

**Village of Millbrook**  
**20 Front Street Millbrook NY 12545**  
**Firehouse – Board of Trustees**  
**August 11, 2021**

1. **Roll Call:** Mayor Collopy, Deputy Mayor Herzog, Trustee Anson, Trustee Contino, Trustee Arbogast, Robert Collocola Public Works Supervisor (PWS), Ted Bownas (Fire Department Chief), Matt Rochfort (FD President) Officer Witt (OIC), Scott Osborn (VRI), Attorney MacDonald, and Clerk Witt
2. **Open meeting – 6:00 PM with Pledge of Allegiance.**
3. **Administrative Business:**

**Agenda items discussed:** COVID safety at BOT meetings, Assets Management (Trustee Contino), and the HBO filming experience.

**Non- Agenda items:** County Legislator Houston gave a County update. Community Day discussion- BOT will possibly hold Special Meeting, date will be announced.

**Minutes Approval:** *Motion* made by Deputy Mayor Herzog to accept the 6/9/2021 minutes, seconded by Trustee Contino and all were in favor. *Motion* made by Trustee Arbogast to accept the minutes of 7/14/2021, seconded by Trustee Anson and all were in favor.

**Voucher Approval:** *Motion* made by Deputy Mayor Herzog to accept the fund totals for Vouchers as presented, seconded by Trustee Arbogast and all were in favor (attached).
4. **Departmental Reports:**

**Fire Department:** Chief Bownas read the attached monthly report.

**Police Department:** OIC Witt read from attached monthly report.

Additional comments: *Motion* made by Mayor Collopy to use funds from the HLN Trust account to purchase two mobile speed signs costing approximately \$5000 total, seconded by Deputy Mayor Herzog and all were in favor.

**Public Works:** PWS Collocola read from attached Public Works report.

**Water and Sewer:** Scott Osborn of VRI read from the attached monthly report.

**Treasurer/ Building Department:** Clerk Witt read from attached monthly Treasurer and Building Department reports.

**Attorney:** Worked on Thorne Building transfer. Prepared documents for the enactment of the Local Laws.
5. **Old Business:**

**Agenda items discussed:** Tennis Court resurfacing- Trustee Anson to bring third quote for the project. Sidewalk project- Rich Renna (Engineer) to start work scope. Retaining Wall (Harts Village/ Front St)-project to go out to bid. Website posting of the Ethics Policy and Shade Tree Commission. Updating the Handbook to reflect police holiday pay and updated Ethics Policy. Code Update next steps. **Public Hearing- Resolutions 2021-017, 2021-018, 2021-019, 2021-020 for Local Laws 1-4 of 2021:** Mayor Collopy summarized all the Local Laws and all motions and roll call votes are accounted for in the attached resolutions.

*Motion* made by Mayor Collopy to open the Public Hearing for Local Laws 1-4 of 2021, seconded by Deputy Mayor Herzog and all were in favor. No public comment was made during the Public Hearing.

*Motion* made by Mayor Collopy to close the Public Hearing, seconded by Trustee Contino and all were in favor. Clerk to file Local Laws with the State.
6. **New Business:** Marijuana Opt-Out Local Law- to be discussed at next monthly meeting.

**Dutchess County Land Conservancy Resolution 2021-016- attached.** *Motion* made by Deputy Mayor Collopy to approve Resolution 2021-016, seconded by Trustee Contino and all were in favor.
7. **Trustee Updates:**

**Deputy Mayor Herzog:** Attended CAC, WIC, and Thorne Building meetings.

**Trustee Contino:** Will be meeting with Cardinal Hayes concerning Flagler Monument. DC Grant application for sidewalk and retaining wall will need to be submitted by the end of September. Continuing work on electric vehicle charging stations.

**Trustee Arbogast:** Nothing new to report.

**Trustee Anson:** Nothing new to add.

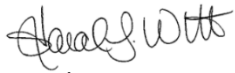
**8. Mayor Collopy:** Read from Lyall Church email concerning First Harvest Pantry.

**9. Public Comment:** No comment.

**10. Adjournment:** *Motion* made by Trustee Arbogast to adjourn the meeting at 8:34 PM, seconded by Deputy Mayor Herzog and all were in favor.

**11. Next Scheduled Business Meeting:** September 14, 2021- Business Meeting at 6 PM at Firehouse

Respectfully submitted by:



Sarah J. Witt  
Village Clerk



Board of Trustees Meeting  
August 11, 2021 @ 6:00 pm

**PLEASE SILENCE  
YOUR CELL PHONE**

# Agenda

Village of Millbrook  
Board of Trustees

Wednesday, August 11, 2021  
6:00 PM

1. **Open Meeting:** Pledge of Allegiance & roll call of trustees
2. **Administrative Business:**
  - a. COVID safety during board meetings
  - b. Minutes approval
  - c. Voucher approval
  - d. Asset management – Trustee Contino
  - e. HBO filming -lessons learned
3. **Department Reports:**
  - a. Fire & Rescue
  - b. Police
    - i. Police Reform & Modernization Action Plan updates
    - ii. Speed signs
  - c. Highway
    - i. Streetlights
  - d. Water & Sewer
  - e. Treasurer
  - f. Attorney
4. **Old Business Updates:**
  - a. Tennis Court resurfacing
  - b. Sidewalk & retaining wall projects
  - c. Public hearing for code changes
    - i. Website posting of ethics policy & shade tree commission
    - ii. Update Handbook: police holiday pay & ethics policy
    - iii. Code updates – next steps
5. **New Business**
  - a. Resolution to support 501c3 request for grant from DC Conservancy
  - b. Marijuana opt-out proposal
6. **Public Comments**
7. **Board Member Updates:**
  - a. Deputy Mayor Herzog
  - b. Trustee Contino
  - c. Trustee Arbogast
  - d. Trustee Anson
  - e. Mayor Collopy
8. **Next board meeting: Tuesday, 9/14/2021 - 6PM**
9. **Adjournment**
10. **Auditing of Bills**





# Voucher Totals August 11, 2021

## Voucher #'s 21162-21233

|              |               |
|--------------|---------------|
| General Fund | \$ 157,870.68 |
|--------------|---------------|

|            |              |
|------------|--------------|
| Water Fund | \$ 33,888.89 |
|------------|--------------|

|            |              |
|------------|--------------|
| Sewer Fund | \$ 18,729.21 |
|------------|--------------|

|                |                      |
|----------------|----------------------|
| <b>TOTALS:</b> | <b>\$ 210,488.78</b> |
|----------------|----------------------|

## Bond Payments made prior to meeting which were paid out of General Fund on 7/23/21

|           |              |
|-----------|--------------|
| Oil Spill | \$ 59,424.00 |
|-----------|--------------|

|            |              |
|------------|--------------|
| Dump Truck | \$ 24,393.00 |
|------------|--------------|

|                |                     |
|----------------|---------------------|
| <b>TOTALS:</b> | <b>\$ 83,817.00</b> |
|----------------|---------------------|

# Millbrook Fire Department

## July 2021

88 Incidents Reported

| Millbrook Fire Dept    |           |
|------------------------|-----------|
| Automatic Fire Alarm   | 17        |
| EMS Call               | 57        |
| Motor Vehicle Accident | 3         |
| Flooding Condition     | 1         |
| Wires Down             | 7         |
| Carbon Monoxide Alarm  | 2         |
| <b>TOTALS:</b>         | <b>88</b> |

| EMS Responses    |    |
|------------------|----|
| NDP (49-79)      | 51 |
| MFD Rescue       | 7  |
| Member Responses | 28 |

| Mutual Aid Given    |    |
|---------------------|----|
| Fire                | 1  |
| EMS                 | 11 |
| Mutual Aid Received |    |
| Fire                | 1  |
| EMS                 | 3  |

# V.M.P.D Monthly Report

## July 2021

# 118 Incidents Reported

*(including, but not limited to)*

# Incident #'s 15834-15952

| TRAFFIC                     |    | ASSIST OTHER AGENCIES             |    | CRIMINAL ACTIVITY  |   | COMMUNITY SERVICE   |    |
|-----------------------------|----|-----------------------------------|----|--------------------|---|---------------------|----|
| Traffic Tickets             | 19 | NY State Police                   | 4  | Arrests            | 1 | Suspicious Activity | 2  |
| Parking Tickets             | 9  | Other Police Agency               | 1  | Domestic Incident  | 2 | Assist Citizen      | 8  |
| Property Damage Accident    | 2  | Fire Department                   | 3  | Disorderly Conduct | 1 | Burglar Alarms      | 11 |
| Hit & Run Accident          | 1  | EMS                               | 16 | Criminal Mischief  | 4 | Civil               | 5  |
| Vehicle & Traffic Complaint | 6  |                                   |    | Trespass           | 1 | Mental Health       | 1  |
| Disabled Vehicles           | 1  | Town of Washington Court          | 2  | Littering          | 1 | Lost/Found Property | 4  |
| Road Hazards                | 11 | Millbrook Central School District | 1  | Loitering          | 1 | Animal Complaint    | 3  |
| Parking Complaint           | 6  | Village of Millbrook Highway      | 2  | Burglary           | 1 | Records Request     | 3  |
| Vehicle Impound             | 1  |                                   |    |                    |   | Welfare Check       | 2  |
|                             |    |                                   |    |                    |   | Security Checks     | 3  |
|                             |    |                                   |    |                    |   |                     |    |
|                             |    |                                   |    |                    |   | Fireworks Detail    | 1  |
|                             |    |                                   |    |                    |   |                     |    |
|                             |    |                                   |    |                    |   |                     |    |
|                             |    |                                   |    |                    |   |                     |    |
|                             |    |                                   |    |                    |   |                     |    |
|                             |    |                                   |    |                    |   |                     |    |

# Public Works Monthly Report

## July 2021



1. Repaired catch basin on Washington Ave
2. Rebuilt catch basin on Anson
3. Repaired catch basin on Fountain Pl
4. Trimmed bushes on Church St, Harts Village Rd, Linden Lane
5. Cut and dug out water main repair in prep for paving
6. Paved watermain repair on Valley Farm Rd
7. Weed killed several village streets
8. Did clean up from rainstorm (picked up brush, cleaned catch basins, cleaned out drainage ditches, removed loose gravel)
9. Paved around water shut off valve repair on Reservoir Dr
10. Removed fallen tree from jailhouse roof at village garage, small repair will be needed .
11. Put up curve ahead and 20 mph sign on Nine Partners Lane
12. Trimmed back weeds at Harts Village guardrail
13. Assisted Town of Washington DPW with chip sealing Bangall Rd
14. Town of Washington assisted the village with roadside mowing on Nine Partners Lane
15. Picked up brush for regular 2nd Monday summer pick up
16. Repaired Drainage ditch on Weatherford Lane
17. Continued Mowing and trimming of all Village properties
18. Continued filling potholes as needed
19. 4 stumps were ground with 4 more scheduled

# Monthly Water Report

## July 2021

|                      | July      | June      | May       |
|----------------------|-----------|-----------|-----------|
| Total Water Produced | 5,026,400 | 5,764,631 | 5,955,774 |
| Average Daily Flow   | 162,100   | 192,200   | 192,100   |
| Peak Day Flow        | 213,853   | 260,855   | 368,374   |

### Sampling Results:

|                | July   | June   | May    |
|----------------|--------|--------|--------|
| Total Coliform | Absent | Absent | Absent |

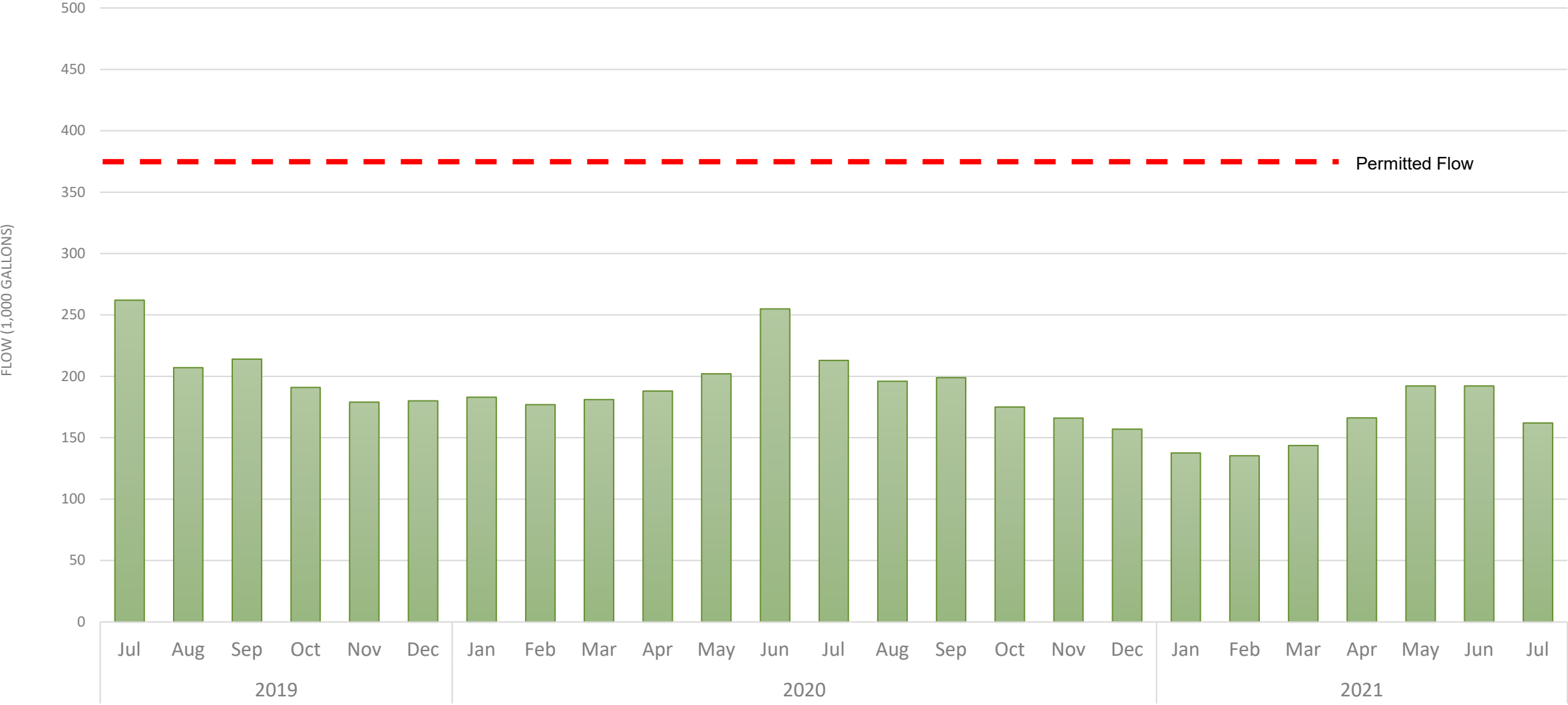
\* Results not in compliance

### Comments:

1. Monthly sampling and maintenance
2. Tested valve operation in selected areas
3. Removed another leaking hydrant from service - Church/Manzi
4. Hydrant replacements on Church St scheduled for 24th, 26th

# Millbrook Water

Average Daily Flow



# Monthly Sewer Report

## July 2021

|                                                   | July      | June      | May       | Permit Limit |
|---------------------------------------------------|-----------|-----------|-----------|--------------|
| <b>Total Effluent Flow</b>                        | 4,919,879 | 4,162,140 | 4,518,552 | N/A          |
| <b>Average Daily Flow</b>                         | 158,700   | 138,700   | 145,760   | N/A          |
| <b>12-Month Rolling AVG</b>                       | 153,000   | 149,000   | 148,000   | 250,000      |
| <b>Peak Daily Flow</b>                            | 277,970   | 170,232   | 190,111   | N/A          |
| <b>Precipitation</b><br><i>(inches as liquid)</i> | 9.1       | 3.6       | 5.9       | N/A          |

### SPDES Permit Samples: (mg/l)

|                               | July     | June     | May      | Permit Limit |
|-------------------------------|----------|----------|----------|--------------|
| <b>BOD</b>                    | 2.4 mg/l | 2.4 mg/l | 4.2 mg/l | 15 mg/l      |
| <b>Percent Removal</b>        | 98%      | 98%      | 96%      | 85%          |
| <b>Total Suspended Solids</b> | 1 mg/l   | 1 mg/l   | 1.1 mg/l | 15 mg/l      |
| <b>Percent Removal</b>        | 99%      | 99%      | 99%      | 85%          |
| <b>TKN as N</b>               | 1 mg/l   | 1 mg/l   | 1 mg/l   | 8 mg/l       |
| <b>Fecal Coliform</b>         | 1/100 ml | 2/100 ml | 1/100 ml | 200/100 ml   |

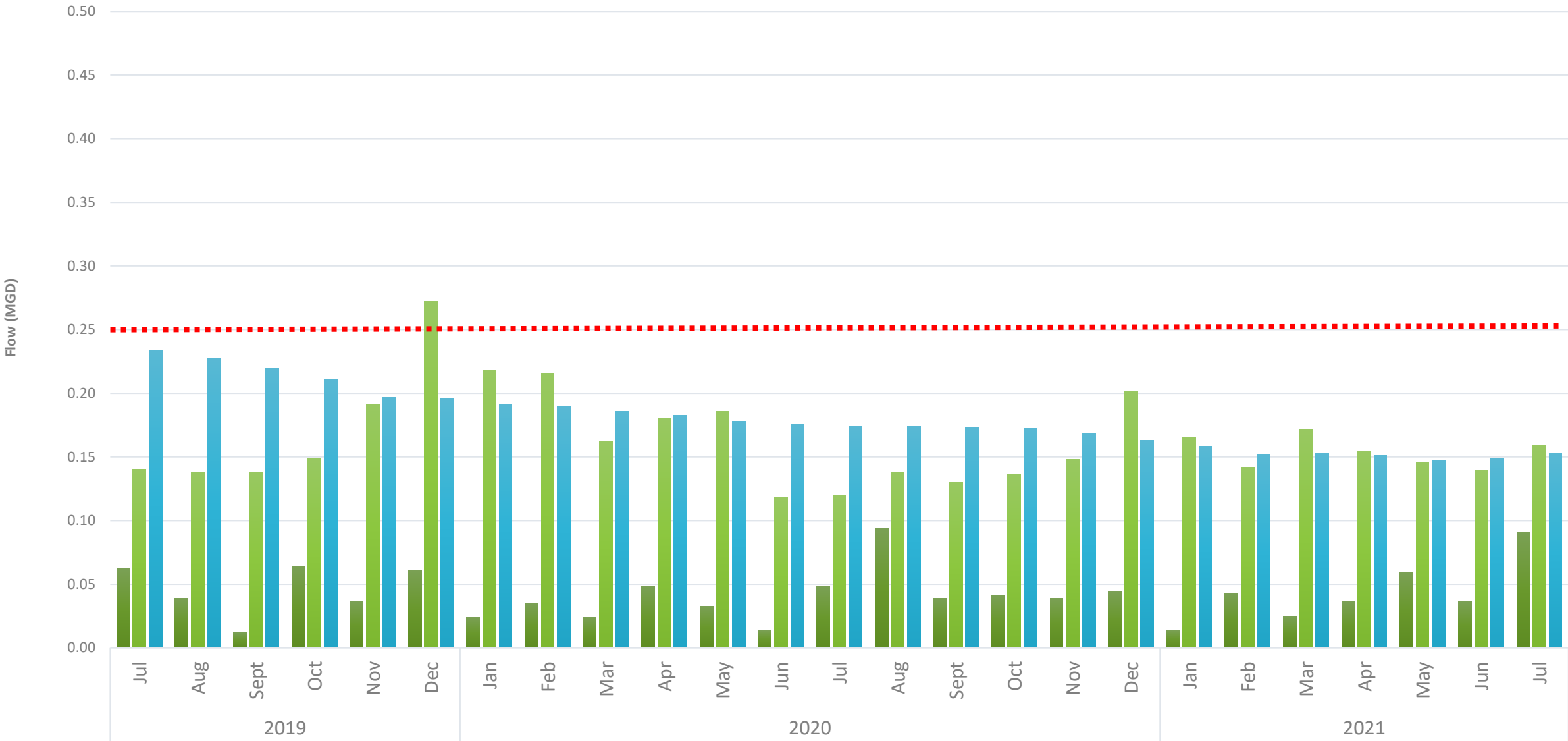
\* Exceeds permit limit

### Comments:

1. Performed all monthly sampling and maintenance
2. EarthCare hauled sludge
3. Repaired damaged walkway on aeration tanks
4. Cleaned filter beds
5. Working with Arold Construction to schedule repair of pipe on Harts Village Rd

Millbrook WWTP

Precipitation      Monthly Average Flow      12 Month rolling average flow



# Treasurer's Report: July 2021

|                               | 7/01/2021             | DEPOSITS            | DISBURSED           | INTEREST        | 07/31/2021            |
|-------------------------------|-----------------------|---------------------|---------------------|-----------------|-----------------------|
| TAX ACCOUNT                   | \$794,374.30          | \$243,836.75        | \$1,171.13          | \$83.23         | \$1,037,123.15        |
| GENERAL FUND                  | \$228,100.13          | \$99,154.53         | \$263,472.33        | \$13.90         | \$63,796.23           |
| WATER FUND                    | \$74,875.93           | \$33,898.77         | \$46,900.82         | \$5.65          | \$61,879.53           |
| SEWER FUND                    | \$45,231.19           | \$39,051.86         | \$31,381.51         | \$4.30          | \$52,905.84           |
| ACCOUNTS PAYABLE              | \$7,641.21            | \$290,707.47        | \$261,517.09        | \$0.00          | \$36,831.59           |
| BEDROCK WELL ACCOUNT          | \$47,741.01           | \$0.00              | \$2,950.77          | \$3.96          | \$44,794.20           |
| ESCROW (PLANNING & ZONING)    | \$3,295.93            | \$1,500.00          | \$0.00              | \$0.00          | \$4,795.93            |
| HNL TRUST                     | \$43,438.41           | \$0.00              | \$0.00              | \$1.84          | \$43,440.25           |
| MEDICAL DEDUCTIBLE            | \$32,317.46           | \$0.00              | \$2,268.04          | \$0.00          | \$30,049.42           |
| MILLBROOK RESTORATION         | \$68,869.74           | \$0.00              | \$0.00              | \$5.85          | \$68,875.59           |
| PAYROLL ACCOUNT               | \$17,896.56           | \$47,360.03         | \$52,553.34         | \$0.00          | \$12,703.25           |
| POLICE VEHICLE FUND           | \$14,391.06           | \$0.00              | \$0.00              | \$1.23          | \$14,392.29           |
| RESERVE FOR FIRE TRUCK        | \$62,522.73           | \$0.00              | \$0.00              | \$2.66          | \$62,525.39           |
| RESERVE FOR HIGHWAY EQUIPMENT | \$4,527.78            | \$0.00              | \$0.00              | \$0.00          | \$4,527.78            |
| FIRE/ RESCUE REPAIR RESERVE   | \$35,069.76           | \$0.00              | \$0.00              | \$2.97          | \$35,072.73           |
| TENNIS COURTS                 | \$21,037.77           | \$2,569.92          | \$0.00              | \$1.94          | \$23,609.63           |
| THORNE TRUST                  | \$25,771.34           | \$0.00              | \$0.00              | \$1.10          | \$25,772.44           |
| TREE REPLACEMENT PROGRAM      | \$7,661.72            | \$0.00              | \$0.00              | \$0.33          | \$7,662.05            |
| TRIBUTE GARDEN DONATIONS      | \$10,048.41           | \$0.00              | \$0.00              | \$0.85          | \$10,049.26           |
| <b>TOTAL</b>                  | <b>\$1,544,812.44</b> | <b>\$758,079.33</b> | <b>\$662,215.03</b> | <b>\$129.81</b> | <b>\$1,640,806.55</b> |

## Treasurer and Clerk Updates:

- Admin: Monthly Operating Statement emailed to the Board.
- Annual Update Document (AUD): Karen and I have about 80% of the report entered- goal of beginning to mid- September to submit
- Rec'd 1<sup>st</sup> installment of ARPA funds \$71K
- Will be sending out to all Village personnel links from NYMIR to complete Harassment and Discrimination training. To be completed by October.
- New meeting equipment has been ordered- a few items have come in- waiting for the rest- will be used at Sept meeting
- I will be away from Aug 13-23 back in office on the 24<sup>th</sup>
- Code Update- seeking approval from BOT to go forward with updating Code with the 2020 updates
- Taxes To-Date Collected:  
\$ 1,048,084.68      99.89%
- Unpaid:  
\$36,529.30      3.37%

# Building Department Report

## July 2021

| Description- 002590.01.000.00 | Entry Date | Amount    | JE Number |
|-------------------------------|------------|-----------|-----------|
| MS 3297 Franklin Ave          | 7/16/2021  | 125.00    | 1856      |
|                               |            |           |           |
|                               |            |           |           |
|                               |            |           |           |
|                               |            |           |           |
|                               |            |           |           |
|                               |            |           |           |
|                               |            |           |           |
|                               |            |           |           |
| TOTAL:                        |            | \$ 125.00 |           |

## Building Department

- **Building Permits Issued: 0**
- **Sign Permit: 0**
- **Certificate of Occupancy: 0**
- **Certificate of Compliance: 0**
- **Certificate of Use: 0**
- **Municipal Searches: 1**
- **Planning & ZBA**
- **Planning Board:  
Meeting on 8.17.2021- Russell  
Knolls project (on-going)  
Agenda to be posted**
- **ZBA:  
No meeting scheduled**



# Tennis Court Resurfacing Project

So far, we have raised \$ **23,609.23**  
Thank you to all who have donated!

**To Donate Visit:**  
[villageofmillbrookny.com/tennis](http://villageofmillbrookny.com/tennis)

# Board of Trustee Updates

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Mayor Collopy

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Deputy Mayor Herzog

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Trustee Contino

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Trustee Arbogast

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Trustee Leslie Anson





# Next Board of Trustees Meeting:

Tuesday, September 14, 2021 at 6:00 pm  
*Regular Business Meeting*

***NEW LOCATION!***

**Millbrook Firehouse**  
20 Front Street, Millbrook

**RESOLUTION No. 2021-017- Corrected**

**Enacting Local Law No. 2 of 2021 Repealing Chapters 51 “Traffic Violations Bureau”, 72 “Bingo”, 122 “Games of Chance” and 190 “Solid Waste” of the Village Code**

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village of Millbrook Village Hall on the 11<sup>th</sup> day of August, 2021, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and Mayor Collopy, seconded by Trustee Arbogast, moved the following resolution, to enact the following local law, to be known as Local Law No. 2 of 2021, entitled “A Local Law Repealing in their Entirety, and Removing from the Village Code, Chapters 51 ‘Traffic Violations Bureau’, 72 ‘Bingo’, 122 ‘Games of Chance’ and 190 ‘Solid Waste’” as follows:

WHEREAS, the following Local Law was introduced as Proposed Local Law No. 2 of 2021, by Resolution No. 2021-009, adopted at a regular meeting of the Village Board held on July 14, 2021; and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on August 11, 2021, on Local Law No. 2 of 2021; and

WHEREAS, the enactment of this Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act as it involves routine agency administration and management and therefore is exempt from environmental review; and

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Village of Millbrook as follows:

Section 1. Legislative intent: In conducting a review of the Village of Millbrook Village Code, the Village Board determined there are four (4) Chapters that are no longer applicable in the Village of Millbrook and therefore should be repealed and removed from the Village Code. Those four (4) Chapters are Chapter 51 “Traffic Violations Bureau”, Chapter 72 “Bingo”, Chapter 122

“Games of Chance” and Chapter 190 “Solid Waste”. Specifically, since the Village of Millbrook no longer has a Village Court, the Chapter of the Village Code establishing a “Traffic Violations Bureau” to assist the Village Court in the disposition of traffic violations, Chapter 51, is now obsolete and should be repealed in its entirety and removed from the Village Code. Since the Village no longer regulates Bingo or Games of Chance, and such activities are otherwise regulated as part of the general regulation of Outdoor Assembly, those Chapters of the Village Code, Chapter 72 “Bingo” and Chapter 122 “Games of Chance”, are now also obsolete and should be repealed and removed from the Village Code. Finally, since the Village no longer provides trash removal services to its residents and trash removal is provided by a private trash removal business, Chapter 190 “Solid Waste” is now obsolete and should be repealed and removed from the Village Code.

Section 2. The existing Chapter 51 “Traffic Violations Bureau” of the Village Code of the Village of Millbrook, and all sections and subsections contained therein, is hereby repealed in its entirety and removed from the Village Code.

Section 3. The existing Chapter 72 “Bingo” of the Village Code of the Village of Millbrook, and all sections and subsections contained therein, is hereby repealed in its entirety and removed from the Village Code.

Section 4. The existing Chapter 122 “Games of Change” of the Village Code of the Village of Millbrook, and all sections and subsections contained therein, is hereby repealed in its entirety and removed from the Village Code.

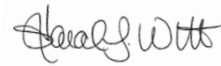
Section 5. The existing Chapter 190 “Solid Waste” of the Village Code of the Village of Millbrook, and all sections and subsections contained therein, is hereby repealed in its entirety and removed from the Village Code.

Section 6. This local law shall take effect as of the date of filing with the New York Secretary of State.

The foregoing resolution was duly put to a vote which resulted as follows:

|                  |     |
|------------------|-----|
| Mayor Collopy    | Aye |
| Trustee Herzog   | Aye |
| Trustee Contino  | Aye |
| Trustee Arbogast | Aye |
| Trustee Anson    | Aye |

DATED: Millbrook, New York  
August 11, 2021



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SARAH J. WITT, VILLAGE CLERK  
Village of Millbrook

**RESOLUTION No. 2021-018**

**Enacting Local Law No. 3 of 2021 Repealing Article I “Village Justice” of Chapter 46  
“Residency Requirements” of the Village Code**

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village of Millbrook Village Hall on the 11<sup>th</sup> day of August, 2021, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and Trustee Herzog, seconded by Maor Collopy, moved the following resolution, to enact the following local law, to be known as Local Law No. 3 of 2021, entitled “A Local Law Repealing and Removing Article I regarding ‘Village Justice’ from Chapter 46 ‘Residency Requirement’ of the Village Code,” as follows:

WHEREAS, the following Local Law was introduced as Proposed Local Law No. 3 of 2021, by Resolution No. 2021-010, adopted at a regular meeting of the Village Board held on July 14, 2021; and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on August 11, 2021, on Local Law No. 3 of 2021; and

WHEREAS, the enactment of this Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act as it involves routine agency administration and management and therefore is exempt from environmental review; and

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Village of Millbrook as follows:

Section 1. Legislative intent: In conducting a review of the Village of Millbrook Village Code, the Village Board determined that Article I of Chapter 46 of the Village Code, which imposes Residency Requirements for the position of Village Justice, is obsolete since the Village Court, and the position of Village Justice, had previously been abolished in the Village of Millbrook. The Village Board therefore intends to repeal and remove Article I of Chapter 46

“Residency Requirements” from the Village Code in its entirety, and renumber the remaining Article of Chapter 46 accordingly.

Section 2. The existing Article I “Village Justice” of Chapter 46 “Residency Requirements” of the Village Code of the Village of Millbrook, and all sections and subsections contained within Article I of Chapter 46, is hereby repealed in its entirety and removed from the Village Code.

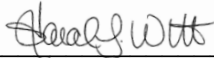
Section 3. The remaining Article of Chapter 46, Article II “Clerk, Deputy Clerk, Treasurer, Deputy Treasurer and Public Works Supervisor” shall remain unchanged, but shall be accordingly renumbered as Article I, and the section contained therein renumbered §46-1.

Section 4. This local law shall take effect as of the date of filing with the New York Secretary of State.

The foregoing resolution was duly put to a vote which resulted as follows:

|                  |     |
|------------------|-----|
| Mayor Collopy    | Aye |
| Trustee Herzog   | Aye |
| Trustee Contino  | Aye |
| Trustee Arbogast | Aye |
| Trustee Anson    | Aye |

DATED: Millbrook, New York  
August 11, 2021

  
\_\_\_\_\_  
SARAH J. WITT, VILLAGE CLERK  
Village of Millbrook

**RESOLUTION No. 2021-019**

**Enacting Local Law No. 4 of 2021 Amending Section 63-3 of the Village Code to Provide the Fees for Conducting an Amusement shall be Established Annually by the Village Board of Trustees**

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village of Millbrook Village Hall on the 11<sup>th</sup> day of August, 2021, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and Mayor Collopy, seconded by Trustee Herzog moved the following resolution, to enact the following local law, to be known as Local Law No. 4 of 2021, entitled “A Local Law Amending Section 63-3 of the Village Code to provide the fees for conducting an Amusement shall be established annually by the Village Board of Trustees,” as follows:

WHEREAS, the following Local Law was introduced as Proposed Local Law No. 4 of 2021, by Resolution No. 2021-011, adopted at a regular meeting of the Village Board held on July 14, 2021; and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on August 11, 2021, on Local Law No. 4 of 2021; and

WHEREAS, the enactment of this Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act as it involves routine agency administration and management and therefore is exempt from environmental review; and

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Village of Millbrook as follows:

Section 1. Legislative intent: The Village Board of Trustees has determined it will be in the best interests of the Village and its residents for the fees charged for conducting an amusement described in §63-1 of the Village Code shall be determined by the Village Board on an annual

basis in the “Schedule of Fees” reviewed and updated at the annual re-organizational meeting of the Village Board.

Section 2. The existing §63-3 of Chapter 63 “Amusements” of the Village Code of the Village of Millbrook is hereby repealed in its entirety and replaced with the following language.

**“§63-3 Fees**

The fee for conducting any amusement described in §63-1 shall be established by the Village Board of Trustees on an annual basis in its “Schedule of Fees” which are reviewed and updated at the annual re-organizational meeting of the Village Board.”

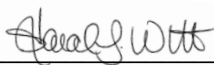
Section 3. All other provision of Chapter 63 “Amusements” shall remain unchanged.

Section 4. This local law shall take effect as of the date of filing with the New York Secretary of State.

The foregoing resolution was duly put to a vote which resulted as follows:

|                  |     |
|------------------|-----|
| Mayor Collopy    | Aye |
| Trustee Herzog   | Aye |
| Trustee Contino  | Aye |
| Trustee Arbogast | Aye |
| Trustee Anson    | Aye |

DATED: Millbrook, New York  
August 11, 2021

  
\_\_\_\_\_  
SARAH J. WITT, VILLAGE CLERK  
Village of Millbrook

**RESOLUTION No. 2021-020**

**Enacting Local Law No. 5 of 2021 Amending Chapter 15 “Ethics” of the Village Code**

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village of Millbrook Village Hall on the 11<sup>th</sup> day of August, 2021, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and Mayor Collopy, seconded by Trustee Herzog moved the following resolution, to enact the following local law, to be known as Local Law No. 5 of 2021, entitled “A Local Law Amending Chapter 15 ‘Ethics’ of the Village Code to provide that the Code of Ethics of the Village of Millbrook shall be that as adopted by the Village Board by Resolution” as follows:

WHEREAS, the following Local Law was introduced as Proposed Local Law No. 5 of 2021, by Resolution No. 2021-012, adopted at a regular meeting of the Village Board held on July 14, 2021; and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on August 11, 2021, on Local Law No. 5 of 2021; and

WHEREAS, the enactment of this Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act as it involves routine agency administration and management and therefore is exempt from environmental review; and

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Village of Millbrook as follows:

Section 1. Legislative intent: The Village Board of Trustees has determined it will be in the best interests of the Village and its residents for the Village of Millbrook Code of Ethics to be adopted by Resolution of the Village Board rather than by local law. The Village Board believes that adopting and amending the Code of Ethics by Resolution rather than by local law will be a more efficient way to maintain a timely and up to date Code of Ethics. The Village Board intends to

review the Code of Ethics on at least an annual basis and make changes when necessary by Resolution.

Section 2. The existing Sections 15-1 through 15-14 inclusive, of Chapter 15 “Code of Ethics” of the Village Code of the Village of Millbrook, are hereby repealed in their entirety and replaced with the following language.

**“§15-1 Purpose and Intent.**

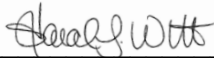
Pursuant to the provisions of § 806 of the New York General Municipal Law, the Board of Trustees of the Village of Millbrook recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. The Village of Millbrook shall maintain a Code of Ethics in the form as adopted by the Board of Trustees of the Village of Millbrook by Resolution in accordance with §806 of the New York General Municipal Law. The Village Board shall annually review the Code of Ethics and amend it as necessary by further Resolution.

Section 3. This local law shall take effect as of the date of filing with the New York Secretary of State.

The foregoing resolution was duly put to a vote which resulted as follows:

|                  |     |
|------------------|-----|
| Mayor Collopy    | Aye |
| Trustee Herzog   | Aye |
| Trustee Contino  | Aye |
| Trustee Arbogast | Aye |
| Trustee Anson    | Aye |

DATED: Millbrook, New York  
August 11, 2021

  
\_\_\_\_\_  
SARAH J. WITT, VILLAGE CLERK  
Village of Millbrook

# **Village Millbrook Board of Trustees**

Resolution #2021-016

August 11, 2021

WHEREAS, the Board of Trustees had been asked by the Millbrook Community Partnership to send a letter of support (attached) to Dutchess County Planning Board concerning the Dutchess County Land Conservancy's Bennett College application

THEREFORE, BE IT RESOLVED, at a duly convened meeting on August 11, 2021, the Board authorized Mayor Collopy to sign and send the letter of support on behalf of the Village of Millbrook to Dutchess County Planning Board

Dated: August 11, 2021

Moved by: Deputy Mayor Herzog

Seconded by: Trustee Contino

|               |     |
|---------------|-----|
| Mayor Collopy | Aye |
|---------------|-----|

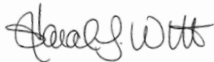
|                     |     |
|---------------------|-----|
| Deputy Mayor Herzog | Aye |
|---------------------|-----|

|                 |     |
|-----------------|-----|
| Trustee Contino | Aye |
|-----------------|-----|

|                  |     |
|------------------|-----|
| Trustee Arbogast | Aye |
|------------------|-----|

|               |     |
|---------------|-----|
| Trustee Anson | Aye |
|---------------|-----|

Certified by:



Sarah J. Witt

Village Clerk

8.11.2021



# VILLAGE OF MILLBROOK

35 MERRITT AVENUE PO BOX 349 MILLBROOK, NY 12545  
TEL: 845-677-3939 FAX: 845-677-3972 VILLAGEOFMILLBROOKNY.COM

TIM COLLOPY  
MAYOR

SARAH WITT  
CLERK/TREASURER

NICOLE ZEKO  
DEPUTY CLERK

Mr. Hans Klingzahn, Chairman  
Dutchess County Planning Board  
Dutchess County Dept. of Planning and Development  
85 Civic Center Plaza, Suite 107  
Poughkeepsie, NY 12601

August 11, 2021

Re: Dutchess Land Conservancy's Bennett College Application  
PMG 2021 Round

Dear Mr. Klingzahn,

I am writing to express the Village of Millbrook's enthusiasm for and support of Dutchess Land Conservancy's application to Dutchess County's Partnership for Manageable Growth Program for financial assistance in purchasing a conservation easement to protect the former Bennett College property.

The 32-acre property is owned by Millbrook Community Partnership who is committed to protection of the property and its conversion to a public, passive recreation park for the residents of Dutchess County and beyond. This is a very exciting opportunity, as the property serves as the gateway to the Village of Millbrook and has important historical and cultural significance to the Village. The property is highly visible with road frontage on Route 343, Bennett Common and Franklin Avenue. The land also contains critical natural resources that contribute to protecting valuable habitat and public resources, by overlying a Zone I Aquifer Recharge Area, having frontage on a tributary and sub-tributaries to the Wappinger Creek, containing areas of 100-year floodplain.

Once slated for both condominium and single-family residential development, the land was acquired by Millbrook Community Partnership in order to ensure its future was consistent with the Village of Millbrook's long-term interests. The Bennett College property is located just one-mile from the Village of Millbrook and the Millbrook Tribute Garden, another beloved public park. Protecting this land and creating a public park will provide a pedestrian connection to amenities and open space along the Village's main street, Franklin Avenue, help to enhance Millbrook's sense of place, and significantly increase the attractiveness of the entrance to the Village, all while expanding outdoor recreation opportunities for residents and visitors.

Protection of the property and its transformation into a public park has long been supported by both the Village of Millbrook and Town of Washington residents. Doing so helps meet priorities outlined in the Village of Millbrook Master Plan which identifies protecting and enhancing natural beauty and strengthening the downtown as a cultural center as community values. The Master Plan also identifies beautiful entrances to the Village, excellent integration of land uses, attractive green areas throughout the Village, availability of outdoor recreation facilities, and an undisputed sense of place as assets to the Village of Millbrook.



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TIM COLLOPY  
MAYOR

SARAH WITT  
CLERK/TREASURER

NICOLE ZEKO  
DEPUTY CLERK

The Bennett College property is an important element of the Village of Millbrook, and we would be pleased to see the property protected via conservation easement. In closing, on behalf of the Village of Millbrook, I again express the strong support for the Dutchess County's Partnership for Manageable Growth Program for financial assistance in purchasing a conservation easement.

Thank you for your consideration.

Sincerely,

Tim Collopy  
Village Mayor