



BOARD OF TRUSTEES MEETING

October 14, 2026 @ 6:00 PM

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, October 14, 2026
6:00 PM
Millbrook Village Hall

OPEN MEETING

- Pledge of Allegiance
- Roll Call

ADMINISTRATIVE BUSINESS

- Minutes Approval
- Voucher Approval
- November Meeting: Move to 11/18 due to Veteran's Day being 11/11
- T- Mobile Lease Renewal: Board to authorize Mayor to sign

DEPARTMENT REPORTS

- Fire & Rescue – Chief Boscardin / President Tomasulo
- Police – Chief Dworkin
 - ALPR Discussion
- Highway – Deputy Mayor Murphy
- Water & Sewer – S. Osborn, VRI
- Treasurer & Building Dept – Clerk Witt

NEW & UNFINISHED BUSINESS

- Resolution LL0042026.1- Introducing Proposed Local Law No. 4 OF 2026: A Local Law Providing a Full Real Property Tax Exemption for Qualifying Permanently and Totally Disabled Veterans Pursuant to Real Property Tax Law Section 458-a(11)

GENERAL PUBLIC COMMENTS

BOARD MEMBER UPDATES

- Mayor – Town of Washington basketball program

EXECUTIVE SESSION (IF NEEDED)

NEXT BOARD MEETING

- Wednesday, **November 18, 2026**, 6:00 pm @ Village Hall

ADJOURNMENT

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube Live](#) & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

October 2026 Voucher Totals

Fund	Total
General Fund	\$ 171,286.52
CAP Sidewalks	\$ 2,401.20
WWTP Upgrade	\$ 18,092.50
Grants	\$ 1,682.64
Water Fund	\$ 40,403.12
Sewer Fund	\$ 89,840.90
TOTAL:	\$ 323,706.88



Millbrook Fire Department

Monthly Report • September 2026

INCIDENT ACTIVITY: 83

During the month of September 2026, the Millbrook Fire Department responded to a total of 83 incidents.

DRILLS & TRAINING

Department members participated in the following training activities during September:

- Bailut (rescheduled) extrication
- HAZMAT
- Confined Space

INCIDENT BREAKDOWN

Automatic Fire Alarms: 17

EMS Calls: 59

Motor Vehicle Accident: 2

Carbon Monoxide Alarms: 1

Horse Rescue: 1

Miscellaneous: 1

EMS OPERATIONS

MFD Ambulance: 12

MFD Transports to Hospital: 7

MRS Members: 45

MFD Members: 43

MUTUAL AID

Mutual Aid Given:

Fire: 1

Empress: 4

Mutual Aid Received:

Fire: 0

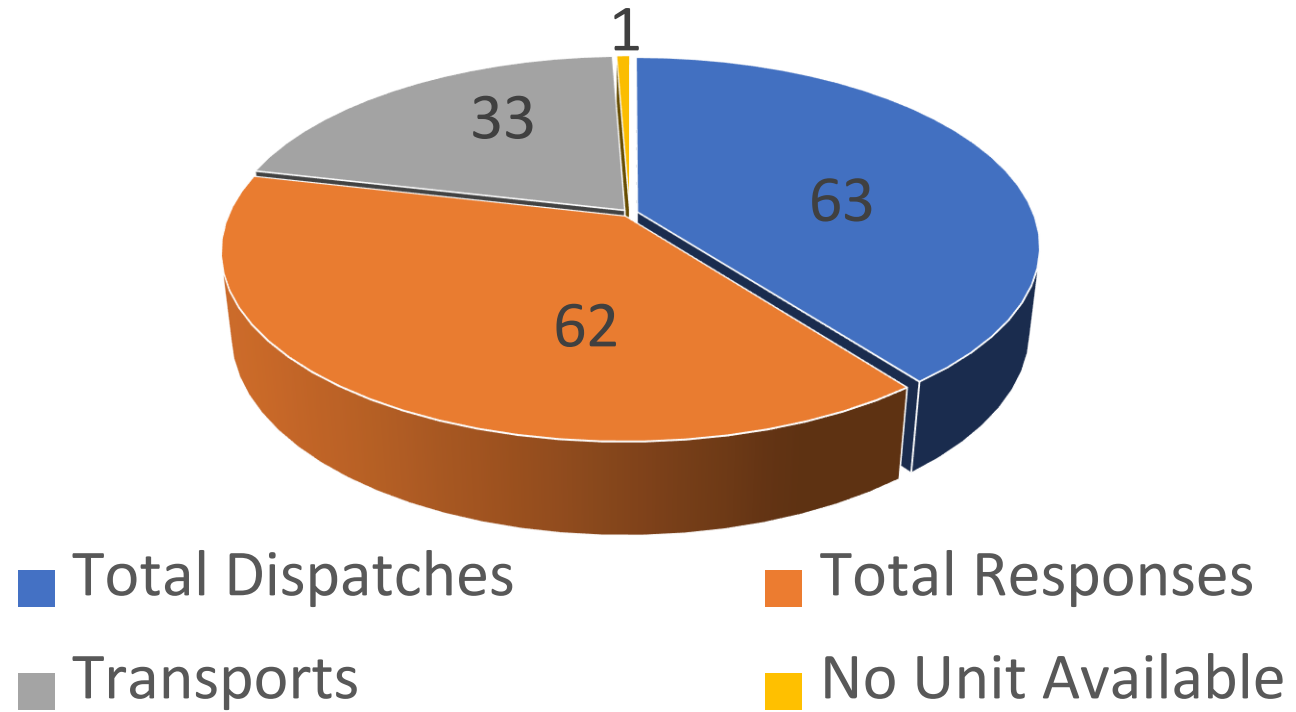
Empress: 3 *2 of 2nd calls covered by 49-72*



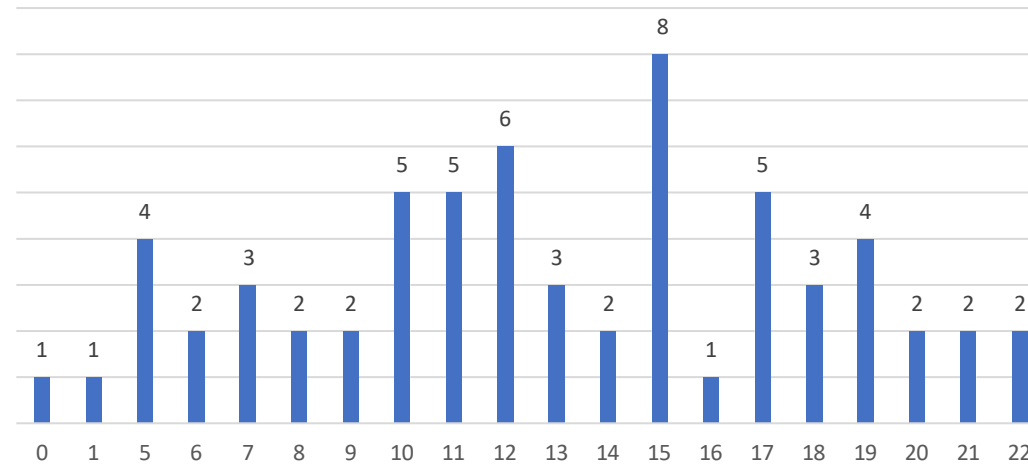
Village of Millbrook Town of Washington September 2026



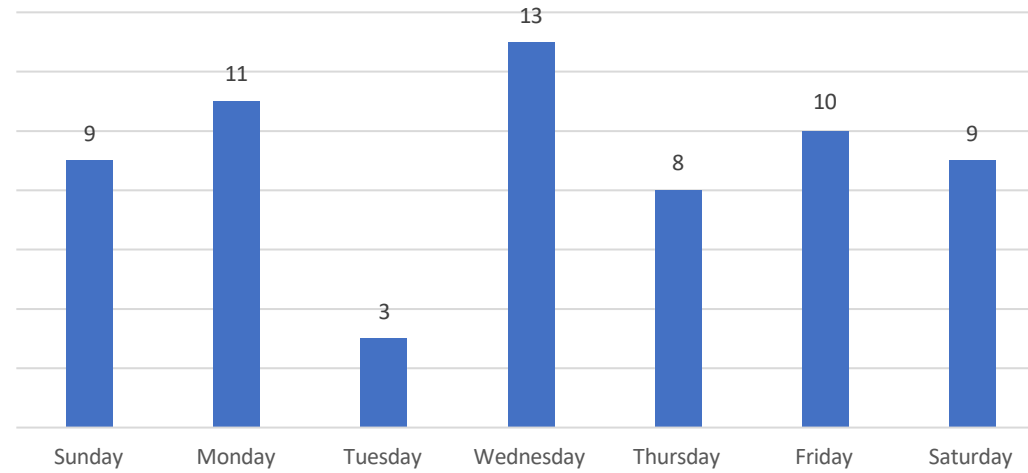
Village of Millbrook / Town of Washington Call Data
September 2026



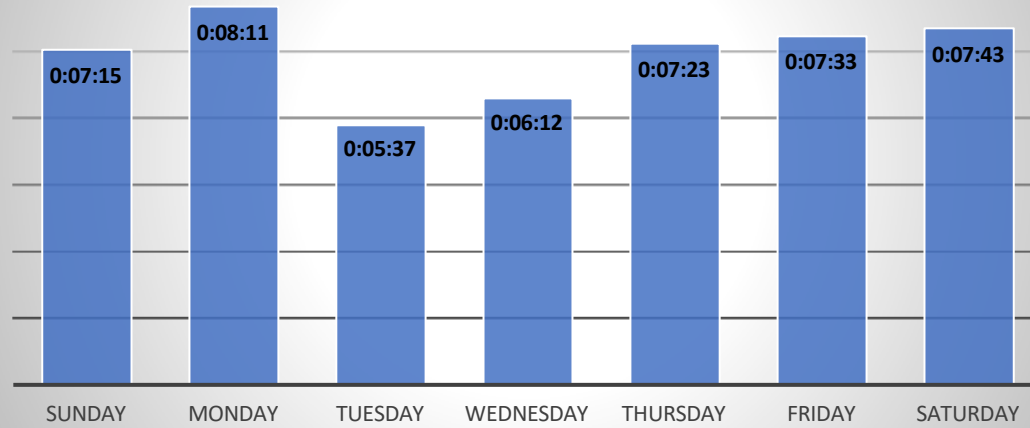
Calls by Time of Day



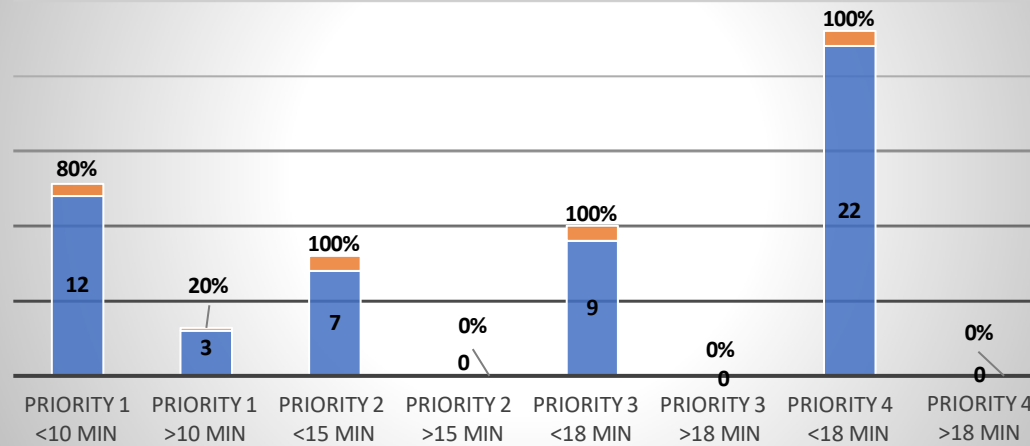
Calls by Day of Week



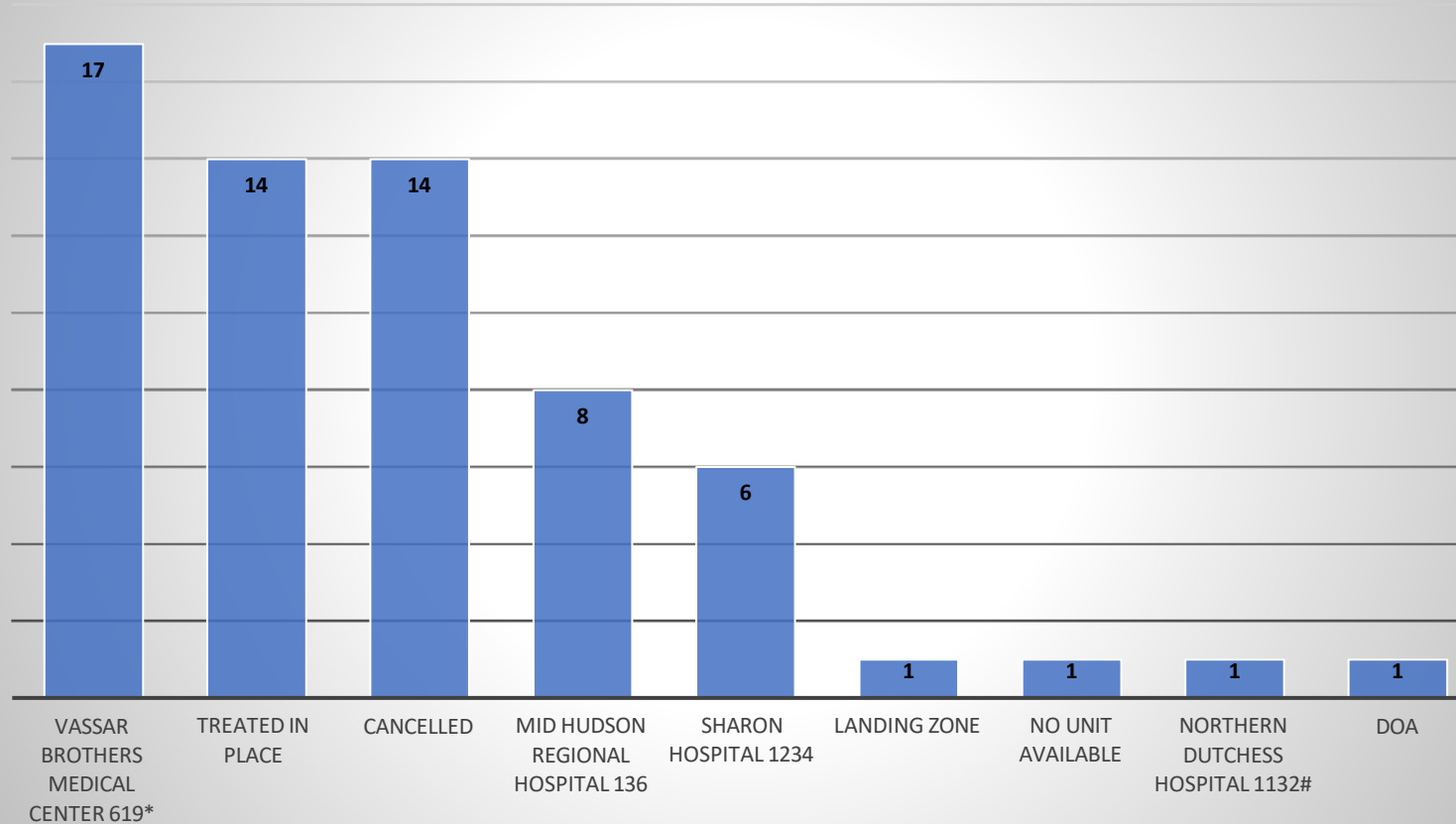
AVG Response Time by Day of Week



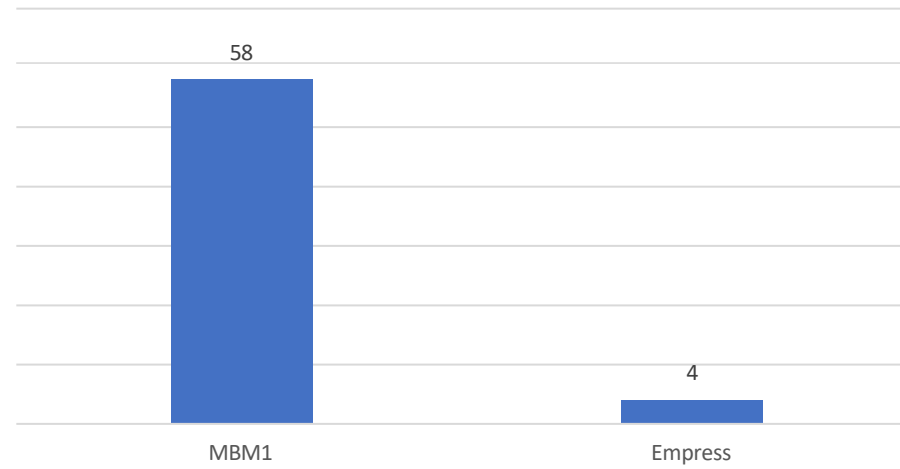
Response Time by Priority



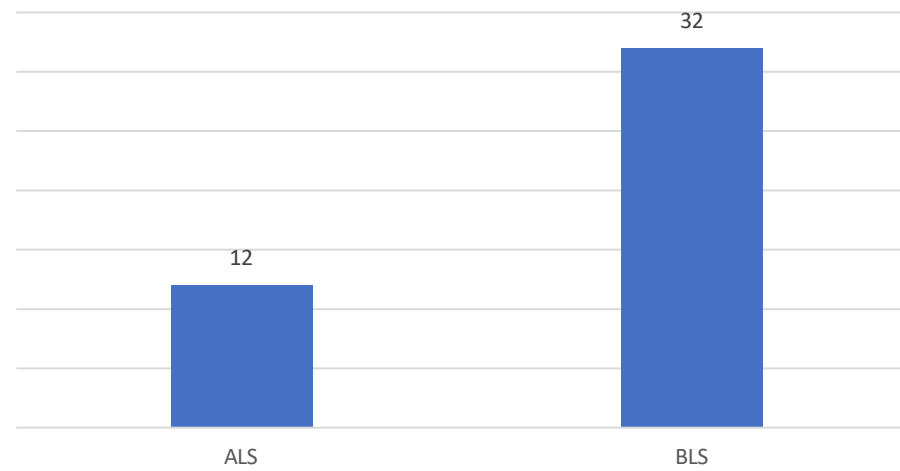
Count of Calls by Disposition



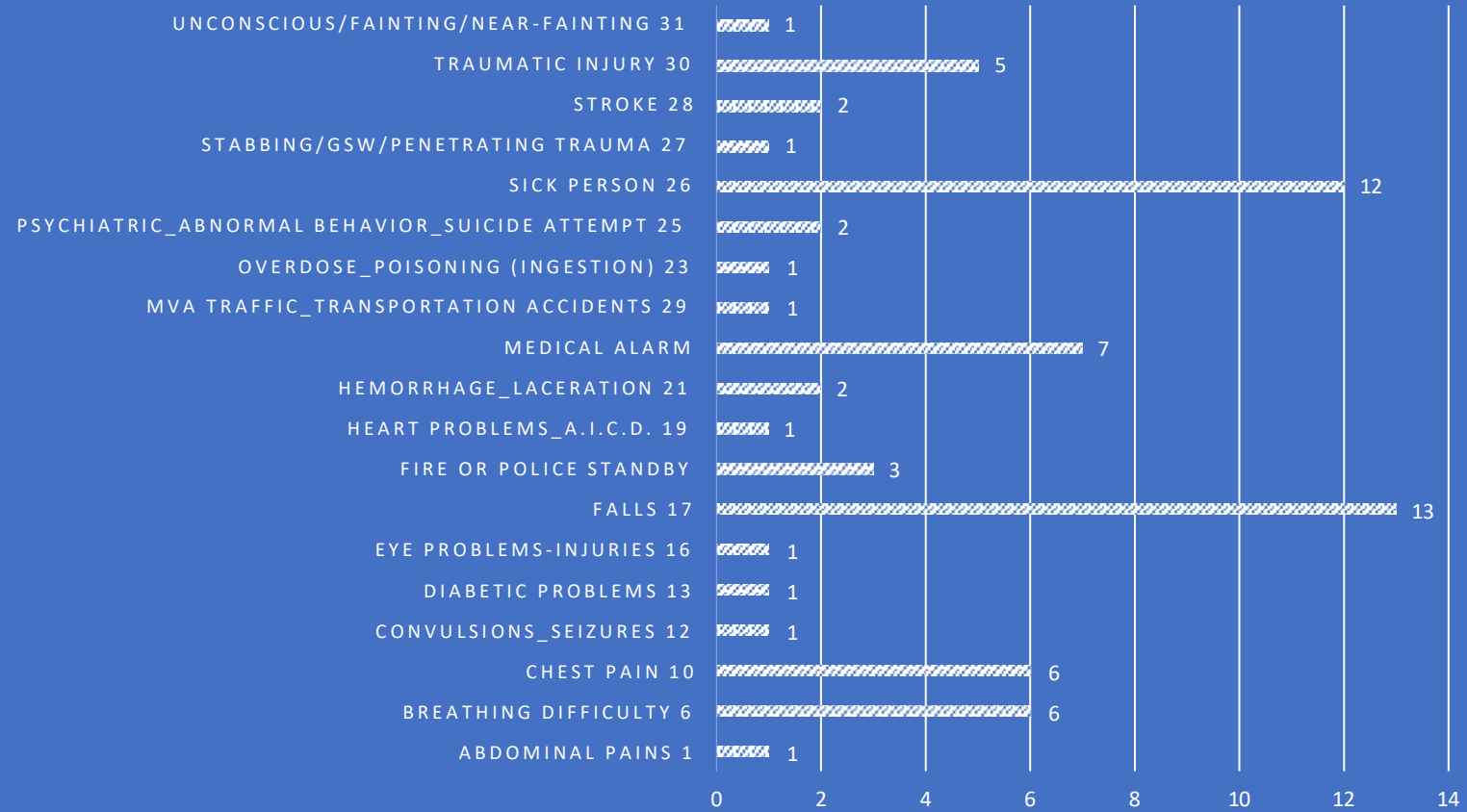
Call Volume by Unit



Level of Service ALS 27% BLS 73%



NATURE OF CALL





Millbrook Police Department

Monthly Report • September 2026

CALLS FOR SERVICE: 236

Uniform Traffic Tickets: 18

Parking Summons: 14

Arrests: 1

Foot Patrol: 57

Traffic Enforcement Details: 45

Traffic Stop: 31

School Check: 23

Medical Aided: 18

Security Check: 12

Alarm Burglar/Fire/Panic: 4

Motor Vehicle Accident: 4

Records Request: 4

Hazardous Condition: 3

Noise Complaint: 3

Animal Complaint: 2

Lockout: 2

Property Lost/Found: 2

Suspicious Person/Activity: 2

Warrant: 2

Assist Citizen: 1

Disturbance/Dispute: 1

Harassment: 1

Mental Health: 1

Missing Person: 1

Theft of Service: 1

Traffic Complaint: 1

Trespass: 1

Village Event: 1



Public Works Department

Monthly Report • September 2026

PUBLIC REMINDER — FALL LEAF COLLECTION

DAILY LEAF PICKUP RUNS OCT 1 THROUGH NOV 30

Residents should place leaves neatly at the curb without blocking drainage structures, sidewalks, or travel lanes.

LEAVES ONLY — no brush or other yard waste.

SEASONAL OPERATIONS & GROUNDS MAINTENANCE

- Completed the final summer brush pickup throughout the Village.
- Mowed and maintained all Village-owned properties.
- Prepared and serviced leaf collection equipment for the start of daily leaf pickup on October 1.

ROADS, SIDEWALKS & PAVING

- Paved Russell Knolls in-house with assistance from the Town of Washington.
- Installed a blacktop drainage swale on Russell Knolls to manage runoff and help reduce winter ice buildup on Front Street.

- Completed blacktop patching on Weatherford Lane, Anson Avenue, Church Street, Elm Drive, and Harts Village Road.
- Poured and replaced sidewalk sections on Reservoir Drive.
- Ground down multiple sidewalk trip hazards throughout the Village.

STORMWATER & UTILITY COORDINATION

- Raised more than 12 catch basin lids to road grade to improve travel safety and stormwater runoff.
- Repaired catch basins on Church Street.
- Assisted VRI with blacktop restoration around water valves and sewer manhole covers.

TREE & VEGETATION MANAGEMENT

- Trimmed trees on Nine Partners Lane, Harts Village Road, Church Street, Reservoir Drive, Russell Knolls, Elm Drive, and Maple Avenue.

- Began trimming shrubs and trees obstructing Village sidewalks.
- Finalized the tree-work list in coordination with the Shade Tree Commission.

EQUIPMENT, FACILITIES & DEPARTMENT SUPPORT

- Performed routine maintenance on all mowing equipment.
- Sent the New Holland backhoe for full service, including an oil change, fuel-filter replacement, full transmission service, replacement of leaking hydraulic lines, and recalibration of the front clamshell bucket.
- Listed the 2008 Ford F-550, including plow and sander, for auction.
- Cleaned and organized the DPW shop.
- Assisted the Millbrook Fire Department with an ongoing roof leak.



Water Department

Monthly Report • September 2026

During the month of September 2026, the Water Department performed the following:

- Performed all routine sampling and maintenance
- Installed a new water valve on Anson Ave
- Installed a new fire hydrant on Hart Village Rd
- Read water meters

	September	August	July
Total Water Produced	4,166,675	4,436,070	4,987,840
Average Daily Flow	138,900	143,100	160,900
Peak Day Flow	167,470	177,220	216,520

Sampling Results:

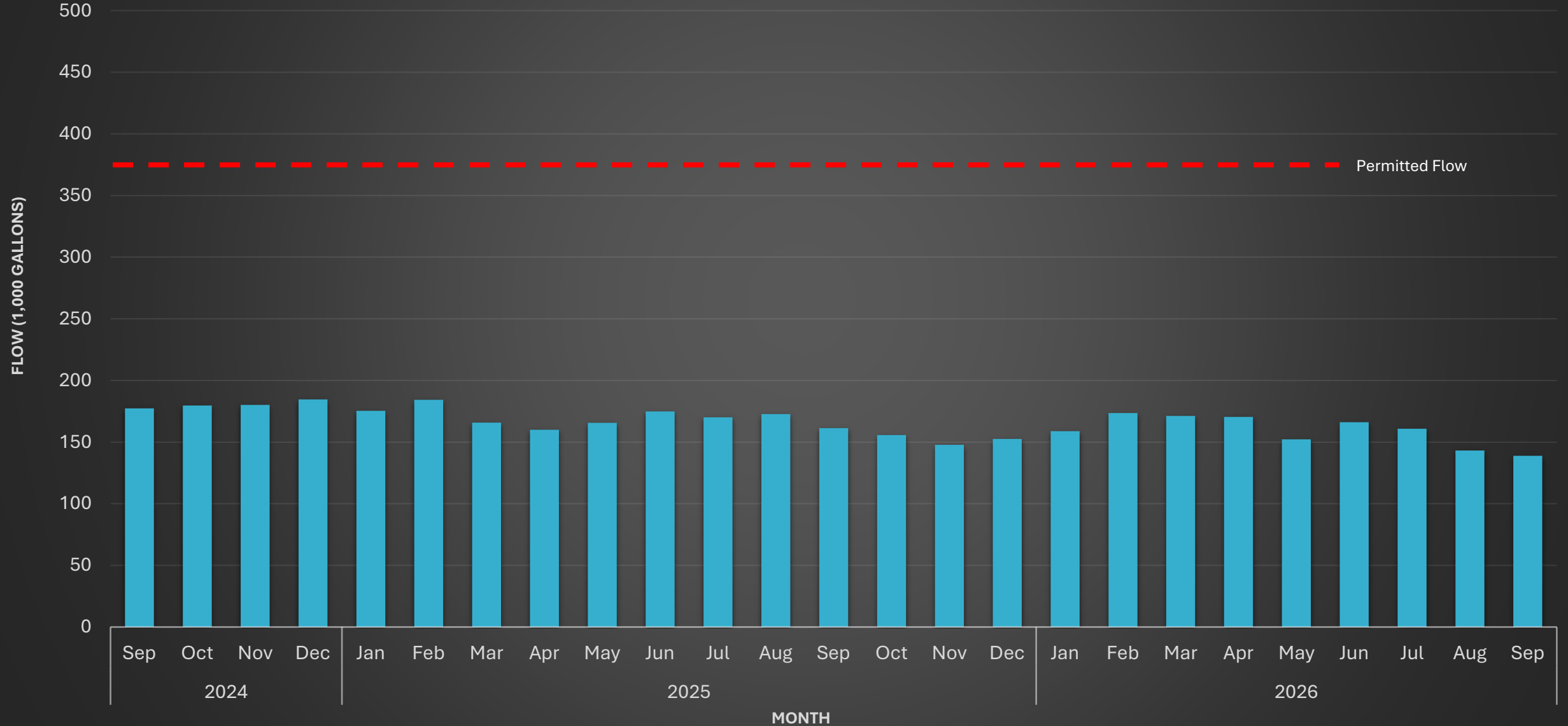
	September	July	June
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Millbrook Water

■ Average Daily Flow

■ Permitted Flow





Sewer Department

Monthly Report • September 2026

During the month of September 2026, the Sewer Department performed the following:

- Performed all routine sampling and maintenance
- Out on a Limb trimmed trees and removed downed tree along fence near stream
- Salem Fence installed 100 ft of new fence with gate along stream including damaged section
- Arold Construction lined 420 feet of sewer main - Anson Ave and Haight Ave
- EarthCare hauled sludge
- Cleaned filter beds

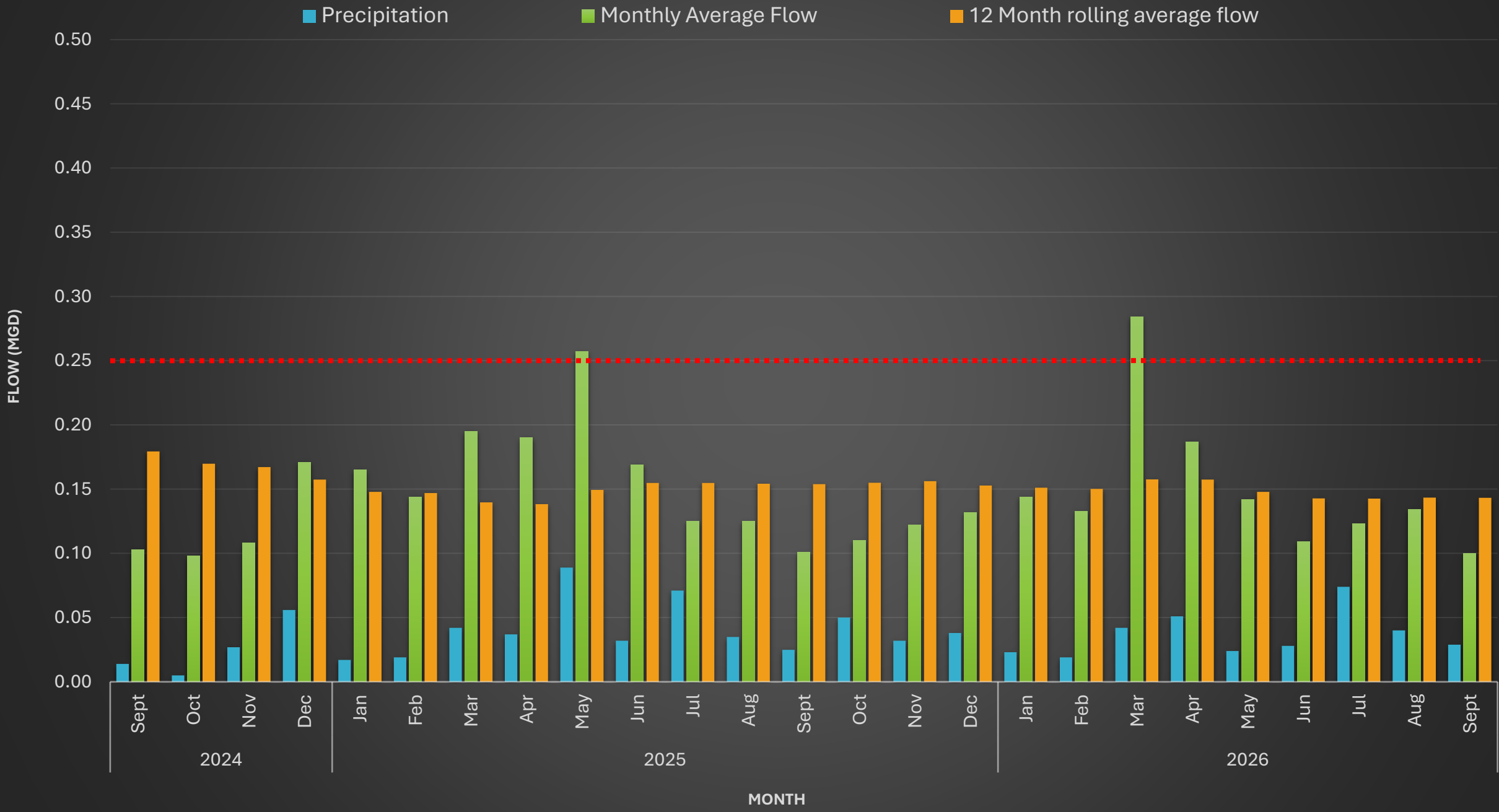
	September	August	July	Permit Limit
Total Effluent Flow	3,013,945	4,155,834	3,810,425	n/a
Average Daily Flow	100,465	134,100	122,915	n/a
12-Month Rolling AVG	143,000	143,000	143,000	250,000
Peak Daily Flow	125,145	265,090	366,890	n/a
Precipitation (<i>in. as liquid</i>)	2.9"	4.0"	7.4"	n/a

SPDES Permit Samples: (mg/l)

	September	August	July	Permit Limit
BOD	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Total Suspended Solids	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Ammonia	0.22 mg/l	0.05 mg/l	0.05 mg/l	5 mg/l
Fecal Coliform	2/100 ml	2/100 ml	2/100 ml	200/100 ml

* Exceeds permit limit

Millbrook WWTP





Building Department

Monthly Report • September 2026

TOTAL FEES COLLECTED: \$ 6378.40

Building Permits Issued: 7

Sign Permit: 0

Certificate of Use: 0

Certificate of Occupancy: 3

Certificate of Compliance: 3

Municipal Searches: 2

Short Term Rental App: 0

Fire Inspection (not STR): 1

PLANNING BOARD

Next Meeting:

No meetings scheduled for Oct

ZONING BOARD

Next Meeting:

No meetings scheduled for Oct

Treasurer’s Report: Bank Balances - September 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	159,692.75	11,760.18	68,000.00	26.93	265.30	461.59	103,479.86
GENERAL FUND	15,294.34	107,894.29	100,119.28	4.57	22.90	363.00	23,073.92
WATER FUND	70,598.31	5,785.76	19,481.31	11.91	59.57	448.55	56,914.67
SEWER FUND	152,748.64	9,200.94	22,658.82	29.99	113.29	410.22	139,320.75
ACCOUNTS PAYABLE	241,400.83	0.00	0.00	0.00	0.00	0.00	241,400.83
BENNETT PUMP STATION	18,047.03	0.00	0.00	3.71	15.08	63.39	18,050.74
ESCROW (PB & ZBA)	12,769.19	0.00	0.00	0.00	0.00	0.00	12,769.19
HNL TRUST	9,112.94	0.00	0.00	1.50	6.09	31.80	9,114.44
MEDICAL DEDUCTIBLE	17,592.35	0.00	1,428.54	0.00	0.00	0.00	16,163.81
GRANTS	29,549.62	300.00	8,445.82	4.98	21.44	111.81	21,408.78
PAYROLL ACCOUNT	1,151.59	72,826.13	70,746.72	0.00	0.00	0.00	3,231.00
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,690.96	0.00	0.00	0.28	1.13	8.30	1,691.24
VEHICLES & EQUIPMENT	1.00	26,000.00	0.00	1.43	1.43	8.25	26,002.43
WWTP UPGRADE	114.09	0.00	0.00	0.00	0.82	507.15	114.09
SIDEWALKS	254,032.81	0.00	0.00	52.21	112.98	160.34	254,085.02
TENNIS COURTS	304.47	0.00	0.00	0.06	0.25	1.32	304.53
TRIBUTE GARDEN DONATIONS	12,156.85	0.00	0.00	2.49	10.15	56.18	12,159.34
TOTAL	997,986.01	233,767.30	290,880.49	140.06	630.43	2,631.90	941,012.88

Treasurer's Report: NYCLASS Balances – September 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	585,663.53	0.00	0.00	1,753.81	6,974.74	33,152.39	587,417.34
TAX ACCOUNT	632,310.47	0.00	0.00	2,941.56	9,330.86	41,485.09	635,252.03
WATER FUND	64,097.96	0.00	0.00	191.93	763.32	2,582.27	64,289.89
SEWER FUND	68,559.19	0.00	0.00	205.29	816.46	4,002.11	68,764.48
FEMA	587.02	0.00	0.00	1.78	7.17	38.27	588.80
BENNETT PUMP STATION	27.22	0.00	0.00	0.04	0.17	3,041.89	27.26
TENNIS COURT RESERVE	4,279.36	0.00	0.00	12.81	50.99	240.13	4,292.17
WWTP UPGRADE	100,682.63	0.00	0.00	301.54	1,846.70	15,484.17	100,984.17
TOTAL	1,456,207.38	0.00	0.00	5,408.76	19,790.41	100,026.32	1,461,616.14

Total Balances – September 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	997,986.01	233,767.30	290,880.49	140.06	630.43	2,631.90	941,012.88
NYCLASS	1,456,207.38	0.00	0.00	5,408.76	19,790.41	100,026.32	1,461,616.14
TOTAL	2,454,193.39	233,767.30	290,880.49	5,548.82	20,420.84	102,658.22	2,402,629.02

Clerk/Treasurer Highlights

- 2026 Taxes- no taxes will be collected passed Oct. 31. Reminder notices were sent out 10/6.
 - 8 parcels left to pay. Total amount still outstanding: **\$17,948.01(1.35%)**
- Bank rec's completed through Sept.
- Town of Washington rec'd the 2027 Fire Contract to sign.
- Village received the \$26,000 SIB from the Bank of Millbrook for the 2027 Highway Truck
- Thank you to all who came out for Community Day- Village Hall scarecrow "Crowlene" won 3rd place
- The Village Hall will be collecting candy for the Town of Washington candy collection drive

Board of Trustee Updates

Mayor Peter Doro

Deputy Mayor Patrick Murphy

Trustee Shannon Mawson

Trustee Julia Bucklin

Trustee Ted Briggs





Next Board of Trustees Meeting

Monthly Business Meeting

Wednesday, November 18, 2026 @ 6:00 pm

Meetings are held at **Village Hall** 35 Merritt Ave, Millbrook (*unless otherwise noted*) Meetings stream **live** on **YouTube** [Subscribe Now!](#)