Village of Millbrook Board of Trustees- Wednesday, 11/10/2021 6 PM

Millbrook Firehouse, 20 Front Street, Millbrook

1. **Open Meeting: Roll Call:** Mayor Collopy, Deputy Mayor Herzog, Trustee Anson, Trustee Contino, Trustee Arbogast, Bob Collocola Public Works Supervisor (PWS), Ted Bownas (Fire Department Chief), Officer Witt (OIC), Scott Osborn (VRI), Attorney MacDonald, and Clerk Witt
2. **Administrative Business:** Agenda items discussed: Meeting video recording (Clerk Witt) and Assets management status.
   Minutes Approval: *Motion* made by Deputy Mayor Herzog to accept the 10/20/2021 minutes, seconded by Trustee Contino and all were in favor.
   Voucher Approval: *Motion* made by Trustee Arbogast to accept the fund totals for Vouchers as presented, seconded by Trustee Anson and all were in favor (attached).
3. **Department Reports:** DC Legislature update – Legislator Houston: Absentee ballots will be counted and made official by the following week.
   Fire & Rescue -Chief Bownas: Read from the attached monthly report. Firehouse roof replacement invitation to bid to go out soon. Roof replacement projected to begin by April 2022.
   Police - OIC Witt: Read from attached monthly report. Starting a donation drive for "Hope on a Mission" organization, collection period ends December 20th. Ongoing work on Code update and Police Modernization Plan. New hire interviews to begin.
   Public Works- PWS Collocola: Read from attached monthly report. Noted that some of the wood on the sidewalk flower barrels are beginning to rot and suggested the MBA make plans for a more durable long-lasting barrel replacement.
   Water & Sewer -S. Osborn (VRI): Read from attached monthly reports.
   Treasurer & Building Dept -Clerk Witt: Read from attached monthly reports.
   Resolution 2021-024- $200,000 BAN Renewal (Nov) Attached:
   Mayor Collopy- Aye
   Deputy Mayor Herzog- Aye
   Trustee Contino- Aye
   Trustee Arbogast- Aye
   Trustee Anson- Aye
   Resolution 2021-025- $550,000 BAN Renewal (Dec) Attached:
   Mayor Collopy- Aye
   Deputy Mayor Herzog- Aye
   Trustee Contino- Aye
   Trustee Arbogast- Aye
   Trustee Anson- Aye
   New Business: Public hearing on ideas for Community Development Block Grant (CDBG) submissions:
   Motion to open Public Hearing on CDBG made by Trustee Contino seconded by Deputy Mayor Herzog and all were in favor.
   Public comments: Resident Cecelia Collopy asked about putting the grant towards activities for children. Resident Deidra Houston agrees with the Board pursuing the grant for sidewalk repairs.
   Motion to close Public Hearing on CDBG made by Mayor Collopy seconded by Trustee Anson and all were in favor. *Motion* made by Deputy Mayor Herzog to accept **Resolution 2021-023** as presented, seconded by Trustee Arbogast and all were in favor (attached).
4. **Old Business Updates:** Agenda items discussed Code update status – Trustees: Sidewalks, Water/Sewer, Vehicles & Traffic, Tennis court bid – Trustee Anson, Parade of Lights – C. Collopy (see attached), Holiday decorations – Trustee Contino, CDBG request for sidewalks- Deputy Mayor Herzog, Retaining Wall project – Mayor Collopy, Marijuana opt-out status – Clerk Witt, and Air BnB (Short-term stay) Village occupancy tax – Mayor Collopy.
   Sidewalk discussion will be on going. Questions arose concerning ownership and general responsibilities of sidewalks. Attorney MacDonald to look into language concerning Handicap parking spots for the Code update.
5. **Public Comments:** Mrs. Collopy asked if the Christmas trees not lean against buildings- maybe have them staked upright.
6. **Board Member Updates Attached: Mayor Collopy, Deputy Mayor Herzog, Trustees Contino, Arbogast, and Anson.**
7. **Adjournment** *Motion* to adjourn at 8:15 PM made by Trustee Arbogast seconded by Trustee Anson and all were in favor.
   Respectfully Submitted by Village Clerk, Sarah J. Witt

APPROVED 12.08.2021

These chart contains meeting notes and motions made

Board of Trustees Meeting
November 10, 2021 @ 6:00 pm

PLEASE SILENCE
YOUR CELL PHONE

Recorded Actions Taken During Meeting:

Minutes Approval: *Motion* made by Deputy Mayor Herzog to accept the minutes of 10.20.21, seconded by Trustee Contino and all were in favor.

Voucher Approval: *Motion* made by Trustee Arbogast to accept the fund totals for Vouchers as presented, seconded by Trustee Anson and all were in favor (attached).

Community Development Block Grant (CDBG) Public Hearing:

Motion to open Public Hearing on CDBG made by Trustee Contino seconded by Deputy Mayor Herzog and all were in favor. Public comments: Resident Cecelia Collopy asked about putting the grant towards activities for children. Resident Deidra Houston agrees with the Board pursuing the grant for sidewalk repairs.

Motion to close Public Hearing on CDBG made by Mayor Collopy seconded by Trustee Anson and all were in favor.

Resolution 2021-023- CDBG Sidewalk Repairs:

Motion made by Deputy Mayor Herzog to accept Resolution 2021-023 as presented, seconded by Trustee Arbogast (attached)

Mayor Collopy- Aye
Deputy Mayor Herzog- Aye
Trustee Contino- Aye
Trustee Arbogast- Aye
Trustee Anson- Aye

Resolution 2021-024- $200,000 BAN Renewal (Nov):

Roll Call Vote for Resolution 2021-024- Attached

Mayor Collopy- Aye
Deputy Mayor Herzog- Aye
Trustee Contino- Aye
Trustee Arbogast- Aye
Trustee Anson- Aye

Resolution 2021-024- $550,000 BAN Renewal (Dec):

Roll Call Vote for Resolution 2021-025- Attached

Mayor Collopy- Aye
Deputy Mayor Herzog- Aye
Trustee Contino- Aye
Trustee Arbogast- Aye
Trustee Anson- Aye

Adjournment: *Motion* made by Trustee Arbogast to adjourn the meeting at 8:15 PM, seconded by Trustee Anson and all were in favor

1. **Open Meeting:** Pledge of Allegiance & roll call of trustees
2. **Administrative Business:**
   a. Meeting videotaping update – Clerk Witt
   b. Minutes approval
   c. Voucher approval
   d. Asset management status
3. **Department Reports:**
   a. DC Legislature update – Legislator Houston
   b. Fire & Rescue – Chief Bownas, President Rochfort
   c. Police – OIC Witt
   d. Highway – Hwy Super Collocola
   e. Water & Sewer – S. Osborn
   f. Treasurer & Building Dept – Clerk Witt
4. **New Business**
   a. Public hearing on ideas for CDBG submissions
5. **Old Business Updates:**
   a. Code update status – Trustees: Sidewalks, Water/Sewer, Vehicles & Traffic
   b. Tennis court bid – Trustee Anson
   c. Parade of Lights – C. Collopy
   d. Holiday decorations – Trustee Contino
   e. CDBG request for sidewalks – Deputy Mayor Herzog
   f. Retaining Wall project – Mayor Collopy
   g. Marijuana opt-out status – Clerk Witt
   h. Air BnB village occupancy tax – Mayor Collopy
6. **Public Comments**
7. **Board Member Updates:**
   a. Deputy Mayor Herzog
   b. Trustee Contino
   c. Trustee Arbogast
   d. Trustee Anson
   e. Mayor Collopy
8. **Next board meeting: Wednesday, 12/8/2021 - 6PM**
9. **Adjournment**
10. **Auditing of Bills**

MILLBROOK
DUTCHESS COUNTY • STATE OF NEW YORK
INCORPORATED VILLAGE 1895



Voucher Totals November 10, 2021

Voucher #'s	
General Fund	$ 146,990.36
Water Fund	$ 16,920.52
Sewer Fund	$ 6,653.82
TOTALS:	**$ 170,564.73**

11/5/21: Paid NDP October Invoice of $32,832.03

We never received the invoice, and they were asking for payment before our next meeting.

Millbrook Fire Department
October 2021

85 Incidents Reported

Millbrook Fire Dept	
Automatic Fire Alarm	25
Motor Vehicle Accident	6
EMS Call	44
PD Assist	1
Structure Fire	2
Appliance Fire	1
HazMat	1
Wires Down	2
Vehicle Fire	1
Furnace Malfunction	1
Carbon Monoxide	1
TOTALS:	**85**

EMS Responses	
NDP (49-79)	55
MFD Rescue	1
Member Responses	19

Mutual Aid Given	
Fire	6
EMS	15

Mutual Aid Received	
Fire	0
EMS	1

V.M.P.D Monthly Report
October 2021

157 Incidents Reported
(including, but not limited to)

Incident #'s 16260-16417

TRAFFIC		ASSIST OTHER AGENCIES		POLICE ACTIVITY		PUBLIC SERVICE		COMMUNITY POLICING	
Traffic Tickets	6	NY State Police	2	Arrest	1	Suspicious Activity	1	Car Seats	3
Parking Tickets	10	Dutchess Sheriff	3	Assault	1	Mental Health	1	Property Check	3
Property Damage Acc	1			Obstruct Breathing	1	Burglar Alarms	8	School Checks	13
Hit & Run Accident	3	Fire Department	12	Counterfeit	1	Hazard	2	Foot Patrols	20
Injury Accident	1	EMS	10	Fight	1	Missing Child	1	Assist Citizen	3
Road Hazards	3			Disorderly Conduct	5	Lost/Found Property	4	Preschool Presentation	2
Disabled Vehicle	5	Town of Washington Court	2	Trespass	4	Animal Complaint	5	Halloween Detail	1
		Millbrook Central School	5	Criminal Mischief	2	Records Request	2		
Vehicle &Traffic Complaint	8			Harassment	2	Welfare Check	3		
		Other Government Agency	1	Littering	1	Lockout	1		
				Loitering	1	Civil	1		
				Order Protection Iss.	2	Other	1		
				Unattended Juveniles	2				

The Millbrook Police Department are starting a donation drive for https://www.hopeonamission.org from November 6th – December 20th
Details on donation items can be found on the Village of Millbrook Police facebook page –
www.facebook.com/VillageofMillbrookPoliceDepartment



Public Works Monthly Report October 2021

1. Replaced bulb in flagpole light at Village Hall
2. Removed AC unit at Village hall
3. Mowed all properties
4. Blew off sidewalks and scraped off leaves on Franklin Ave
5. Picked up flower barrels, four had to be thrown out due to rotted bottoms
6. Repaired two street signs
7. Cleaned out and widened drainage ditch on Nine Partners
8. Auction for old plow netted us $1150
9. Leaf pick up everyday
10. Brush pick up

Monthly Water Report
October 2021

	October	September	August
Total Water Produced	5,625,630	5,385,874	5,674,961
Average Daily Flow	181,500	179,500	183,000
Peak Day Flow	321,941	253,932	228,679

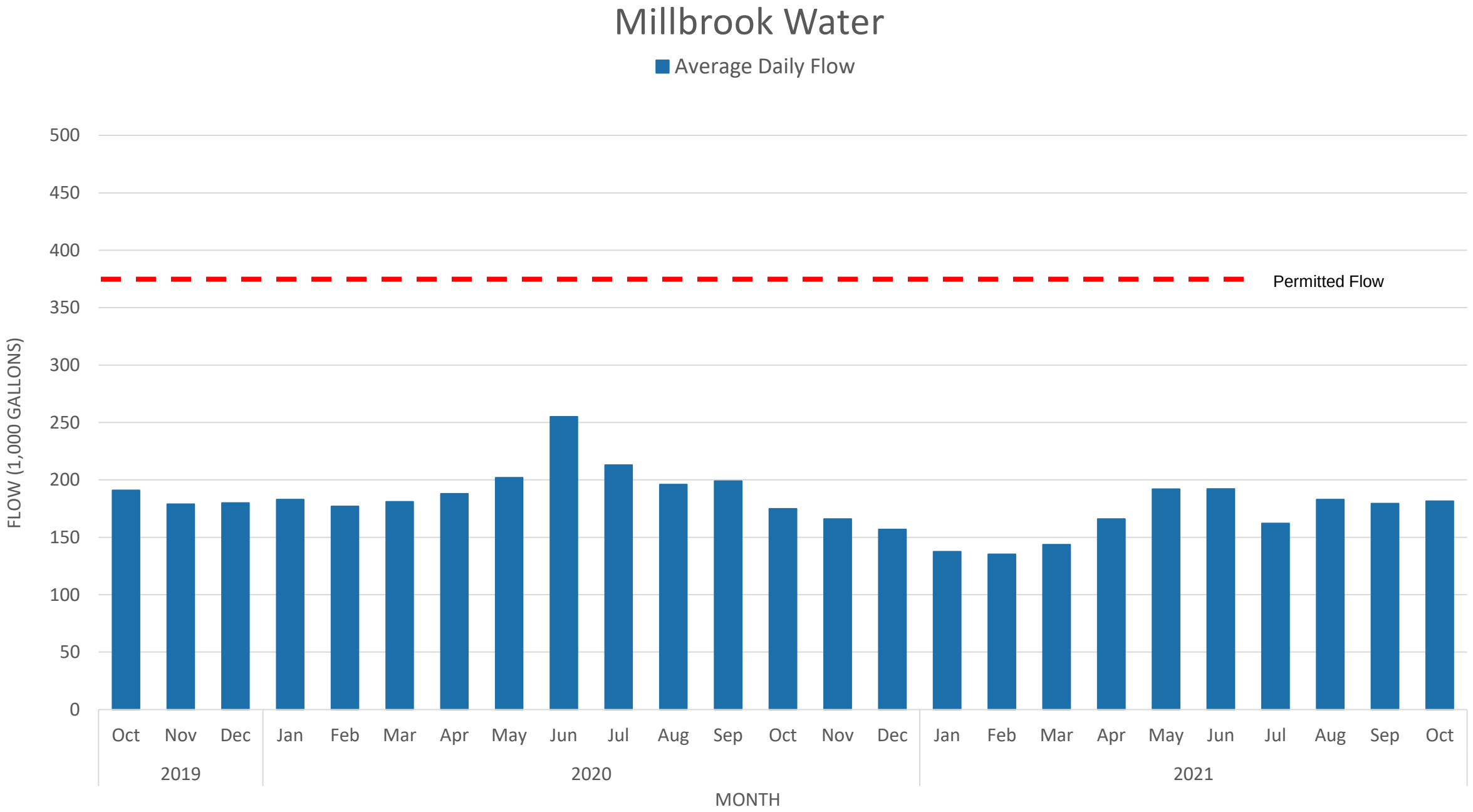
Sampling Results:

	October	September	August
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Repaired water leak on County House Road - service line
3. Installed 2 new fire hydrants on Bennett Common Way
4. Flushed fire hydrants
5. Installed water meter in Thorne Building


Millbrook Water
Average Daily Flow
Permitted Flow
FLOW (1,000 GALLONS)
500
450
400
350
300
250
200
150
100
50
0
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
2019
2020
2021
MONTH

Monthly Sewer Report October 2021

	October	September	August	Permit Limit
Total Effluent Flow	5,106,866	5,203,084	3,991,378	N/A
Average Daily Flow	164,738	173,400	128,800	N/A
12-Month Rolling AVG	158,000	156,000	152,000	250,000
Peak Daily Flow	352,175	315,553	244,967	N/A
Precipitation *(nches as liquid)*	6.4	9.7	6.4	N/A

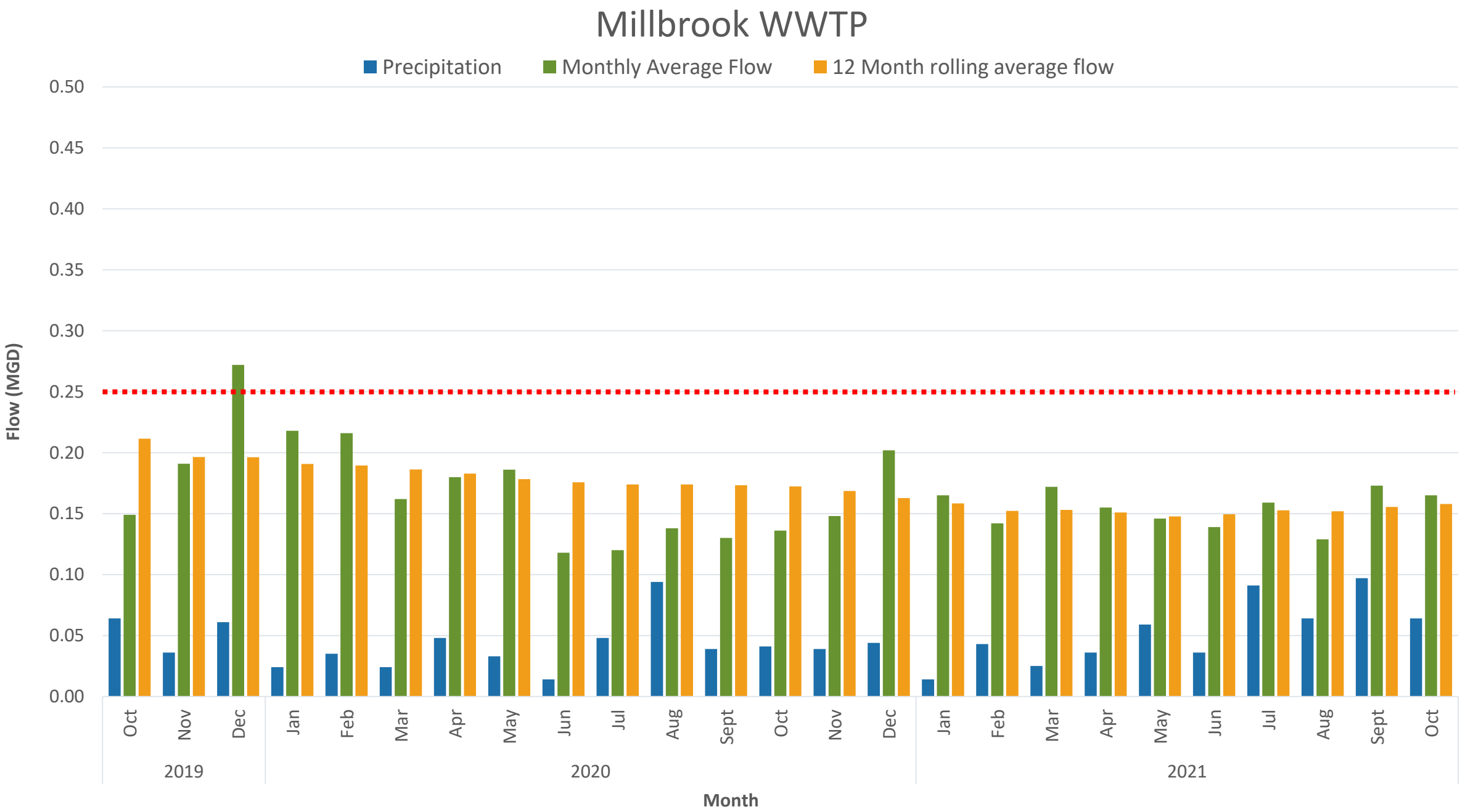
SPDES Permit Samples: (mg/l)

	October	September	August	Permit Limit
BOD	2.4 mg/l	2.4 mg/l	2.4 mg/l	15 mg/l
Percent Removal	99%	98%	99%	85%
Total Suspended Solids	1 mg/l	1.3 mg/l	1 mg/l	15 mg/l
Percent Removal	99%	99%	100%	85%
TKN as N	1 mg/l	1 mg/l	1 mg/l	8 mg/l
Fecal Coliform	1/100 ml	1/100 ml	1/100 ml	200/100 ml

* Exceeds permit limit

Comments:

1. Performed all monthly sampling and maintenance
2. Royal hauled sludge dumpster
3. Completed annual video inspection of sewer main - covered 10,094 feet
4. Repaired manhole on Carroll Blvd - water intruding into manhole
5. Working with Delaware Eng to provide information to DEC for permit review


Millbrook WWTP
Precipitation
Monthly Average Flow
12 Month rolling average flow
0.50
0.45
0.40
0.35
0.30
0.25
0.20
0.15
0.10
0.05
0.00
Flow (MGD)
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
2019
2020
2021
Month

Treasurer's Report: October 2021

	10/01/2021	DEPOSITS	DISBURSED	INTEREST	10/31/2021
TAX ACCOUNT	$822,067.86	$10,901.78	$50,000.00	$68.86	$783,038.50
GENERAL FUND	$77,358.85	$65,613.67	$83,605.20	$4.93	$59,372.25
WATER FUND	$51,081.55	$22,082.58	$33,608.46	$4.19	$39,559.86
SEWER FUND	$68,876.91	$19,499.55	$67,289.11	$4.57	$21,091.92
ACCOUNTS PAYABLE	$17,380.53	$146,866.11	$150,932.03	$0.00	$13,314.61
BEDROCK WELL ACCOUNT	$63,965.63	$0.00	$4,645.30	$5.29	$59,325.62
ESCROW (PLANNING & ZONING)	$2,500.00	$0.00	$0.00	$0.00	$2,500.00
HNL TRUST	$43,443.88	$0.00	$0.00	$1.85	$43,445.73
MEDICAL DEDUCTIBLE	$22,985.44	$0.00	$335.32	$0.00	$22,650.12
MILLBROOK RESTORATION	$68,887.10	$0.00	$0.00	$5.85	$68,892.95
PAYROLL ACCOUNT	$11,609.71	$42,281.69	$42,600.75	$0.00	$11,290.65
POLICE VEHICLE FUND	$14,394.69	$0.00	$0.00	$1.22	$14,395.91
RESERVE FOR FIRE TRUCK	$62,530.61	$0.00	$0.00	$2.66	$62,533.27
RESERVE FOR HIGHWAY EQUIP	$4,527.78	$7,400.00	$0.00	$0.44	$11,928.22
FIRE/ RESCUE REPAIR RESERVE	$35,078.60	$0.00	$0.00	$2.97	$35,081.57
TENNIS COURTS	$23,713.58	$5,000.00	$0.00	$2.39	$28,715.97
THORNE TRUST	$25,774.59	$0.00	$0.00	$1.09	$25,775.68
TREE REPLACEMENT PROGRAM	$7,662.47	$0.00	$0.00	$0.00	$7,662.47
TRIBUTE GARDEN DONATIONS	$10,061.00	$0.00	$0.00	$0.85	$10,061.85
TOTAL	**$1,433,900.78**	**$319,645.38**	**$433,016.17**	**$107.13**	**$1,320,637.15**

Treasurer and Clerk Updates:

- **Admin: Monthly Operating Statement posted to the website**
- **Mid-Year report- Karen McLaughlin – will be at January meeting**
- **Final Taxes Collected: $1,070,338.43**
  $50,000 to go to Sewer for SBA
- **Unpaid Total: $14,275.55**
  County to make VOM whole (March)

2021-2022 Debt Schedule

A (Gen)Fund- Purpose	Issued Amt	Principal	21-22 Interest Payments	Int. Rate	Date Issued	Matures On	Annual Date Due
Oil Spill – BOND	$860,000	$48,000	$11,424	2.40%	8.2.12	8.2.30	August 2nd
2019 Ford Dump HWY	$73,000	$18,250	$913	2.50%	1.31.19	1.31.23	Jan 31st
2019 Chevy- FD Chief Truck	$50,100	$12,525	$551	2.20%	4.26.19	4.26.23	April 26th
International Dump Truck- Hwy	$94,000	$23,500	$893	.95%	7.23.20	7.22.24	July 22nd
2020 Police Ford Interceptor	$35,326	$8,831	$353	1.00%	1.13.21	1.13.25	Jan 13st
Total:	**$1,112,426**	**$111,106**	**$14,134**				
F (Water) Fund- Purpose	**Issued Amt**	**Principal**	**21-22 Interest Payments**	**Int. Rate**	**Date Issued**	**Matures On**	**Annual Date Due**
Bedrock Wells (WTP Upgrade)	$500,000	$50,000	$7,500	2.50%	12.9.16	12.9.26	Dec 9th
WTP Upgrade BAN #1	$550,000	-	$4,675	1.70%	12.17.20	12.17.21	Dec 17th
WTP Upgrade BAN #2	$200,000	-	$1,900	.95%	11.10.20	11.10.21	Nov 10th
Total:	**$1,250,000**	**$50,000**	**$14,075**				

Bond Anticipation Notice (BAN) Renewal Resolutions

Bank of Millbrook Interest Rate .85%

- **RESOLUTION 2021-24**

BOND ANTICIPATION NOTE RESOLUTION, dated November 10, 2021,Authorizing the issuance of a $200,000.00 Bond Anticipation Renewal Note of the Village of Millbrook pursuant to the Local Finance Law, for the purpose of financing the "Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook."

- **RESOLUTION 2021-025**

BOND ANTICIPATION RENEWAL NOTE RESOLUTION, dated November 10, 2021, Authorizing the issuance of a $550,000.00 Bond Anticipation Renewal Note of the Village of Millbrook pursuant to the Local Finance Law, for the purpose of financing the "Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook."

Building Department Report October 2021

Description- 002590.01.000.00	Entry Date	Amount	JE Number
MS 3313 Franklin Ave	10/5/2021	125.00	2094
BP 21-37 71 Harts Village	10/5/2021	75.00	2092
BP 21-38 7 Harts Village	10/5/2021	25.00	2094
BP 21-39 38 Upper Ln	10/13/2021	125.00	2095
BP 21-41 10 Valley Farm	10/13/2021	175.00	2095
BP 21-40 3263 Franklin Ave	10/13/2021	146.00	2095
BP 21-39 38 Upper Ln	10/13/2021	65.00	2095
BP 21-42 2 Manzi Dr	10/13/2021	75.00	2095
MS 21-24 120 Church	10/13/2021	200.00	2095
Temp Sign Permit 21-04 Thorne Bldg	10/25/2021	40.00	2118
BP 21-44 20 Taintor Way	10/25/2021	155.00	2119
MS 21-26 15 Johnson Ln	10/25/2021	450.00	2117
	TOTAL:	**$1656.00**	

Building Department

- Building Permits Issued: 8
- Sign Permit: 1
- Certificate of Occupancy: 0
- Certificate of Compliance: 2
- Certificate of Use: 0
- Municipal Searches: 3

Planning & ZBA

- Planning Board: On going Russel Knolls project
- ZBA: On going Russel Knolls project
-

Old Business Updates

- Code update status – Trustees: Sidewalks, Water/Sewer, Vehicles & Traffic
- Tennis court bid – Trustee Anson
- Parade of Lights – C. Collopy
- Holiday decorations – Trustee Contino
- CDBG request for sidewalks – Deputy Mayor Herzog
- Retaining Wall project – Mayor Collopy
- Marijuana opt-out status – Clerk Witt
- Air BnB village occupancy tax – Mayor Collopy

New Business

- Public hearing on ideas for CDBG submissions

Public Hearing- Community Development Block Grant (CDBG) 2022

Resolution 2021-023

Community Development Block Grant
Activity Title: Sidewalk Repair

WHEREAS, the Village of Millbrook (hereinafter referred to as the Municipality) is participating in the 2022 Dutchess County Community Development Block Grant Consortium, and

WHEREAS, input from citizens and groups has been received and considered at a Public Hearing, and

WHEREAS, an application has been prepared for the above reference activity which addresses our community concerns.

NOW, THEREFORE BE IT RESOLVED, that the 2022 application to the Dutchess County Community Development Block Grant Program for the above referenced activity is approved.

BE IT FURTHER RESOLVED, that the submission of the application to the Dutchess County Department of Planning and Development is authorized.

Moved By: Deputy Mayor Herzog
Seconded By: Trustee Arbogast

Mayor Collopy- Aye
Deputy Mayor Herzog- Aye
Trustee Contino- Aye
Trustee Arbogast- Aye
Trustee Anson- Aye

Board of Trustee Updates

Mayor Collopy- see attached report

Deputy Mayor Herzog- see attached report

Trustee Contino- see attached report

Trustee Arbogast-
Continuing working with OIC Witt and Trustee Contino on Code Update

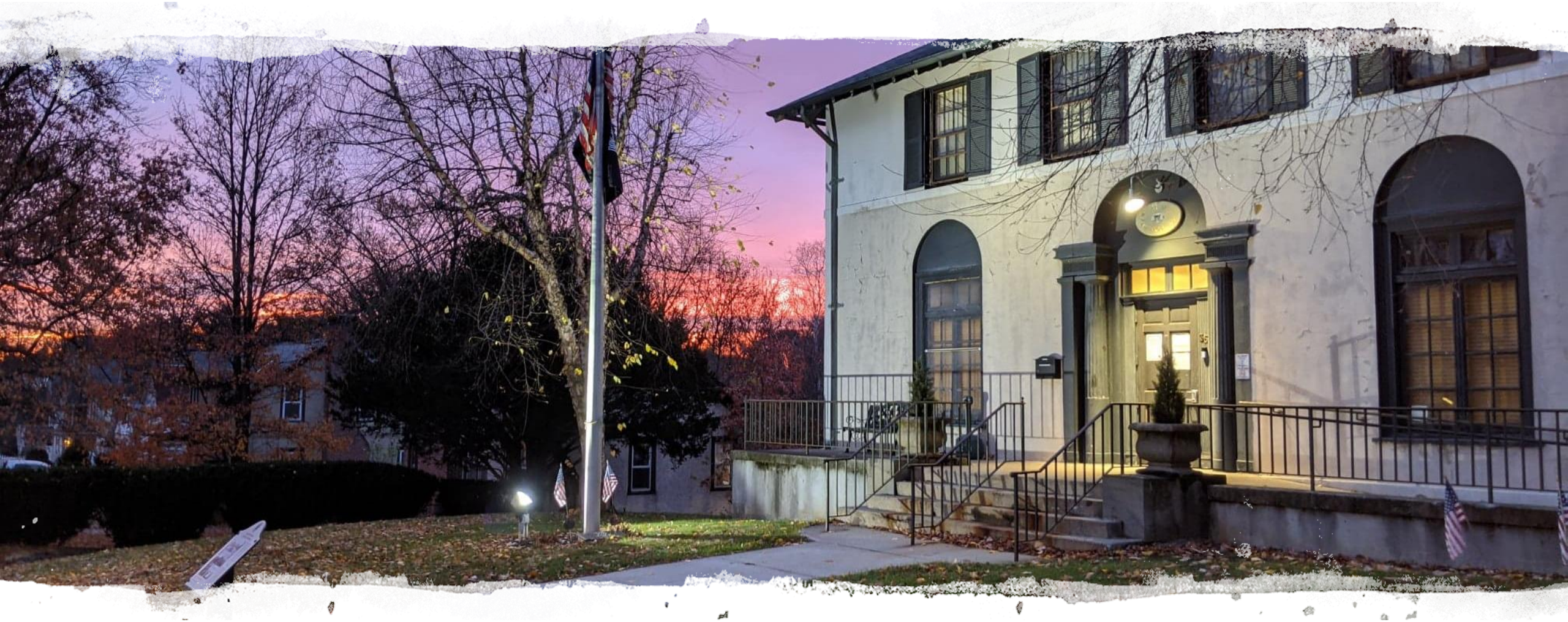
Continuing work on TOW Comp Plan

Trustee Leslie Anson-



Mayor Update

1) Code update: Proposed changes to Chp 195 Streets & Sidewalks
    a. Recommendations from R. Collocola covering 3 areas:
        i. Disposal/pickup of brush & leaves
        ii. Required insurance of contractors
        iii. Property owners' responsibility to care for sidewalks
    b. 10/28/2021 email to Trustees
    c. Proposal: Combine these updates with Water/Sewer & Vehicle/Traffic revisions
2) Retaining wall project
    a. Status from W. Bright/Delaware Engineering: "The bid is complete pending a final review by the design engineer. Sarah should advertise the bids will be ready Thursday 11/11/21 on our WEB site, the bids will be due on December 9, 2021 for a bid opening at the Village hall."
    b. Proposed funding to include (Specifics TBD):
        i. $144K ARF
        ii. CHIPS
        iii. Remaining Consolidated Trust Fund
        iv. New debt
3) Air BnB Occupancy Tax
    a. Requires update to "schedule of permitted uses" in Zoning local law
        i. Add AirBnB
        ii. Specify that it requires a "special permit"
    b. Once code is updated, then we'll request DC to add our tax to their database



Next Board of Trustees Meeting:

Wednesday, December 8, 2021 at 6:00 pm

Regular Business Meeting

NEW LOCATION!

Millbrook Firehouse

20 Front Street, Millbrook

Village Millbrook Board of Trustees

Resolution #2021-023
Community Development Block Grant
Activity Title: Sidewalk Repair

WHEREAS, the Village of Millbrook (hereinafter referred to as the Municipality) is participating in the 2022 Dutchess County Community Development Block Grant Consortium, and

WHEREAS, input from citizens and groups has been received and considered at a Public Hearing, and

WHEREAS, an application has been prepared for the above reference activity which addresses our community concerns.

NOW, THEREFORE BE IT RESOLVED, that the 2022 application to the Dutchess County Community Development Block Grant Program for the above referenced activity is approved.

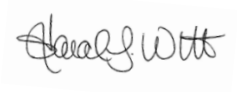
BE IT FURTHER RESOLVED, that the submission of the application to the Dutchess County Department of Planning and Development is authorized.

Moved by: Deputy Mayor Herzog

Seconded by: Trustee Arbogast

Mayor Collopy	Aye
Deputy Mayor Herzog	Aye
Trustee Contino	Aye
Trustee Arbogast	Aye
Trustee Anson	Aye

Certified by:



Sarah J. Witt
Village Clerk
11.10.2021

RESOLUTION 2021-24
BOND ANTICIPATION NOTE RESOLUTION, dated November 10, 2021,

Authorizing the issuance of a $200,000.00 Bond Anticipation Renewal Note of the Village of Millbrook pursuant to the Local Finance Law, for the purpose of financing the "Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook."

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on May 22, 2018, adopted a resolution effective as of June 22, 2018, authorizing the issuance of serial bonds in the amount of $1,500,000.00 for the purpose of financing the Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook, and

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on December 17, 2018, adopted a resolution authorizing the issuance of a bond anticipation note, in anticipation of the sale of the aforesaid bonds, in the amount of $550,000.00 and other matters in connection therewith, and

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on December 17, 2019, adopted a resolution authorizing the issuance of a bond anticipation renewal note, in anticipation of the sale of the aforesaid bonds, in the amount of $550,000.00 and other matters in connection therewith, and

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on December 10, 2020, adopted a resolution authorizing the issuance of a bond anticipation renewal note, in anticipation of the sale of the aforesaid bonds, in the amount of $550,000.00 and other matters in connection therewith, and

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on November 10, 2020, adopted a resolution authorizing the issuance of a bond anticipation note, in anticipation of the sale of the aforesaid bonds, in the amount of $200,000.00 and other matters in connection therewith, and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Millbrook as follows:

Section 1. The Village of Millbrook shall issue a Bond Anticipation Renewal Note in the principal amount of $200,000.00 pursuant to the Local Finance Law in order to finance the specific object or purpose hereinafter described, in anticipation of the issuance of serial bonds authorized by the Bond Resolution of the Village of Millbrook dated May 22, 2018.

Section 2. The specific object or purpose for which the obligations are to be issued is financing the Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook.

Section 3. As required by the Local Finance Law, it is hereby stated that:

a) This is a renewal Bond Anticipation Note. The original Bond Anticipation Note was issued November 10, 2020, in the amount of $200,000.00. That Note will be retired at maturity and replaced with the $200,000.00 Bond Anticipation Renewal Note authorized by this resolution.
b) Said bond anticipation note will mature on November 9, 2022.
c) Such notes are not issued in anticipation of bonds for an assessable improvement.

Section 4. The power to prescribe the terms, forms and contents of said bond anticipation note, subject to the provisions of this resolution, and to sell and deliver said bond anticipation renewal note, is hereby delegated to Sarah J. Witt, Treasurer of the Village of Millbrook. The Treasurer of the Village of Millbrook is hereby directed to sign any bond anticipation renewal note issued pursuant to this resolution,

and the Deputy Village Clerk is hereby directed to attest to said signature and to affix to such notes the corporate seal of the Village of Millbrook.

Section 5. The faith and credit of the Village of Millbrook are hereby pledged for the payment of the principal of and interest of the Bond Anticipation Renewal Note.

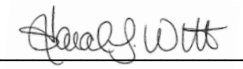
Section 6. This resolution shall take effect immediately.

The Question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Collopy	Aye
Deputy Mayor Herzog	Aye
Trustee Contino	Aye
Trustee Arbogast	Aye
Trustee Anson	Aye

The resolution was thereupon duly adopted.

Adopted: November 10, 2021



Sarah J. Witt, Village Clerk

RESOLUTION 2021-025
BOND ANTICIPATION RENEWAL NOTE RESOLUTION, dated November 10, 2021,

Authorizing the issuance of a $550,000.00 Bond Anticipation Renewal Note of the Village of Millbrook pursuant to the Local Finance Law, for the purpose of financing the "Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook."

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on May 22, 2018, adopted a resolution effective as of June 22, 2018, authorizing the issuance of serial bonds in the amount of $1,500,000.00 for the purpose of financing the Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook, and

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on December 17, 2018, adopted a resolution authorizing the issuance of a bond anticipation note, in anticipation of the sale of the aforesaid bonds, in the amount of $550,000.00 and other matters in connection therewith, and

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on December 17, 2019, adopted a resolution authorizing the issuance of a bond anticipation renewal note, in anticipation of the sale of the aforesaid bonds, in the amount of $550,000.00 and other matters in connection therewith, and

WHEREAS, the Village Board of the Village of Millbrook, at its meeting on December 10, 2020, adopted a resolution authorizing the issuance of a bond anticipation renewal note, in anticipation of the sale of the aforesaid bonds, in the amount of $550,000.00 and other matters in connection therewith, and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Millbrook as follows:

Section 1. The Village of Millbrook shall issue a Bond Anticipation Renewal Note in the principal amount of $550,000.00 pursuant to the Local Finance Law in order to finance the specific object or purpose hereinafter described, in anticipation of the issuance of serial bonds authorized by the Bond Resolution of the Village of Millbrook dated May 22, 2018.

Section 2. The specific object or purpose for which the obligations are to be issued is financing the Improvement and Upgrade of the Water System-Capital Improvement Plant in and for the Village of Millbrook.

Section 3. As required by the Local Finance Law, it is hereby stated that:

a) This is a renewal Bond Anticipation Note. The original Bond Anticipation Note was issued December 17, 2018, in the amount of $550,000.00. That note was retired at maturity and replaced with a $550,000.00 renewal Bond Anticipation Note on December 17, 2019. That note was retired at maturity and replaced with a $550,000.00 renewal Bond Anticipation Note on December 17, 2020. That Note will be retired at maturity and replaced with the $550,000.00 Bond Anticipation Renewal Note authorized by this resolution.
b) Said bond anticipation renewal note will mature on December 17, 2022.
c) Such notes are not issued in anticipation of bonds for an assessable improvement.

Section 4. The power to prescribe the terms, forms and contents of said bond anticipation renewal note, subject to the provisions of this resolution, and to sell and deliver said bond anticipation renewal note, is hereby delegated to Sarah J. Witt, Treasurer of the Village of Millbrook. The Treasurer of the Village of Millbrook is hereby directed to sign any bond anticipation renewal note issued pursuant to this resolution, and the Deputy Village Clerk is hereby directed to attest to said signature and to affix to such notes the corporate seal of the Village of Millbrook.

Section 5. The faith and credit of the Village of Millbrook are hereby pledged for the payment of the principal of and interest of the Bond Anticipation Renewal Note.

Section 6. This resolution shall take effect immediately.

The Question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Collopy	Aye
Deputy Mayor Herzog	Aye
Trustee Contino	Aye
Trustee Arbogast	Aye
Trustee Anson	Aye

The resolution was thereupon duly adopted.

Adopted: November 10, 2021

Sarah J. Witt, Village Clerk

Parade of Lights

Dec. 3
5PM - Tree Lighting and Santa Meet - Greet (Chelsea Edson, Town Rec)
5:50 - Children in mini-cars will parade up Franklin from
Front Street to Friendly Lane
6PM - A vehicle will pick up Santa and the tree will light to start the parade

Publicity
-John McDonald and Central Press are making and donating posters, palm cards and letters to Santa to distribute to the children.
-Ann Ledy is working with John to design the larger posters for the businesses. John and Ann will work with Kevin to organize distribution
-Q92 is promoting the event on the radio
-Northern Dutchess News plans to run 2 stories
-I still need to contact the Millerton News

Entertainment
-John McDonald has offered his services as our DJ and Emcee
He will set up at Church and Franklin by 5PM with speakers facing east and west so all of the crowd can hopefully hear
-Q92 is sending Annie in the Morning to work with John
She will attend the Tree Lighting, conduct interviews and
interact with John - sponsored by Bank and Ruge's
-Millbrook HS is sending a "roving brass band". It will play traditional
Christmas music in a few different locations, most likely ending at the tree lighting for a musical send-off for Santa.

Parade
-Santa's vehicle will wait near the MOST parking lot so it can be first in the parade. Village, Town and any special float will follow. Other vehicles will line up on Franklin Avenue starting around MOST in a first
come order.
- Vehicles will follow Santa up the hill through the Village driving out of the Village at Franklin Avenue and Rte. 44
-Two honorees will follow the parade to clean the litter.

Safety Issues
-We are asking that no candy be thrown from the vehicles.
Someone must walk alongside and throw the candy toward the
buildings.
-We are asking that no spectators stand in front of the gas
station, and that candy is not thrown near the gas station or Front Street.
-Need to get/buy safety vests for volunteers.
-Looking for volunteers to stand near the sides to keep an eye on children who might run in the street.
-I am asking that children who drive a mini-vehicle up Franklin come with an adult
-The police are taking care of closing the street and traffic control

Cecilia Collopy
Parade Organizer
ceciliacollopy@gmail.com (845) 797 2294

Mayor comments for 11/10/2021 Board of Trustee Meeting

1) Code update: Proposed changes to Chp 195 Streets & Sidewalks
    a. Recommendations from R. Collocola covering 3 areas:
        i. Required insurance of contractors
        ii. Property owners' responsibility to care for sidewalks
        iii. Disposal/pickup of brush & leaves
    b. 10/28/2021 email to Trustees
    c. Proposal: Combine these updates with Water/Sewer & Vehicle/Traffic revisions

2) Retaining wall project
    a. Status from W. Bright/Delaware Engineering: "The bid is complete pending a final review by the design engineer. Sarah should advertise the bids will be ready Thursday 11/11/21 on our WEB site, the bids will be due on December 9, 2021 for a bid opening at the Village hall."
    b. Proposed funding to include (Specifics TBD):
        i. $144K ARF
        ii. CHIPS
        iii. Remaining Consolidated Trust Fund
        iv. New debt

3) Air BnB Occupancy Tax
    a. Requires update to "schedule of permitted uses" in Zoning local law
        i. Add AirBnB
        ii. Specify that it requires a "special permit"
    b. Once code is updated, then we'll request DC to add our tax to their database

Village Meeting Nov.10,2021- Deputy Mayor's notes

Community Development Block Grant

The Village of Millbrook is applying for a CDBG for sidewalk repair between Church and Front Streets along Franklin Ave. The Village recently submitted a Letter of Intent to the Dutchess County Planning Board. Last week the Village was informed that our LOI was approved, and the Village of Millbrook was eligible for funding. Our application must be submitted by Dec.1. As part of that application procedure, the Board is required to obtain comments from the community about their feeling concerning this project. Any opinions may be expressed in person at our Nov 10th meeting when we invite the public to speak or emails can be sent to the villageofmillbrookmayor@gmail.com. The Board hopes we will obtain grant funding and this project can proceed in 2022.

Shade Tree Commission

The Shade Tree Commission has received two of three letters back from residents indicating that they want trees planted on their property in the Spring of 2022. A member of the commission will visit planting sites with our vendor to confirm what trees can be planted and set a schedule for those plantings. There is currently an opening on the Tree commission for an at large member who is a resident of the Town of Washington or the Village of Millbrook.

Water and Sewer Code Updates

I have reviewed potential changes in our Village Code recommended by Scott Osborn from VRI. I will meet with Trustee Anson to discuss those changes. I hope next week we can give those changes to the Mayor for consideration by the whole Board and acted on in the near future.

Town of Washington Conservation Advisory Committee

I attended a meeting of the CAC on Nov 3rd. Topics discussed included current applications given to the Town of Washington Planning Board for consideration, research done on a possible Tree Ordinance for the Town but not affecting the Village, and a subcommittee report on a Climate Smart Community Presentation. Workshop possibilities given by the Cornell Cooperative Extension Staff were also presented.

Veterans Day Ceremonies

Ceremonies honoring Veterans will be held on Nov. 11th at the VFW Headquarters at 11:00 am. These ceremonies are usually held on the Village Green but this year a gift of art work to be hung inside the headquarters is being unveiled so the ceremonies' location was switched for this year.

BOT 11/10/21
Trustee Contino

Administrative Business

Asset Mgmt Status—Our Departments' efforts are giving us ability look at next 5 years to determine capital needs on horizon beyond retaining wall, sidewalks and sewer. There are Red Flags for FY22/23. The inventories allow us, in advance of budget discussions, to start investigating savings in other areas of our budget, grants or appropriate financing to cover these extraordinary costs.

Department Reports

DC Legislator Houston—We've gotten inquiries on Learn, Play, Create thanks to her report last meeting.

Old Business

Code Update status—Jared reports progress.

Holiday Decorations—Working with MBA Pres. Kevin McGrane, with key input from Bob Collocola, to develop the outlines of a plan on the decorations. I think the MBA will, at a minimum, look to the Village to fund additional lights for the holiday trees we put on Franklin Avenue. Bob and his crew will play a key role in getting the trees and the cutouts— Santa, the Creche, the Choir etc— installed and removed. Kevin has the unenviable task of mobilizing a force to decorate the trees and coordinate lighting.

Retaining Wall project—Runs between 2 of the 3 roads connecting to the Sewer Plant. Finishing this project before we start the sewer upgrade will prevent potential obstruction on these roads from either the deteriorating wall or its reconstruction, and thereby directly facilitate the sewer upgrade.

AirBNB— will be drafted to cover vrbo and other short stays.

Board Member Updates

Trustee Contino— Began researching opportunities to secure government funding for asset replacements and how funding in the infrastructure bill will be distributed— Fed/State—when, eligibility etc.