

C I T Y O F W E E D
F I N A L B U D G E T
F O R F I S C A L Y E A R S
2 0 1 7 - 2 0 1 8
&
2 0 1 8 - 2 0 1 9

MAYOR
Ken Palfini

MAYOR PRO-TEM
Bob Hall

COUNCIL MEMBERS
Stacey Green
Kim Greene
Susan Tavalero

CITY MANAGER
Ron Stock

Adopted
June 15, 2017

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CITY OF WEED
REVENUE – BY FUND

FUND: 10 - GENERAL

The general fund is the primary operating fund and is used to account for resources that are not required legally or by sound financial management to be accounted for in another fund. Revenues received and not designated for a particular fund are placed in the general fund.

Expenditures may be made from this fund for any authorized municipal purpose.

The general fund is the principle fund of the City. This fund will continue to play the dominant role in City finances.

REVENUE

In the general fund, most revenue is projected in accordance with standard practices used in revenue projection. The general fund in this preliminary budget is shown in total not to have any sizable changes that will affect City operations that are financed from this fund. Some specifics for this budget cycle are as follows:

The property tax revenue during the past years has experienced a modest reduction due to the Boles Fire. However, the collections have increased as rebuilding has commenced.

The sales tax is expected to increase due to the business activity at south Weed and elsewhere with a modest increase in gasoline prices and additional development. Past state borrowing of sales tax ended during the last two-year budget cycle.

In March 2015 the voters approved a Transaction and Use tax which we began collecting on July 1, 2015. This revenue is separately budgeted from other general fund revenues and not included below.

The Transient Occupation Taxes have seen a significant increase in the last year due to increased advertising funded by the TBID assessment.

The construction permits included in the licenses and fees category are expected to tail off at the conclusion of the rebuilding. These will be replaced in part by the increased construction in South Weed.

Franchise taxes continue to increase with increased electrical rates. Cable television franchise taxes are fairly stable.

The revenue from other agencies also includes various one-time grants received that did not require a separate fund accounting.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Taxes	2,280,000	2,340,000	1,954,763	1,930,100	2,118,000	2,200,000
Licenses & Fees	85,000	65,000	86,082	71,150	70,000	50,000
Interest	400	450	270	600	600	600
Franchise Taxes	72,000	76,000	79,954	83,200	87,000	89,000
From Other Agencies	7,400,000	2,300,000	523,684	540,000	520,000	530,000
Vehicle Code Fines	10,000	10,000	5,164	4,500	5,000	5,000
TOTAL	9,847,400	4,791,450	2,669,324	2,629,550	2,800,600	2,874,600

FUND: 11- SOLID WASTE

The enterprise funds provide an accounting of those monies collected for operations that are operated in a manner similar to a private business enterprise. The cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Rates for garbage service are established by resolution. The revenue generated by these rates is collected to provide for the collection and disposal of solid waste services within the city. The closure of the former City landfill site is also financed from this fund.

REVENUE

Revenues declined slightly due to the Boles Fire and have partially been restored due to reconstruction.

Rates for garbage service are automatically adjusted at the beginning of each fiscal year to reflect the change in the consumer price index. No additional increase has been requested for this budget cycle.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	502,000	520,000	513,660	522,497	535,272	548,166

FUND: 12 - WATER

The enterprise funds provide an accounting of those monies collected for operations that are operated in a manner similar to a private business enterprise. The cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Rates for water service are established by resolution. The City collects the revenue generated by these rates for the purpose of maintaining and operating the water system. The charge may be used for the acquisition, construction, reconstruction, administration, and maintenance and operation of the water facilities. The revenue may also be used to repay federal, state or other loans or advances made to the City for the construction or reconstruction of the system.

REVENUE

Revenues declined slightly due to the Boles Fire and have partially been restored due to reconstruction. With the completion of a rate study and Proposition 218 process, rates were also increased in 2017. In addition, the water rates as established are automatically adjusted at the beginning of each fiscal year to reflect the change in the consumer price index. The County has contracted with the City for the billing and operation of the Carrick Addition water system. A rate increase for the Carrick Addition has been requested and this budget assumes that this rate increase will be approved and the new rates collected at the beginning of the budget year. Carrick Addition revenue and expenditures are reflected in the Water Fund.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	388,000	425,000	415,878	555,209	744,671	770,107

FUND: 13- GAS TAX 2103

Section 2103 of the Streets and Highways Code allocates a portion on the Highway Users Tax Fund to cities for the maintenance of local roads. The funds allocated under Section 2103 are allocated on a per capita basis.

REVENUE

The revenue for this fund may be used for the construction, repair, and maintenance of local roadways.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	30,000	30,000	15,241	7,168	11,086	12,195

FUND: 15- SIDEWALK

The sidewalk fund was established to account for the construction or replacement of sidewalks by providing low-interest loans to assist responsible property owners.

REVENUE

No revenue is anticipated for this purpose during this budget cycle.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 16 - TRANSPORTATION DEVELOPMENT ACT

The Transportation Development Act created in each county a Local Transportation Fund to be used for transportation purposes specified in the Act. This Act was enacted at the time that sales tax was applied to gasoline. The revenues are derived from 1/4 cent of the 6 cent retail sales tax collected statewide. The 1/4 cent is returned to the county where the tax was collected. The county then apportions the amount as determined by the Local Transportation Commission. The purpose of this fund includes payment to certain entities under contract with a city for transit services, payments to the National Railroad Passenger Corporation for passenger rail service, and local streets and roads including facilities provided for the exclusive use by pedestrians and bicycles.

REVENUE

For the purpose of budget projection, no revenue is anticipated. Revenue that may be received will be recognized by the City Council and authorized for expenditure at that time. Revenues available to cities within Siskiyou County are anticipated to be slightly more in FY 2017-18 due to the adoption of the Road Repair and Accountability Act.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	-0-	-0-	30,018	17,787	-0-	-0-

FUND: 17 - GAS TAX 2105

Proposition 111 added Section 2105 to the Streets and Highway Code which provide an apportionment to cities based on population. The revenue is generated through a percentage of the per gallon state tax on motor vehicle fuel sold. The amount collected by the state is divided by the population to arrive at a per-capita amount. The Section 2105 monies

may be used for street maintenance and construction purposes. Accounting for these street monies is maintained by use of this separate fund.

REVENUE

The number of gallons of gasoline sold in California is expected to increase due to the adoption of the Road Repair and Accountability Act.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	17,000	14,200	16,658	17,459	16,094	16,094

FUND: 18 - GAS TAX 2106

Under the provisions of Section 2106 of the Streets and Highway Code, the City receives a portion of the gas tax collected on a per gallon basis. These funds are to be used for the research, planning, construction, improvement, maintenance, and operation of public streets and highways. A portion of the revenue derived by the state is disbursed to the cities at a fixed amount of \$400 per month and the remainder on a per capita basis. Accounting for these street monies is maintained by use of this separate fund

REVENUE

The number of gallons of gasoline sold in California is expected to remain relatively unchanged, but revenues are expected to increase due to the adoption of the Road Repair and Accountability Act.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	18,500	19,000	18,230	15,344	14,520	14,520

FUND: 19 - GAS TAX 2107

The use of funds collected under Section 2107 of the Streets and Highway Code are similar to 2106. Historically the two sections had differences in expenditure purposes, however they now serve the purpose of describing the distribution method of the revenues received on a per gallon basis. The apportionment from the state is on a per capita basis. Accounting for these street monies is maintained by use of this separate fund.

REVENUE

The number of gallons of gasoline sold in California is expected to remain relatively unchanged, but revenues are expected to increase due to the adoption of the Road Repair and Accountability Act.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	21,000	22,500	21,691	22,553	20,791	20,791

FUND: 20 - COMMUNITY DEVELOPMENT & PROMOTION

The voters of Weed in June of 1990 approved a 2% transit occupancy tax for the purpose of city promotion, economic enhancement, community beautification and community events. This fund was established to account for the revenue and expenditure of these monies.

REVENUE

The revenue has remained relatively flat until 2017, then it experienced a significant increase due to advertising funded by the TBID assessment.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	69,000	69,000	73,111	78,837	81,500	82,000

FUND: 21 - GAS TAX 2107 (SNOW REMOVAL)

The revenue collected for snow removal under Section 2107 of the Streets and Highway Code is to be used exclusively for reimbursement of snow removal expense during the previous fiscal year. The reimbursement is equal to an amount of 50 percent of the expenditures in excess of \$5,000.

REVENUE

The revenue from this fund will fluctuate with the snow removal activity taking place during the previous fiscal year. No overall growth of revenue in this fund is projected with this budget.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	53,000	53,000	27,270	42,129	40,000	40,000

FUND: 22 - GAS TAX 2107.5

The revenue collected under Section 2107.5 of the Streets and Highway Code is to be used exclusively for engineering costs and administrative expenses in respect to city streets. The amount received is fixed depending on population of the City. For the City of Weed, no change in the amount of revenue is expected until the City's population reaches 5,000.

REVENUE

Any growth of revenue will be with population growth. No change is projected with this budget.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	1,000	1,000	1,000	1,000	1,000	1,000

FUND: 23 – CENTENNIAL PLAZA /CITY HALL PROJECT

This fund has been established for the purpose of accounting for the monies received and expended for the city hall Centennial Plaza.

REVENUE

The revenues in the past have been from donations and sale of Weed Centennial items. Donations are not anticipated during this budget cycle.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 29 - SOUTH WEED TRAFFIC IMPACT

This fund accounts for traffic impact fees collected from development in the vicinity of the South Weed interchange. Deferral agreements are expected for the development planned to take place during this budget period. The revenue from these deferrals will be shown in future budget.

REVENUE

Projected revenue is from anticipated residential and business development.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	-0-	-0-	10,840	-0-	-0-	-0-

FUND: 32 – PAL PROGRAM

This fund is used to account for contributions and foundation grants received for the police department sanctioned PAL Program.

REVENUE

The revenues are normally project specific and will change with each fiscal year.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 59 & 47 - CDBG PROGRAM INCOME

The CDBG Program Income fund is used to account for the payments received on rehabilitation housing and business loans.

REVENUE

The revenues in the past have been from grants that have subsequently been loaned to residents for housing rehabilitation. The projected revenues include the repayments of the principal and the interest.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	550,000	-0-	153,153	120,000	120,000	120,000

FUND: 64 - WATER CAPITAL

A water capital fund has been established for the purpose of providing for water system improvements. This includes the development and update of a water master plan to serve the development of the city, and expansion of the source and delivery system in accordance with the plan. The plan serves as the basis for the water capital improvement program to meet the needs of the new development. The financing of these improvements is through a connection charge for new services.

REVENUE

The revenue received is from new water connections to the City's system. The amount received will fluctuate with construction activity.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	-0-	-0-	5,475	-0-	-0-	-0-

FUND: 68 - SEWER CAPITAL

Section 14.08.290 of the WMC provides for a connection charges to the city sewage system. The charges consist of two components - to cover the City's cost of making the physical connection to the sewage system, and to pay for the proportionate share of the existing capital cost. This fund has been established by practice for the accounting of these connection charges.

REVENUE

The revenue received is from new sewer connections to the City's system. The amount received will fluctuate with construction activity.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	-0-	-0-	65,780	-0-	-0-	-0-

FUND: 80, 82 & 83 – SEWER

The enterprise funds provide an accounting of those monies collected for operations that are financed and operated in a manner similar to private business enterprises. The cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Rates for sewer service are established by resolution. The City collects the revenue generated by these rates for the purpose of maintaining and operating the sewer systems. The charge may be used for the acquisition, construction, reconstruction, administration, and maintenance and operation of the sanitation or sewage collection and treatment facilities. The revenue may also be used to repay federal, state or other loans or advances made to the City for the construction or reconstruction of the system.

REVENUE

Revenues declined slightly due to the Boles Fire and have partially been restored due to reconstruction. With the completion of a rate study and Proposition 218 process, rates were also increased in 2017. In addition, the water rates as established are automatically adjusted at the beginning of each fiscal year to reflect the change in the consumer price index.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	420,000	460,000	468,374	487,926	494,000	600,000

FUND: 36 – ONE-QUARTER PENNY TAX

In March 2015 the citizens of the community approved a 0.25% Transaction and Use Tax to fund library, senior programs, public safety and street and sidewalk improvements, in addition to other General Fund expenditures. This budget reflects increased revenue created under that tax.

REVENUE

Revenues are highly dependent on the price of gasoline.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
TOTAL	180,000	240,000	192,409	230,000	240,000	240,000

CITY OF WEED
EXPENDITURES – BY FUNCTION & ACTIVITY

FUNCTION: General Government
DEPT: 410

ACTIVITY: City Council

OBJECTIVES:

The City Council is the legislative body of the City government and is composed of five Council Members elected for overlapping four-year terms. The City Council is responsible for formulating the board policies for the municipal corporation and appointing key administrative officials. The Council Members choose one of their own to serve as Mayor for a one-year term. The Mayor presides over meetings of the Council, votes as a member of the Council, but has no veto power. The Mayor represents the City government in all official and ceremonial matters.

LEVEL OF SERVICE:

Regular meetings of the city council are held the second Thursday of each month starting at 5:30 p.m. Adjourned and special meetings are also held at dates and times selected by the council on an as-needed basis. Committee meetings, inspection trips, and informal conferences are required so that members may be completely informed. Council members also meet with other officials of federal, state, other local governments and organizations, regarding matters of concern to municipal government. Formal and informal meetings with citizens on the many civic activities are an obligation of the City Council.

CHANGES OVER PREVIOUS YEAR:

There are no proposed changes to the budget.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	17,411	17,411	16,794	16,793	
Supplies & Other Services	4,400	4,400	1,764	7,494	
Capital Outlay	-0-	-0-	-0-	-0-	
TOTAL	21,811	21,811	18,558	24,287	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	17,411	17,411	17,411	17,411	17,411	17,411
Sup. & Svc.	6,400	6,400	6,400	6,400	6,400	6,400
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	23,811	23,811	23,811	23,811	23,811	23,811

FUNDING						
Gen. Govt.	23,811	23,811	23,811	23,811	23,811	23,811

FUNCTION: General Government
DEPT: 411

ACTIVITY: Administration

OBJECTIVES:

This activity has two major components: the office of the city manager and the office of the city clerk. State law permits the City Council to hire a professional administrator to handle the affairs of the City, much like a board of directors of a private corporation employ a chief executive officer to carry out its policies. The Council appoints a city manager to administer City policy, coordinate the departments of the municipal government, and represent the City in its relations with the public and other governmental jurisdictions.

The city clerk is the custodian of all official City records and documents including deeds, agreements, contracts, council minutes, ordinances and resolutions. The city clerk is the secretary for the city council.

LEVEL OF SERVICE:

The city manager through the application of sound and modern management, practices, and procedures implements the policies set by the City Council through all the departments and divisions of labor and skills in the City. Specifically, to see that all laws and ordinances of the City are enforced; that all franchises, permits and privileges granted by the City are observed; to exercise control over all departments of the City; to appoint, remove, promote and demote department heads; to perform the duties of the personnel officer; to analyze various services of the City and make recommendations which will result in a high degree of efficiency; to recommend for adoption measures and ordinances; to attend all meetings of the City Council; to keep the City Council advised at all time of the financial conditions and needs of the City; to prepare a balanced annual budget and proposed annual salary plan; to purchase all supplies for the City; to make investigations into the affairs of the City; to exercise general supervision of all City property; and to perform other duties as delegated by ordinance or resolution of the City Council.

The City Clerk is required to attend all Council meetings; prepare action minutes of the meeting; to number, index, post, and codify approximately 9 ordinances per year; to number and index approximately 35 resolutions per year; to issue a minimum of 250 business licenses annually with related reporting and delinquent collection; to maintain all official City records and files; to conduct all City elections; to maintain custody of the city seal; to administer oaths or affirmations and take and certify affidavits and depositions pertaining to city affairs and business which may be used in any court or proceedings in the State; and to attend professional meetings to keep abreast on matters of concern to municipal government.

CHANGES OVER PREVIOUS YEAR:

Keeping citizens informed and to give citizens access to information is an important goal of the City Council. The City is converting to a paperless agenda and affordable meeting management software which will synchronize documents such as agendas, minutes, and staff reports with audio/video stream of Council and Planning Commission meetings. These items will be available 24/7 on the City's web site and will have a web-based search and retrieval program. The hiring of a recording clerk is reflected in the increase in personnel services. The unusual reduction in Actual expenditures for personnel services in FY 2015-16 reflected that a portion of the salaries we paid by the State of California.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	236,098	238,758	183,349	210,418
Supplies & Other Services	31,500	31,500	27,381	39,777
Capital Outlay	200,000	100,000	1,265	
TOTAL	467,598	370,258	211,995	250,195

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	303,977	307,225	288,977	307,225	288,977	307,225
Sup. & Svc.	40,000	40,000	40,000	40,000	40,000	40,000
Cap. Out.	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL	368,977	372,225	353,977	372,225	353,977	372,225

FUNDING						
Gen. Govt.	368,977	372,225	353,977	372,225	353,977	372,225
Other						

FUNCTION: General Government
DEPT: 413

ACTIVITY: Finance

OBJECTIVES:

The finance activity includes those activities necessary to provide internal support to the departments and customer service. Included in this activity are the duties of finance administration, personnel administration, data processing, risk management, grant administration and economic development.

Finance administration is necessary for the proper maintenance of the City's accounting records and preparing financial reports as required by the City Council, and state and federal laws. Incoming monies are deposited and expenditures are made using these deposited monies.

Personnel administration is for the purpose of maintaining personnel records of the employees of the City, assuring compliance with various laws relating to personnel matters, and the maintenance of a classification and pay plan.

Risk management includes the liability insurance, workers compensation along with other insurance administration such as equipment, buildings and contents, and employee health, dental, vision and prescription drugs.

Grant administration provide for the writing of applications for the various grants and the administration of grants received by the City such as the Community Development Block Grants, Housing and Community Development, Economic Development Administration, Rural Development, Federal Emergency Management Agency, and state Office of Emergency Services.

Economic development provides assistance for individual business expansion or location through loans or public improvement grants.

LEVEL OF SERVICE:

All incoming monies are received and deposited daily. All billing by the City, including water, sewer and garbage are prepared by this department. All checks payable by the City on just demand are certified to their accuracy prior to payment. A monthly report on the revenues received, the expenditures made, and the fund balances is prepared and maintained on file. An independent audit is prepared annually.

The personnel functions include maintenance of personnel records, payroll and employee benefits administration for the 38+ full time and various part time employees plus the City Council.

Data processing includes the monthly billing of water, sewer, garbage and special billings, and the maintenance of the general ledger.

CHANGES OVER PREVIOUS YEAR:

The capital outlay is for the lease of financial software.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	229,451	233,403	177,921	208,317
Supplies & Other Services	18,700	18,700	9,469	9,462
Capital Outlay	40,000	40,000	12,150	
TOTAL	288,151	292,103	199,540	217,779

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	244,566	249,547	244,566	249,547	244,566	249,547
Sup. & Svc.	12,000	12,000	12,000	12,000	12,000	12,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	256,566	261,547	256,566	261,547	256,566	261,547

FUNDING						
Gen. Govt.	256,566	261,547	256,566	261,547	256,566	261,547

FUNCTION: General Government
DEPT: 414

ACTIVITY: City Attorney

OBJECTIVES:

The city attorney is charged with the task of advising the city council, city administrator and other city officials on all legal aspects of municipal operations. The office represents the City in civil actions, prosecutes violations of City ordinance, and drafts required legal documents.

LEVEL OF SERVICE:

The city attorney is required to attend all council meetings and when necessary, to attend council committee, planning commission and other advisory body meetings. The city attorney prepares or reviews ordinances, resolutions, contracts, deeds and other legal documents. Attorney-client relationship is furnished for members of the council and appointed officials in all City associated matters. Other services of the city attorney include meeting with the city administrator and other City officials on an on-call basis, and keeping the city council, the city administrator, and staff advised of current law affecting decisions and programs of the City. The city attorney services are performed through contract with a private attorney.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget.

		EXPENDITURE SUMMARY			
		Prior Budget		Actual	
		FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services		-0-	-0-	-0-	-0-
Supplies & Other Services		30,000	30,000	26,439	24,573
Capital Outlay		-0-	-0-	-0-	-0-
TOTAL		30,000	30,000	26,439	24,573

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	30,000	30,000	30,000	30,000	30,000	30,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	30,000	30,000	30,000	30,000	30,000	30,000

FUNDING						
Gen. Govt.	30,000	30,000	30,000	30,000	30,000	30,000

FUNCTION: General Government
DEPT: 416

ACTIVITY: Gen. Govt. Building

OBJECTIVES:

The general government building activity provides for the maintenance and operation of the city hall building and surrounding grounds. This activity is an internal service and does not provide direct service to the public, although the public uses the facility in conjunction with various activities. The city hall also serves as a symbol of the local government for the citizens of Weed. A good appearance is required to more favorably serve the public and also provide an example for others in the community to follow.

LEVEL OF SERVICE:

To provide the city hall and other building operations with electric, gas, water, sewer and garbage utilities, to provide for all City telephone costs located within the city hall and corporation yard buildings, and to maintain janitorial services for the five days per week that the facility is open to the public. To have available emergency power for the telephone, radio systems and essential lighting in city hall during power outages. To maintain the city hall Centennial Plaza fountain, lighting, security devices, and outdoor furniture installed in 2001.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	40,685	41,768	40,821	28,287	
Supplies & Other Services	50,000	50,000	65,208	43,356	
Capital Outlay	19,200	-0-	1,670	-0-	
TOTAL	109,885	91,768	107,699	71,643	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	43,638	45,606	43,638	45,606	43,638	45,606
Sup. & Svc.	50,000	50,000	50,000	50,000	50,000	50,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	93,638	94,606	93,638	94,606	93,638	94,606

FUNDING						
Gen. Govt.	93,638	94,606	93,638	94,606	93,638	94,606

FUNCTION: General Government
DEPT: 418

ACTIVITY: Elections

OBJECTIVES:

Municipal elections are held to give citizens the opportunity to exercise their right in a representative democracy. The conduct of elections (City and special, including annexations) is under the jurisdiction of the city clerk.

LEVEL OF SERVICE:

General municipal elections are held in November of the even-numbered years. Special elections are held when called by the city council. City council members are elected for four-year terms during the general municipal election. Initiatives and referendums may also be included in the general municipal election or a special election. Special elections may also be used to fill the unexpired term of an elected official, a recall, or an annexation. The City is responsible for municipal elections. The administration of the election is conducted by contract with the County.

CHANGES OVER PREVIOUS YEAR:

The next general municipal election is scheduled for November 2018, but funding is set aside for a special election during the primary of 2018.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-	-0-	-0-
Supplies & Other Services	-0-	1,000	-0-	-0-	-0-
Capital Outlay	-0-	-0-	-0-	-0-	-0-
TOTAL	-0-	1,000	-0-	-0-	-0-

	BUDGET					
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	6,000	1,000	6,000	1,000	6,000	1,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	6,000	1,000	6,000	1,000	6,000	1,000

FUNDING						
Gen. Govt.	6,000	1,000	6,000	1,000	6,000	1,000

FUNCTION: General Government
DEPT: 419

ACTIVITY: Insurance/Non-Departmental

OBJECTIVES:

This activity provides for the various general insurance programs of the City and other non-department operations.

LEVEL OF SERVICE:

This activity provides insurance protection in the form of liability, automobile, fire, property damage, employment liability and loss through crime. Liability insurance is provided by a joint powers agreement through the Small Cities Organized Risk Effort (SCORE) with no self-insured retention, and a \$10,000,000 limit of coverage. All improved City property is covered through a private insurance company with SCORE as the broker with a \$2,000 deductible for fire and lightning, extended coverage, and vandalism and malicious mischief. This activity accounts for surety bonds for certain employees. This activity also provides a basic dental/vision program for employees.

Data processing, or information technology, includes the provision of information processing services for various City activities and the maintenance and operation of the City's web page for public use. Equipment is being continuously updated with the intent of replacement on a three year cycle.

The costs for membership or participation in the various municipal organizations are provided by this activity. These organizations include the League of California Cities, the League of Siskiyou County Local Agencies, and the Siskiyou County Local Agency Formation Commission. Transportation for the senior meals/nutritional program is provided by this activity. The maintenance and operation of the public access cable channel – Siskiyou Media Council is included in this activity. The required annual audit is funded under this activity as is the annual fees for the city treasurer.

CHANGES OVER PREVIOUS YEAR:

No changes are anticipated for this budget cycle.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	18,800	18,800	135,492	97,488	
Supplies & Other Services	210,000	210,000	99,112	87,900	
Capital Outlay	15,400	15,000	16,163		
TOTAL	244,200	243,800	250,767	185,388	

	BUDGET					
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	100,200	108,800	100,200	108,800	100,200	108,800
Sup. & Svc.	110,000	120,000	100,000	105,000	100,000	105,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	210,200	228,800	200,200	213,800	200,200	213,800

FUNDING						
Gen. Govt.	210,200	228,800	200,200	213,800	200,200	213,800

FUNCTION: Public Safety
DPT: 421

ACTIVITY: Police

OBJECTIVES:

The police activity is responsible for the protection of lives, and property of the citizens of Weed in order to provide a safe and healthy community to live, work, attend school, and share recreational/leisure activities. This is accomplished through enforcement of local ordinances and state laws. The enforcement of these laws and ordinances are accomplished at the local level with administrative hearings, and at the county /state/federal level with the apprehension of violators and prosecution in court. Special functions of the department include safety programs, juvenile delinquency control, and crime/narcotics prevention programs.

LEVEL OF SERVICE

To provide police protection on a 24 hours per day basis with a minimum staffing of one sworn officer on duty. Direct field supervisor of police officers will be provided on an as available, as needed, basis by the management and supervisory police personnel. Police activities remain constant with response to Class I crimes, as defined by the Uniform Crime Reporting Standards, Class II crimes, and calls for service expected to exceed 20,000 incidents. Based on previous year's data, this activity will include investigations of approximately 50 traffic accidents, the issuance of approximately 400 traffic citations for moving, parking, and equipment violations. Approximately 90 felons and 300 misdemeanants will be arrested. Patrolling will include residential and business districts, as well as the undeveloped area within the city, on a continuous basis involving approximately 140,000 vehicle miles. The downtown area will be patrolled on foot at various times. Twenty- four hour designated personnel provide public dispatching, acting as a fixed point of contact for the public. Continued participation with the countywide narcotics task force with one full-time officer, which provided for approximately 50 related arrests within incorporated areas and 120 outside city limits.

Community oriented policing has been an ongoing activity with proactive patrol activities such as vacation house watches, foot patrols, neighborhood watch, specialized night security patrol, citizen seminars, and community surveys.

The School Resource Officer is no longer a special assignment, rather it is the responsibility of all our Officers to build and maintain a strong relationship with our schools. Officers spend time at all schools with in Weed. Our department is also responsible for the safety and enforcement on the College of the Siskiyou's campus. To achieve this, officers are placed within the educational environment on several levels. The officer is involved in a variety of functions including: As a visible law enforcement figure on campus dealing with any law-related areas; As a classroom source for instruction in law topics; As an extension of the principal's office in dealing with specific areas or topics at the principal's request; As a source to teachers, parents, and students for conferences or on an individual basis; As a counseling source in law related areas which may affect the educational environment. Officers are in both uniform and plain clothes while on campus. Presentations cover such topics as bullying, internet safety and how to protect oneself from online predators, the dangers of underage drinking and alcohol use/abuse, dangers of underage smoking, and the consequences of making bad decisions.

The police investigative services provide skilled and professional service related to the investigation of criminal cases. An assigned investigator is responsible for the registration and supervision of sex, arson, and narcotics offenders. Officers frequently conduct compliance checks on those required to register to insure compliance and maintain a safe community. Investigators also review cold case files in an attempt to determine if new leads could be obtained. Investigators meet with witnesses, and review the evidence to determine if any avenue of investigation could be pursued, while remaining a point of contact for the victim or family.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget year.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	1,090,103	1,102,266	1,081,998	1,128,813
Supplies & Other Services	97,950	97,950	119,463	113,608
Capital Outlay	53,000	58,700	66,174	66,627
TOTAL	1,241,053	1,258,916	1,267,635	1,309,048

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	1,201,505	1,284,175	1,201,505	1,284,175	1,201,505	1,284,175
Sup. & Svc.	114,300	114,300	114,300	114,300	114,300	114,300
Cap. Out.	60,500	44,888	60,500	44,888	60,500	44,888
TOTAL	1,376,305	1,443,363	1,376,305	1,443,363	1,376,305	1,443,363

FUNDING						
General	1,1348,843	1,417,094	1,348,843	1,417,094	1,348,843	1,417,094
General (COPS)	11,062	8,869	11,062	8,869	11,062	8,869
General (CLEEP Hi Tec)	2,400	2,400	2,400	2,400	2,400	2,400
Task Force (OT)	15,000	15,000	15,000	15,000	15,000	15,000
Transaction Tax	-0-	-0-	25,500	9,888	25,500	9,888
Total	1,376,305	1,443,363	1,376,305	1,443,363	1,376,305	1,443,363

FUNCTION: Public Safety
DEPT: 422

ACTIVITY: Fire

OBJECTIVES:

The fire activity is responsible for the prevention and suppression of land, vehicle and structural fires, and the response to requests for emergency medical aid, hazardous materials spills and accidents.

LEVEL OF SERVICE:

To provide for on-call availability emergency response 24 hours a day with a volunteer department headed by a volunteer chief, full-time administrative officer and a part-time temporary firefighter. To provide for basic life support on all medical emergencies. To review all new commercial and industrial construction permit applications for compliance with fire safety regulations and to inspect approximately 50 structures during the year for potential fire hazards. Maintenance of vehicles and emergency response equipment is provided for in this budget for the immediate response availability.

<u>2016 Incident Recap</u>	<u>No.</u>	<u>Response Time</u>
Total 911 calls	644	4.7 mins.
Fires (vehicles, nuisance, etc.)	17	
Structure Fires	13	
Wildland Fires	3	
Medical Emergencies	430	
Hazardous Materials	9	
Other (vehicle accidents, mutual and automatic aid)	36	

Training activities are scheduled on a monthly basis for 20 hours. The training includes state and federally mandated topics as well as discretionary subjects.

The students through the College work experience program are allowed to actually work and live in the fire station in a fire fighter capacity.

CHANGES OVER PREVIOUS YEAR:

This budget reflects discontinuing the agreement with CalFire for fire administration and hiring a full time Fire Chief and the lease purchase of a Type I Fire Truck.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	64,649	64,256	52,815	44,856
Supplies & Other Services	189,352	189,352	169,883	187,132
Capital Outlay	10,000	12,000	129,677	16,610
TOTAL	264,001	265,608	352,374	248,598

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	105,630	105,630	161,104	164,405	161,104	164,405
Sup. & Svc.	193,000	193,000	30,000	30,000	30,000	30,000
Cap. Out.	60,000	60,000	60,000	60,000	60,000	60,000
TOTAL	358,630	358,630	251,104	254,405	251,104	254,405

FUNDING						
	358,630	358,630	191,904	194,405	191,904	194,405
General	358,630	358,630	191,904	194,405	191,904	194,405
Transaction Tax	-0-	-0-	60,000	60,000	60,000	60,000
Total	358,630	358,630	251,104	254,405	251,104	254,405

FUNCTION: Community Development
DEPT: 423

ACTIVITY: Building Inspection

OBJECTIVES:

The building regulation activity provides for the issuance of permits, and the subsequent inspection for all construction related activities. In addition, to representing the public's interest in controlling new construction, this activity also provides consulting services to the owner-builder. The upgrading or elimination of buildings that may be a hazard to public safety also comes under the provisions of this activity.

LEVEL OF SERVICE:

The building inspector is charged with the enforcement of the latest adopted California Code of Regulations, Title 24, also referred to as the California building Standards Code. Approximately 60 permits are expected to be issued for single-family dwellings and 5 new commercial and industrial buildings, and 40 alterations or modifications to existing buildings. This increased activity is due to rebuilding following the Boles Fire.

CHANGES OVER PREVIOUS YEAR:

Full funding for this department was provided by the State for the first year and one-half following the Boles fire. No changes are anticipated for this budget cycle.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	23,016	60,807	
Supplies & Other Services	87,000	87,000	45,719	12,603	
Capital Outlay	-0-	-0-	-0-	-0-	
TOTAL	87,000	87,000	68,735	73,412	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	61,300	63,000	61,300	63,000	61,300	63,000
Sup. & Svc.	15,000	15,000	15,000	15,000	15,000	15,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	76,300	78,000	76,300	78,000	76,300	78,000

FUNDING						
	General	76,300	78,000	76,300	78,000	76,300
30 -	OES/FEMA	-0-	-0-	-0-	-0-	-0-

FUNCTION: Public Safety
DEPT: 424

ACTIVITY: Animal Regulation

OBJECTIVES:

Animal regulation provides for the licensing, controlling, sheltering, adoption and disposal of dogs. It is the intent of this program to give citizens a quieter and healthier environment through a reduction in the number of dogs that run at large, and assurance that the dogs have been vaccinated for rabies. The control of other animals from being a health and safety nuisance is another charge of this activity.

LEVEL OF SERVICE:

To license approximately 300 dogs, which assures current rabies vaccination and identification. To have patrol services available by the current police and community services personnel to issue approximately 30 citations for various animal control ordinance violations, to have available the animal control officer to remove stray dogs that have been confined and to maintain the City pound facilities. During the year animals will be impounded until either claimed or destroyed. As requested by citizens, animal complaints will be investigated and calls for service will be followed through. The part time animal control officer is on duty an average of 22 hours per week for animal regulation enforcement and pound maintenance.

For a third year the Community Service Officers are concentrating efforts to address the issues associated with feral cats. The program began two years ago wherein they trapped, spayed/neutered, and then re-released the cats where they were picked up. This program is a recommended method to reduce the number of feral cats in neighborhoods.

Community Service Officers investigate animal complaints of loose dogs, dog and cat bites, animal cruelty and respond to calls for any animal in distress including sick or injured wildlife. They will also conduct educational programs and provide advice regarding animal care and wildlife control. A City Pound is maintained by the Community Service Officers who work diligently to locate a home for displaced pets.

Community Service Officers receive specialized training in the law of arrest, meeting the criteria of PC 832. This provides the officers with limited powers of arrest in order to issue animal regulation citations, endorsed by the Weed Municipal Code. This allows the sworn law enforcement officers to concentrate on high priority criminal cases, and remain available for emergency calls.

CHANGES OVER PREVIOUS YEAR:

No changes are anticipated.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	-0-	-0-	7	-0-
Supplies & Other Services	2,000	2,000	432	215
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	2,000	2,000	439	215

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	2,000	2,000	2,000	2,000	2,000	2,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	2,000	2,000	2,000	2,000	2,000	2,000

FUNDING						
General	2,000	2,000	2,000	2,000	2,000	2,000

FUNCTION: Public Safety
DEPT: 425

ACTIVITY: Police – COPS Program

OBJECTIVES:

The COPS Program activity accounts for the state program to provide funds to local law enforcement.

LEVEL OF SERVICE:

The City uses this funding source to provide for community service officers to enforce the Municipal Code and to provide a support role for other divisions of the police department. Job duties include animal control, dispatch, and enforcement activities including vehicle and nuisance abatements. Funding also provides for overtime within the department. Approximately 2,000 incidents and 200 public nuisance abatements investigations will be conducted by assigned Community Service Officers.

Much of the officer's time is devoted to getting property owners to clean up their property or abate other nuisances, such as abandoned vehicles. Nuisance abatements also require locating the property owner sending letters, photographing the nuisance/property, and making personal contact with the owner and/or tenant of the property. Once the contacts are made, the officer works with the owner or tenant to set up a program to have the nuisance abated.

The officer makes regular checks of the property to make sure the cleanup is being performed. If the tenant/owner fails to take the appropriate action to get the property cleaned up, a citation is issued and a court date is set. If the property is not cleaned up by the court date the officer appears in court and legal action is taken against the owner of the property to require the cleanup of the property or abatement of the nuisance.

A Community Service Officer will be assigned the position of Crime Scene Investigator for major crimes. The duties include evidence collection, fingerprinting, DNA collection, and crime scene photography. The officer works closely with Investigators to produce a solid criminal investigation for prosecution by the District Attorney's Office.

A Community Service Officer is also assigned the position of Property Manager. The property manager is responsible for all items of evidence booked into the Weed Police Department Evidence Room. The property manager oversees resources assigned to department staff to insure proper use and care. The property manager follows the Department of Justice guidelines to insure property is maintained, purged, and destroyed in a manner prescribed by law.

A Community Service Officer is assigned to oversee the city owned equipment of the police department. They are responsible to issue and monitor the use of the equipment by officers, seeing that all is in good working order.

CHANGES OVER PREVIOUS YEAR:

No changes are anticipated.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	75,201	77,203	63,898	75,217	
Supplies & Other Services	8,400	8,400	4,887	5,679	
Capital Outlay	-0-	-0-			
TOTAL	83,601	85,603	68,785	80,896	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2015-16	FY 2016-17
Emp. Svc.	80,538	83,731	80,538	83,731	80,538	83,731
Sup. & Svc.	8,400	8,400	8,400	8,400	8,400	8,400
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	88,938	92,131	88,938	92,131	88,938	92,131

FUNDING						
General (COPS)	88,938	92,131	88,938	92,131	88,938	92,131

FUNCTION: Senior Services
DEPT: 426

ACTIVITY: Senior Services

OBJECTIVES:

With the adoption by the voters of the City of a Transaction and Use Tax, the City has funding to provide services to seniors within the community. This new department within the General Fund is intended to track the allocation and expenditures for senior services.

LEVEL OF SERVICE:

This program is new and the level of service to be provided has not yet been established by the City Council.

CHANGES OVER PREVIOUS YEAR:

Funding in FY 2017-2018 and FY 2018-2019 will provide maintenance and operational costs for the Senior Shuttle, fund the City's share of Meals on Wheels, and provide senior activities put on by the Family and Community Resource Center.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-	-0-	-0-
Supplies & Other Services	-0-	26,000	-0-	-0-	22,463
Capital Outlay	15,000	-0-	-0-	-0-	45,638
TOTAL	15,000	26,000	-0-	68,131	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	95,000	95,000	95,000	95,000	95,000	95,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	95,000	95,000	95,000	95,000	95,000	95,000

FUNDING						
Transaction Tax	95,000	95,000	95,000	95,000	95,000	95,000

FUNCTION: Public Safety
DEPT: 440

ACTIVITY: Street Lighting

OBJECTIVES:

This activity provides for the installation, maintenance and operation of street lights and traffic control devices on roadways other than state highways.

LEVEL OF SERVICE:

Street Lighting is provided by contract with Pacific Power and Light. Most existing and all new lights installed are high-pressure sodium vapor type which is used to conserve energy. The remaining lights are mercury vapor type. The current inventory of lights is as follows:

Number	Type	Lumens	Watts
21	HPSV	22000	200
2	HPSV	16000	150
15	HPSV	9500	100
2	MV	7000	
143	HPSV	5800	70

The City pays a fee per light and a metered rate for the 21-70 Watt lights on Main Street and the 27-175 Watt lights on Weed Boulevard.

The City also shares part of the freeway interchange lighting with the state and the intersections of state highways with City Streets.

CHANGES OVER PREVIOUS YEAR:

We added street lights in Angel Valley and will soon be adding lights on Boles.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-	-0-	-0-
Supplies & Other Services	43,000	45,000	42,083	50,992	
Capital Outlay	-0-	-0-	-0-	-0-	-0-
TOTAL	43,000	45,000	42,083	50,992	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	51,000	53,000	51,000	53,000	51,000	53,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	51,000	53,000	51,000	53,000	51,000	53,000

FUNDING						
General	51,000	53,000	51,000	53,000	51,000	53,000

FUNCTION: Community Development
DEPT: 412

ACTIVITY: Planning

OBJECTIVES:

The Planning activity is responsible for the preparation, maintenance and modification of the long-range general plan for the development of the City and its environs. A planning commission of five members is appointed by the mayor with the approval of the city council for four-year overlapping terms. The planning commission chooses one of their members to serve as chairman to preside over meetings of the commission. The city clerk serves as the secretary for the planning commission. The planning commission is responsible to the City Council in recommending and implementing means to achieve the goals of the general plan. Certain decisions requiring judgment based upon public health, safety and welfare are the province of the commission. A planning department has been created by ordinance to prepare a master plan and perform duties necessary to carry out the instructions of the planning commission and the city council.

LEVEL OF SERVICE:

The planning commission holds their meetings at 5:30 p.m. on the first Wednesday of each month. At their meetings they are expected during the year to act on approximately one major subdivision, one to three minor subdivisions, one to three rezonings, approximately fifteen other zoning ordinance matters such as use permits and variances, the annual general plan review, and the capital improvement program recommendation. This activity is expected to continue to fluctuate with development activity. The city administrator currently acts in the capacity of the planning director in reviewing plans, public response, preparing reports, and handling other planning matters. A contract person or firm is used to provide professional planning advice for flexibility to meet the planning demands of the community. Consulting services to process applications are charged directly to the applicant and this budget figure will change to reflect this cost that is offset with a like amount of revenue.

CHANGES OVER PREVIOUS YEAR:

Funds are proposed for consulting services and for the training for commissioners. As the economy improves, the City is receiving a greater number of planning applications.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-		-0-
Supplies & Other Services	20,000	20,000	17,013		16,720
Capital Outlay	-0-	-0-	-0-		-0-
TOTAL	20,000	20,000	17,013		16,720

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	20,000	25,000	20,000	25,000	20,000	25,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	20,000	25,000	20,000	25,000	20,000	25,000

FUNDING						
General	20,000	25,000	20,000	25,000	20,000	25,000

FUNCTION: Community Development

ACTIVITY: Community Development & Promotion

OBJECTIVES:

The community development and promotion activity provides for the enhancement of economic activity within the community, tourism promotion, share in the cost of community events, and community beautification programs such as trees, flowers and lighting.

LEVEL OF SERVICE:

The various community development and promotion requests will be considered by the City Council during the second quarter of this budget period. Funding in the past has been to the Weed Chamber of Commerce, Weed Parks and Recreation District, Weed Museum, Downtown Revitalization Committee, Beta Sigma Phi, Mountain Community Television 15, the City of Weed, Enterprise Zone (Siskiyou County Economic Development Council), Weed Historic Tile Mural Committee, Weed Cemetery, and Chamber of Commerce Visitors' Center.

CHANGES OVER PREVIOUS YEAR:

No changes are anticipated in this budget cycle.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-		-0-
Supplies & Other Services	68,500	63,500	72,225		73,000
Capital Outlay	-0-	-0-	-0-		-0-
TOTAL	68,500	68,500	72,225		73,000

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	87,500	87,500	87,500	87,500	87,500	87,500
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	87,500	87,500	87,500	87,500	87,500	87,500

FUNDING						
20 – Community Development & Promotion	87,500	87,500	87,500	87,500	87,500	87,500

FUNCTION: Health

ACTIVITY: Solid Waste

OBJECTIVES:

The solid waste activity provides for the collection and disposal of solid waste generated within the city. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

Through a contract collector, to provide for the collection of solid waste from each householder at least once a week and more frequent pickups from commercial/industrial/institutional users. To provide for the cost of disposing of the solid waste at a state approved site. To provide containers for the appropriate storage of the solid waste until collected. To encourage the reduction of solid waste entering the landfill site by education and recycling programs. To encourage through the "Adopt-A-Street" program community support against litter.

CHANGES OVER PREVIOUS YEAR:

The cost of this service is projected to change with the change in the consumer price index.

This budget proposes continuing a service started three years ago of allowing residential customers the opportunity of disposing unwanted items without traveling out of town to the transfer station or paying the tipping fee during a two day period in either the fall and/or spring.

The current agreement with the collector terminates on June 30, 2017, but is expected to be renewed for an addition 3 year term.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-		-0-
Supplies & Other Services	480,000	500,000	523,428		355,534
Capital Outlay	-0-	-0-	-0-		-0-
TOTAL	480,000	500,000	523,428		355,534

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	480,000	500,000	480,000	500,000	480,000	500,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	480,000	500,000	480,000	500,000	480,000	500,000

FUNDING						
11 – Solid Waste	480,000	500,000	480,000	500,000	480,000	500,000

FUNCTION: Health
DEPT: 437

ACTIVITY: Landfill

OBJECTIVES:

The landfill activity provided for the site and operation of a point for disposal of solid waste. The City owned site has now been closed for this purpose and is currently in the process of being secured in accordance with state law.

LEVEL OF SERVICE:

To provide for the administration, materials and services necessary to meet this year's obligation of a multi-year program to close the landfill site. The financing of this service is from the County's landfill closing fees.

CHANGES OVER PREVIOUS YEAR:

Costs for landfill testing have been assumed by the County.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-	-0-	-0-
Supplies & Other Services	1,000	1,000	554	353	
Capital Outlay	-0-	-0-	-0-	-0-	
TOTAL	1,000	1,000	554	353	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUNDING						
11 – Solid Waste	-0-	-0-	-0-	-0-	-0-	-0-

FUNCTION: Health

ACTIVITY: Sewer

OBJECTIVES:

This sewer activity is responsible for the safe collection and transporting to the wastewater treatment facilities of wastewater entered into the City's system and the operation of the two wastewater treatment facilities. The types of sewage include both domestic and industrial. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

To provide for the collection of domestic and industrial sewage from approximately 1,050 connections. To provide for the treatment and disposal of approximately 0.2 mgd (million gallons daily) of wastewater on the North system and approximately 0.25 mgd on the South system during dry weather with an average increase of around double those amounts during the wet weather periods. To dispose at an approved landfill of all sludge removed during the treatment process. To maintain lines on an as-needed basis when blockages occur within the sewer collection system. To assure that personnel and equipment are available on an on-call basis 24 hours a day. To maintain records of activity operations with summary reporting to the state.

CHANGES OVER PREVIOUS YEAR:

The cost of this service is projected to change with the approved rate increase as well as the change in the consumer price index. In addition, the Supplies and Other Services were inflated due to a grant for planning purposes of \$500,000.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	157,240	161,169	116,426	133,128	
Supplies & Other Services	160,000	170,000	350,901	404,166	
Capital Outlay	21,741	24,685	22,076	22,687	
TOTAL	338,981	355,854	489,403	559,980	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	167,193	180,885	167,193	180,885	167,193	180,885
Sup. & Svc.	180,000	190,000	175,000	180,000	175,000	180,000
Cap. Out.	19,286	395,268	19,286	395,268	19,286	395,268
TOTAL	366,479	766,153	361,479	756,153	361,479	756,153

FUNDING						
80 & 83 - Sewer	366,479	766,153	361,479	756,153	361,479	756,153

FUNCTION: Health

ACTIVITY: Sewer Bond Payment

OBJECTIVES:

Sewer bonds are issued for the purpose of providing capital to construct facilities for the collection and treatment of wastewater. Revenue bonds are normally issued for this purpose with their payment secured by the revenue generated from the users of the facilities. This activity accounts for the 40-year sewer bonds issued in 1977.

LEVEL OF SERVICE:

To provide a timely payment of principal and interest on the 40-year sewer bonds issued in 1977. To retain the required minimum fund balance equal to one year's principal and interest payment. This balance is maintained in Fund No. 81.

CHANGES OVER PREVIOUS YEAR

The sewer bonds were full paid in FY 2016-17.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-	-0-		-0-
Supplies & Other Services	12,900	12,000	13,200		12,603
Capital Outlay	-0-	-0-	-0-		-0-
TOTAL	12,900	12,000	13,200		12,603

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUNDING						
81 - Sewer	-0-	-0-	-0-	-0-	-0-	-0-

FUNCTION: Transportation
DEPT: 432

ACTIVITY: Street - Cleaning

OBJECTIVES:

The purpose of the street cleaning activity is to keep streets free and clear of debris, with special emphasis and exceptional cleaning of problem areas identified by previous experience.

LEVEL OF SERVICE:

To sweep all streets having curb and gutter with the business areas being swept two times a week and the residential areas on a weekly basis. During the winter months the streets are swept if the streets are free of snow, and after snow removal the cinders are removed. This activity also provides for the cost of emptying the street trash cans.

CHANGES OVER PREVIOUS YEAR:

The personnel cost reflect the actual activity. Capital outlay is for a 5 year lease purchase of a street sweeper.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	29,566	30,246	21,507		21,167
Supplies & Other Services	12,000	12,000	6,050		3,655
Capital Outlay	50,000	50,000	40,000		40,000
TOTAL	91,566	92,246	67,557		64,822

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	30,324	31,535	30,324	31,535	30,324	31,535
Sup. & Svc.	6,000	6,000	6,000	6,000	6,000	6,000
Cap. Out.	42,142	42,142	42,142	42,142	42,142	42,142
TOTAL	78,466	79,677	78,466	79,677	78,466	79,677

FUNDING						
General	78,466	79,677	78,466	79,677	78,466	79,677

FUNCTION: Transportation
DEPT: 433

ACTIVITY: Street - Maintenance

OBJECTIVES:

The purpose of the street/storm drains activity is the repair, maintenance, and construction or reconstruction of City streets.

LEVEL OF SERVICE:

To provide for the maintenance of approximately 27 miles of streets including patching and seal coating.

CHANGES OVER PREVIOUS YEAR:

Capital outlay to be shared with other activities included a backhoe and a pickup truck. The backhoe was purchased in 2013 on a five year lease purchase. The final payment will be in FY 2017-18. The reconstruction of Vista Drive results in significant increases over prior years. However, grant funds pay for \$2.4M of the \$3M project.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	162,377	166,598	210,361	201,780	
Supplies & Other Services	119,700	119,700	47,864	113,901	
Capital Outlay	81,474	157,862	72,820	2,496	
TOTAL	363,551	444,160	331,045	318,117	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	175,623	183,405	175,623	183,405	175,623	183,405
Sup. & Svc.	119,700	119,700	119,700	119,700	115,000	115,000
Cap. Out.	375,554	2,639,000	375,554	2,639,000	375,554	2,639,000
TOTAL	670,877	2,942,105	670,877	2,942,105	666,177	2,937,405

FUNDING						
	General	503,106	670,877	53,106	666,177	48,406
EDA Grant		2,400,000		2,400,000		2,400,000
Transaction Tax		-0-	39,000	-0-	39,000	-0-
Total	670,877	2,942,105	670,877	2,942,105	666,177	2,937,405

FUNCTION: Transportation
DEPT: 434

ACTIVITY: Street - Snow Removal

OBJECTIVES:

The snow removal activity provides for the clearing of public streets during snowy weather conditions to permit vehicle travel.

LEVEL OF SERVICE:

To provide for the clearing of snow on streets during and after snowfalls with first priority on major streets including those serving the business and institutional areas and second priority on the local streets. To improve traction on the streets during the times of snow activity by the use of cinders and/or other materials.

CHANGES OVER PREVIOUS YEAR:

This activity is weather related.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	51,271	52,387	39,967	49,122
Supplies & Other Services	39,000	39,000	31,905	64,701
Capital Outlay			7,216	4,991
TOTAL	90,271	91,387	79,088	118,815

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	52,779	55,304	52,779	55,304	52,779	55,304
Sup. & Svc.	50,000	50,000	50,000	50,000	45,000	45,000
Cap. Out.	30,000	30,000	30,000	30,000	30,000	30,000
TOTAL	132,779	135,304	132,779	135,304	127,779	130,304

FUNDING				
	132,779	135,304	132,779	135,304

FUNCTION: Transportation

ACTIVITY: Streets - Sidewalk

OBJECTIVES:

To make loans available to property owners to install new or replace defective sidewalks. The sidewalks installed are to current City standards for the safety of pedestrians.

LEVEL OF SERVICE:

To provide the financial loan to install the sidewalks on an as-needed basis or as requested. Loan payments are made to the City with interest.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget. If a request is made for a sidewalk program, funds can be considered to transfer for the loan program.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services		-0-	-0-	-0-	-0-
Supplies & Other Services		-0-	-0-	-0-	-0-
Capital Outlay		-0-	-0-	-0-	-0-
TOTAL		-0-	-0-	-0-	-0-

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUNDING						
15 - Sidewalk	-0-	-0-	-0-	-0-	-0-	-0-

FUNCTION: Transportation
DEPT: 417

ACTIVITY: Drainage

OBJECTIVES:

The purpose of the drainage activity is the repair, maintenance, and construction or reconstruction of City storm drainage system. Storm drain maintenance is performed on existing storm drains, ditches and other water courses primarily contiguous to developed property. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

To provide for the maintenance of the storm drainage system including pipes, ditches, curb and gutters. During the winter season storm water is discharged to the Boles and Beaughan Creeks. To provide the planning for providing drainage service to meet future requirement. To administer the grants received for this activity.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget.

EXPENDITURE SUMMARY					
	Prior Budget		Actual	Estimate	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	-0-	-0-			
Supplies & Other Services	2,000	2,000	1,559	12,613	
Capital Outlay	-0-	-0-			
TOTAL	2,000	2,000	1,559	12,613	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	7,000	7,000	7,000	7,000	7,000	7,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	7,000	7,000	7,000	7,000	7,000	7,000

FUNDING						
10 - General	7,000	7,000	7,000	7,000	7,000	7,000

FUNCTION: Culture and Leisure
DEPT: 427

ACTIVITY: Library

OBJECTIVES:

This activity provides support services for a library facility to be available for the residents in and around Weed and for visitors to the community.

LEVEL OF SERVICE:

To provide the rental and some related expenses for a basic reading room with additional costs to be provided by the community.

CHANGES OVER PREVIOUS YEAR:

In late 2011 the City assumed the cost of utilities and one, part-time librarian. In March 2015 the citizens of the community approved a 0.25% Transaction and Use Tax to fund library activities, in addition to other General Fund expenditures. This budget reflects increased funding available through that tax.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	25,000	30,000	10,537	12,184
Supplies & Other Services	5,500	10,500	23,549	12,465
Capital Outlay	10,000	20,000		
TOTAL	40,500	60,500	34,086	24,649

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	34,000	35,400	34,000	35,400	34,000	35,400
Sup. & Svc.	15,000	15,000	15,000	15,000	15,000	15,000
Cap. Out.	30,000	20,000	30,000	20,000	30,000	20,000
TOTAL	79,000	70,400	79,000	70,400	79,000	70,400

FUNDING						
10 - General						
Transaction Tax	79,000	70,400	79,000	70,400	79,000	70,400
Total	79,000	70,400	79,000	70,400	79,000	70,400

EXPENDITURES

FUNCTION: Public Utilities

ACTIVITY: Water

OBJECTIVES:

The water activity is responsible for obtaining, treating if necessary, and delivery of potable water to customers connected to the City system. Fire hydrants and sprinklers are connected to the water system for fire protection services. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

To deliver potable water to 1,050 residential, commercial, and industry/institutional customers on a metered basis. To provide water for fire service to approximately 184 hydrants. To provide for new connections and development as it takes place. To have personnel available on call at all times to handle emergencies in providing water service. To perform testing of the water supply, and chlorination when necessary, to assure compliance with required health standards.

CHANGES OVER PREVIOUS YEAR:

The capital outlay includes the five-year lease purchase of a backhoe approved in 2013. This equipment is shared and cost prorated with other public works activities. The final payment will occur in FY 2017-18. Six Hundred Thousand dollars has been set aside in these two years for litigation purposes.

EXPENDITURE SUMMARY					
	Prior Budget		Actual		Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	
Employee Services	190,213	195,089	180,950	194,144	
Supplies & Other Services	140,000	140,000	445,445	321,913	
Capital Outlay	21,741	12,185	22,077	2,496	
TOTAL	351,954	347,274	648,471	518,553	

BUDGET						
	Dept. Request		City Mgr. Recommend		Council Adopt	
	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19
Emp. Svc.	189,003	204,688	189,003	204,688	189,003	204,688
Sup. & Svc.	440,000	440,000	440,000	440,000	440,000	440,000
Cap. Out.	19,286	5,268	19,286	5,268	19,286	5,268
TOTAL	848,289	849,956	848,289	849,956	848,289	849,956

FUNDING						
12 - Water	848,289	849,956	848,289	849,956	848,289	849,956

CITY OF WEED
PERSONNEL ALLOCATION

CITY OF WEED
Personnel Allocation
for FY 2015-16 & FY 2016-17

Position	No. Authorized
City Council	
Mayor	1
Council Member	4
Total	5
Administration	
City Administrator	1
City Clerk	1
Recording Clerk	1
Total	3
Finance	
Director	1
Accts. Payable	1
Accts. Receivable	1
Office Clerk - PT	.75
Total	3.75
Police	
Chief	1
Police Sgt.	2
Police Cpl	1
Police Officer	5
Mechanic	.1
Total	9.1
Police Dispatch	
Police Admin. Clerk	1
Dispatcher	3
Dispatcher - PT	2
Total	6
Police Reserve	
Reserve Officer	6
Total	6
Total Police	22.1

Community Service	
CSO II	1
CSO I (Part-time)	1
Total	2
Fire	
Chief	1
Mechanic	.1
Firefighter (temp)	1
Volunteers	24
Totals	26.6
Animal Regulation	
Animal Control Officer - PT	0
Total	0
Library	
Head Librarian – PT	.75
Librarian – PT	.75
Total	1.5
Public Works	
Director	1
Supervisor	1
Maintenance Man II	2
Waste Water Treatment	1
Maintenance Worker	2
Mechanic	.8
Total	7.8
Total Elected	5
Total Full Time	30
Total Part Time	9
Total Volunteers	30
TOTAL CITY PERSONNEL	69

**The following allocations are from the above
public works total**

Government Buildings	
Director	0.10
Waste Water Treatment	0.05
Maintenance Man II	0.35
Total	0.50
Water	
Director	0.25
Supervisor	0.20
Waste Water Treatment	0.05
Maintenance Man II	0.95
Maintenance Man II	0.75
Maintenance Man II	0.10
Mechanic	0.10
Total	2.40
Street Cleaning	
Director	0.03
Maintenance Man II	0.10
Mechanic	0.20
Total	0.33
Street Maintenance	
Director	0.32
Supervisor	0.60
Waste Water Treatment	0.05
Maintenance Man II	0.45
Maintenance Man I	0.40
Mechanic	0.20
Total	2.02
Snow Removal	
Director	0.05
Supervisor	0.05
Waste Water Treatment	0.05
Maintenance Man II	0.05
Maintenance Man II	0.05
Maintenance Man II	0.05
Maintenance Man I	0.05
Mechanic	0.20
Total	0.55

Sewer	
Director	0.25
Supervisor	0.15
Waste Water Treatment	0.80
Maintenance Man II	0.20
Maintenance Man I	0.45
Mechanic	0.10
Total	1.95