEDUCTIBLE	\$18,044.55	\$0.00	\$569.80	\$0.00	\$17,474.75
MILLBROOK RESTORATION	\$69,073.09	\$0.00	\$0.00	\$5.87	\$69,078.96
NINE PARTNERS TRUST	\$25,285.96	\$0.00	\$0.00	\$1.07	\$25,287.03
PAYROLL ACCOUNT	\$10,799.49	\$43,173.26	\$44,004.28	\$0.00	\$9,968.47
POLICE VEHICLE FUND	\$20,020.39	\$0.00	\$0.00	\$1.70	\$20,022.09
AMBULANCE RESERVE	\$35,043.54	\$0.00	\$0.00	\$2.98	\$35,046.52
RESERVE FOR FIRE TRUCK	\$2,513.24	\$0.00	\$0.00	\$0.11	\$2,513.35
RESERVE FOR HIGHWAY EQUIPMENT	\$110,749.92	\$0.00	\$0.00	\$9.41	\$110,759.33
TENNIS COURTS	\$7,940.00	\$0.00	\$0.00	\$0.56	\$7,940.56
THORNE TRUST	\$25,761.71	\$0.00	\$0.00	\$1.09	\$25,762.80
TREE REPLACEMENT PROGRAM	\$7,658.86	\$0.00	\$0.00	\$0.32	\$7,659.18
TRIBUTE GARDEN DONATIONS	\$10,050.94	\$0.00	\$0.00	\$0.86	\$10,051.80
VILLAGE HALL RESTORATION	\$6,007.59	\$0.00	\$0.00	\$0.51	\$6,008.10

Treasurer and Clerk Updates:

- Current Operating Statement passed out to Board
- Cont. work on EFC Grant money
- Filed Local Laws 7. Rec'd letter from NYS it's been filled. Sent the LL's to General Code to add to our eCode- they are under "New Laws" section
- Cont. work with Senior Account Clerk McLaughlin on general accounting
- Solicited and Rec'd Bank bids for BAN
- Tax Collection has ended- prepared final unpaids to send to DC – 13 Parcels unpaid- \$18,303.84

2020 Tax Collection Update:

Parcel Statistics		
Total Tax Due	1,056,777.57	
Total Paid	1,038,473.73	98.27%
Unpaid	18,303.84	1.73%
Parcel Counts		
Total Parcels	705	
Wholly Exempt	4	.57%
Fully Paid	688	97.59%
Partial Paid	0	
Unpaid	13	1.84%
Unpaid State Owned	0	
Over Paid	0	
Overpaid Amount	0.00	
Receipt Information		
Total Receipts	1,042,102.23	
Total Checks	1,039,937.81	99.79%
Total Cash	2,164.42	.21%

Building Department Report

October 2020

Description	Entry Date	Debit	Credit
BP 20-32 20 Taintor Way	10/2/2020	\$ 0.00	\$215.00
BP 20-33 28 Front St	10/2/2020	\$ 0.00	\$175.00
MS 20-35 20 Linden Ct	10/2/2020	\$ 0.00	\$125.00
MS 20-37 Front St	10/5/2020	\$ 0.00	\$150.00
BP 20-34 14 Linden Ct	10/09/2020	\$ 0.00	\$215.00
MS 20 Taintor Way	10/19/2020	\$ 0.00	\$125.00
MS 20-38 5 Valley Farm Rd	10/22/2020	\$ 0.00	\$125.00
BP 20-36 25 Reservoir Dr	10/22/2020	\$0.00	\$165.00
BP 20-37, BP 20-38, BP 20-39 Maple	10/22/2020	\$0.00	\$315.00
BP 20-40 3328 Franklin Ave	10/29/2020	\$0.00	\$225.00
BP 20-42 3314 Franklin Ave	10/29/2020	\$0.00	\$285.00
TOTAL:		\$ 0.00	\$ 2,120.00

Building Department

- Building Permits Issued:
- C of O: 0
- C of C: 8
- C of U: 0
- Municipal Searches: 4

Planning Board- No updates given

ZBA- Planning to meet concerning 33
Nine Partners Lot Line

Old Business

Bid Approval
-Annex Roof
-VH Furnace

Police Reform
Update



New Business

Open Police Car Bids

-Approve Clerk to solicit SIB Bank Bids for PD Car

BAN Bank Approval

Contract Approval w/ TOW- Use of
Gym

Arbor Day Proclamation

Appoint PB/ZBA Secretary



Trustee/ Mayor Updates

Mayor Mike Herzog

Deputy Mayor Collopy

Trustee Rochfort

Trustee McGrane

Trustee Contino



Next Board of Trustees Meeting:

December 8, 2020

