



Board of Trustees Meeting
December 8, 2020 @ 6:30 pm

**PLEASE SILENCE
YOUR CELL PHONE**



Voucher Totals December 8, 2020

Voucher #'s 20368-20472

General Fund	\$80,735.55
Water Fund	\$75,065.94
Sewer Fund	\$20,987.36
Capital Projects	\$46,166.70
TOTALS:	\$222,955.55



Millbrook Fire Department

November 2020

77 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	10
Motor Vehicle Accident	2
EMS Call	51
Unknown Odor	2
Structure Fire	2
Appliance Fire	1
Tree/Wire Down	7
Brush Fire	1
Carbon Monoxide	1
TOTALS:	77

EMS Responses		Mutual Aid Given		Mutual Aid Received	
NDP (49-79)	51	Fire	2	Fire	1
MFD Rescue	1	EMS	9	EMS	0
Member Responses					

V.M.P.D Monthly Report

November 2020

118 Incidents Reported

(including, but not limited to)

Incident #'s 14843-14966

TRAFFIC		ASSIST OTHER AGENCIES		CRIMINAL ACTIVITY		COMMUNITY SERVICE	
UTT	4	POLICE	13	CRIM MISCHIEF	1	LOST/FOUND PROPERTY	3
MPT	2	FIRE	5	DOMESTIC	1	ANIMAL	2
PDAA	1	EMS WASHINGTON	3	TRESPASS	1	SCHOOL CHECKS	20
H&R PDAA	1	MILLBROOK	8	LARCENY	1	911 MISDIAL	2
PARK COMPL	1			DUMPING	1	HOUSE CHECKS	25
V&T COMPL	9			DIS CON	1	CIVIL	2
RD HAZARD	2			HARASSMENT	1	WELFARE CHECK	2
				EXPOSURE	1	SUSPICIOUS ACTIVITY	2
						ASSIST CITIZEN	3
						MISSING PERSON	1
						PROPERTY CHECK	4
						MENTAL HEALTH	1
						COMMUNITY POLICING	2
TOTALS: 20			29		8		69
ELECTION DAY DETAIL, VETERANS DAY CONVOY MCSD WITH DRILLS, PROCEDURAL JUSTICE TRAINING							

Public Works Monthly Report

November 2020

- 1) Leaf pick up every day
- 2) Cleaned out Village Hall basement of garbage and took to town refuse station
- 3) Replaced all light bulbs in basement of Village Hall
- 4) Put up 80 Christmas trees for MBA
- 5) Put up Nativity scene and Santa and reindeer for MBA
- 6) Painted truck beds and installed second sander
- 7) Cleared catch basin tops
- 8) Pick up storm damage brush

The village and MBA would like to acknowledge the following for remaking and painting the reindeer and all the nativity scene figures.

Brian Hicks, Chris Hawks, Brie Bownas, Erin Hicks, Mike Masserone, Lori Spagnola (Artist)



Leaf Pick-Up: Use of Land – Hitchcock Estate



Monthly Water Report

November 2020

	November	October	September
Total Water Produced	4,985,000	5,420,000	5,980,000
Average Daily Flow	166,000	175,000	199,000
Peak Day Flow	280,000	305,000	305,000

Sampling Results:

	November	October	September
Total Coliform	Absent	Absent	Absent

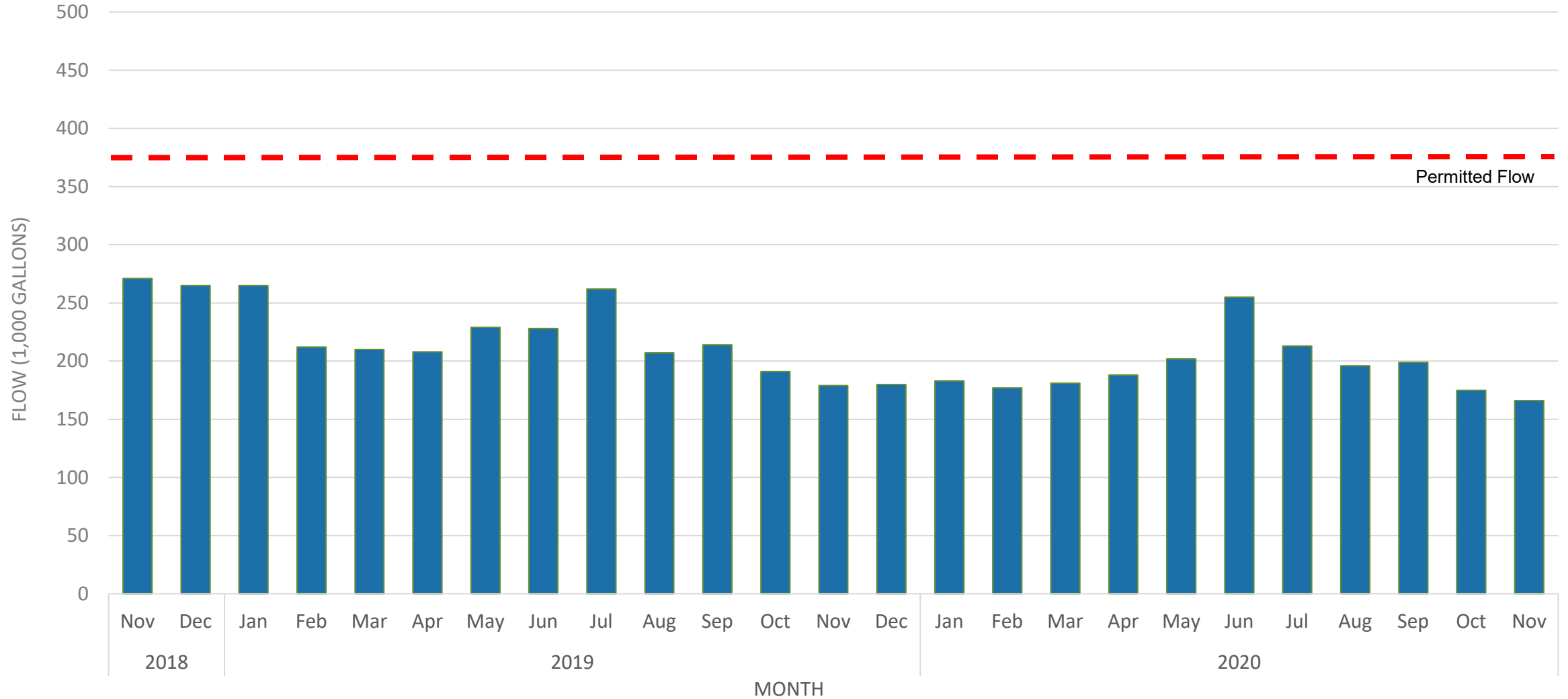
* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Repaired water leak on service line at 15 Alden Place
3. Replaced fire hydrant on Front Street
4. Work continues at the water plant - Pump #2 has been removed and installation of new pump is in process

Millbrook Water

■ Average Daily Flow



Monthly Sewer Report

November 2020

	November	October	September	Permit Limit
Total Effluent Flow	4,450,687	4,202,495	3,903,743	N/A
Average Daily Flow	148,400	135,500	130,100	N/A
12-Month Rolling AVG	169,000	172,000	173,000	250,000
Peak Daily Flow	216,244	228,565	178,925	N/A
Precipitation <i>(inches as liquid)</i>	3.9	4.1	3.9	N/A

SPDES Permit Samples: (mg/l)

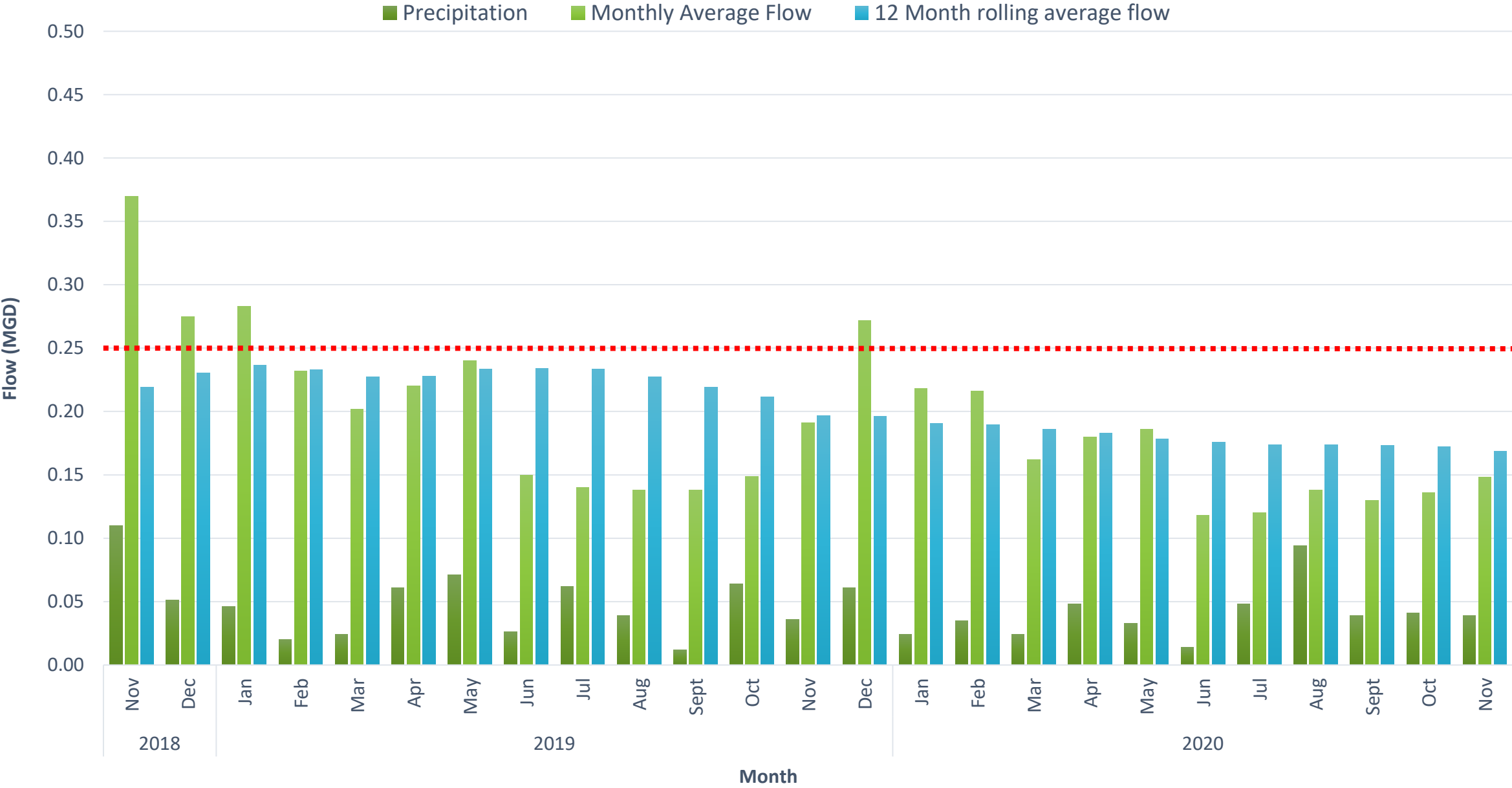
	November	October	September	Permit Limit
BOD	3.5 mg/l	3 mg/l	5.2 mg/l	15 mg/l
Percent Removal	99%	99%	99%	85%
Total Suspended Solids	1.6 mg/l	1.6 mg/l	1 mg/l	15 mg/l
Percent Removal	100%	99%	100%	85%
TKN as N	1 mg/l	1 mg/l	1 mg/l	8 mg/l
Fecal Coliform	N/A	1/100 mg/l	1/100 mg/l	200/100 ml

* Exceeds permit limit

Comments:

1. Performed all monthly sampling and maintenance
2. EarthCare hauled sludge
3. Rebuilt manhole on North Ave
4. Clarifier gear drive failed. Checked all components for cause of failure. Installed spare unit
5. Annual I&I report submitted to DEC

Millbrook WWTP



Treasurer's Report: November 2020

	11/01/20	DEPOSITS	DISBURSED	INTEREST	11/30/20
TAX ACCOUNT	\$522,627.49	\$0.00	\$125,000.00	\$36.79	\$397,664.28
GENERAL FUND	\$99,131.38	\$129,740.84	\$165,965.16	\$6.02	\$62,913.08
WATER FUND	\$68,746.79	\$67,282.18	\$29,350.59	\$8.06	\$106,686.44
SEWER FUND	\$58,411.52	\$45,397.39	\$33,055.60	\$5.86	\$70,759.17
ACCOUNTS PAYABLE	\$35,843.29	\$408,741.53	\$417,994.95	\$0.00	\$26,589.87
BEDROCK WELL ACCOUNT	\$123,088.20	\$200,000.00	\$225,183.26	\$10.72	\$97,915.66
ESCROW (PLANNING & ZONING)	\$2,552.87	\$1,000.00	\$0.00	\$0.00	\$3,552.87
HAIGHT TRUST	\$15,678.93	\$0.00	\$0.00	\$0.64	\$15,679.57
LAMONT CHRISTMAS TREE	\$2,458.05	\$0.00	\$0.00	\$0.10	\$2,458.15
MEDICAL DEDUCTIBLE	\$17,474.75	\$0.00	\$519.16	\$0.00	\$16,955.59
MILLBROOK RESTORATION	\$69,078.96	\$0.00	\$0.00	\$5.68	\$69,084.64
NINE PARTNERS TRUST	\$25,287.03	\$0.00	\$0.00	\$1.04	\$25,288.07
PAYROLL ACCOUNT	\$9,968.47	\$43,488.33	\$43,334.89	\$0.00	\$10,121.91
POLICE VEHICLE FUND	\$20,022.09	\$0.00	\$0.00	\$1.65	\$20,023.74
AMBULANCE RESERVE	\$35,046.52	\$0.00	\$0.00	\$2.88	\$35,049.40
RESERVE FOR FIRE TRUCK	\$2,513.35	\$0.00	\$0.00	\$0.10	\$2,513.45
RESERVE FOR HIGHWAY EQUIP	\$110,759.33	\$0.00	\$0.00	\$9.10	\$110,768.43
TENNIS COURTS	\$7,940.56	\$1,300.00	\$0.00	\$0.73	\$9,241.29
THORNE TRUST	\$25,762.80	\$0.00	\$0.00	\$1.06	\$25,763.86
TREE REPLACEMENT PROGRAM	\$7,659.18	\$0.00	\$0.00	\$0.32	\$7,659.50
TRIBUTE GARDEN DONATIONS	\$10,051.80	\$0.00	\$0.00	\$0.82	\$10,052.62
VILLAGE HALL RESTORATION	\$6,008.10	\$0.00	\$0.00	\$0.49	\$6,008.59
TOTAL	\$1,276,111.46	\$896,950.27	\$1,040,403.61	\$92.06	\$1,132,750.18

Treasurer and Clerk Updates:

- **Current Operating Statement sent to Board**
- **Worked with Senior Account Clerk McLaughlin on 6-month financial report**
- **Compiling documents for Re-Org meeting**

2020 Tax Collection Update:

- **Sent DC unpaids in Nov- \$18,303.84**
- **13 Parcels Unpaid**

Tennis Court Donations:

Thank you to all that have donated!

Collected to date: \$9,741.29



Building Department Report

November 2020

Description	Entry Date	Debit	Credit
BP 20-35 24 Merritt Ave	02-Nov-20	\$0.00	\$115.00
BP20-41 133 Nine Partners Ln- Libonati	03-Nov-20	\$0.00	\$185.00
BP 20-33 28 Front St - SW	03-Nov-20	\$0.00	\$65.00
MS 20-20 6 Bennett Common -SW	03-Nov-20	\$0.00	\$125.00
MS 32 Reservoir Dr	10-Nov-20	\$0.00	\$125.00
MS 20-41 24 Millbrook Hollow Ln -SW	14-Nov-20	\$0.00	\$125.00
BP 20-44 12 Ciferri Dr- SW	17-Nov-20	\$0.00	\$100.00
BP 9 Pilgrim Ln- SW	20-Nov-20	\$0.00	\$175.00
BP 20-16 139 Church- roof repairs- SW	25-Nov-20	\$0.00	\$50.00
TOTAL:		\$ 0.00	\$1065.00

Building Department

- Building Permits Issued: 2
- C of O: 4
- C of C: 1
- C of U: 0
- Municipal Searches: 4

**Sent TOW Assessor all 2020
Building Permits and Certs**

**Planning Board- Zoom meeting
scheduled for 12/15**

ZBA- No updates given

Old Business

County COVID-19 Weekly Meeting

County Police Reform Conference



New Business

Meeting Date and Time Change

Village COVID-19 Changes

Six Month Expense Report

Bond Approval/Ban
Consolidation

Appointment/Stakeholder
Police Reform Panel



Board of Trustee Updates

Mayor Herzog

Deputy Mayor Collopy

Trustee Rochfort

Trustee McGrane

Trustee Contino



Next Board of Trustees Meeting:

January 5, 2021
Re-Organization Meeting

January 12, 2021
Regular Business Meeting

