



Board of Trustees Meeting
June 9, 2021 @ 6:00 pm

**PLEASE SILENCE
YOUR CELL PHONE**

Agenda

Village of Millbrook

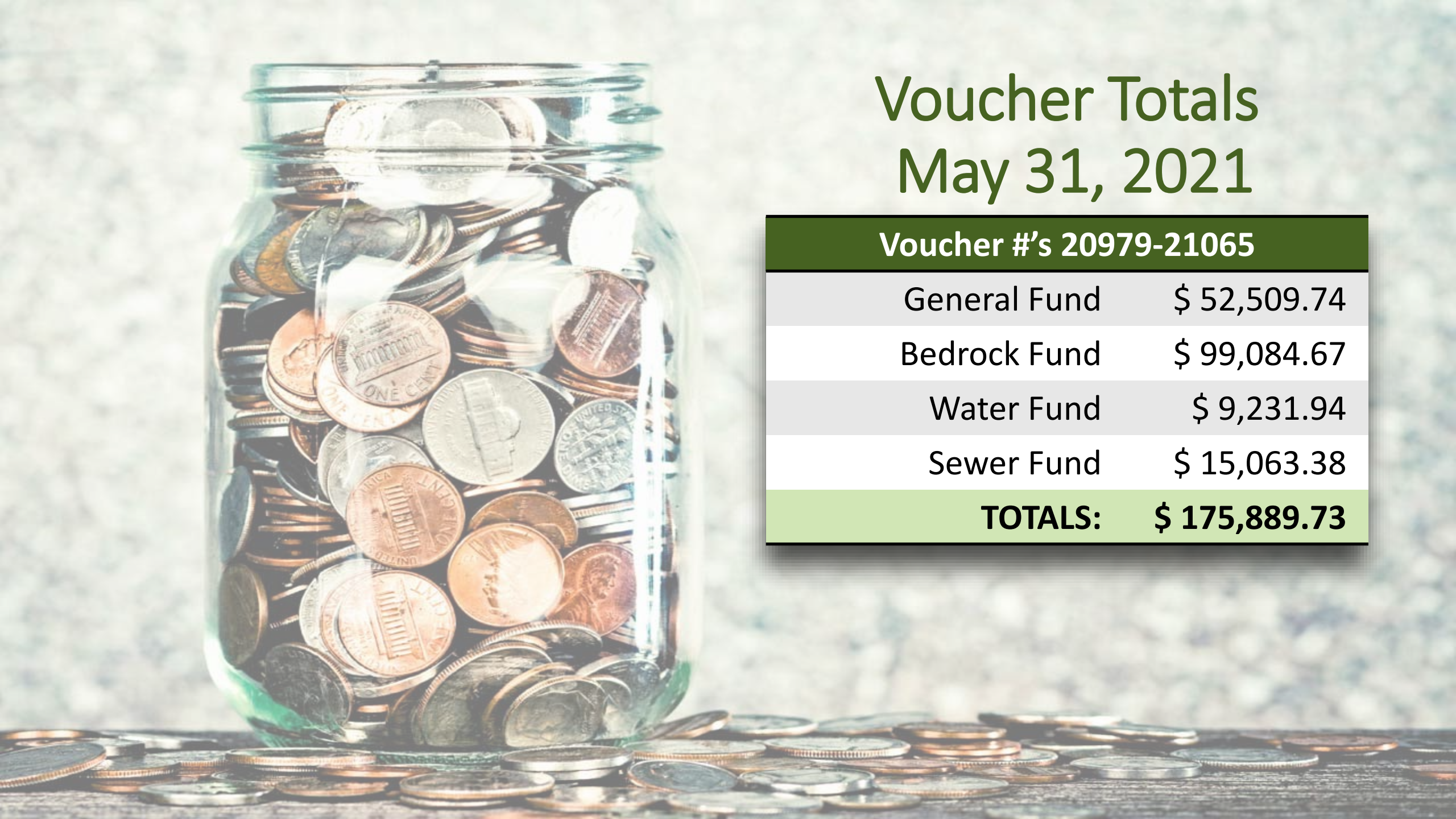
Board of Trustees

Wednesday, June 9, 2021

6:00 PM

1. **Open Meeting:** Pledge of Allegiance & roll call of trustees
2. **Administrative Business:**
 - a. Minutes approval
 - b. Voucher approval
3. **Department Reports:**
 - a. Fire & Rescue
 - b. Police incl. Police Reform & Modernization Action Plan
 - c. Highway incl. Streetlights
 - d. Water & Sewer
 - i. New connection request
 - e. Treasurer
 - f. Attorney
4. **Old Business - status:**
 - a. Sidewalks
 - b. Tennis Court resurfacing
 - c. Gazebo
5. **New Business**
 - a. Code update
6. **Public Comments**
7. **Board Member Updates:**
 - a. Deputy Mayor Herzog
 - b. Trustee Contino
 - c. Trustee Arbogast
 - d. Trustee Anson
8. **Mayor Update**
9. **Next board meeting: Wednesday, July 14, 2021 at 6PM**
10. **Adjournment**
11. **Auditing of Bills**

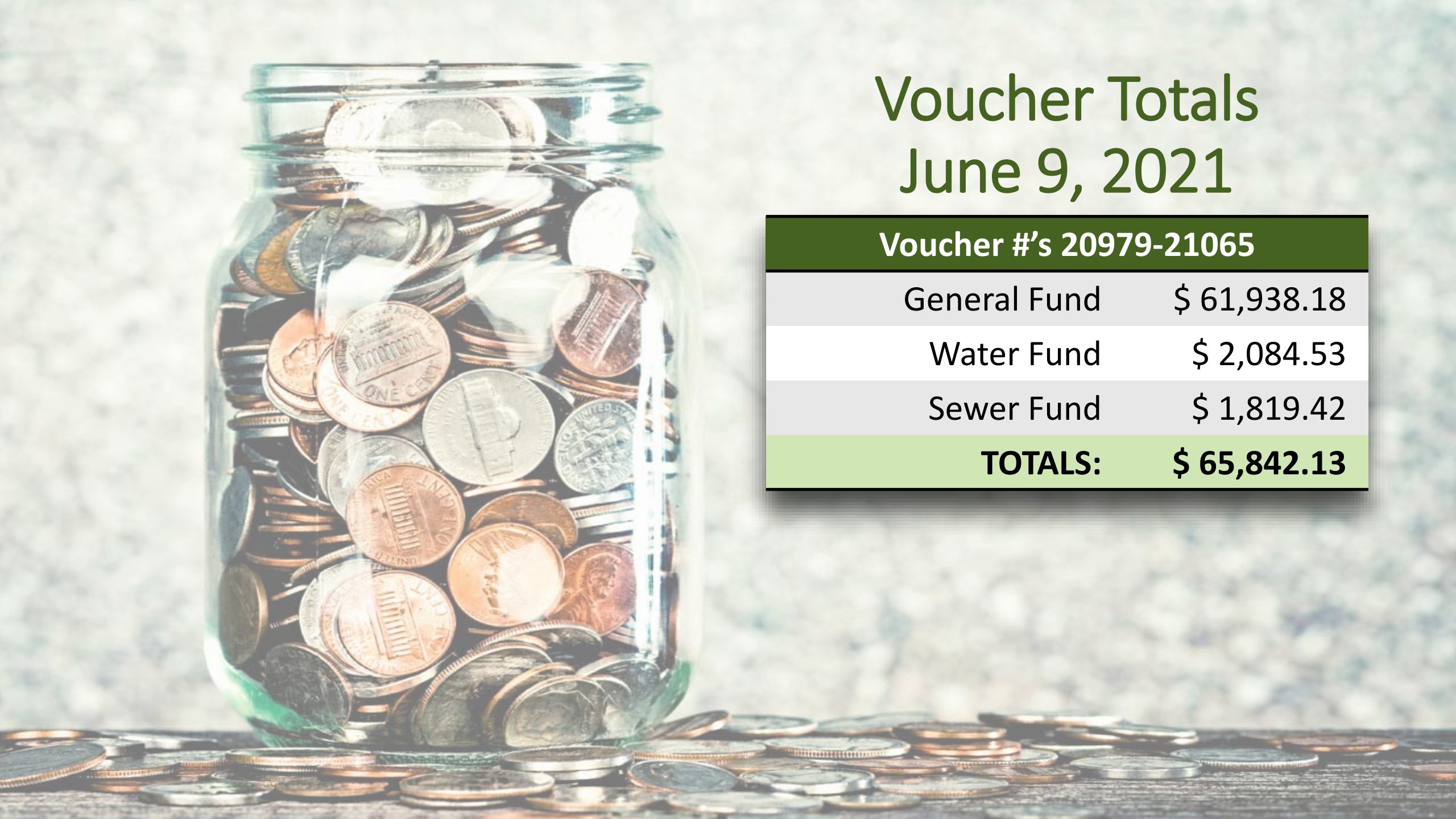




Voucher Totals May 31, 2021

Voucher #'s 20979-21065

General Fund	\$ 52,509.74
Bedrock Fund	\$ 99,084.67
Water Fund	\$ 9,231.94
Sewer Fund	\$ 15,063.38
TOTALS:	\$ 175,889.73



Voucher Totals June 9, 2021

Voucher #'s 20979-21065

General Fund	\$ 61,938.18
Water Fund	\$ 2,084.53
Sewer Fund	\$ 1,819.42
TOTALS:	\$ 65,842.13

Millbrook Fire Department

May 2021

77 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	11
EMS Call	57
Motor Vehicle Accident	3
Vehicle Fire	1
Service Call	5
TOTALS:	77

EMS Responses	
NDP (49-79)	52
MFD Rescue	4
Member Responses	28

Mutual Aid Given	
Fire	2
EMS	7

Mutual Aid Received	
Fire	3
EMS	3

V.M.P.D Monthly Report

May 2021

133 Incidents Reported
(including, but not limited to)

Incident #'s 15568-15701

TRAFFIC		ASSIST OTHER AGENCIES		CRIMINAL ACTIVITY		COMMUNITY SERVICE	
Traffic Tickets	16	Police	7	Arrests	1	Suspicious Activity	2
Parking Tickets	12	Fire Department	5	Domestic Incident	6	Assist Citizen	3
Property Damage Acc	4	Ems	16	Disorderly Conduct	4	House Checks	4
Veh & Traff Complaint	10			Harassment	2	Property Checks	2
Parking Complaint	3	Town of Washington Court	3	Stalking	1	Burglar Alarms	6
Disabled Vehicles	2	Millbrook Central School District	1	Larceny	3	Lost/Found Property	6
Road Hazards	2	Police				Lockout	4
Traffic Detail	1	Fire Department		Order Protection	1	Records Request	7
						Civil	1
						Animal Complaint	2
						Mental Health	1
						Noise	1
						Safety Hazard	1
						Missing Child	1
						Unattended Child	1
						Unattended Death	1
						Memorial Day Parades	2
						NYSP Memorial Service	1
TOTALS:		50	32		18		38

Public Works Monthly Report May 2021



1. Mowed and trimmed all village properties
2. Painted all curbs yellow in no parking areas
3. Cut back brush and trees blocking Millbrook business district sign
4. Cleared catch basins following heavy downpours
5. Trimmed low hanging tree branches
6. Began weed killing on curbed areas
7. Installed AC units at Village Hall
8. Relocated court file cabinets at Village Hall
9. Completed brush pick up to be followed up on the second Monday of July, August, and September.
10. New furnace installation completed in Village Hall
11. Performed weekly street garbage pick up
12. 3 new trees were planted where trees were taken down



Shoulder Repair
Corner of Church St & Rt 343
June 8, 2021

Monthly Water Report

May 2021

	May	April	March
Total Water Produced	5,955,774	4,983,911	4,455,653
Average Daily Flow	192,100	166,100	143,700
Peak Day Flow	368,374	262,736	177,198

Sampling Results:

	May	April	March
Total Coliform	Absent	Absent	Absent

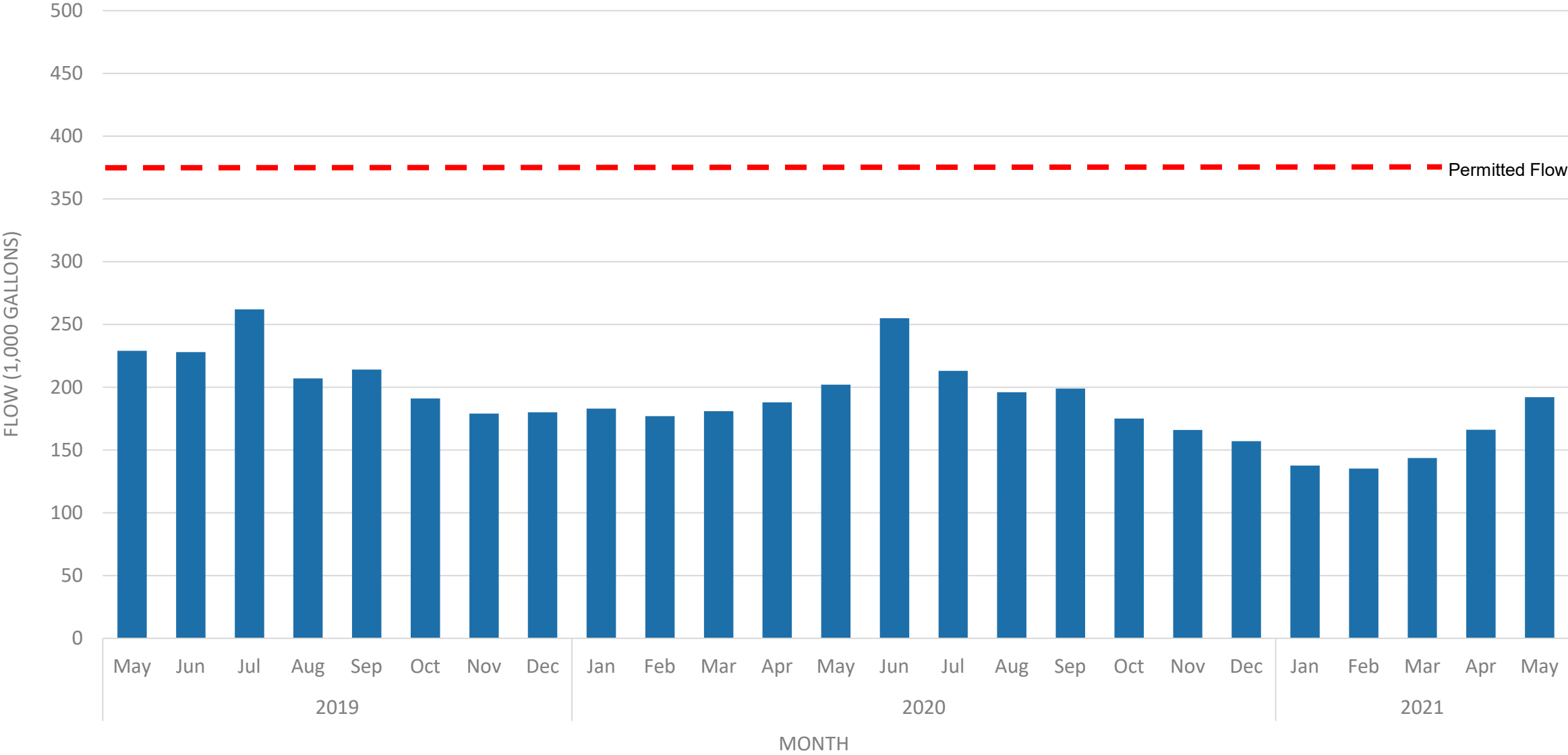
* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Set up installation of new water valve on Carol Blvd (June 16th - 17th)
3. Worked on getting new filters for plant at lower cost. Filters on order
4. Major water leak at Valley Farm and Rt 44 (*estimated loss of 450,000 gal*)
5. WATER METERS WILL BE READ THE WEEK OF JUNE 21ST

Millbrook Water

Average Daily Flow



Monthly Sewer Report

May 2021

	May	April	March	Permit Limit
Total Effluent Flow	4,518,552	4,658,588	5,342,726	N/A
Average Daily Flow	145,760	155,300	172,300	N/A
12-Month Rolling AVG	148,000	151,000	153,000	250,000
Peak Daily Flow	190,111	187,378	223,292	N/A
Precipitation <i>(inches as liquid)</i>	5.9	3.6	2.5	N/A

SPDES Permit Samples: (mg/l)

	May	April	March	Permit Limit
BOD	4.2 mg/l	2.4 mg/l	3.6 mg/l	15 mg/l
Percent Removal	96%	99%	98%	85%
Total Suspended Solids	1.1 mg/l	1 mg/l	1.8 mg/l	15 mg/l
Percent Removal	99%	100%	99%	85%
TKN as N	1 mg/l	1 mg/l	1 mg/l	8 mg/l
Fecal Coliform	1/100 ml	N/A	N/A	200/100 ml

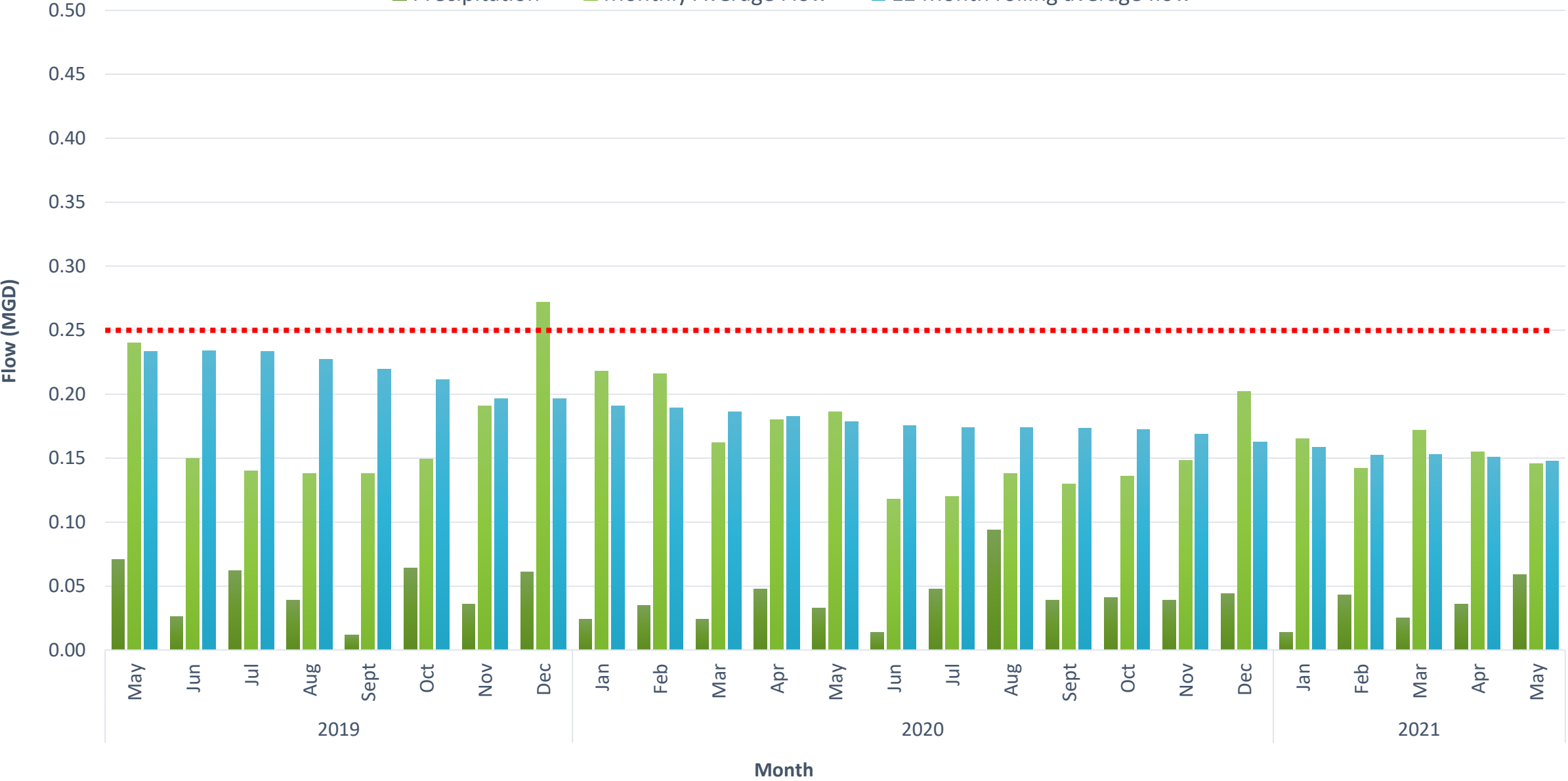
* Exceeds permit limit

Comments:

1. Performed all monthly sampling and maintenance
2. Repaired clarifier #1 - in service and working well
3. Cleaned filter beds
4. EPA inspection June 15th

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow



Treasurer's Report: May 2021

	05/01/21	DEPOSITS	DISBURSED	INTEREST	05/31/21
TAX ACCOUNT	\$16,724.70	\$0.00	\$0.00	\$1.42	\$16,726.12
GENERAL FUND	\$346,972.17	\$134,637.80	\$111,420.93	\$28.26	\$370,217.30
WATER FUND	\$76,103.41	\$57,753.68	\$60,041.74	\$6.95	\$73,822.30
SEWER FUND	\$76,837.99	\$51,059.89	\$80,882.31	\$5.99	\$47,021.56
ACCOUNTS PAYABLE	\$77,801.65	\$265,745.92	\$339,795.74	\$0.00	\$3,751.83
BEDROCK WELL ACCOUNT	\$311,142.54	\$0.00	\$164,338.33	\$14.84	\$146,819.05
ESCROW (PLANNING & ZONING)	\$3,295.93	\$0.00	\$0.00	\$0.00	\$3,295.93
HAIGHT TRUST	\$15,682.81	\$27,751.96	\$0.00	\$0.82	\$43,435.59
LAMONT CHRISTMAS TREE	\$2,458.66	\$0.00	\$2,458.66	\$0.09	\$0.09
MEDICAL DEDUCTIBLE	\$35,494.53	\$0.00	\$2,188.14	\$0.00	\$33,306.39
MILLBROOK RESTORATION	\$69,113.22	\$0.00	\$255.00	\$5.86	\$68,864.08
NINE PARTNERS TRUST	\$25,293.30	\$0.00	\$25,293.30	\$0.94	\$0.94
PAYROLL ACCOUNT	\$8,198.79	\$40,555.75	\$40,558.84	\$0.00	\$8,195.70
POLICE VEHICLE FUND	\$2,458.66	\$0.00	\$0.00	\$0.09	\$2,458.75
AMBULANCE RESERVE	\$2.40	\$0.00	\$0.00	\$0.00	\$2.40
RESERVE FOR FIRE TRUCK	\$62,517.51	\$0.00	\$0.00	\$2.65	\$62,520.16
RESERVE FOR HIGHWAY EQUIP	\$4,527.78	\$0.00	\$0.00	\$4,527.78	\$9,055.56
FIRE/ RESCUE REPAIR RESERVE	\$35,061.50	\$0.00	\$0.00	\$2.97	\$35,064.47
TENNIS COURTS	\$9,995.31	\$7,522.40	\$0.00	\$1.08	\$17,518.79
THORNE TRUST	\$25,769.19	\$0.00	\$0.00	\$1.09	\$25,770.28
TREE REPLACEMENT PROGRAM	\$7,661.08	\$0.00	\$0.00	\$0.33	\$7,661.41
TRIBUTE GARDEN DONATIONS	\$10,056.78	\$0.00	\$0.00	\$0.86	\$10,057.64
VILLAGE HALL RESTORATION	\$6,011.08	\$0.00	\$6,011.08	\$0.45	\$0.45
TOTAL	\$1,229,180.99	\$585,027.40	\$833,244.07	\$4,602.47	\$985,566.79

Treasurer and Clerk Updates:

- **Admin: Monthly Operating Statement** emailed to the Board. Voucher
- **Bank: Combined Haight Trust, Lamont Trust, and Nine Partners Trust into one account- "HLN Trusts".** Closed VH Restorations acct. These actions will be reflected in the June report.
- **WTP Upgrade: Completed compiling documents to close out DC Grant.** Mary (Delaware) will submit by the end of the week.
- **Annual Update Document (AUD):** Starting work on AUD with Senior Acct. Clerk McLaughlin
- **Mailed out taxes 5/28/2021**
- **Taxes: To-Date collected- \$128,135.29**

Building Department Report

May 2021

Description- 002590.01.000.00	Entry Date	Amount	JE Number
BP 21-17 34 Upper Ln	5.6.2021	65.00	1627
BP 21-18 39 Merritt Ave	5.6.2021	665.00	1627
MS 63 Harts Village	5.6.2021	125.00	1627
MS 25 Reservoir	5.7.2021	125.00	1637
BP 20 Taintor Way	5.18.2021	250.00	1672
Sign Permit 3300 Franklin	5.15.2021	55.00	1672
BP 21-21 120 Church St	5.19.2021	125.00	1672
BP 24 Merritt	5.24.2021	150.00	1675
BP 21-23 3300	5.26.2021	200.00	1711
BP 21-24 53 Elm Dr	5.26.2021	65.00	1711
TOTAL:		\$ 1825	

Building Department

- Building Permits Issued: 6
- Sign Permit: 0
- Certificate of Occupancy: 0
- Certificate of Compliance: 1
- Certificate of Use: 0
- Municipal Searches: 4
- Planning & ZBA
- Planning Board:
May meeting cancelled- lack of agenda
- ZBA:
May meeting cancelled- lack of agenda
-



Tennis Court Resurfacing Project

So far, we have raised **\$ 22,196**
Thank you to all who have donated!

To Donate Visit:
villageofmillbrookny.com/tennis

Board of Trustee Updates

Mayor Collopy

Deputy Mayor Herzog

Trustee Contino

Trustee Arbogast

Trustee Leslie Anson





Next Board of Trustees Meeting:

Wednesday, July 14, 2021 at 6:00 pm

Regular Business Meeting