



215 Executive Court, Suite B, Yreka, CA 96097
(530) 572.3120
www.svrcd.org

City of Weed Fuel Mitigation Project - Handwork **BID PACKET**

February 3, 2026

Project Funded by a CAL FIRE Wildfire Prevention Grant

Project Summary

This fuel mitigation project is located within and around the City of Weed in Siskiyou County, California. The treatment will protect habitable structures within the city of Weed and surrounding areas. The objective of this project is to provide immediate fuel mitigation to reduce fuel loading within the project area and to ensure a lasting effect on the community to reduce the fire hazard for many years after the project is complete. Funding for this project is provided by the California Department of Forestry and Fire Protection's Wildfire Prevention Program.

The Shasta Valley Resource Conservation District (SVRCD) is acting as lead agency for this project, and the grantee is the City of Weed Fire Department. The SVRCD will administer the contract and serve as the primary contact during implementation.

Implementation must not begin before receiving the Notice to Proceed.

Contractor's Obligations

The Bidder must analyze and respond to all sections of this Bid Packet providing detailed information to allow the SVRCD to evaluate the bids. The Contractor, by submitting its bids, agrees that any costs incurred by the Contractor in responding to this Bid Packet, are to be borne by Contractor and may not be billed to the SVRCD.

The Bidder must complete and submit all attachments in Appendix I, in the order listed. If the SVRCD has any confusion or difficulty in retrieving the required information from a Contractor's bid, it may result in the disqualification of such bid.

Bid Submission Requirements

Submission of Bids:

Contractor should mail, hand deliver, or email their bid to the address listed below **by 2pm on February 20th, 2026**. Hard or electronic bids will be accepted.

**Shasta Valley RCD
215 Executive Ct., Suite B
Yreka, CA 96097**

For hard copy bids, the envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words **“Bid for the City of Weed Fuel Mitigation Project - Handwork”**.

Electronic bids shall be sent to Anna Parry, Project Manager at aparry@svrcd.org. Please make the subject line **“Bid for the City of Weed Fuel Mitigation Project - Handwork”** followed by your company’s name.

Critical Dates

Pre-bid Site Visit

Contractors wishing to bid on this project may attend a pre-bid site visit scheduled on **February 12th, 2026, at 1:00pm**. Those interested will meet at the Weed City Fire Department (128 Roseburg Pkwy, Weed, CA 96094). Representatives of the SVRCD and the City will be present to discuss the project.

Anna Parry, Project Manager
Email: aparry@svrcd.org
Phone: 702-300-5952

Brian Carter, City of Weed Fire Chief
Email: brian.carter@ci.weed.ca.us
Phone: 530-938-5030

Contract Dates

The Contractor shall not begin operations until the Notice to Proceed is issued. All work shall be completed by **September 30th, 2026**.

Contractual Commitment of Bid

The contents of submitted bids will be considered obligations of the successful Contractor. No information should be submitted that is not intended to be incorporated into the bid and any contract, which may result from such bid. If there is any inconsistency between the terms herein and any of the contract documents, the terms in the contract documents shall prevail.

Project Specifications

The contractor is expected to follow the project specifications, site plans, permit requirements, and all state and county laws and standards for this project.

The objective of this project is to reduce the fuel loading and fire hazard within the project area by eliminating the vertical and horizontal continuity of vegetative fuels to reduce the rate of fire spread, duration and intensity of fire, fuel ignitability and ignition of tree crowns or structures. Brush will be removed by hand cutting to decrease the density of the understory and remove ladder fuels. Hand cut material will be piled. Canopy spacing will be increased to 20 feet by removing trees up to 10-inch DBH. Dead and dying trees will also be removed.

Cutting Specifications:

- Cut and remove trees up to 10” DBH to achieve a 20-foot canopy spacing (approximately 30’ bole spacing or 50 trees per acre)

- Cut all brush regardless of species
- Cut all dead trees (snags) <20" DBH
- Cut all stumps to less than 4 inches from ground height
- In designated areas, limb remaining conifer trees up to 8 ft at stem without damaging the bole of the tree
- Any vegetation felled outside the project area will be brought back in for treatment
- Pile existing and created ground fuels <10" DBH
- All effort shall be made to avoid damaging residual trees with equipment
- Where slash is piled, keep piles no larger than 8 feet in diameter and a minimum of 4 to 6 feet in height
- Piles shall be made at least 10 feet away from remaining trees and vegetation
- All piles will be covered with plastic sheeting such that the center stays dry

Protection of Cultural Resources

- A map of identified cultural resources will be provided. Contractor shall avoid disturbing these resources with equipment. Resources may be flagged with orange-and-white striped flagging.
- Discovery, by either the Contractor or the Shasta Valley Resource Conservation District, of cultural resources needing special protection shall be promptly reported to the Project Manager. Contractor shall immediately cease operations in the area. A perimeter of the protected resource shall be identified and avoided using orange-and-white striped flagging.

Protection of Sensitive Wildlife & Plant Species:

- Qualified SVRCD staff or a contracted biologist will complete surveys within 2 weeks prior to work beginning to detect any new active nests, roosts, dens, etc. or wildlife that cannot move out of the project area on its own. Exclusion areas will be established around any wildlife habitat elements. Buffer zones will also be placed around any special status plant species located in the project area. Surveys must be completed before implementation can begin.
- If wildlife is encountered during project activities, project work shall be paused to allow wildlife to leave area unharmed. Exclusion areas will be established around habitat elements such as active nests, dens, roosts, etc. Any such areas identified by Contractor must be reported to the Project Manager.
- In order to protect any species covered by the Migratory Bird Treaty Act (MBTA), fuels treatment between March 1 to August 31 must not occur until surveys are conducted by a biologist or a person with knowledge of, and ability to recognize, species protected by the MBTA and it is determined that there are no occupied nests within the proposed activity area. SVRCD staff or a contracted biologist will complete these surveys within 2 weeks prior to work beginning. If an MBTA species is located then no activities will occur within 100 feet of the nest during the breeding season (March 1- August 31).
- If Contractor discovers any sensitive wildlife or plant species, Contractor shall immediately contact the Project Manager and stop work within 100 feet of the sensitive species.

Protection of Aquatic & Riparian Habitat

- Intermittent and perennial water bodies will have buffers of 50 feet and 100 feet, respectively. Buffers will be flagged with blue & white striped flagging. Use of equipment is not permitted within these buffers and disturbance of these areas should be minimized.
- If removal of vegetation within the riparian buffer is necessary, Project Manager will direct treatment of these areas. At least 75% of the overstory and 50% of the understory canopy of native riparian vegetation will be retained within riparian buffers.

Boundaries:

- The boundaries depicted on the project area map delineate the treatment unit. Unit boundaries will be flagged with pink flagging. A georeferenced digital map will be provided to help Contractor identify unit boundaries using GPS assisted technology.
- Riparian buffer zones will be flagged with blue & white striped flagging. A georeferenced map of these areas will also be provided. Disturbance of these areas should be minimized. If removal of vegetation within the riparian buffer is necessary, project manager will direct treatment of these areas. No equipment will be permitted in riparian areas.
- Buffer zones for sensitive resources will be flagged with orange & white striped flagging. A georeferenced map of these areas will also be provided. Sensitive resource areas will be excluded from project work.
- In areas where the digital map differs from on-the-ground flagging, any flagging present will prevail as the boundary.

Safety:

- Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the work.
- During the contract performance, Contractor shall protect the lives and health of workers performing the work and other persons who may be affected by the work and prevent damage to property adjacent to the project.
- Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety, of persons or property or to protect them from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection.

Work progress:

Contractor’s operations shall progress in a workmanlike and orderly manner to avoid accidentally leaving untreated areas, with workers regularly connecting treated areas. At the end of each workday, no “islands” of untreated areas shall be left within areas that have been treated.

Payment Schedule

Invoices will be submitted to both SVRCD and the grantee, the City of Weed Fire Department. The City will submit invoices to the Granting Agency on a monthly basis. The schedule is negotiable and will be refined during the contracting process.

Payments to the contractors shall be paid within thirty (30) days from receipt of the funds by the City from the funding agency, which can be as much as three months after invoice submittal for this particular grant. Every effort will be made to expedite payment to the contractor.

Additional Information

Site Location: This project is located on land within and around the City of Weed. Land ownership includes private, city, and state-owned parcels. See maps in Appendix II for more information.

Subcontracting: Any subcontractors must be identified along with the defined work they will perform on the bid form provided. The SVRCD will not refuse a bid based on the use of subcontractors but does retain the right to refuse the subcontractors selected. Contractor shall remain solely responsible for all subcontracted work.

Insurance: The Contractor is required to provide SVRCD with proof of appropriate insurance.

Limited Operational Periods: Work within may have periods where operations cannot be done due to species of concern or weather conditions. Current LOPs may be lifted with appropriate surveys completed to protocol.

Labor Compliance: Contractor agrees to be bound by all the provisions of the California State Labor code.

Maps and Measurements: The maps are provided as Attachments. They are intended to show only the general size, shape, and location of the areas. If the maps conflict with the field marking, the field markings shall govern. Positions of features are approximate. The units have been determined by Global Positioning Systems (GPS) and/or Geographic Information Systems (GIS). If re-measurement of the acreage is desired by the contractor, notification shall be made upon written request. Requests for re-measurement shall be made within 10 days after work has been completed on the unit.

Rework and Re-inspection after Rework: If contract specifications are not met as determined by Project Manager, payment may not be made until the problem has been corrected, unless the Project Manager determines that a reduction in pay in lieu of rework is acceptable.

Safety: When Contractor's operations are in progress adjacent to or on all roads. Contractor shall furnish, install, and maintain all temporary traffic controls which provide the road user with adequate warning of hazardous or potentially hazardous conditions associated with Contractor's operations.

Protection of Improvements and Survey Monuments: The Contractor shall avoid any damage to improvements such as, but not limited to: trails, telephone lines, pipelines, structures, roads, fences, gates, utility poles, power lines, pedestals, survey markers or monuments, and survey witness trees. The contractor will be required to repair or pay fair market value to replace any damaged improvements.

CERTIFICATION OF COMPLIANCE: Contractor shall certify compliance with specific fire precautionary measures included in the attached Fire Plan. The certification shall be made prior to commencement of work and shall be updated if at any time during performance the conditions change.

Attachments

Appendix I

- Bid Form Attachment No. 1: Contractor Information
- Bid Form Attachment No. 2: Proposed Subcontractors
- Bid Form Attachment No. 3: Bid Schedule
- Bid Form Attachment No. 4: Project Questionnaire
- Bid Form Attachment No. 5: Work Plan

Appendix II

- Exhibit A: Project Map
- Exhibit B: Fire Plan

Appendix I

BID FORM ATTACHMENT NO. 1: Contractor Information

General Information:

Company Name: _____

Company Address: _____

Contact Name: _____

Phone: _____ Fax: _____

Email: _____ Federal ID or SSN #: _____

Years in Business: _____ QAL (or equivalent) and LTO License #: _____

Bid Information

Bidder agrees to accept as full payment the following total base bid price:

_____ dollars
(in words)

(in numerals)

In the event of a discrepancy, amount in words shall prevail.

The bidder hereby acknowledges that the total base bid price is based solely on the bidder’s own estimate of costs and includes all applicable taxes, overheads, and profit.

Contractor Signature _____

Additional bid Information: Please provide detailed information as outlined in the bid schedule below. Costs shown above should include all materials, labor, taxes, overheads, and profit, which must also be included in the following schedule.

BID FORM ATTACHMENT NO. 2: PROPOSED SUBCONTRACTORS

The BIDDER should submit with the Bid Form a listing of names and business addresses of subcontracting firms or businesses that will be awarded subcontractors for portions of Work as described above.

The Subcontractor list shall be completed and should include the following information:

1. Subcontractors, listing each subcontractor whose subcontract amount is more than 10 percent of the Contract price with whom the bidder, if awarded the Contract, will subcontract for performance.
2. The categories of work those subcontractors will perform on the Contract.

A bid will be considered non-responsive and will be rejected if the BIDDER does not correctly complete the Subcontract List contained herein and include this Proposed Subcontractor list with the Bid Form.

A. List of Subcontractors to be used

<u>Subcontractor</u>	<u>Work</u>	<u>Dollar Amount</u>	<u>% of Total</u>
_____	_____	_____	_____
_____	_____	_____	_____

BID FORM ATTACHMENT NO. 3: Bid Schedule

Task No.	DESCRIPTION (confirm based on plans and specifications)	QTY.	UNIT	UNIT PRICE	TOTAL
1.0	Handwork	120	ac		
2.0	Pruning	34	ac		
Total Bid Cost:					

Units: LS = Lump sum; ac = acre

Pay items Description:

1.0 Handwork

The bid price for this item shall include all equipment, manpower, mobilization, insurance, and bonding to complete the work described in the specifications to handwork this **120-acre** area.

2.0 Limbing & Pruning

The bid price for this item shall include all equipment, manpower, mobilization, insurance, and bonding to complete the work described in the specifications to prune limbs on this **34-acre** area.

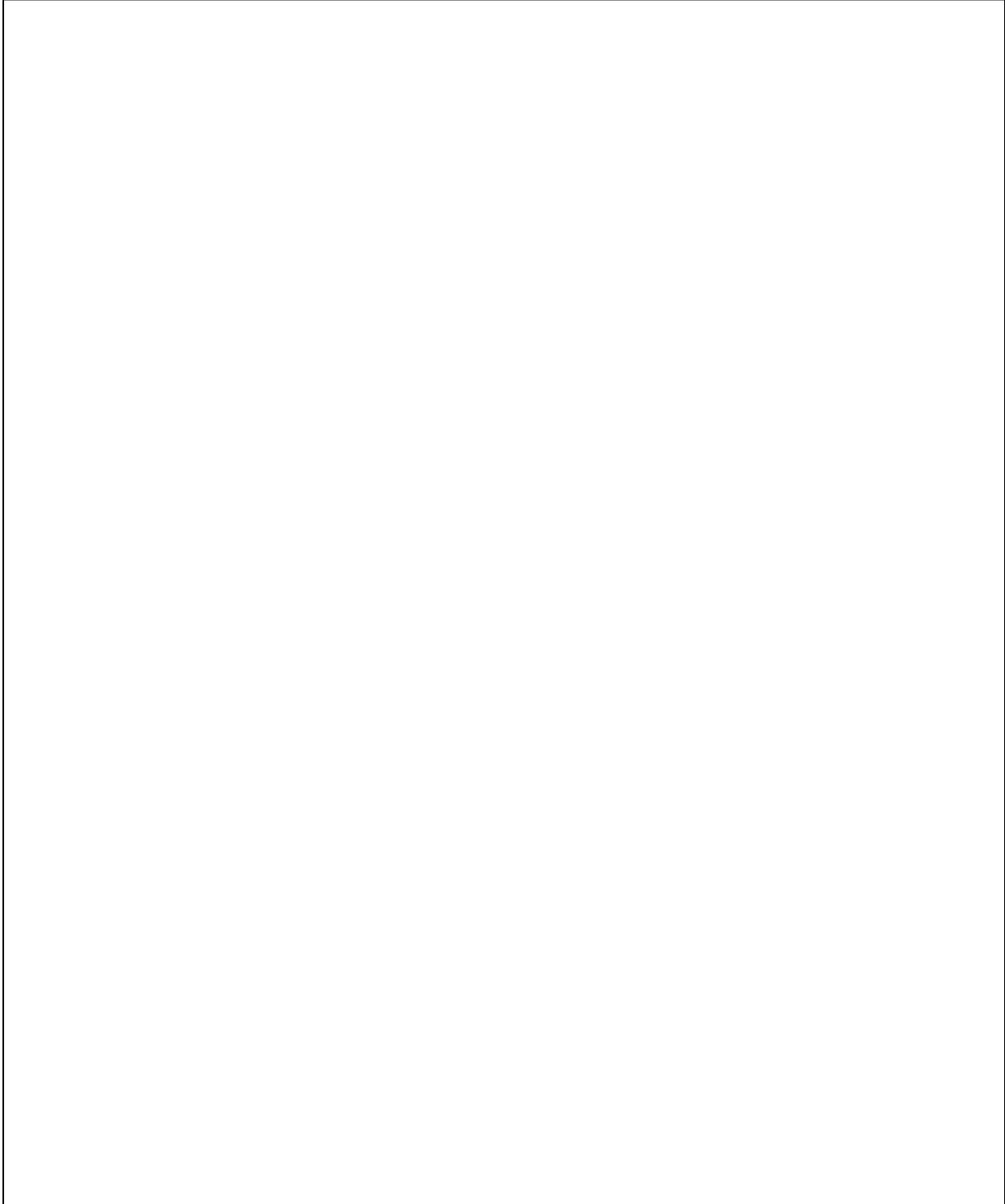
BID FORM ATTACHMENT NO. 4: PROJECT QUESTIONNAIRE

Please initial _____ if contractor has *direct previous experience* fulfilling labor compliance requirements, including, but not limited to, wage determinations, submission of payroll records, etc.

If no **direct** previous experience, please list below who will assist in meeting this requirement. Please include contact information and experience.

BID FORM ATTACHMENT NO. 5: WORK PLAN

Please use the following space to describe in sufficient detail the work plan or methods you will employ to accomplish the project according to specifications. This will include a full description of how the project will meet the site requirements and prevent damage to infrastructure. You may attach a written response to this packet if needed.



Attachments

Attachment A

Attached: Map of Project Area

Attachment B

Attached: Fire Plan