

TOWN DRIVEWAY ACCESS PERMIT

The undersigned does hereby make an application for driveway access, from a public road to the following described property in the **TOWN OF KENNAN**.

APPLICANT'S NAME: _____ PHONE: _____

ROAD NAME: _____

QUADRANT _____ SECTION _____ TOWNSHIP _____ RANGE _____

Please initial, indicating the location for the driveway and/or culvert has been clearly marked with a stake or flag. A Town employee can then inspect the location and determine appropriate culvert size, if necessary.

Applicant's Initial

THIS PERMIT IS ISSUED, SUBJECT TO THE FOLLOWING PROVISIONS:

1. No work on the construction of a driveway access shall begin before a permit is obtained from the Town Board.
2. Driveways must be **a minimum of 6 ft wide** if a culvert is not needed, **a minimum of 24 ft wide** if a culvert is needed.
3. Driveways must have at least a 14 ft overhead clearance, allowing accessibility by emergency vehicles.
4. All obstructions such as rocks, lights, tree stumps, etc. are to be removed or properly flagged.
5. The size of the culvert if needed, **shall be determined** by the **Town Board**, upon inspection of the site. The culvert for a driveway access for non-commercial purposes shall be **no less than 15 inches in diameter (unless otherwise stated), nor less than 24 ft in length**. If the culvert is plastic, it **MUST** be double walled.
6. The cost and installation of the culvert is solely the obligation of the applicant. The Town Board by the issuance of this permit, does in no way assume any responsibility for any costs resulting in the installation of said culvert.
7. In the event during or after the completion of the installation of the culvert by the applicant, the ditches on either side of the culvert shall become filled or disturbed to restrict the normal flow of water, the ditches shall be restored to their original grade, being the same that existed prior to the installation of said culvert. All costs resulting from the restoration of said ditches shall be borne by the applicant. Upon completion of installation, the applicant shall notify the Town Board. A Town Board member will inspect the driveway to ensure full compliance with all the provisions.
8. If culvert is installed and any excavation done, fill added, or alterations made in violation of the provisions of this permit, the Town Board, empowered under Wis Statutes, Section 86.07, may remove the said culvert or fill and restore the road to its former condition; and any person who violates this permit shall be punished by a fine of not less than \$5.00 nor more than \$100.00 or by imprisonment not exceeding 6 months or both.

Signature of Applicant

Date

Signature of Zoning Clerk

Date

OFFICE USE ONLY

CULVERT NEEDED: **YES** **NO** SIZE: _____

CULVERT ORDER: **YES** **NO**