



CITY OF WEED

Transient Occupancy Tax (TOT) Return Form

Every person providing transient lodging for remuneration in the Incorporated City of Weed must collect a tax of ten (10%) on the rent paid, unless that rent qualifies for exclusion or exemption. All allowable exclusions and exemptions must accompany this return form. This tax is due and payable to the City, before the 15th of the month following the close of the period. Payment becomes delinquent on the fifteenth (15th) day of the second month following the close of the reporting period. The Siskiyou County Tourism Improvement District assessment is due on or before the last day of the month following the close of the period, and payment becomes delinquent on the 1st day of the second month following the close of the period. For failure to pay by the amount prior to the due date, the lodging provider is subject to paying a penalty on the tax due. The initial penalty is ten percent (10%) of the amount due; further delinquency is subject to an additional monthly penalty for the first two months (20% max). The interest rate is one-half percent (0.5%) per month or fraction thereof. *Change of ownership, suspension, or disposal of business must be reported to us immediately.*

FILE ONLINE AT: <https://weed.hdlgov.com/home/index/tot>

ACCOUNT NO:

PIN:

Lodging Establishment Name and Address

Reporting Period (MM / YYYY)

Number of Rooms Rented During the Period

Number of Rooms Available During the Period

This return is subject to audit:

| | | |
|--|-----------------|--|
| 1. Gross Rent Paid for Lodging | 1. \$ | |
| 2. Less Allowable Deductions Rent for occupancy by permanent residents (one who occupies or has right of occupancy at least 30 consecutive days) | 2. \$ | |
| 3. Net Taxable Rent: (Line 1 minus Line 2) | 3. \$ | |
| 4. Transient Occupancy Tax (10% or 0.10 x Line 3) | 4. \$ | |
| 5. Siskiyou County Tourism Improvement District Assessment (2% or .02 x Line 3) | 5. \$ | |
| 6. TOT Penalty (Line 4 x 10% or 0.10, applied on the 15th of each month, max 20%) | 6. \$ | |
| 7. TOT Interest (Line 4 x 1% or 0.01, applied on the 15th of each month) | 7. \$ | |
| 8. SCTID Penalty (Line 5 x 10% or 0.10, applied on the 1st day of the second month after the due date, max 20%) | 8. \$ | |
| 9. SCTID Interest (Line 5 x 1% or 0.01, applied on the 1st day of the second month after the due date) | 9. \$ | |
| TOTAL AMOUNT DUE (Add Line 4 through Line 9) | TOTAL \$ | |

I declare under penalties prescribed that the information provided in this return is true and correct to the best of my knowledge.

Signature

Date

Print Name

Title

Please make check payable to: **City of Weed**

Mail to: City of Weed TOT Processing Center
8839 N. Cedar Ave #212 • Fresno, CA 93720

Need assistance? Email us at: WeedTOT@hdlgov.com Ph: (530) 341-3652

**** Term Exclusion:** For stays of more than thirty (30) continuous days or 30 consecutive days stay. In the absence of a prior written contract, the tax must be collected for the first 30 days.